

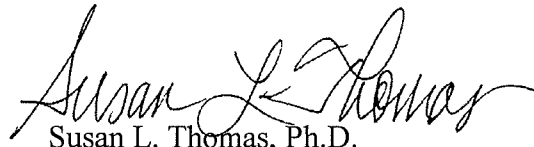
NOTICE OF MEETING
Board of Governors, Truman State University
Saturday, August 7, 2021

The Board of Governors for Truman State University will hold a meeting on Saturday, August 7, 2021, beginning at 1:00 p.m. The meeting will be held in the Conference Room (3000) of the Student Union Building located on the University campus in Kirksville, Missouri. The public is invited to attend but must follow the University's Fall 2021 Campus Plan protocols.

The tentative agenda for the meeting is attached to this notice. Items L through O on the attached agenda are eligible for consideration in closed session under the provisions of Section 610.010 through 610.030 of the Revised Statutes of Missouri, commonly known as the Open Meetings Law. During the open session of the meeting, the Board of Governors will select the items of business to be conducted in closed session and will state its reasons for considering such items in closed session.

Persons with disabilities who may need assistance for the meeting should contact the President's Office at Truman State University (200 McClain Hall or by telephone 660-785-4100).

Dated this 2nd day of August, 2021.


Susan L. Thomas, Ph.D.
President

TENTATIVE AGENDA
Board of Governors, Truman State University
Saturday, August 7, 2021

- 11:00 a.m. Board of Governors Academic Affairs and Student Services Committee Meeting
(Governors Cozette, McClaskey, Smeltzer, and Miller)
Room 3201, Student Union Building
- 11:00 a.m. Board of Governors Budget and Capital Projects Committee Meeting
(Governors Gingrich, Bonner, Christofferson, and Miller)
Room 3202, Student Union Building
- 11:00 a.m. Board of Governors Finance and Auditing Committee Meeting
(Governors Burkemper, Dameron, O'Donnell, and Miller)
Room 3203, Student Union Building
- 12:00 noon Board of Governors Luncheon
Georgian Room C, Student Union
- 1:00 p.m. Open Session of Board of Governors Meeting
Conference Room (3000), Student Union Building
- ITEM A Call to Order and Chair Report
 - ITEM B Minutes for Open Session of Meetings on June 12 and June 30, 2021
 - ITEM C President's Report
 - ITEM D Annual Athletics Report
 - ITEM E Annual Staff Council Report
 - ITEM F Academic Affairs and Student Services Committee Report
 - ITEM F.1 Enrollment Management Report
 - ITEM F.2 Gender Inclusive Housing Proposal
 - ITEM G Finance and Auditing Committee Report
 - ITEM G.1 Financial Report
 - ITEM H Budget and Capital Projects Committee Report
 - ITEM H.1 Construction Projects Report
 - ITEM H.2 Contracts for Construction Projects and Equipment Purchases Report
 - ITEM H.3 Local Capital Budgets for Fiscal Year 2022
 - ITEM H.4 Operating Budgets for Fiscal Year 2022 - Revised
 - ITEM H.5 State Appropriation Request for Fiscal Year 2023
 - ITEM I Agenda Items for Future Meetings
 - ITEM J Dates for Future Meetings
 - ITEM K Agenda Items for Closed Session
- Closed Session of Board of Governors Meeting
- ITEM L Minutes for Closed Session of Meeting on June 12, 2021
 - ITEM M Personnel Actions Report
 - ITEM N General Counsel Report
 - ITEM N.1 General Counsel Review (6-month)
 - ITEM O Motion to Resume Open Session
- Open Session of Board of Governors Meeting
- ITEM P Motion to Adjourn

ITEM A

Call to Order and Chair Report

DESCRIPTION AND BACKGROUND

K. Brooks Miller, Jr., Chair of the Board, will call the meeting to order, recognize Board members participating by phone or absent, and provide a Chair Report as needed.

RECOMMENDED ACTION

This is a discussion item only.

ITEM B

Minutes for Open Session of Meetings on June 12 and June 30, 2021

RECOMMENDED ACTION

BE IT RESOLVED that the minutes for the open session of the meetings on June 12 and June 30, 2021, be approved.

Moved by _____
Seconded by _____

	Aye	Nay
Vote: Burkemper	_____	_____
Cozette	_____	_____
Christofferson	_____	_____
Dameron	_____	_____
Gingrich	_____	_____
O'Donnell	_____	_____
Miller	_____	_____

ATTACHMENTS

- Minutes for Open Session of Meeting on June 12, 2021
- Minutes for Open Session of Meeting on June 30, 2021

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OPEN SESSION
OF MEETING ON
JUNE 12, 2021

The Board of Governors for Truman State University met on Saturday, June 12, 2021, on the University campus in Kirksville, Missouri. The meeting was held in Georgian Rooms A and B in the Student Union. The open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, K. Brooks Miller, Jr.

Participating in the meeting were six of the seven voting members: Sarah Burkemper, Philip J. Christofferson, Cheryl J. Cozette, Jennifer Kopp Dameron, Nancy Gingrich, and K. Brooks Miller, Jr. Jim O'Donnell, the seventh voting member, was unable to attend and his absence was recorded as excused.

Also participating were all three non-voting members: David Lee Bonner and Mike McClaskey, the two out-of-state members, and Abigail Smeltzer, student representative. Governor McClaskey participated by conference call.

Call to Order and Chair Report

Governor Miller, Chair of the Board, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on April 10, 2021

Governor Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on April 10, 2021, be approved.

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Recognition of 2020 Board Chair – Jennifer Kopp Dameron

Governor Miller expressed appreciation to Governor Dameron for her role as Chair of the Board of Governors for the 2020 Calendar Year and presented her with a framed gavel in recognition of her exemplary service.

President's Report

University President Susan L. Thomas shared a selected engagements report and provided information on several items of interest since the April Board Meeting. Within her report, she highlighted, among other topics, the successful end of the 2020-21 Academic Year and the current status of the legislative budget.

Enrollment Management Report

Dr. Tyana Lange, Vice President for Enrollment Management and Marketing, provided an enrollment management report.

Academic and Student Affairs Committee Report

Governor Cozette, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on June 7.

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OF MEETING ON
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Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors pertaining to Academic Programs – Disability Studies: Applied Behavior Analysis; Graduate Certificate in Applied Behavior Analysis
Governor Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following graduate program:

Disability Studies: Applied Behavior Analysis, M.A.
Graduate Certificate in Applied Behavior Analysis

BE IT FURTHER RESOLVED that the adoption of such programs be subject to the approval of the Coordinating Board for Higher Education.

The motion was seconded by Governor Gingrich and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Finance and Auditing Committee Report

Governor Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on June 9.

Financial Report

Governor Burkemper presented the Financial Report which included a review as of April 30, 2021, of education and general revenues and expenditures and auxiliary system revenues and expenditures and a review as of April 30, 2021, of the Truman State University Foundation revenues and expenditures.

Budget and Capital Projects Committee Report

Governor Gingrich, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on June 8.

Construction Projects Report

Governor Gingrich provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases

Governor Gingrich noted that one construction project totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

Project Name

Construction of Horse Fence at University Farm

Cost

\$32,864.41

State Capital Improvement and Maintenance Request

Governor Gingrich moved the adoption of the following resolution:

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BE IT RESOLVED that the FY2023 State Capital Improvement and Maintenance Request, to be submitted to the Coordinating Board for Higher Education and the Office of Administration, be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the document, which lists total requests of \$112,708,000 for FY 2023 and FY2027, be attached to the minutes as an exhibit; and

BE IT FURTHER RESOLVED that the President of the University is authorized to revise costs estimated based on additional input from the Office of Administration and to negotiate the priorities list and requested amount with the legislature, Governor, and Missouri Department of Higher Education and Workforce Development staff as appropriate.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Architectural Services – Greenwood Interprofessional Autism Center Final Phase

Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from the Ittner Cordogan Clark Group to provide architectural services for the Greenwood Interprofessional Autism Center Final Phase, with the fees and work for such services to be within the guidelines of the proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.

The motion was seconded by Governor Cozette and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Operating Budgets FY2022

Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that the “Operating Budgets for Fiscal Year 2022” be approved and adopted for the 2021-2022 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University is authorized to adjust the operating budget should state appropriations levels change; and

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BE IT FURTHER RESOLVED that a copy of the document be attached to the minutes as an exhibit.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit C

Academic Promotion Salary Increase AY21-22

Governor Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that faculty members who are promoted in rank for the 2021-22 Academic Year (excluding those whose salaries for the 2021-22 Academic Year have been established by separate agreement) are to be given the following increases in salary for the 2021-22 Academic Year:

<u>Academic Promotion</u>	<u>Amount</u>
Instructor to Assistant Professor	\$1,000
Assistant Professor to Associate Professor	\$3,600
Associate Professor to Professor	\$7,200

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Agenda Items for Future Meetings

Governor Miller reviewed a list of projected agenda items for the regular meetings during the next year.

Dates for Future Meetings

Governor Christofferson moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, August 7, 2021, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Friday, October 22, 2021;
Saturday, December 4, 2021;
Saturday, February 5, 2022;
Saturday, April 9, 2022; and
Saturday, June 18, 2022.

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The motion was seconded by Governor Cozette and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted.

Agenda Items for Closed Session

Governor Dameron moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel.

The motion was seconded by Governor Christofferson and carried by a unanimous vote of 6 to 0, with Governors Burkemper, Cozette, Christofferson, Dameron, Gingrich, and Miller voting Aye. Governor Miller declared the motion to be duly adopted.

The closed session of the meeting began shortly after 1:50 p.m.

* * * * *

The open session of the meeting resumed shortly after 2:30 p.m.

There being no further business, Governor Christofferson moved that the meeting be adjourned. The motion was seconded by Governor Gingrich and carried by a unanimous vote of 6 to 0. Governor Miller declared the motion to be duly adopted, and the meeting adjourned shortly after 2:40 p.m.

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 7th day of August, 2021.

Cheryl J. Cozette
Secretary of the Board of Governors

K. Brooks Miller, Jr.
Chair of the Board of Governors

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OPEN SESSION
OF MEETING ON
JUNE 30, 2021

The Board of Governors for Truman State University met on Wednesday, June 30, 2021, on the University campus in Kirksville, Missouri. The meeting was held in the President's Office located in McClain Hall 200. The open session of the meeting was called to order shortly after 8:00 a.m. by the Chair of the Board of Governors, K. Brooks Miller, Jr.

Participating by conference call were all seven voting members: Sarah Burkemper, Philip J. Christofferson, Cheryl J. Cozette, Jennifer Kopp Dameron, Nancy Gingrich, K. Brooks Miller, Jr., and Jim O'Donnell.

The three non-voting members, Abigail Smeltzer, student representative, and David Lee Bonner and Mike McClaskey, the two out-of-state members, were unable to participate and their absence was recorded as excused.

Call to Order

Governor Miller, Chair of the Board, called the meeting to order and welcomed all in attendance.

Construction Project – Pershing Building Renovation Project

Governor Cozette moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Pershing Building Renovation Project	\$4,829,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Governor Gingrich and carried by a unanimous vote of 7 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Construction Project – Baseball Infield Synthetic Turf Project

Governor Christofferson moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Baseball Infield Synthetic Turf Project	\$430,000

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BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Miller declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

There being no further business, Governor Burkemper moved that the meeting be adjourned. The motion was seconded by Governor Cozette and carried by a unanimous vote of 7 to 0. Governor Miller declared the motion to be duly adopted, and the meeting adjourned shortly after 8:15 a.m.

Cheryl J. Cozette
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 7th day of August, 2021.

K. Brooks Miller, Jr.
Chair of the Board of Governors

ITEM C
President's Report

DESCRIPTION AND BACKGROUND

Susan L. Thomas, University President, will provide a report on several items of current interest.

RECOMMENDED ACTION

This is a discussion item only.

ITEM D
Annual Athletics Report

DESCRIPTION AND BACKGROUND

Jerry Wollmering, Director of Athletics, will provide the annual report on athletics.

RECOMMENDED ACTION

This is a discussion item only.

ITEM E

Annual Staff Council Report

DESCRIPTION AND BACKGROUND

Winston Vanderhoof, Chair of Staff Council and Senior Graphic Designer in Publications, will provide the annual report from Staff Council.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F
Academic Affairs and Student Services Committee Report

DESCRIPTION AND BACKGROUND

Mike McClaskey, a member of the Academic Affairs and Student Services Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F.1
Enrollment Management Report

DESCRIPTION AND BACKGROUND

Dr. Tyana Lange, Vice President for Enrollment Management and Marketing, will provide an enrollment management report.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F.2
Gender Inclusive Housing Proposal

DESCRIPTION AND BACKGROUND

Dr. Lange and President Thomas will report on the Gender Inclusive Housing proposal.

RECOMMENDED ACTION

This is a discussion item only.

GENDER INCLUSIVE HOUSING

Gender Inclusive Housing (GIH) allows for students to live together in campus housing regardless of biological sex. GIH is intended to provide a welcoming environment and safe space for students of all gender identities and expressions to live and thrive on campus. This housing option is available to students who feel they would be more comfortable in a gender inclusive room/suite or feel they could provide a safe and inclusive space for another student regardless of gender identity/expression, sexual orientation, or any other factor.

Gender inclusive housing at Truman State University:

- Is an optional housing assignment. Students must expressly state their desire for GIH housing or they will not be placed in a gender inclusive room or suite.
- Is available to all students who are at least 18 years of age and request a GIH assignment. Students under 18 years of age may be placed in GIH with the written consent of a parent or legal guardian.
- Is available in apartments or suite-style residence halls.
- Is not intended for romantic couples. Students of all gender identities and sexual orientation are strongly advised against living with a person with whom they are romantically involved.
- Respects and honors the privacy of our students and does not require disclosure of the reason(s) for requesting GIH.

Applicants for GIH must follow the University's housing application process and comply with all applicable deadlines, rules, and regulations.

ITEM G**Finance and Auditing Committee Report****DESCRIPTION AND BACKGROUND**

Sarah Burkemper, Chair of the Finance and Auditing Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM G.1
Financial Report

DESCRIPTION AND BACKGROUND

The Financial Report includes a review as of June 30, 2021, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of June 30, 2021, of the Truman State University Foundation revenues and expenditures.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Truman State University Financial Report – June 30, 2021 compared to June 30, 2020

Truman State University Financial Report

June 30, 2021 compared to June 30, 2020

Education & General (Pages A1-A3)

Revenues fell by \$5.4M (6.2%) to \$82.3M primarily due to a \$5M tuition shortfall. The revenue distribution over the last three fiscal years is outlined in Figure 1. Overall revenues were 96.3% of the fiscal 2021 budget.

Tuition was increased by 2.3%, but this rate increase was offset by 576 and 554 fewer students enrolled for the fall and spring semesters, respectively.

State revenue ended at \$1.4M (3.9%) ahead of prior year at \$36.8M. After withholding appropriation at the end of fiscal year 2020, the State of Missouri released previously withheld funds in October and January which enabled the University to exceed prior fiscal year funding. It is also important to note that an additional capital appropriation of \$3.7M was received for maintenance and repair during fiscal 2021. The University intends to use these funds to improve a portion of the Pershing building, and as these funds were designated for capital improvement in a future period, they were not highlighted as current revenue for the purpose of this report.

Other revenue decreased by \$1.4M (32.1%) to \$3M based on a \$1.7M reduction in interest income on investments and a \$299,963 decrease in student health related income. In addition, course and other fees fell by \$385,262 (8.9%) to \$3.9M. The year-over-year variances in local fee revenue (excluding tuition) are outlined in Figure 2 below.

Figure 1: Education & General Revenues

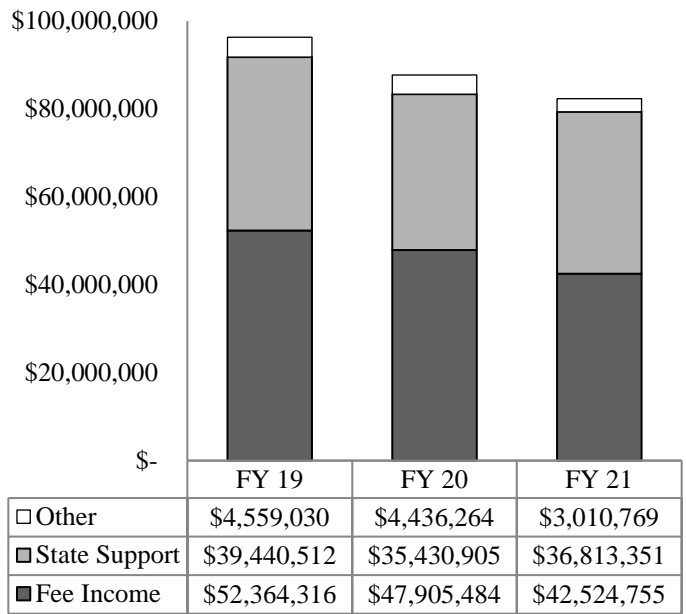
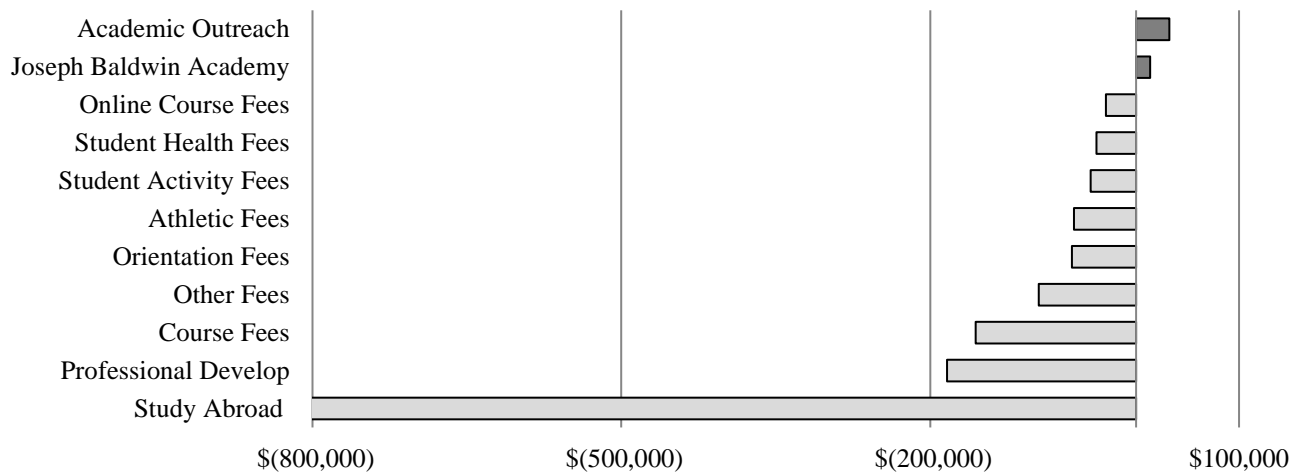


Figure 2: Local Fee Revenue Variances (FY 20 to FY 21)

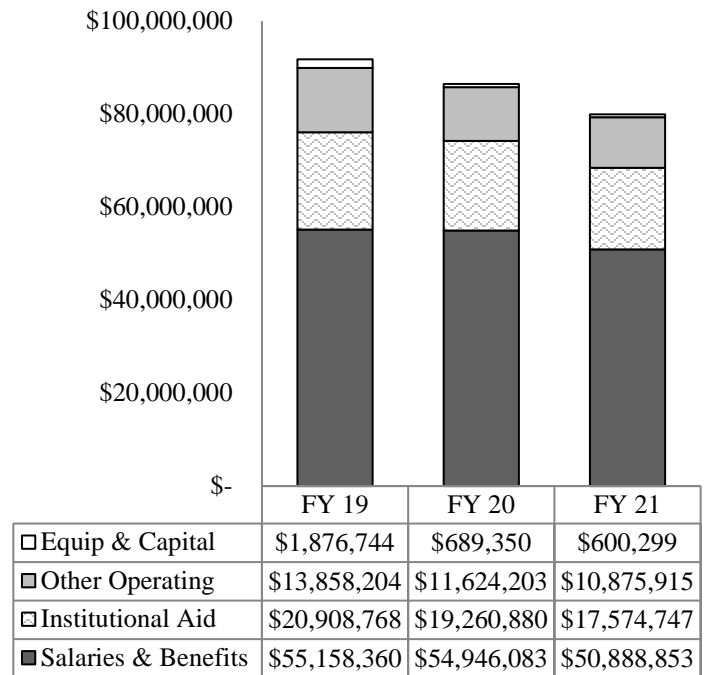


Education and general expenses fell by \$6.6M (7.6%) to \$79.9M based on total compensation reductions of \$4.1M (7.4%) primarily due to 39 fewer faculty and staff positions and \$362,818 in COVID-related grant funding. Faculty and staff salary savings of \$2.4M (6.5%) were partially offset by a 1.8% average wage increase that took effect in January 2020. Corresponding fringe benefits decreased by \$1.5M (9.4%) to \$14.7M, and student employment also fell by \$180,767 (7.1%). Expenses over the last three

fiscal years are outlined in Figure 3. Overall expenses were 87.9% of the fiscal 2021 budget. Other notable expense variances included:

- Institutional aid decreased \$1.7M (8.8%) due to a reduction of 171 freshman students.
- Travel fell by \$891,856 (67.2%) as a result of COVID-related restrictions.
- Utilities increased \$220,819 (11.6%) due to unforeseen natural gas costs caused by the February utility crisis.
- Professional services decreased \$143,752 (7%) due to non-recurring marketing, branding and employee search costs.
- Supplies increased by \$123,765 (9.6%) due to non-capitalized music and audio / visual equipment purchases.
- Office contracts grew by \$111,115 (10.2%) based on increased software license renewals including SHI International (\$32,248), CDW (\$30,049) and Ellucian (\$13,841).
- Equipment and capital costs decreased by \$89,051 (12.9%). Current year spending was offset by non-recurring prior year capital costs including the planetarium (\$144,500) and the Pershing Arena video board (\$118,000).

Figure 3: Education & General Expenses

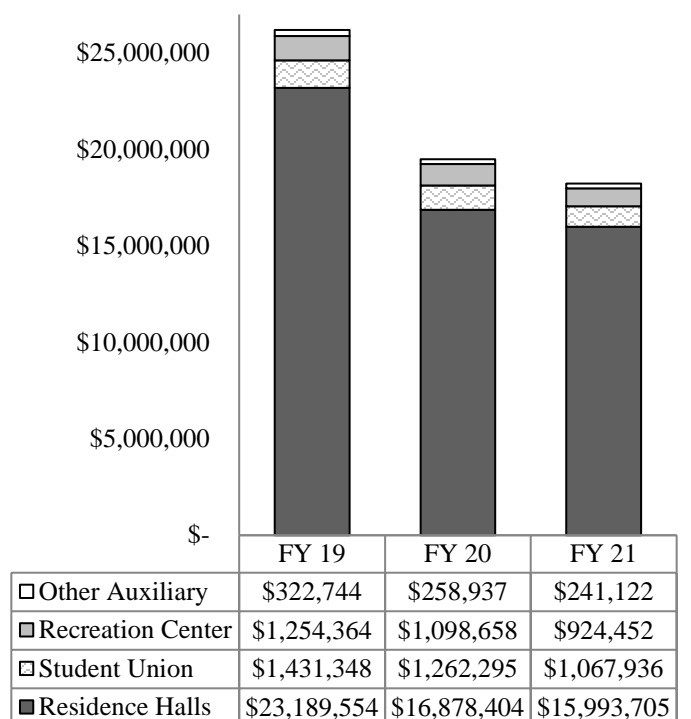


Certain accounts continue as current resources to cover expenditures ordered with fiscal year 2021 funds (but not delivered by June 30). Other fiscal year 2021 balances will roll over to future years for specific uses (such as athletic fee & student activity fee funds). In addition, parking revenues will transfer to the Plant Fund for lot maintenance. Based on unaudited results, \$865,000 may transfer to the fiscal year 2022 Local Funds Capital budget.

Auxiliary Systems (Pages B1-B3)

Auxiliary revenues fell by \$1.3M (6.5%) to \$18.2M primarily due to an \$884,699 (5.2%) shortfall in residence hall income. The variance was caused by a reduction of 360 and 390 student residents for the fall and spring semesters, respectively. The revenue distribution for the last three fiscal years is outlined in Figure 4. Revenues were 90.2% of the fiscal 2021 budget.

Figure 4: Auxiliary Revenues



Reduced enrollment also negatively impacted Student Union and Recreation Center revenues by \$194,359 and \$174,206, respectively. Finally, other revenue fell by \$17,815 due to reduced printing income.

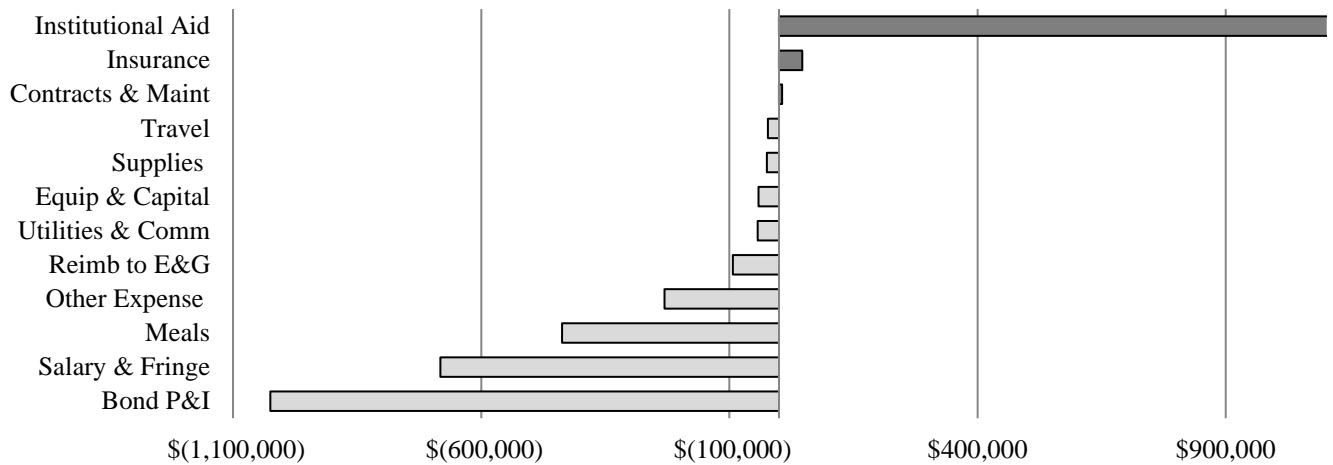
Auxiliary expenses decreased by \$1.3M (7.2%) to \$17M. Overall expenses were 80.9% of the fiscal 2021 budget. Notable expense variances are outlined in Figure 5:

- Institutional aid increased by \$1.2M due to a new Housing Support Scholarship offered to

698 freshman students. This \$2,000 scholarship was offered for one year only, and it was designed to stabilize residence hall occupancy. Occupancy was 52% and 50% of designed capacity for the fall and spring terms, respectively.

- Compensation and benefits decreased by \$682,230 (18%) to \$3.1M based on 10 fewer staff, reduced student employment and \$105,044 in CARES Act reimbursements for COVID-related leave.
- Meals expenditure fell by \$437,067 (7.7%) based on fewer student residents and in-person events.
- Other expenses fell by \$201,513 (37.4%) due mainly to discontinuing residence hall cable television.
- Bond payments decreased by \$1M (28.3%). At the conclusion of fiscal year 2020, the callable 2013 series of housing revenue bonds were replaced with a new issue. The University chose to structure the bond amortization in such a manner that all of the refunding savings was recognized in the first year. This decision was intended to mitigate the potential COVID impact on bond covenants.

Figure 5: Auxiliary Expense Variances (FY 20 to FY 21)

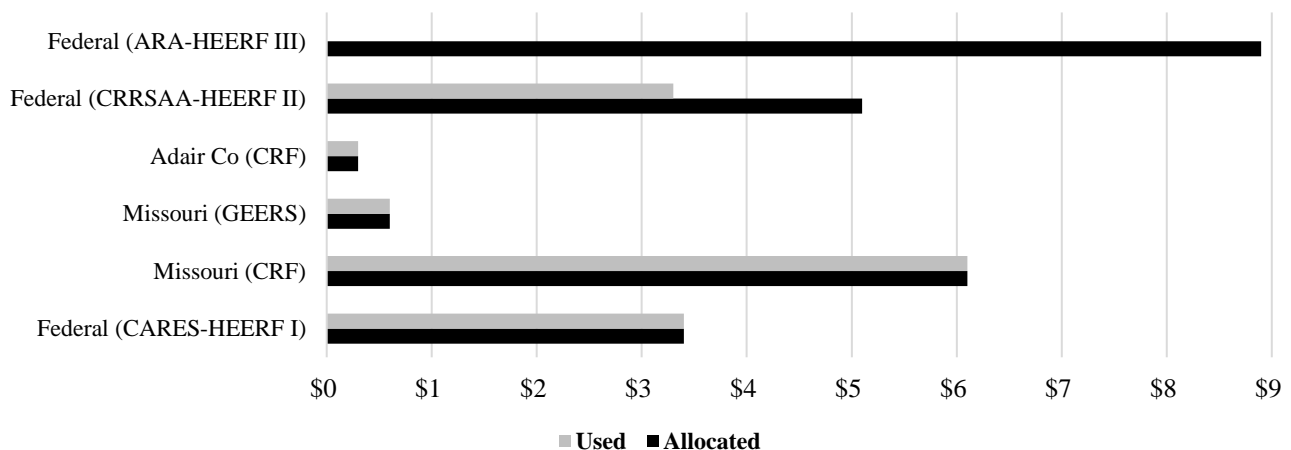


Certain accounts continue as current resources to cover expenditures ordered with fiscal year 2021 funds (but not delivered by June 30). Other fiscal year 2021 balances will roll over to future years for specific uses. The \$434,438 reinvested by Sodexo will be transferred to plant funds to pay for future food service renovations. Based on unaudited results, an estimated \$382,254 may be reallocated to Student Recreation Center capital funds for building improvements.

COVID-19 Related Federal Grant Funding

To date, the University has been allocated \$24.4M through various grants designed to mitigate the impact of the COVID-19 pandemic. The University has received \$13.6M in grant funds from the federal Higher Education Emergency Relief Fund (HEERF) and from the Coronavirus Relief Fund (administered by the State of Missouri and Adair County). Funding allocations are illustrated in Figure 6.

Figure 6: COVID-19 Grant Funds (in millions)



The most important use of funds consisted of student emergency financial aid grants. The University has distributed \$3.4M to 2,800 students for food, housing, health care and technology needs.

Additional funds provided \$3.9M in room and board credits issued to students following the closure of residence halls during the spring 2020 semester.

The University received \$2.2M to upgrade its information technology infrastructure to improve remote instruction capabilities.

Finally, the University received \$2.8M for various re-opening expenses including converting existing facilities into socially distanced classrooms, compensation support to repurpose faculty and staff to respond to the pandemic, purchasing emergency cleaning supplies and personal protective equipment, and facilitating student COVID testing.

It is important to note that \$2.5M of the COVID-19 related grant funds received were reflected in the Education & General and Auxiliary current funds reported above. A significant portion of the reimbursements were (1) applied to prior year costs, (2) applied to plant expenditures for capitalized ITS infrastructure upgrades or (3) represent a pass through of funds in the case of emergency financial aid payments to students.

Truman State University Foundation (*Pages C1-C3*)

Statement of Net Position (Page C-1)

Year-end net position improved by \$16M to \$76.3M. Year-over-year cash balances increased \$199,939 as gifts made at the end of the fiscal year were in transit to investment custodial accounts and specific payables were awaiting disbursement. Current assets fell by \$752,876 based on a corresponding \$882,533 reduction in short-term investments. The year-over-year short-term investment variance was due to transfers from the Sandra K. Giachino-Reavey expendable fund (\$1M) and the Future Fund (\$311,971) to the endowed pool in favor of better investment returns. More notably, non-current assets increased by \$16.8M to \$70.9M due to a corresponding \$16.9M increase in long-term investments. The long-term investment growth was largely due to the appreciation in the equity market, the aforementioned transfers from the short-term investment fund, and a \$406,500 stock gift to endow the Major General Cox First Americans Scholarship. Current liabilities increased by \$142,233 to \$174,264 due primarily to a corresponding \$115,412 increase in accounts payable. This accounts payable variance was largely due to NEPC investment fees (\$56,586) that had not been invoiced by year's end, scholarship payments (\$10,500) due the University that were paid during July, and grant proposal consultant costs (\$5,800) that were invoiced but not yet approved for payment. Long-term liabilities were comprised wholly of annuities and trusts payable of \$500,944 (\$51,544 less than prior year).

Statement of Revenues, Expenditures and Changes in Net Position (Page C-2)

Contributions and additions to the permanent endowment fell \$602,927 to \$4.3M. A portion of this unfavorable variance was due to large prior year gifts to the Greenwood Renovation fund and the Kerby Family Business Excellence fund that were not repeated in the current year. However, investment related revenue did improve by \$13.1M over prior year. Expenses and transfers totaled \$2.5M this year compared to \$4M during the prior year. The variance was primarily due to the \$1M prior year transfer to Truman State University for the Sandra K. Giachino-Reavey Sesquicentennial Plaza. Scholarship expense also fell by \$435,597 due to reduced enrollment.

Investments Schedule (Page C-3)

Investments (including endowed, short-term, long-term, trusts and annuities) increased by \$16M to \$75.7M with the majority of the growth concentrated in the endowed pool. The Foundation also holds beneficial interests in three separate trusts, and their value increased \$489,881 to \$4.3M.

**Truman State University
Budget to Actual
For the period ending June 30**

	<u>FY21 Budget</u>	<u>FY21 To Date</u>	<u>Percent of Budget This Year</u>	<u>Percent of Budget Last Year</u>
Education & General				
Revenues				
State Sourced Income	\$ 36,452,782	\$ 36,813,351	100.99%	
Local Income	45,625,436	45,535,524	99.80%	
Projected Draw on Reserves	3,408,699		0.00%	
Total Budgeted Revenues	<u>85,486,917</u>	<u>82,348,875</u>	<u>96.33%</u>	<u>92.91%</u>
Rollover from prior year	5,446,847			
Total Resources to Spend	<u>\$ 90,933,764</u>			
Expenses				
Salaries & Fringe Benefits				
Faculty/Staff Salaries	\$ 35,360,150	\$ 33,866,123	95.77%	
Student Employment	3,896,377	2,351,224	60.34%	
Fringe Benefits	14,820,162	14,671,506	99.00%	
Total Salaries & Fringe Benefits	<u>54,076,689</u>	<u>50,888,853</u>	<u>94.10%</u>	<u>97.28%</u>
Equipment & Capitalized Expense	1,315,217	600,299	45.64%	21.86%
Operations				
Other Expense	16,298,858	8,749,999	53.68%	
Institutional Aid	16,643,000	17,574,747	105.60%	
Utilities	2,600,000	2,125,916	81.77%	
Total Operations	<u>35,541,858</u>	<u>28,450,662</u>	<u>80.05%</u>	<u>77.22%</u>
Total Education & General Expense	<u>\$ 90,933,764</u>	<u>\$ 79,939,814</u>	<u>87.91%</u>	<u>86.84%</u>

**Truman State University
Operating Receipts by Fund
For the period ending June 30**

	<u>FY19 Receipts</u>	<u>FY20 Receipts</u>	<u>FY21 Receipts</u>	<u>Change FY20 to FY21</u>	<u>% Change FY20 to FY21</u>
Education & General					
State Appropriation					
State Appropriation	\$ 39,440,512	35,167,850	\$ 36,813,351	\$ 1,645,501	4.68%
MOExcels Appropriation	-	263,055	-	(263,055)	-100.00%
Total State Sourced Income	<u>39,440,512</u>	<u>35,430,905</u>	<u>36,813,351</u>	<u>1,382,446</u>	<u>3.90%</u>
Enrollment Fees					
Enrollment Fees	47,552,761	43,583,333	38,587,866	(4,995,467)	-11.46%
Course Fees	2,421,101	2,212,088	2,056,254	(155,834)	-7.04%
Other Fees	1,036,689	900,014	813,572	(86,442)	-9.60%
Student Activity Fees	421,810	371,293	327,151	(44,142)	-11.89%
Athletic Fees	568,983	512,083	451,736	(60,347)	-11.78%
Health Clinic Fees	362,972	326,674	288,176	(38,498)	-11.78%
Total Student Fees	<u>52,364,316</u>	<u>47,905,484</u>	<u>42,524,755</u>	<u>(5,380,729)</u>	<u>-11.23%</u>
Other Income	4,559,030	4,436,264	3,010,769	(1,425,495)	-32.13%
Total Education & General	<u>\$ 96,363,858</u>	<u>\$ 87,772,653</u>	<u>\$ 82,348,875</u>	<u>\$ (5,423,778)</u>	<u>-6.18%</u>

**Truman State University
Operating Expense by Fund
For the period ending June 30**

	<u>FY19 Expense</u>	<u>FY20 Expense</u>	<u>FY21 Expense</u>	<u>Change FY20 to FY21</u>	<u>% Change FY20 to FY21</u>
Education & General					
Salaries & Fringe Benefits					
Faculty & Staff Salaries	\$ 37,062,303	\$ 36,221,761	\$ 33,866,123	\$ (2,355,638)	-6.50%
Student Employment	2,802,906	2,531,991	2,351,224	(180,767)	-7.14%
Fringe Benefits	15,293,151	16,192,331	14,671,506	(1,520,825)	-9.39%
Total Salary & Fringe Benefits	<u>55,158,360</u>	<u>54,946,083</u>	<u>50,888,853</u>	<u>(4,057,230)</u>	<u>-7.38%</u>
Equipment & Capital Expenses	<u>1,876,744</u>	<u>689,350</u>	<u>600,299</u>	<u>(89,051)</u>	<u>-12.92%</u>
Operations					
Institutional Aid	20,908,768	19,260,880	17,574,747	(1,686,133)	-8.75%
Travel	2,459,459	1,326,883	435,027	(891,856)	-67.21%
Utilities	2,176,153	1,905,097	2,125,916	220,819	11.59%
Professional Services	1,935,274	2,061,177	1,917,425	(143,752)	-6.97%
Supplies	1,794,495	1,290,410	1,414,175	123,765	9.59%
Office Contracts	1,111,358	1,091,972	1,203,087	111,115	10.18%
Library Acquisitions	1,123,032	1,013,202	982,833	(30,369)	-3.00%
Communications	847,284	758,729	707,116	(51,613)	-6.80%
Energy Lease Principal & Interest	840,000	840,000	840,000	-	0.00%
Maintenance & Repair	285,995	233,461	188,105	(45,356)	-19.43%
Other Expense	1,285,154	1,103,273	1,062,231	(41,042)	-3.72%
Total Operations	<u>34,766,972</u>	<u>30,885,083</u>	<u>28,450,662</u>	<u>(2,434,421)</u>	<u>-7.88%</u>
Total Education & General	<u><u>\$ 91,802,076</u></u>	<u><u>\$ 86,520,516</u></u>	<u><u>\$ 79,939,814</u></u>	<u><u>\$ (6,580,702)</u></u>	<u><u>-7.61%</u></u>

**Truman State University
Budget to Actual
For the period ending June 30**

	<u>FY21 Budget</u>	<u>FY21 To Date</u>	<u>Percent of Budget This Year</u>	<u>Percent of Budget Last Year</u>
Auxiliary Systems				
Revenues				
Residence Halls	\$ 16,950,000	\$ 15,993,705		
Student Union	1,050,000	1,067,936		
Recreation Center	945,000	924,452		
Other Auxiliary	447,000	241,122		
Projected Draw on Reserves	825,670	-		
Total Budgeted Revenues	20,217,670	18,227,215	90.15%	77.55%
Rollover from prior year	771,722			
Total Resources to Spend	\$ 20,989,392			
Expenses				
Salaries & Fringe Benefits				
Salaries	\$ 1,905,120	\$ 1,338,996		
Student Salaries	652,686	513,349		
Fringe Benefits	1,696,232	1,261,456		
Total Salaries & Fringe Benefits	4,254,038	3,113,801	73.20%	80.96%
Equipment /Capitalized Expense	194,543	67,974	34.94%	14.95%
Operations				
Bond Principal & Interest	2,591,779	2,591,777	100.00%	
Meals-Contract Food Service	7,400,000	5,027,549	67.94%	
Other Expense	3,275,032	2,308,076	70.47%	
Institutional Aid	1,300,000	2,446,147	188.17%	
Utilities	1,974,000	1,432,548	72.57%	
Total Operations	16,540,811	13,806,097	83.47%	70.43%
Total Auxiliary Expense	\$ 20,989,392	\$ 16,987,872	80.94%	70.77%

**Truman State University
Operating Receipts by Fund
For the period ending June 30**

	<u>FY19 Receipts</u>	<u>FY20 Receipts</u>	<u>FY21 Receipts</u>	<u>Change FY20 to FY21</u>	<u>% Change FY20 to FY21</u>
Auxiliary					
Residence Halls	\$ 23,189,554	\$ 16,878,404	\$ 15,993,705	\$ (884,699)	-5.24%
Student Union	1,431,348	1,262,295	1,067,936	(194,359)	-15.40%
Recreation Center	1,254,364	1,098,658	924,452	(174,206)	-15.86%
Other Auxiliary	322,744	258,937	241,122	(17,815)	-6.88%
Total Auxiliary	<u><u>\$ 26,198,010</u></u>	<u><u>\$ 19,498,294</u></u>	<u><u>\$ 18,227,215</u></u>	<u><u>\$ (1,271,079)</u></u>	<u><u>-6.52%</u></u>

Truman State University
Operating Expense by Fund
For the period ending June 30

	<u>FY19</u> <u>Expense</u>	<u>FY20</u> <u>Expense</u>	<u>FY21</u> <u>Expense</u>	<u>Change</u> <u>FY20 to FY21</u>	<u>% Change</u> <u>FY20 to FY21</u>
Auxiliary					
Salaries & Fringe Benefits					
Administrative & Staff Salaries	\$ 1,914,864	\$ 1,795,372	\$ 1,338,996	\$ (456,376)	-25.42%
Student Wages	696,124	598,385	513,349	(85,036)	-14.21%
Fringe Benefits	1,743,228	1,402,274	1,261,456	(140,818)	-10.04%
Total Salary & Fringe Benefits	<u>4,354,216</u>	<u>3,796,031</u>	<u>3,113,801</u>	<u>(682,230)</u>	<u>-17.97%</u>
Equipment & Capital Expenses	<u>100,500</u>	<u>109,257</u>	<u>67,974</u>	<u>(41,283)</u>	<u>-37.79%</u>
Operations					
Institutional Aid	1,488,849	1,222,504	2,446,147	1,223,643	100.09%
Supplies	655,250	479,383	454,955	(24,428)	-5.10%
Office Contracts	179,148	160,838	185,040	24,202	15.05%
Communications	74,778	57,678	37,051	(20,627)	-35.76%
Meals-Contract Food Service	7,708,422	5,375,758	5,027,549	(348,209)	-6.48%
Meals-Other	467,796	306,120	217,262	(88,858)	-29.03%
Utilities	1,751,192	1,454,895	1,432,548	(22,347)	-1.54%
Professional Services	158,432	113,583	113,258	(325)	-0.29%
Reimbursement to E & G	1,004,621	1,005,000	912,000	(93,000)	-9.25%
Bond Principal & Interest	3,655,184	3,616,604	2,591,777	(1,024,827)	-28.34%
Maintenance & Repair	142,632	73,296	51,357	(21,939)	-29.93%
Other Expense	567,061	538,666	337,153	(201,513)	-37.41%
Total Operations	<u>17,853,365</u>	<u>14,404,325</u>	<u>13,806,097</u>	<u>(598,228)</u>	<u>-4.15%</u>
Total Auxiliary	<u>\$ 22,308,081</u>	<u>\$ 18,309,614</u>	<u>\$ 16,987,872</u>	<u>\$ (1,321,742)</u>	<u>-7.22%</u>

Truman State University Foundation
Statement of Net Position
June 30, 2020 Compared to June 30, 2021

	<u>30-Jun-20</u> <u>FY20</u>	<u>30-Jun-21</u> <u>FY21</u>	<u>Change</u> <u>FY20 to FY21</u>
Current Assets			
Cash	\$ 71,871	\$ 271,809	\$ 199,939
Short Term Investments	6,422,189	5,539,656	(882,533)
Prepaid Expenses	73,161	33,375	(39,785)
Interest Receivable	59,827	59,827	-
Due from Truman State University	-	4,921	4,921
Loans Receivable, net of allowance	193,974	158,556	(35,418)
Total Current Assets	<u>6,821,021</u>	<u>6,068,145</u>	<u>(752,876)</u>
Non-Current Assets			
Investments	53,268,689	70,196,754	16,928,065
Loans Receivable, net of allowance	649,390	530,818	(118,572)
Cash Value of Life Insurance	145,222	145,222	-
Total Non-Current Assets	<u>54,063,301</u>	<u>70,872,794</u>	<u>16,809,493</u>
Total Assets	<u>\$ 60,884,322</u>	<u>\$ 76,940,939</u>	<u>\$ 16,056,617</u>
Current Liabilities			
Accounts Payable	\$ 16,713	\$ 132,125	\$ 115,412
Refundable Advance	15,318	15,970	652
Annuities & Trusts Payable	-	26,169	26,169
Total Current Liabilities	<u>32,031</u>	<u>174,264</u>	<u>142,233</u>
Non-Current Liabilities			
Annuities & Trusts Payable	552,488	500,944	(51,544)
Total Non-Current Liabilities	<u>552,488</u>	<u>500,944</u>	<u>(51,544)</u>
Total Liabilities	<u>\$ 584,519</u>	<u>\$ 675,208</u>	<u>\$ 90,689</u>
NET POSITION	<u>\$ 60,299,803</u>	<u>\$ 76,265,731</u>	<u>\$ 15,965,927</u>

Truman State University Foundation
Statement of Revenues, Expenses & Changes in Net Position
June 30, 2020 Compared to June 30, 2021

	<u>30-Jun-20</u> <u>FY20</u>	<u>30-Jun-21</u> <u>FY21</u>	<u>Change</u> <u>FY20 to FY21</u>
Operating Revenue			
Interest on Student Loan Receivable	\$ 38,373	\$ 22,686	\$ (15,688)
Total Operating Revenues	38,373	22,686	(15,688)
Operating Expenses			
Scholarships	1,470,110	1,034,513	(435,597)
Supplies & Other Services	435,490	378,297	(57,193)
Travel Expense	134,731	7,185	(127,546)
Other Expense	118,691	86,730	(31,960)
Total Operating Expenses	2,159,022	1,506,725	(652,297)
Operating Gain (Loss)	(2,120,648)	(1,484,039)	636,609
Non-Operating Revenues (Expenses)			
Contributions	2,872,564	2,726,128	(146,437)
Interest & Other Distributions	1,242,496	976,447	(266,049)
Realized Gain (Loss)	3,956,325	4,738,519	782,194
Unrealized Gain (Loss)	(4,053,437)	8,492,249	12,545,686
Other Non-Operating Income	50,025	18,887	(31,138)
Other Non-Operating Expense	(211,880)	(259,054)	(47,174)
Actuarial loss on Annuity & Trust Obligation	(61,654)	(54,084)	7,570
Net Non-Operating Revenues (Expenses)	3,794,440	16,639,091	12,844,652
Income before other Revenues, Expenses, Gains, Losses & Transfers	1,673,791	15,155,052	13,481,261
Additions to Permanent Endowments	1,995,016	1,538,526	(456,490)
Transfers to Education & General for Administration	(119,300)	(119,300)	-
Transfers to Education & General	(412,510)	(495,231)	(82,721)
Transfer to Auxiliary - Other	(26,127)	(28,515)	(2,388)
Transfer to Fundraising	(500)	(788)	(288)
Transfer to Auxiliary - Student Union	(150)	-	150
Transfer to Capital Fund - Current	-	(28,262)	(28,262)
Transfer to Capital Fund - Plant	(1,060,366)	(55,556)	1,004,810
Increase (Decrease) in Net Assets	2,049,854	15,965,927	13,916,073
Net Position, Beginning of Year	58,249,949	60,299,803	2,049,854
Net Position Ending Balance	\$ 60,299,803	\$ 76,265,731	\$ 15,965,927

**Truman State University Foundation
Investments Schedule
June 30, 2020 Compared to June 30, 2021**

Investments	<u>30-Jun-20 FY20</u>	<u>30-Jun-21 FY21</u>
Invested with Outside Manager		
Endowment Pool	\$ 51,344,254	\$ 67,916,997
Short-Term Pool	6,422,189	5,539,656
Student Investment Fund	126,200	155,304
Long Trust	753,615	896,102
Annuities Payable - CGA	953,287	1,122,092
Fitzpatrick - CA CGA	63,888	73,723
Annuities Payable - FL CGA	27,444	32,536
Total Investments	<u><u>\$ 59,690,878</u></u>	<u><u>\$ 75,736,410</u></u>
 Beneficial Interest in Trusts		
Invested through Citizens Bank, Chillicothe, MO		
Ludlow Trust	\$ 236,004	\$ 282,661
Invested through First Bankers Trust, Quincy, IL		
Cozean Trust	349,881	391,364
Invested through Citizens Bank, Chillicothe, MO		
Lyle Ingraham Trust	3,235,643	3,637,384
Total Beneficial Interest in Trusts	<u><u>\$ 3,821,528</u></u>	<u><u>\$ 4,311,409</u></u>

ITEM H
Budget and Capital Projects Committee Report

DESCRIPTION AND BACKGROUND

Nancy Gingrich, Chair of the Budget and Capital Projects Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM H.1

Construction Projects Report

DESCRIPTION AND BACKGROUND

The following report is an update on construction projects which have been approved by the Board at previous meetings.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Construction Projects Report

Construction Projects Report

<u>Project Name</u>	<u>Budget</u>	<u>Approval Date</u>	<u>Expenditure to Date</u>	<u>Completion Status</u>	<u>Occupancy*</u>	<u>Project Completion</u>	<u>Final Project Cost</u>
Soccer/Tennis Restroom Project	\$ 220,000	12-7-19	\$164,142	100%	5-1-21	6-5-21	\$164,142
Pershing Building Renovation Project	\$4,829,000	6-30-21	\$333,017	8%	12-31-21		
Baseball Infield Synthetic Turf Project	\$ 430,000	6-30-21					

*occupancy date based on primary construction contract

ITEM H.2**Contracts for Construction Projects and Equipment Purchases Report****DESCRIPTION AND BACKGROUND**

The following is a report of construction projects and equipment purchases totaling \$25,000 to \$100,000 which have been approved since the last meeting of the Board.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Contracts for Construction Projects/Equipment Purchases

Contracts for Construction Projects

The following construction projects totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

<u>Project Name</u>	<u>Cost</u>
South Student Union Building Parking Lot Asphalt Paving	\$55,000
Demolition of Randolph Apartments	\$32,611

Equipment Purchases

The following single items of equipment totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

<u>Description</u>	<u>Cost</u>
None to report	

**ITEM H.3
Local Capital Budgets for Fiscal Year 2022**

DESCRIPTION AND BACKGROUND

The local capital improvement budgets are reviewed and approved annually to provide funding for major building and renovation projects for the campus. These budgets are divided into two categories based upon the primary function of the facility. The Local State Funds Capital Budget is utilized for projects related to facilities which are eligible for capital appropriations from the State of Missouri. This includes the academic buildings and the infrastructure which supports these facilities. The Auxiliary Funds Capital Budget is utilized to address needs related to facilities which are not funded via state appropriations. This includes auxiliary enterprises such as the residence halls, the Student Union, Student Recreation Center, and related site work surrounding these buildings such as walkways and parking lots.

The budgets which follow are designed to reflect institutional priorities identified in Truman’s Strategic Plan and the Campus Master Plan and provide general budget parameters. As capital projects are designed and bid, approval by the Board of Governors will be obtained for each project following established procedures.

The total recommended for FY 2022 Capital Budgets for the Local State Funds Capital Budget is \$865,000 and for the FY 2022 Auxiliary Funds Capital Budget is \$382,254.

RECOMMENDED ACTION

BE IT RESOLVED that the “Local State Funds Capital Budget – Fiscal Year 2022” of \$865,000 and the proposed “Auxiliary Funds Capital Budget – Fiscal Year 2022” of \$382,254 be approved and that a copy of the budgets be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____

		Aye	Nay
Vote:	Burkemper	_____	_____
	Cozette	_____	_____
	Christofferson	_____	_____
	Dameron	_____	_____
	Gingrich	_____	_____
	O’Donnell	_____	_____
	Miller	_____	_____

ATTACHMENT

Local Capital Budgets for Fiscal Year 2022

LOCAL CAPITAL BUDGETS FOR FISCAL YEAR 2022

Local State Funds Capital Budget

The estimated FY 2021 carry-over funds from Education and General totaled \$865,000. These funds will be used for University needs and priorities that cannot be funded by Maintenance and Repair Funds. Included among these are utility and infrastructure improvements such as masonry and roofing repairs, storm drainage improvements, utility and infrastructure improvement, as well as HVAC system replacements.

Auxiliary Funds Capital Budget

For FY 2022 the primary funding source for the Auxiliary Funds Capital Budget is the FY 2021 operating carry-over from the auxiliary enterprises. The operating carry-over and auxiliary interest income total was \$382,254.

Funds from the Student Recreation Center (\$382,254) will be set aside for use in these facilities. Funds received through Sodexo for reinvestment (\$434,438) will be set aside for future capital projects.

All proposed project expenditures will come before the Board of Governors following the usual procedures and will be subject to individual Board approval.

**ITEM H.4
Operating Budgets for Fiscal Year 2022 - Revised**

DESCRIPTION AND BACKGROUND

Governor Parson signed the Fiscal Year 2022 appropriation bill for higher education on June 30, 2021. This includes a 3.7% increase in state funding and, as a result, a revised operating budget for FY2022 is proposed. The additional funds have been allocated to the personal service category which includes employee salaries and benefits. It is anticipated that salary policies for calendar year 2022 will be presented to the Board at the December meeting.

Funding through the GEER Excels program was also allocated to Truman for expansion of the Nursing program. This totals \$549,543 and is included in the revised restricted funds budget. Truman also received \$685,000 in additional funding for the Regional Professional Development Center which has been added to the Restricted Funds budget.

A comparison of the budget totals approved at the June 2021 Board meeting and the revised budget is as follows.

	<u>Original</u>	<u>Revised</u>
Education and General	\$ 84,589,391	\$ 86,130,813
Auxiliary	\$ 18,118,986	No change
Restricted	\$ 15,676,128	\$ 16,910,671
Total	\$118,384,505	\$121,160,470

RECOMMENDED ACTION

BE IT RESOLVED that the “Operating Budgets for Fiscal Year 2022 – Revised August 2021” be approved and adopted for the 2022 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University is authorized to adjust the operating budget should state appropriations levels change; and

BE IT FURTHER RESOLVED that a copy of the document be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____

Vote:	Aye	Nay
Burkemper	_____	_____
Cozette	_____	_____
Christofferson	_____	_____
Dameron	_____	_____
Gingrich	_____	_____
O'Donnell	_____	_____
Miller	_____	_____

ATTACHMENT

Operating Budgets for Fiscal Year 2022 – Revised August 2021



TRUMAN
S T A T E U N I V E R S I T Y

OPERATING BUDGETS
FOR
FISCAL YEAR 2022

Revised August 2021

FY2022 BUDGET DOCUMENTS

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FISCAL YEAR 2022 EDUCATION AND GENERAL BUDGET NARRATIVE

Executive Summary

The Education and General (E&G) Budget is the operating budget which supports the primary functions of the University including instruction, research, public service, and the various support areas. It is funded by state appropriations, student fees, and other miscellaneous sources. The FY2022 state appropriation for higher education approved by the Governor added 3.7% in core funding. Because the Governor did not sign the FY2022 appropriation bill until June 30, 2021, the budget is revised to reflect this additional funding. Tuition and fee income for FY2022 is projected based on lower enrollment and an average increase of 4.9 percent in tuition rates. The proposed E&G budget for FY2022 is approximately \$600,000 higher than FY2021 due to increased state support.

General Budget Priorities

The FY2022 budget was developed using the following guiding principles:

1. Protect core instructional/academic functions as much as possible.
2. Sustain key student support functions.
3. Reduce administrative costs whenever possible.
4. Target funds to improve recruitment and retention of students.
5. Review every vacant position to justify continuation, reconfiguration or elimination.
6. Allocations within broad areas – instruction, student services, advancement, athletics, and administrative support – are based on priorities set within those functional areas.

Revenue Assumptions

General Revenue

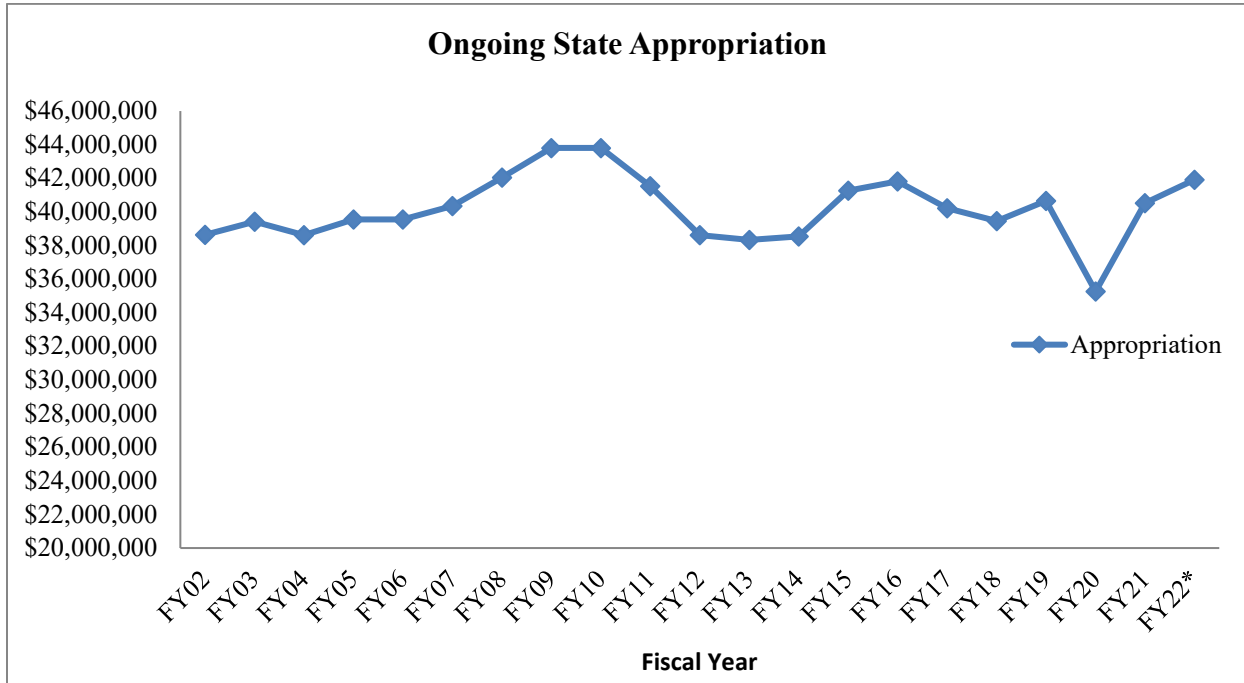
The base general revenue appropriation for Truman from the State of Missouri and approved by the General Assembly included a 3.7% increase from the original core funding in FY2021 and the Governor signed this appropriation bill. Historically, the Governor withholds at least three percent of these funds as a contingency. For Fiscal Year 2022 this requires a reserve of \$1,296,053 for the standard withholding. Table 1 provides a snapshot of total state revenue trends for FY2002 through FY2022 and reflects the actual funds received after all state

withholding actions, including those beyond the 3% level. A comparison of initial appropriations and state funds received after withholding for FY07-FY22 is found on Table 2.

Enrollment Fees and Other Income

The Fall 2021 enrollment is projected for budget purposes with an overall 8.8% decline in full-time equivalent students. This projected decline is based upon larger graduating classes being replaced with smaller entering classes over the past three years. Spring 2021 enrollment is projected at the historical average of 93 percent of the fall semester total. Tuition and required fees for 2021-2022 increased for Missouri residents as well as for non-resident undergraduate students, and graduate students. The operating budget is based on this tuition increase which averages 4.9%. Sources of income in addition to enrollment fees include special fees, fines, charges for services, and interest income. Due to low interest rates on invested funds, the interest income available in FY2022 is projected to be slightly lower than FY2021.

**Table 1
GENERAL REVENUE TRENDS**



Ongoing State Appropriations Actually Received

Fiscal Year	Appropriation	% Change
FY02	\$38,640,023	-12.2%
FY03	\$39,427,733	2.0%
FY04	\$38,619,423	-2.1%
FY05	\$39,545,109	2.4%
FY06	\$39,545,109	0.0%
FY07	\$40,346,396	2.0%
FY08	\$42,040,945	4.2%
FY09	\$43,806,665	4.2%
FY10	\$43,806,665	0.0%
FY11	\$41,526,613	-5.2%
FY12	\$38,619,750	-7.0%
FY13	\$38,325,596	-0.8%
FY14	\$38,542,604	0.6%
FY15	\$41,262,248	7.1%
FY16	\$41,816,820	1.3%
FY17	\$40,226,391	-3.8%
FY18	\$39,450,989	-1.9%
FY19	\$39,440,512	0.0%
FY20	\$35,262,199	-10.6%
FY21	\$40,521,765	15.0%
FY22*	\$41,905,701	+3.4%

*Projected

Note: This table excludes funds appropriated but withheld and one-time funds.

For FY10, one-time federal funds of \$756,339 are excluded.

For FY17, a one-time Autism Clinic fund excluded, and reflects extra midyear withholding.

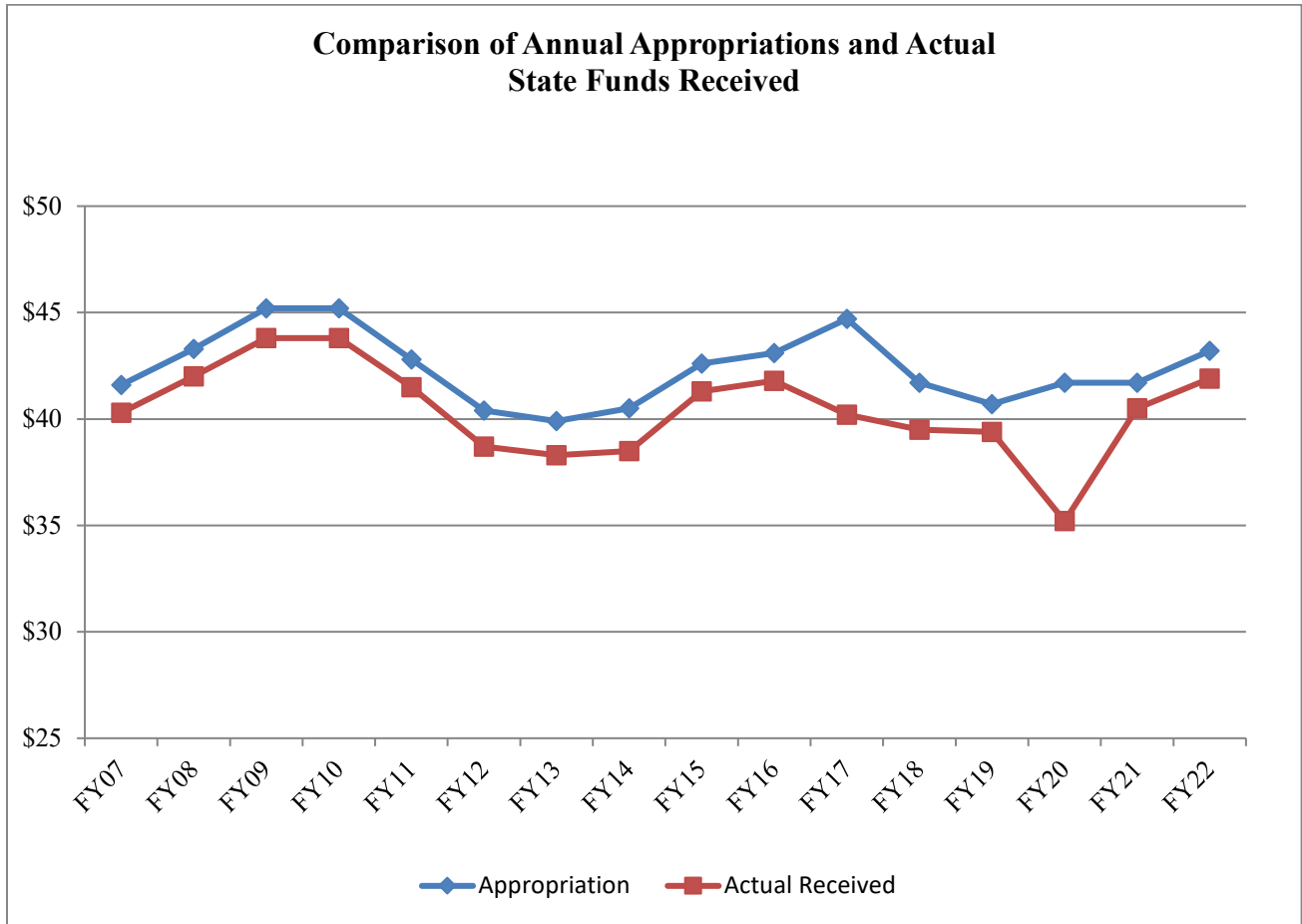
For FY18, an additional withholding was imposed by the Governor.

For FY20, the 3% standard withholding was increased for April-June.

For FY21, restrictions were removed mid-year, except the standard 3% for state funds.

For FY22, the traditional 3% withholding is projected.

Table 2



	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Appropriation	41.6	43.3	45.2	45.2	42.8	40.4	39.9	40.5	42.6	43.1	44.7	41.7	40.7	41.7	41.7	43.2
Actual Received	40.3	42.0	43.8	43.8	41.5	38.7	38.3	38.5	41.3	41.8	40.2	39.5	39.4	35.2	40.5	41.9

FY10 excludes one-time federal fund designated for Caring for Missourians.
 FY17 excludes one-time Autism Clinic funds and reflects extra withholding.
 FY20 projected based on the appropriation minus standard withholding as of June 1.
 FY21 projected based on actual FY20 appropriation minus standard 3% withholding.
 FY22 projected based on Governor’s approved appropriation minus standard 3% withholding.

Note: FY2021 budget was based on a net of \$35.2 million as projected in June 2020. Funds were released during the fiscal year but most was designated for maintenance and repair projects. In addition, there was no 3% restriction from the portion of funding provided via federal funds. Thus, the overall withhold was 2.73%.

Planned Expenditures

General

In order to balance the FY2022 Education and General budget, planned expenditures were originally reduced by approximately \$900,000, from \$85.5 million to \$84.6 million. However, with added state support, the revised FY2022 budget is \$86.1 million. Included in the budget are funds to cover the increase in the required MOSERS retirement system contribution which impacted fringe benefit costs. The contribution rate for FY2022 increased by 2.8% to 23.51%. Approximately 82% of full-time employees are covered by MOSERS. Table 3 outlines expenditure trends by Personal Service (salaries and benefits), Equipment/Operations, and Total for the last 10 years.

Personal Services

A major portion of the operating budget is utilized for salaries and fringe benefits. For FY2022, Truman is budgeting \$53.5 million in this category, or 62.5% of the total Education and General budget. This includes funds for faculty and staff salaries, student employment, and fringe benefits such as retirement, medical insurance, and social security. The breakdown for Personal Services is as follows.

Salaries	\$35,816,832
Fringe Benefits	\$14,141,222
Student Employment	\$ 3,586,549
Total	\$53,544,603

The FY2022 budget eliminates several positions through attrition or retirements and others were reconfigured to meet current needs. Positions eliminated include faculty, academic support, management, office staff, and physical plant staff. The funds available following the Governor's approval of House Bill 3 as passed by the General Assembly are included in the revised personal service category.

Operations and Equipment

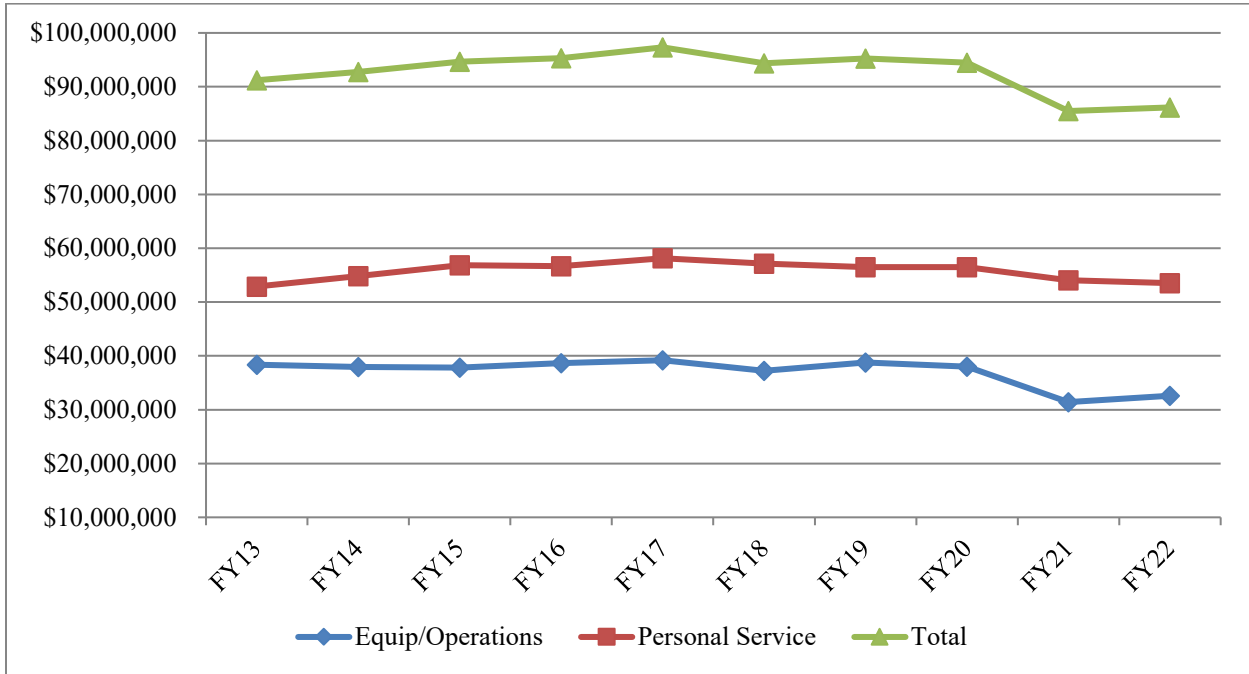
The following provides a brief summary of operations and equipment trends by major segments of the campus.

1. Academic Affairs. Operations funds have been allocated to meet needs in instruction, research and public service areas. A total of over \$4.6 million dollars in operations and equipment is budgeted in core areas including the academic departments. Table 4 outlines academic and research equipment budgets for FY2009-FY2022 and shows the asset renewal rate for these areas. Research funding totals \$434,230 for FY2022, with most of the funds in the operations and equipment categories.
2. Student Services. Operating and equipment budgets in the Student Services category have been allocated to meet priorities in various areas. The offices and functions in this category within the Education and General budget include Admission, Athletics, Counseling, Financial Aid, Health Clinic, International Students, Testing Services, and Registrar. Just over \$4.1 million is budgeted for equipment and operations in the student services category. This includes the funds generated by the student athletic fee. Additional Student Services areas including Residential Living, the Student Union, and Recreation Center are funded in the Auxiliary Budget and are not included here.
3. Computing and Technology. The FY2022 operating budget includes significant allocations for computing and technology. A total of \$3.35 million is budgeted for technology services which include staff, operations, equipment and maintenance of existing systems and networks with over 2,000 laptop and desktop workstations on campus, and a network with 8,800 ports. Continued technology investment is necessary to remain competitive. For 2021-2022, technology areas are budgeted at 4.0 percent of the institutional total.
4. Maintenance and Repair Fund. In the mid 1990's the General Assembly provided designated appropriations from General Revenue to handle campus maintenance and repair. These funds were added to the base appropriation for each campus with the intention to meet needs such as renovations, roof replacements and upgrades to heating and air conditioning systems. Truman consistently maintained this fund through various funding cycles in order to meet renovation needs on campus. For

FY2021 it was necessary to significantly reduce this budget. In FY2022, a modest increase is budgeted in this category to begin to rebuild the budget. Table 5 outlines trends in the Maintenance & Repair budget for FY2012-FY2022.

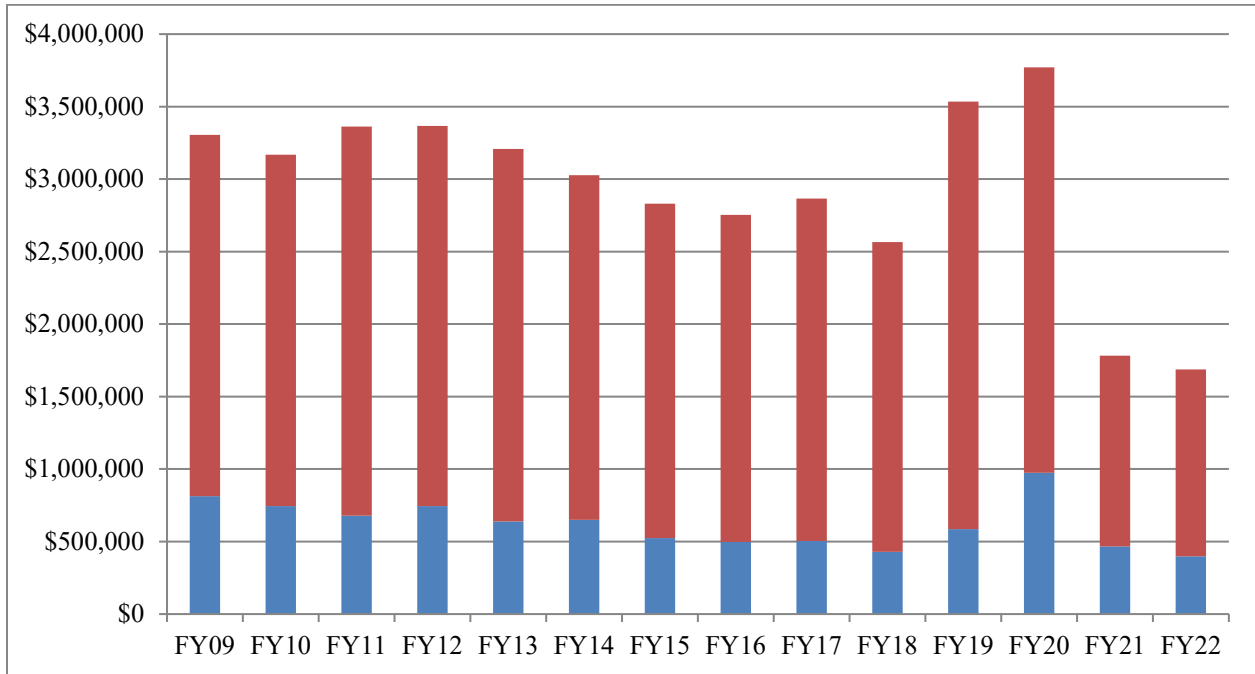
5. Utilities. Due to increases in utility costs and increased demand, utility budgets have historically increased each year. However, as a result of continued energy efficiency efforts and space management, utility costs are projected to be stable. Total funds budgeted for utilities, including operation of the central steam plant, are \$2.5 million. The Auxiliary Budget includes additional funds to cover utilities in those facilities.
6. Institutional Support. This area includes many administrative functions such as Alumni/Advancement, Business Office, President's Office, Public Relations, and other support areas. The combined operations and equipment total for this category is nearly \$1.2 million, which includes funds transferred from the Foundation to support advancement and fundraising efforts.
7. Scholarships. For FY2022, funds for scholarships have been reduced to cover projected expenditures for institutionally funded academic and athletic grants.
8. Student Employment. Student employment budgets are targeted to assist students and supplement staff in multiple areas. Funds allocated for student employment in the Education and General budget total over \$3.5 million.

**Table 3
Education and General Budget by Category
FY2013 – FY2022**



	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
TOTAL	91,213,610	92,770,780	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	94,468,218	85,486,917	86,130,813
Personal Service	52,886,984	54,834,643	56,866,257	56,643,753	58,132,124	57,129,494	56,461,886	56,480,702	54,076,690	53,544,603
Equipment/ Operations	38,326,626	37,936,137	37,791,743	38,658,247	39,185,601	37,238,801	38,781,436	37,987,516	31,410,227	32,586,210

**Table 4
Academic & Research Equipment Budgets**

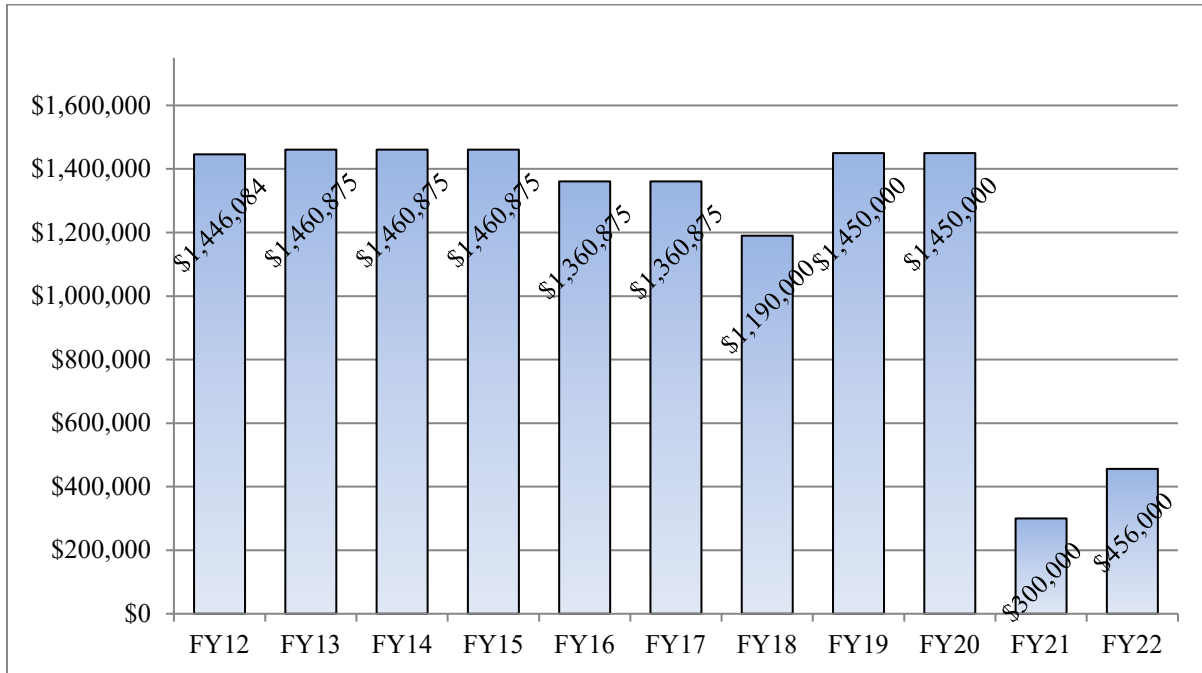


(000's omitted)

	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Equipment Budget	2,491	2,423	2,682	2,622	2,568	2,378	2,305	2,255	2,360	2,138	2,949	2,798	1,315	1,289
Actual \$ Available	814	744	679	744	640	649	525	498	504	429	585	973	468	399

Note: Equipment budgets include significant amounts designated to cover the 3% withholding in state funds and contingency funds. The plan is to focus these funds on academic purchases should they be released during the fiscal year. This chart shows the portion of annual equipment budgets actually available for academic and research purchases. It should be noted that changes in definitions or the threshold price for equipment have also reduced this budget significantly in recent years.

**Table 5
Maintenance & Repair Budget**



	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>
Operating M&R	1,446,084	1,460,875	1,460,875	1,460,875	1,360,875	1,360,875	1,190,000	1,450,000	1,450,000	300,000	456,000

FY2022 EDUCATION AND GENERAL REVENUE BY CATEGORY

The page that follows provides a summary of projected revenue for FY2022 in several major categories. General Revenue, or state funds, provides 50.2% of the proposed budget.

Board policy calls for net tuition income not to exceed a target of 35 percent of the total budget. This policy has specific guidelines regarding the calculation which allow for the omission of designated or restricted fees. The policy also compensates for budgeted student aid. Page 13 of this section provides the detail for the calculation to determine adherence to the policy for FY2022. The portion of the adjusted budget supported by student tuition is 27.2% and, therefore, is within the policy.

Table 6 illustrates budgeted sources of funds for FY2022. Trends in recent years include reductions in state funding, increases in student fees, and more revenues from other miscellaneous sources. As a result, state support now accounts for approximately 50% of budgeted Education and General revenues.

**EDUCATION AND GENERAL
FY2022 REVENUE BY CATEGORY**

General Revenue \$43,201,754

This represents the entire appropriation. A contingency budget of \$1,296,053 has been established for the traditional 3% standard withholding by the Governor. In recent years only a small portion of the 3% withholding has been released, and no funds are expected to be released in FY2022.

Student Tuition and Enrollment Fees \$40,648,000

FY2022 enrollment income for budget purposes is based upon an 8.8% decrease in FTE enrollment. Missouri students are assumed to make up 69% of the total enrollment; graduate enrollment is expected to be stable; and summer enrollment is projected at the 2021 summer level. This category also includes fees for off-campus courses, the athletic fee, the student activity fee, study abroad programs, and other special course fees.

Other Local Income and Transfers \$ 2,281,059

This includes various revenue sources: investments, athletic gate receipts, sales and services of educational activities (such as summer camps), rollover from FY2021, indirect costs from grants and other miscellaneous sources. Transfers from Auxiliary sources and the Foundation are also included here.

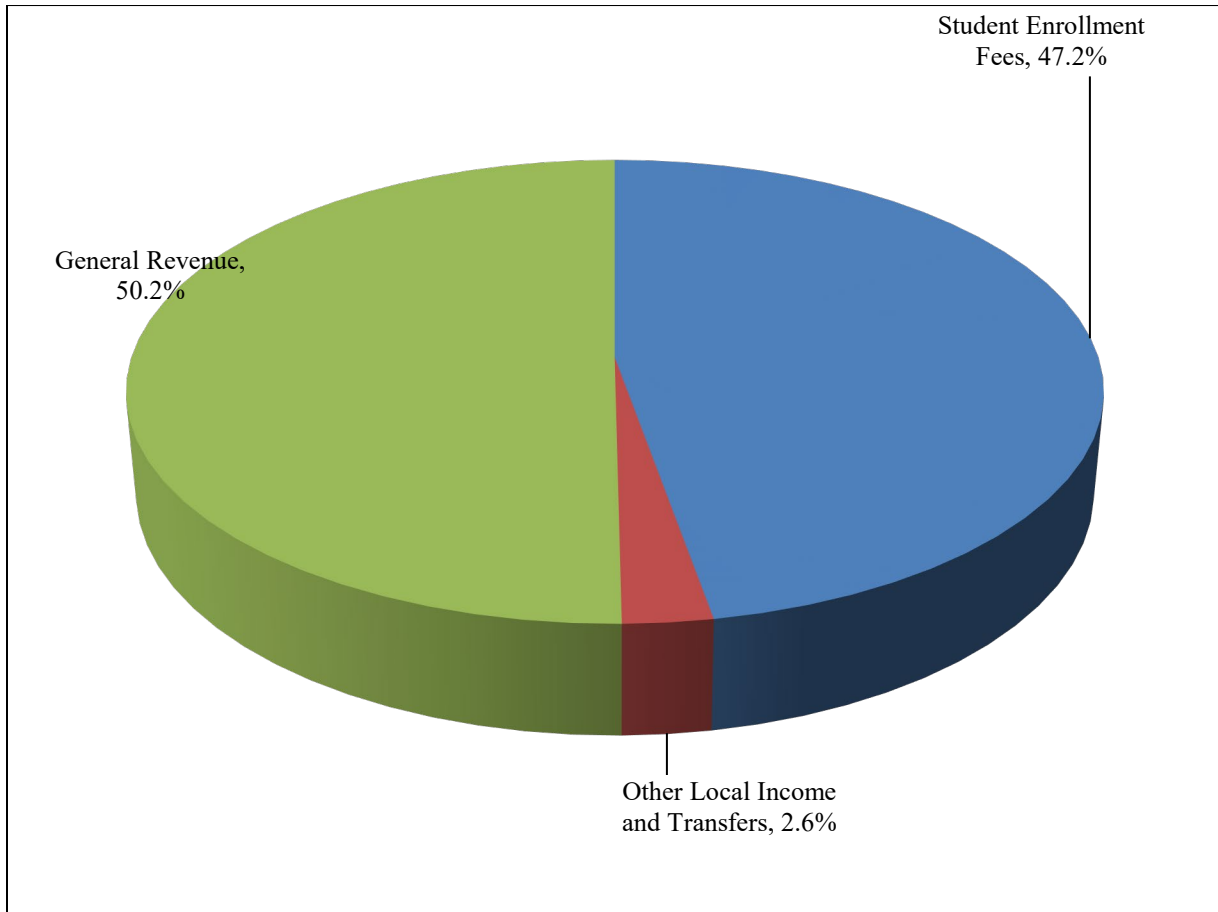
GRAND TOTAL ALL SOURCES \$86,130,813

SEGREGATION OF ON-CAMPUS FEE INCOME FOR FY2022 IS AS FOLLOWS:

	Total Fee Income	Undesignated & Unrestricted
Enrollment Fees		40,478,000
Less Restricted/Designated		
Student Union	-893,000	
Recreation Center	-833,000	
Orientation Week Fee	-275,000	
Joseph Baldwin Academy	-170,000	
Student Health Center Fee	-276,000	
Student Activity Fee	-322,000	
Athletic Fee	-432,000	
Technology Fee	-132,000	
Student Sustainability Fee	-37,000	
Classroom Technology Fee	-775,000	
Total designated/restricted funds	-4,145,000	
		<hr/>
Total unrestricted funds		36,333,000
The percentage calculation is shown as follows:		
1. Undesignated and unrestricted fees (above)		36,333,000
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-17,693,000
NET UNRESTRICTED TUITION & FEES		18,640,000
		<hr/>
1. Total Education and General Budget		86,130,813
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-17,693,000
ADJUSTED E&G TOTAL		68,437,813
		<hr/>
NET UNRESTRICTED TUITION AS A PERCENTAGE OF ADJUSTED E&G		27.2%

NOTE: Includes projected on-campus student fee income and excludes off-campus courses and study abroad program fees.

Table 6
FY2022 BUDGETED E&G REVENUE



FY2022 PLANNED E&G EXPENDITURES BY CATEGORY

The Missouri Coordinating Board for Higher Education and Office of Administration have developed a budget reporting structure which follows federal financial reporting standards for higher education. The broad budget categories and totals for FY2022 are as follows:

Instruction \$ 37,354,234

This includes all expenditures such as faculty salaries, operating funds and equipment which support instructional activities.

Research \$ 434,230

Activity organized to produce research outcomes is included in this category. Internal research grants, research equipment, and undergraduate research stipends are in this budget.

Public Service \$ 52,159

Non-instructional services beneficial to external groups are included in public services. Matching funds for the Upward Bound program are budgeted here.

Academic Support \$ 4,727,034

The Library and academic administration are in this category. Expenses for operation of the library represent over one-half of this budget.

Student Services \$ 9,670,647

This includes areas such as student services administration, counseling services, admissions and records, intercollegiate athletics, health services, and testing services.

Institutional Support \$ 7,169,569

Support areas including fiscal operations, alumni and public relations, and general administration are in this category.

Physical Plant \$ 8,482,283

General physical plant operations, including maintenance, grounds and custodial, and public safety are in this category. Funds for fuel and utilities are also included here.

Maintenance and Repairs \$ 456,000

Funds designated for campus building repairs and preventive maintenance are in this category.

Student Aid \$ 17,754,657

Student scholarships, experienceships and athletic aid are included here.

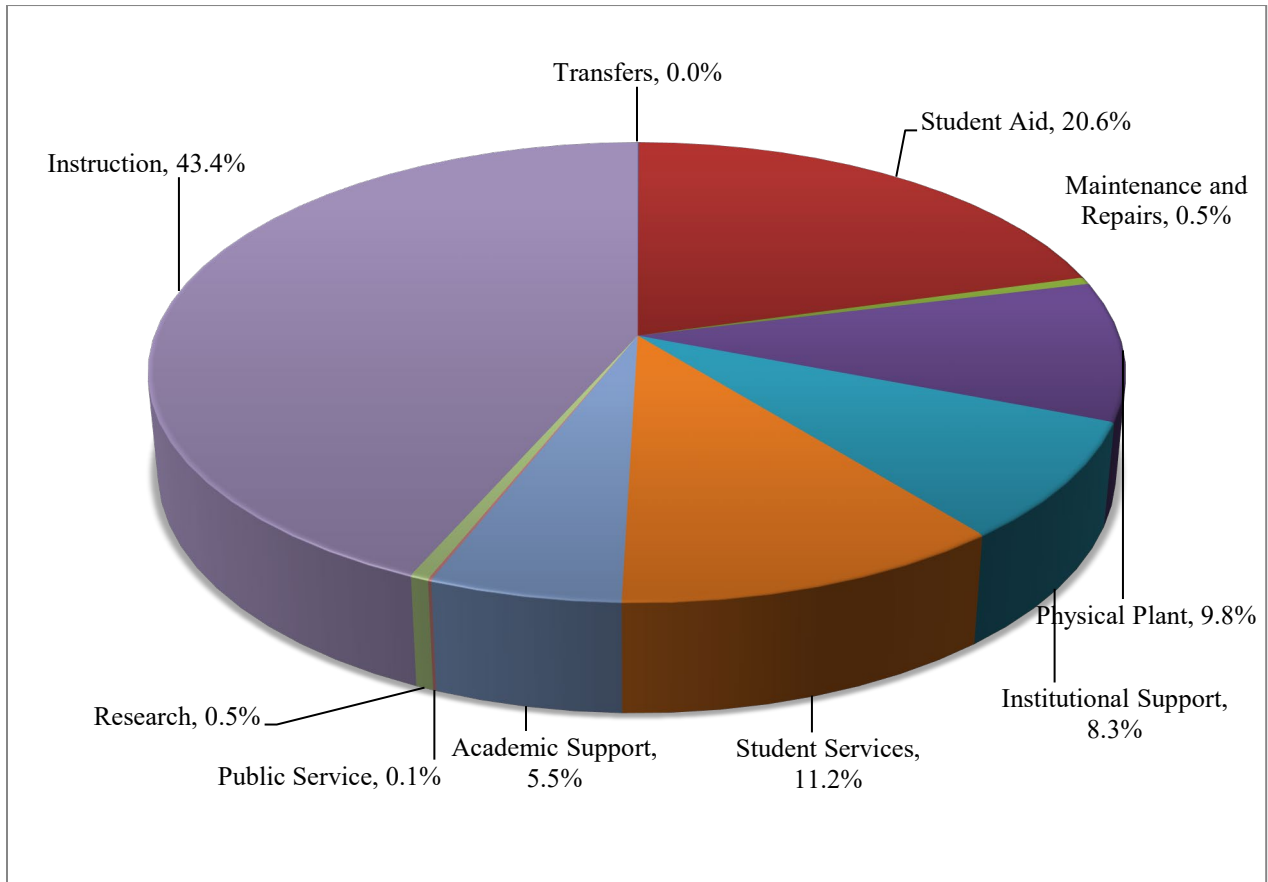
Transfers \$ 30,000

Mandatory transfers for federal aid programs (Perkins and SEOG) comprise this budget.

TOTAL \$ 86,130,813

Note: Several significant changes in categories have been made to match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

Table 7
FY2022 PLANNED E&G EXPENDITURES



FY2022 EDUCATION AND GENERAL EXPENDITURES BY CATEGORY

	Personal Service	Equipment	Operations	Total
Instruction	32,704,142	1,036,254	3,613,838	37,354,234
Research	84,000	100,000	250,230	434,230
Public Service	24,972	0	27,187	52,159
SUBTOTAL	32,813,114	1,136,254	3,891,255	37,840,623
Academic Support	3,157,698	0	1,569,336	4,727,034
Student Services	5,542,459	0	4,128,188	9,670,647
Institutional Support	5,946,567	7,500	1,215,502	7,169,569
Physical Plant	3,973,108	145,000	4,364,175	8,482,283
Maintenance & Repairs	0	0	456,000	456,000
Student Aid	2,111,657	0	15,643,000	17,754,657
Transfers	0	0	30,000	30,000
TOTALS	53,544,603	1,288,754	31,297,456	86,130,813

Note: Categories match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

**COMPARISON OF EDUCATION AND GENERAL BUDGET BY CATEGORY
FY2015 – FY2022**

	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personal Services	56,866,257	56,643,753	58,132,124	57,129,494	56,461,882	56,480,702	54,076,690	53,544,603
Equipment	2,635,965	2,570,303	2,659,869	2,282,569	2,949,354	3,153,736	1,315,217	1,288,754
Operations	35,155,788	36,087,944	36,525,732	34,956,232	35,832,086	34,833,780	30,095,010	31,297,456
TOTAL	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	94,468,218	85,486,917	86,130,813

Notes: Equipment category includes funds to cover 3% state withholding and other major contingency accounts. Due to reclassification of equipment under GASB year-to-year comparisons may not be valid.

FISCAL YEAR 2022 AUXILIARY BUDGET NARRATIVE

Executive Summary

Revenue from combined auxiliary operations is projected to decrease in FY2022. This estimate is based on the number housed in the residence halls as well as budgets which are tied to student enrollment such as the Student Union and Recreation Center. Occupancy levels in the residence halls are budgeted based on a decrease from the actual number this past academic year. The rates charged to students for residence halls including room and board were increased by an average of 2.5% for the 2021-22 academic year, and the Student Union fee was increased by \$10 per FTE student per semester.

Several changes in operating and equipment budgets have been recommended for 2021-2022. Buy-outs have been made available to a larger number of students who desired a single room. The major changes in the Auxiliary Budget for FY2022 include allocating funds to cover projected food costs, building insurance, as well as MOSERS contributions. Savings realized with the refinancing of bonds in May 2020 were reflected in the operating budgets for FY2021, and for FY2022 annual debt service increased to previous levels. Overall the Auxiliary Budget for FY22 is \$2.1 million below last year.

General Budget Priorities

This budget was prepared to meet priorities such as providing services to students, and activities which will provide more efficient operations. Asset renewal is also important in the auxiliary area, particularly in the residence halls and Student Union Building. The budget for auxiliary operations must meet bond payment requirements.

Revenue Assumptions

1. **Residence Halls.** Room and board rates were raised by an average of 2.5% for FY2022. A student living in a typical two-person room will pay \$9,313 for the 2021-2022 academic year. Based upon the projected occupancy rate for the fall semester and 93 percent returning for the spring semester and a return to typical summer income, revenue from residence halls and apartments is projected at \$15,205,000.

Other income includes off-campus student meal plans, rentals, and interest income.

2. Student Union. The Student Union is primarily funded by a transfer from enrollment income to this budget at a rate of \$110 per full-time equivalent student per semester. This fee was established to build, maintain, and cover debt service for the Student Union. The Student Activity Fee helps fund the Center for Student Involvement, which is housed in the Student Union. Additional income sources include room rentals, bookstore, and food service commission. Total revenue for the Student Union Building for FY2022 is projected at \$944,000.
3. Recreation Center. Major expenses for the Recreation Center include personnel, operations and debt service. A designated fee of \$111 per semester per full-time equivalent student is included in enrollment fees. Debt on the Recreation Center has been retired so funds are being budgeted to help finance future renovations. Total revenue for FY2022 is projected at \$845,000 for the Recreation Center.
4. Service Departments. Due to reduced volume, revenue from the auxiliary service department (Printing Services) is projected at \$250,000 for FY2022.

Planned Expenditures

A significant portion of the Auxiliary Budget is utilized to operate the residence halls. Staff includes the Residential Living Office, hall directors, housekeepers, and physical plant employees assigned to these non-academic areas. Table 8 outlines Auxiliary Budget equipment trends for FY2002-FY2022 and illustrates the emphasis on asset renewal in these areas.

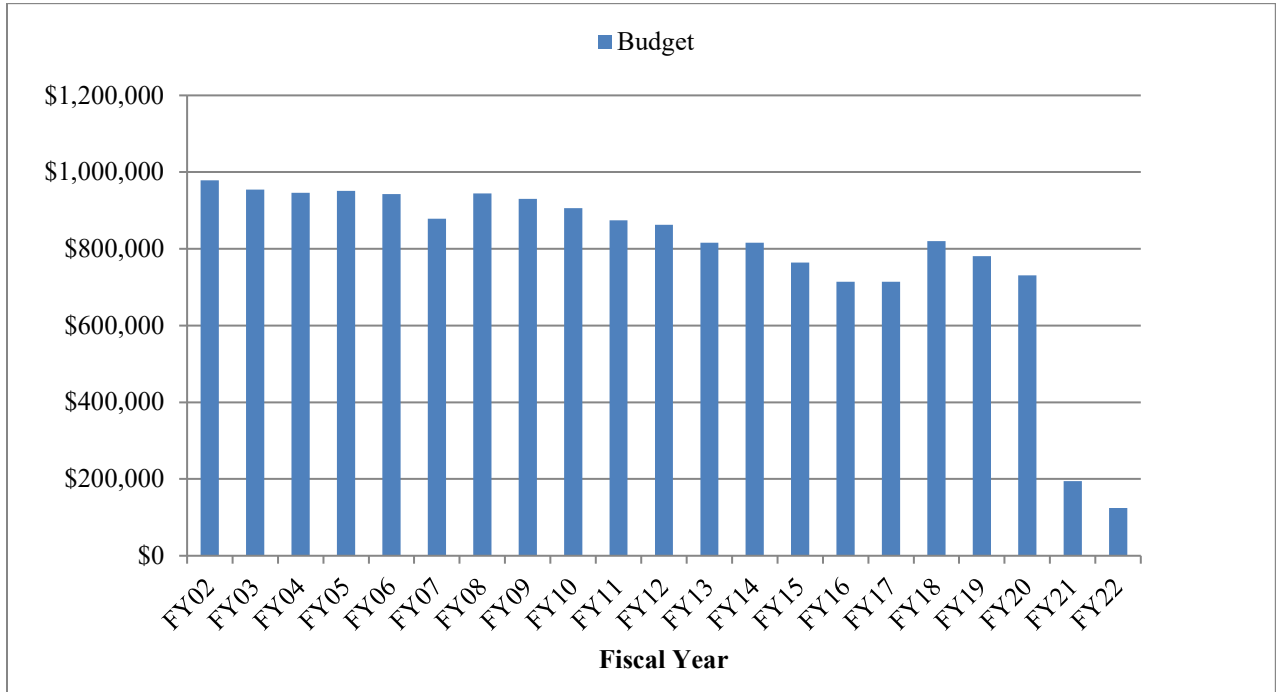
Operating funds for Residential Living include utilities, repairs and renovations, and food service contracts. Funds are included for furniture replacements, food service equipment, and general repairs to the facilities. Food service costs are budgeted to cover projected costs as agreed to in the food service contract, which is the largest single component of this budget. Utility costs are projected to remain stable in 2021-2022 from the current year actual expenditures and the budget reflects this. A major portion of the Residential Living operating budget is set aside for bond repayments.

On a smaller scale, the Student Union Building budget also covers personnel, operating costs such as utilities, and funds for replacement and repair of the equipment. Funds are also included to cover general maintenance of this building.

The Recreation Center budget is continued at a level below the previous year since student enrollment has decreased. Utility costs are a major component in the operating budget for this area, and the student employment costs are also included to help staff the facility. An equipment budget is also provided to replace and update items as needed.

Due to fewer students housed on campus and the decline in enrollment, each unit in the Auxiliary System has reduced planned expenditures for FY2022. The total FY2022 Auxiliary budget is down \$2.1 million from FY2021. A carry forward of funds from FY2021 is still necessary to balance the budget for FY2022.

Table 8
Auxiliary Equipment Budget Trends
FY02-FY22



<u>Fiscal Year</u>	<u>Equipment Budget</u>	<u>% change</u>
FY02	\$ 978,464	-14.7%
FY03	\$ 954,166	-2.5%
FY04	\$ 945,906	-0.9%
FY05	\$ 950,796	0.5%
FY06	\$ 942,796	-0.8%
FY07	\$ 878,780	-6.8%
FY08	\$ 944,488	7.4%
FY09	\$ 930,488	-1.5%
FY10	\$ 906,247	-2.6%
FY11	\$ 874,233	-3.5%
FY12	\$ 862,633	-1.3%
FY13	\$ 815,883	-5.4%
FY14	\$ 815,883	0.0%
FY15	\$ 763,883	-6.4%
FY16	\$ 714,583	-6.5%
FY17	\$ 714,583	0.0%
FY18	\$ 820,060	+14.7%
FY19	\$ 781,203	-4.7%
FY20	\$ 730,793	-6.4%
FY21	\$ 194,543	-73.4%
FY22	\$ 124,500	-36.0%

Note: Includes equipment funds for residence halls, food service, Student Union, etc.

FY2022 AUXILIARY REVENUE BY CATEGORY

RESIDENCE HALLS

Room and Board \$14,945,000

This projection is based on the expected occupancy rate for residence halls and apartments. Spring occupancy is historically 93 percent of the fall semester and summer income is projected to return to typical levels. This category also includes income from purchase of meal plans by off-campus students.

Other Income \$ 260,000

Revenue from deposits, processing fees, rentals, parking registrations, commissions, and similar sources is projected to be down from FY2021.

TOTAL RESIDENCE HALL INCOME \$15,205,000

STUDENT UNION \$ 944,000

This revenue source includes the transfer of enrollment fees based on full-time equivalent (FTE) students. Total revenues are projected based on FY22 enrollment and additional income sources include rentals, bookstore, and food service commission.

RECREATION CENTER \$ 845,000

Funds for operation of the Recreation Center and repayment of construction bonds come primarily from the transfer of enrollment fees based on FTE students. Other sources of income include rental of the facility to outside groups and faculty/staff membership fees.

SERVICE DEPARTMENT \$ 250,000

Certain service departments are operated as auxiliary enterprises. Currently the only operation in this category is Campus Printing Services. Revenue is projected to be down slightly for FY22.

PROJECTED DEFICIT

\$ 874,986

Based on lower projected residence hall income and student designated fees due in part to the COVID-19 pandemic, the FY22 budget deficit may be offset by anticipated Higher Education Emergency Relief Funds provided by the U.S. Department of Education.

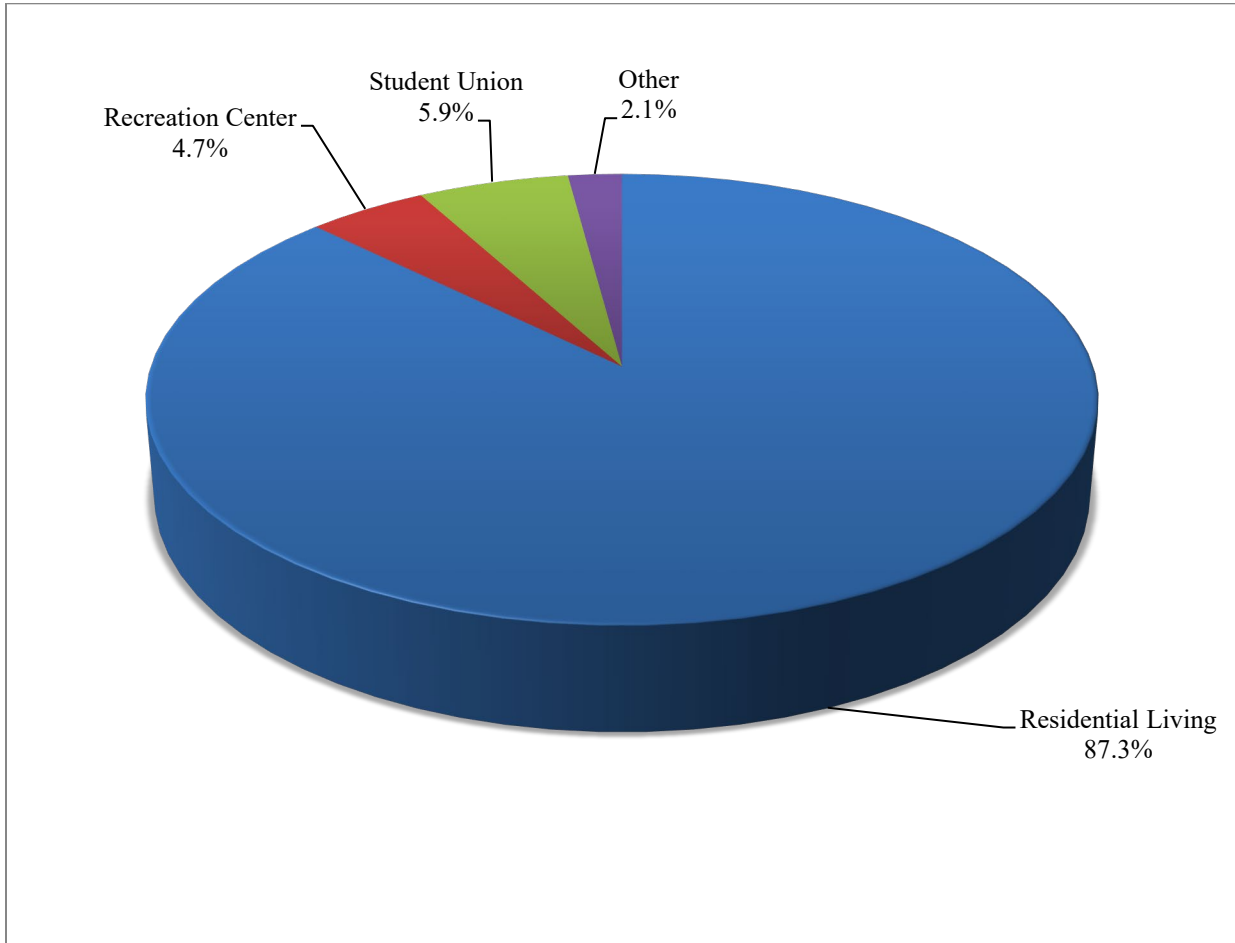
GRAND TOTAL AUXILIARY REVENUE

\$18,118,986

FY2022 AUXILIARY EXPENDITURES BY AREA

	Personal Services	Equipment	Operations	Total
Residential Living	2,639,098	80,500	9,756,690	12,476,288
Residential Living Bond Payments	0	0	3,341,366	3,341,366
Student Union	353,370	26,500	381,006	760,876
Student Union Bond Payment	0	0	313,905	313,905
Printing Services	202,784	0	100,870	303,654
Auxiliary Administration	55,374	0	10,000	65,374
Other Auxiliary	0	0	14,000	14,000
Recreation Center	508,748	17,500	167,275	693,523
Recreation Center Reserve	0	0	150,000	150,000
TOTAL	3,759,374	124,500	14,235,112	18,118,986

Table 9
FY2022 AUXILIARY EXPENSES
BY MAJOR AREA



FISCAL YEAR 2022 RESTRICTED FUND BUDGET

Executive Summary

This budget includes funds from outside grants and other sources (state and federal) which are restricted in nature. Examples include federal programs such as McNair and Upward Bound and state-funded activities such as the Regional Professional Development Center. Due to the nature of these programs and the fact that the federal fiscal year does not match Truman's fiscal year, all revenues in this budget are estimated.

Projected Restricted Revenues and Expenditures

Major activities supported through restricted funds include the following:

Upward Bound \$ 465,810

This program is part of the federal TRIO program funded by the Department of Education. It is designed to assist high school students in building the skills and motivation necessary for college success.

McNair \$ 303,553

Truman has received McNair funding since 1992. The program is designed to provide disadvantaged college students with preparation for graduate programs.

Regional Professional Development Center \$ 1,984,050

The Regional Professional Development Center is operated in conjunction with Truman's School of Health Sciences and Education. The center is funded by the Missouri Department of Elementary and Secondary Education and provides training and support to public schools in the northeast region. Any fee income generated by Regional Professional Development Center activities is restricted and must be returned to the state if not used for the program.

Emergency Financial Aid Grants to Students Portion of the Higher Education Emergency Relief Fund \$ 4,542,657

An award from the Department of Education to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus.

Institutional Portion of the Higher Education Emergency Relief Fund

\$ 4,430,816

An award from the Department of Education to provide funds for costs associated with significant changes to the delivery of instruction due to the coronavirus.

GEER Excels

\$ 549,543

An award from the Department of Education to provide funds for the expansion of the University's Nursing program.

NSF-(S-STEM) A Scaffolded Learning Community to Increase Self-Efficacy and Persistence in STEM

\$ 211,590

This grant will support students pursuing majors in the agriculture science, biology, chemistry, and physics departments.

NSF-Missouri Louis Stokes Alliance for Minority Participation (MoLSAMP)

\$ 73,000

The MoLSAMP Alliance will deploy a variety of activities and establish a logical cohesiveness among the individual campuses to promote recruitment, retention, and graduation of underrepresented minority students with a goal to increase the number of underrepresented minorities (URM) majoring in and graduation with degrees in STEM disciplines.

Pell

\$ 3,750,000

Pell Grants are provided from federal funds to eligible students based on need. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

SEOG \$ 101,284

Supplemental Educational Opportunities Grants are provided from federal funds to eligible students.

Work Study \$ 310,818

The College Work-Study Program includes federal funds to support part-time student workers.

Federal TEACH Grant \$ 47,000

This grant provides up to \$4,000 to eligible undergraduate and graduate students who agree to teach specified high-need subjects at schools serving primarily disadvantaged populations for four years within eight years of graduation. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

Other \$ 140,550

There are numerous smaller grants and contracts from foundations and governmental sources designed for instruction, research, and public service activities. This includes programs supported by NSF, U.S. Small Business Administration, and NASA.

TOTAL ESTIMATED FY2022 RESTRICTED \$ 16,910,671

FISCAL YEAR 2022
ESTIMATED RESTRICTED REVENUE AND EXPENDITURES

<u>Area or Program</u>	<u>FY2022 Estimate</u>
Upward Bound	\$ 465,810
McNair	\$ 303,553
Regional Professional Development Center	\$ 1,984,050
HEERF – Student	\$ 4,542,657
HEERF – Institution	\$ 4,430,816
GEER Excels	\$ 549,543
NSF S-STEM	\$ 211,590
NSF MoLSAMP	\$ 73,000
Pell	\$ 3,750,000
SEOG	\$ 101,284
Work-Study	\$ 310,818
Federal TEACH Grant	\$ 47,000
Other	\$ 140,550
TOTAL	\$ 16,910,671

COMBINED OPERATING BUDGET SUMMARY

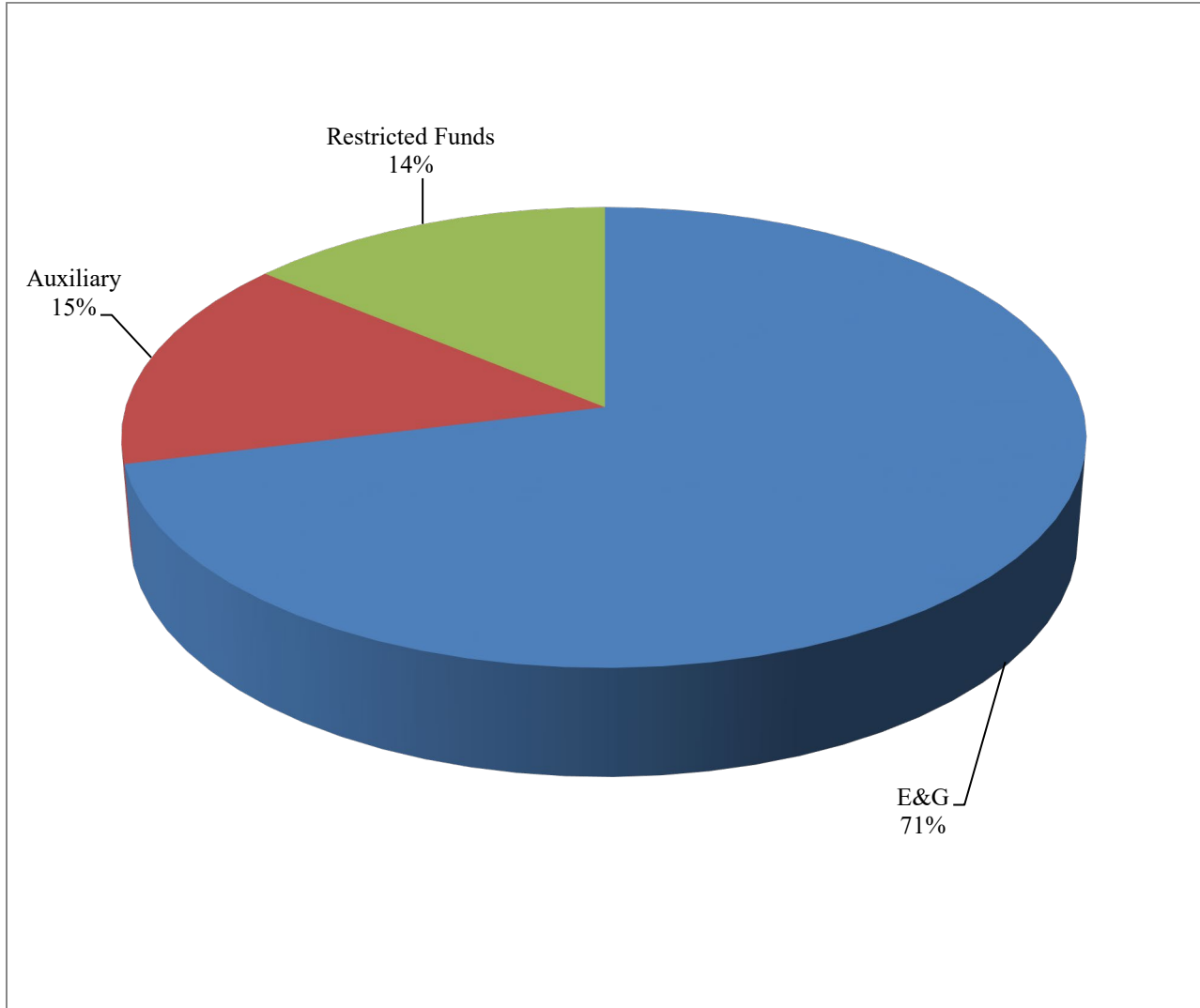
The combined operating budget for Fiscal Year 2022 totals \$121,160,470.

Education and General	\$ 86,130,813
Auxiliary	\$ 18,118,986
Restricted Funds	<u>\$ 16,910,671</u>
Total	\$121,160,470

Table 10 illustrates the combined operating budget distributed by type, and the Education and General budget represent 71% of the total.

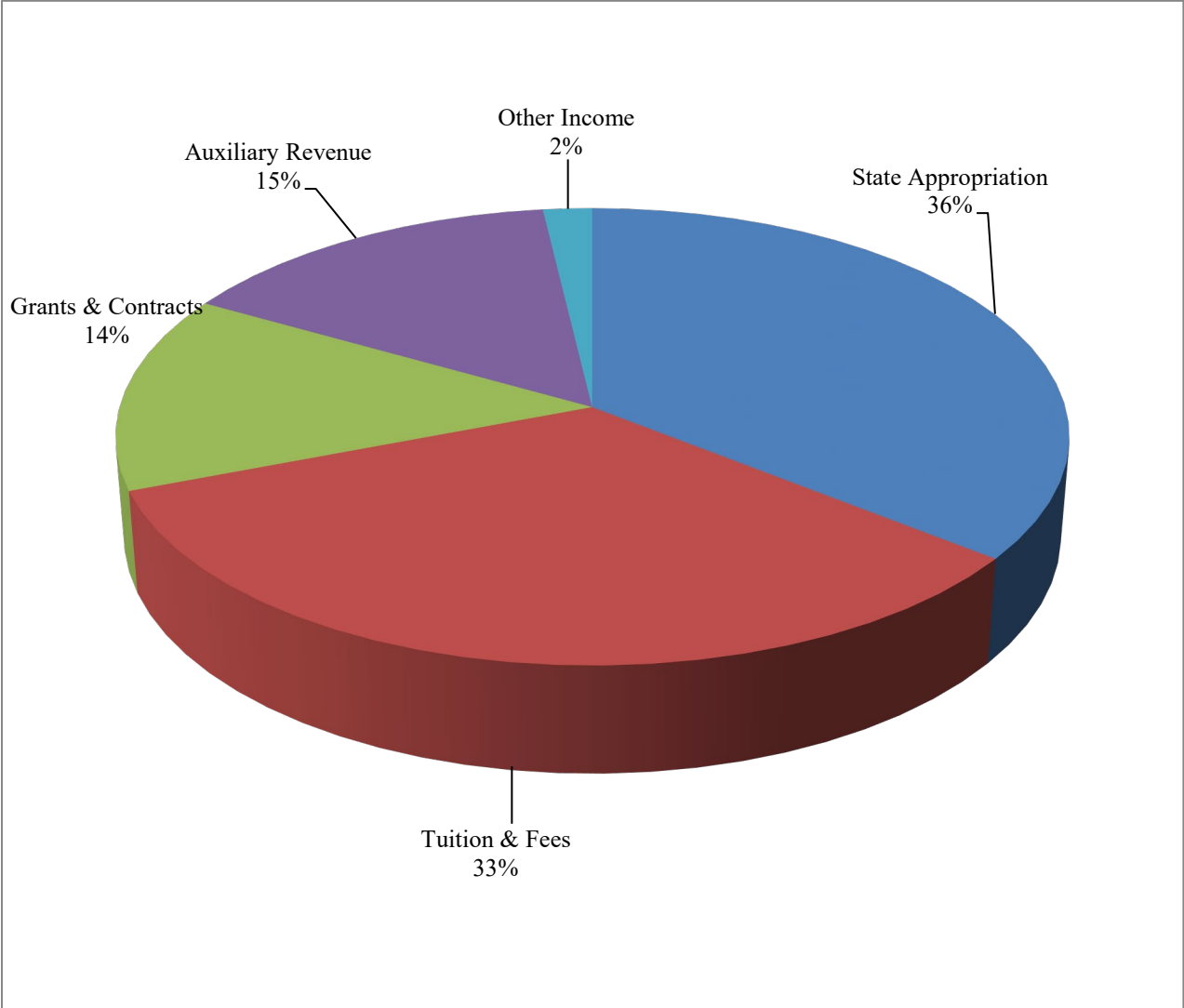
Projected revenues are equal to the various operating budgets, and Table 11 illustrates the sources of revenue which are combined to produce the funds needed. Major sources, in descending order, are Student Tuition and Fees, State Appropriations, Auxiliary Revenue, Grants and Contracts, and Other Income.

**Table 10
FY2022 OPERATING BUDGETS**



Operating Budget	\$ Amount
E&G	\$86,130,813
Auxiliary	\$18,118,986
Restricted Funds	\$16,910,671

**Table 11
FY2022 Revenue Sources**



Revenue Sources	\$ Amount
State Appropriation	\$43,201,754
Tuition & Fees	\$40,648,000
Grants & Contracts	\$16,910,671
Auxiliary Revenue	\$18,118,986
Other Income	\$ 2,281,059

ITEM H.5
State Appropriation Request for Fiscal Year 2023

DESCRIPTION AND BACKGROUND

The University's Fiscal Year 2023 State Appropriation request is submitted to the Missouri Department of Higher Education and Workforce Development (MDHEWD) as well as the State Office of Administration. This request is for funding to support the Education and General Budget.

For FY2023, the request is based upon the higher education appropriation for FY2022 that was approved by the legislature and signed by the Governor. Truman's FY2023 request includes a funding increase linked to the rate of inflation, maintenance and repair funds, and what are known as New Decision Items which would target new academic initiatives.

Table 1 provides a summary of the request, and Table 2 provides more detailed information. This request will be prepared in a more specific format as required by state budget submission guidelines.

This is the first step in the FY2023 budget process. Truman's request will be reviewed by the MDHEWD staff in August and September, and the Coordinating Board for Higher Education (CBHE) will make official budget recommendations for each institution in October. The next major step in the process occurs in January when the Governor presents budget recommendations to the General Assembly. Committee hearings will follow with appropriations finalized by the legislature in May 2022.

RECOMMENDED ACTION

BE IT RESOLVED that the State Appropriation Request for Fiscal Year 2023 totaling \$50,189,824 be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the State Appropriation Request for Fiscal Year 2023, be attached to the minutes as an exhibit and that the President of the University be authorized to modify this request based upon input from the staff of the Coordinating Board for Higher Education, Office of Administration, and the Legislature as appropriate.

Moved by _____
Seconded by _____

		Aye	Nay
Vote:	Burkemper	_____	_____
	Cozette	_____	_____
	Christofferson	_____	_____
	Dameron	_____	_____
	Gingrich	_____	_____
	O'Donnell	_____	_____
	Miller	_____	_____

ATTACHMENTS
Table 1 and Table 2

TABLE 1

Fiscal Year 2023 State Appropriation Request for Operating Funds

Appropriation Base for FY2022	\$43,201,754
New Requests for FY2023	
A. Core Inflation	\$ 1,728,070
B. Additional Maintenance and Repair Funds	\$ 3,250,000
C. Online Accounting Program	\$ 435,000
D. Anatomy Lab	\$ 875,000
E. Rural Telehealth Counseling Center	\$ 200,000
F. Music Therapy Master's Degree	\$ 145,000
G. Enhanced Pre-Physical Therapy and Pre-Occupational Therapy Programs	\$ 355,000
Total New Requests	\$ 6,988,070
TOTAL FY2023 FUNDING REQUEST (FY2022 appropriation + new)	\$50,189,824

TABLE 2

The state appropriations request for FY2023 includes two components: the Core Operating request based on FY2022 actual appropriations and the new requests for FY2023. Requests beyond the core are typically referred to as New Decision Items or New Investments.

- | | |
|---|--------------|
| 1. Funding for Core Operations: State Request | \$43,201,754 |
| The funding priority is to maintain the existing base. These funds provide 50% of the Education and General budget for FY2022, and they are crucial to meeting the institution's mission. | |
| 2. New Requests for FY2023 | \$ 6,988,070 |
| A. Core Inflation | \$ 1,728,070 |
| Based on the July budget instructions from the Missouri Department of Higher Education and Workforce Development (MDHEWD) and updated state revenue forecasts, the Coordinating Board for Higher Education (CBHE) may consider an additional increase for institutions to cover inflation. For this request, the inflationary rate is estimated at four percent. | |
| B. Additional Maintenance and Repair Funds | \$ 3,250,000 |
| Truman has over 1 million square feet of state-funded buildings, and additional funds are needed to maintain campus facilities. The second priority recommended by MDHEWD is additional ongoing funding to support the highest maintenance and repair needs at each institution. Funds will be distributed on a pro rata model using current appropriation levels. This request is an estimate based on potential funding for this purpose. | |
| C. Online Accounting Program | \$ 435,000 |
| This would provide start-up funds to hire additional faculty and support staff to develop courses for an online masters in accounting program. This program would prepare students to become CPA's. | |
| D. Anatomy Lab | \$ 875,000 |
| This would create a state of the art anatomy lab designed to serve multiple academic programs in the sciences and health sciences. It would allow expansion of key programs including pre-med, athletic training, and pre-physical therapy. The lab would include a virtual reality dissection system and serve multiple health sciences programs which require anatomy and physiology. | |
| E. Rural Telehealth Counseling Center | \$ 200,000 |
| This project would provide much needed counseling services in northeast Missouri and other rural areas of the state. Funds would be utilized for staff, equipment, and related overhead for the center. | |
| F. Music Therapy Master's Degree | \$ 145,000 |
| This program would complement other healthcare related programs at Truman by providing an emerging therapeutic approach for elderly as well as other patients. Funds would support staff as well as instructional equipment. | |
| G. Enhanced Pre-Physical Therapy and Pre-Occupational Therapy Programs | \$ 355,000 |
| This would expand coursework and support for students preparing to enter these important healthcare fields. Funds would support staff and additional simulation and training equipment. | |

ITEM I
Agenda Items for Future Meetings

DESCRIPTION AND BACKGROUND

A list of projected agenda items for the regular meetings during the next year follows this page.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

List of Projected Agenda Items

LIST OF PROJECTED AGENDA ITEMS
Regular Meetings of Board of Governors
Year Following the October 2021 Meeting

October 2021 Meeting

Participation in campus events
Annual photograph of board and president
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs and/or student services report
Enrollment management report
Audit report
Financial report
Governmental relations services (as contract expires)
Construction projects report
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Annual presidential review committee appointments

December 2021 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs and/or student services report
Enrollment management report
Financial report
Construction projects report
Housing charges for next fiscal year
Salary policies for next calendar year
Selection of officers for next calendar year
Annual board committee appointments
Annual foundation board appointments
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Paid leaves of absence for next fiscal year
Tenure review for faculty members completing their review period at end of fall semester
Annual presidential review

February 2022 Meeting

Participation in campus events
Recognition of past board chair
Minutes for open session of last meeting
President's report
Advancement and/or foundation report

(NOTE: Agenda items noted in bold italics are discretionary reports and subject to change.)

Academic affairs and/or student services report

Enrollment management report

Annual legislative consultant report

Annual student government report

Financial report

Construction projects report

External audit firm (as contract expires)

Academic calendar (as needed)

Board of Governors conflict of interest policy review

Dates and agenda items for future meetings

Minutes for closed session of last meeting

Personnel actions report

General counsel review (one-year)

April 2022 Meeting

Participation in campus events

Minutes for open session of last meeting

President's report

Advancement and/or foundation report

Academic affairs and/or student services report

Enrollment management report

Annual faculty senate report

Financial report

Construction projects report

Depositary bank (as contracts expire)

Food service contractor (as contracts expire)

Bookstore contractor (as contracts expire)

Enrollment fees for next fiscal year

Dates and agenda items for future meetings

Minutes for closed session of last meeting

Personnel actions report

Treasurers for next fiscal year

June 2022 Meeting/Retreat

Participation in campus events

Minutes for open session of last meeting

President's report

Advancement and/or foundation report

Academic affairs and/or student services report

Enrollment management report

Financial report

Construction projects report

State capital funds request for next legislative session

Operating budgets for next fiscal year

Union agreement renewal (in even numbered years)

Dates and agenda items for future meetings

Minutes for closed session of last meeting

Personnel actions report

(NOTE: Agenda items noted in bold italics are discretionary reports and subject to change.)

Tenure review
Faculty promotions

August 2022 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs and/or student services report
Enrollment management report
Annual athletics report
Annual staff council report
Financial report
Construction projects report
Local capital budgets for current fiscal year
State appropriation request for next fiscal year
Honorary degree consideration
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
General counsel review (one and ½ year)

The following items will be added to the agendas as needed:

University strategic plan reports

Campus master plan reports

Reports from administrative areas

Approval of new or revised policies
Approval of architects and/or engineers for construction projects
Approval of new construction projects over \$100,000
Approval of equipment purchases and leases over \$100,000
Approval of consulting services over \$10,000
Approval of change orders for major changes in construction projects
Approval of real estate acquisitions
Litigation and legal action reports

(NOTE: Agenda items noted in bold italics are discretionary reports and subject to change.)

ITEM J
Dates for Future Meetings

DESCRIPTION AND BACKGROUND

It is helpful to schedule, at least tentatively, the dates for board meetings during the next year. The tentatively scheduled dates are subject to change by the Board, but the preliminary action permits both Board members and staff members to avoid the scheduling of other activities on the targeted dates for board meetings. In addition to the regularly scheduled meetings, special meetings can be called by the Chair of the Board or by three members of the Board. A schedule of calendar events for the next year follows this page.

RECOMMENDED ACTION

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Friday, October 22, 2021, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

- Saturday, December 4, 2021;
- Saturday, February 5, 2022;
- Saturday, April 9, 2022;
- Saturday, June 18, 2022; and
- Saturday, August 6, 2022.

Moved by _____
Seconded by _____

	Aye	Nay
Vote: Burkemper	_____	_____
Cozette	_____	_____
Christofferson	_____	_____
Dameron	_____	_____
Gingrich	_____	_____
O'Donnell	_____	_____
Miller	_____	_____

ATTACHMENT

Calendar of Events August 2021 – August 2022

CALENDAR OF EVENTS
August 2021 - August 2022

2021

August	7	BOARD OF GOVERNORS MEETING
	18	Fall Semester begins with Truman Days
September	6	Labor Day Holiday
	18	Home Football - Hillsdale College
	18	Admission Showcase Event
October	2	Family Day
	2	Home Football - Lindenwood University
	9	Admission Showcase Event
	14-15	Mid-Term Break (students)
	18-23	Homecoming Week
	22	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	23	Home Football - William Jewell College
	30	Home Football - Quincy University
November	13	Admission Showcase Event
	13	Home Football - University of Indianapolis
	22-26	Thanksgiving Break (students)
	24-26	Thanksgiving Holiday
December	4	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	13	Finals Week
	18	Fall Commencement
	24	Christmas Holiday
	27-29	Christmas Holiday
	30	Energy Conservation Day (campus closed)
	31	New Year's Day Holiday
 <u>2022</u>		
January	10	Spring Semester begins
	17	Martin Luther King, Jr. Day Holiday
February	5	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	21	Admitted Student Event
March	7-11	Spring Break (students)
	18	Admitted Student Event
	26	Admission Showcase Event
April	9	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	9	Foundation Board of Directors Meeting and Foundation Banquet (tentative)
	18	Term Break (students); Spring Holiday
	21	Student Research Conference
	23	Admission Showcase Event
May	7	Spring Commencement
	30	Memorial Day Holiday
	31	Summer Session Begins

Calendar of Events - Page 2
August 2021 - August 2022

June	18	BOARD OF GOVERNORS MEETING/RETREAT (TENTATIVE DATE)
July	5	Independence Day Holiday
August	6	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	17	Fall Semester begins with Truman Days

ITEM K
Agenda Items for Closed Session

RECOMMENDED ACTION

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law”;
2. Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded”; and
3. Confidential communications with the General Counsel.

Moved by _____
Seconded by _____

	Aye	Nay
Vote: Burkemper	_____	_____
Cozette	_____	_____
Christofferson	_____	_____
Dameron	_____	_____
Gingrich	_____	_____
O'Donnell	_____	_____
Miller	_____	_____