

Laura Thrasher
(660) 785-4326
FAX: (660) 785-7337



McClain Hall 106
100 E Normal
Kirksville, MO 63501-4221

TO: ALL PROSPECTIVE VENDORS

RE: Addendum No. 1
Campus Food Service
Project No. SP24-02

Addendum No. 1 is issued to inform vendors that we have received questions that require a response and therefore, an addendum. Please refer to the questions and responses provided.

Please confirm that we have the correct email address for your company. This addendum and subsequent addendums will be sent to all firms who have expressed their interest in submitting a proposal.

Vendors are to acknowledge receipt of Addendum No. 1 in their response.

Please give Laura a call at 660.785.4326 or Sarah Jones at 660.785.4159 or send us an email at lthrasher@truman.edu and sjones@truman.edu if you have any further questions. We look forward to a response from your firm. Thank you.

Sincerely,

A handwritten signature in purple ink that reads 'Laura K. Thrasher'.

Laura Thrasher
Purchasing Buyer

Campus Food Service
Project No. SP24-02

Question & Response

1. Are you unhappy with the services you are currently provided or is the RFP process being used as a requirement?
 - a. As an instrumentality of the State of Missouri, and as a responsible recipient of public funding, Truman regularly examines vendor relationships via a competitive procurement process.

2. When is the walk through and tour of the facility scheduled?
 - a. Information concerning the campus tour is outlined on page 8, and the tour is scheduled on Tuesday, October 24, 2023 beginning at 10 am central time.

3. Do you plan on limiting the number of people per company?
 - a. Truman does not intend to limit the number of attendees for the campus tour.