

RESIDENCE LIFE GUIDEBOOK

2020-2021



Welcome to Residence Life

WE ARE SO GLAD TO HAVE YOU as part of our Truman community of learners and look forward to the upcoming academic year. We hope you are able to make many fond memories, develop new friendships, and find yourself academically and personally successful!

Mission Statement

As part of Truman State University, Residence Life fosters the development of respect, responsibility, and accountability in our students. Within safe, comfortable, and intellectually engaging living communities, we nurture students to become productive citizens and life-long scholars.

RESIDENCE LIFE'S LEARNING GOALS

Connection - It is important for all students to feel a sense of belonging within their communities and among their peers. Students must be able to interact and engage with a global society. Our residential environments will foster the development and deepening of student connections to their peers, the university at large, and the world around them.

- Interpersonal Interactions: Students will be able to navigate interpersonal interactions to build meaningful relationships with peers, faculty, and staff.
- Systems of Support: Students will be able to identify and engage with peers and university resources to support them throughout their college experience.
- Engagement: Students will be able to interact with a wide array of experiences to assist with their learning.
- Sense of Purpose: Students will be able to create a sense of purpose in their role in the on-campus community

Wellness - Students living independently must be able to take care of themselves and utilize support resources. Our residential environments connect students with resources to identify, establish, and maintain regular patterns of behavior that promote health and resilience.

- Students will be able to utilize strategies and resources to manage their mental wellness and recognize the impact of mental wellness on their community.
- Students will be able to develop strategies to promote life-long physical wellness.
- Students will be able to engage in positive decision making regarding their personal safety.



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Staying on top of the next big date is a responsibility of every college student. Please refer to the following calendar for these important dates.

Important Dates

Fall Semester 2020

Aug. 12	Halls Open for Check-In, First-Year and Transfer Students Only (8 a.m.-1 p.m.)
Aug. 12-16	Truman Days
Aug. 15	Halls Open for Upper-class Students Move In (8 a.m.-5 p.m.)
Aug. 17	Fall Classes Begin
Aug. 31	Room Changes Process Opens
Sept. 26	Family Day
Oct. 15-16	Midterm Break (No Classes)
Oct. 23-24	Homecoming
Nov. 20	Halls Close for Thanksgiving Break (6 p.m.)
Nov. 23-27	Thanksgiving Break (No Classes)
Nov. 29	Halls Re-open (10 a.m.)
Dec. 7	Final Exams Begin
Dec. 12	Halls Close for Winter Break (6 p.m.)

Spring Semester 2021

Jan. 10	Halls Re-open for Spring Semester (10 a.m.)
Jan. 11	Spring Classes begin; Deadline for Spring Meal Plan Changes (5 p.m.)
Jan. 15	Housing Registration & Renewal for 2021-2022 Begins
March 5	Halls Close for Spring Break (6 p.m.)
March 14	Halls Re-open (10 a.m.)
April 5	Term Break (No classes)
May 3	Final Exams Begin
May 8	Commencement; Halls Close for Summer (6 p.m.)

Your new mailing address will be:

Your Full Name
 Residence Hall & Room Number
 Hall Street Address
 Kirksville, MO 63501

Example *if you live in Ryle Hall 2205*

Jane Doe
 Ryle Hall 2205
 1215 S. Mulanix
 Kirksville, MO 63501

**Emergency Calls
911**

Non-Emergency Calls
 Department of Public Safety
 (660) 785-4176

Other Important Information

<i>Residence Hall</i>	<i>Mailing Address</i>	<i>Hall Desk</i>	<i>Hall Director Office</i>
Residence Life Office	Missouri Hall 1100	(660) 785-4227	
BNB Hall	1009 South Mulanix	(660) 785-4709	(660) 785-4710
Campbell Apartments	1601 South Florence	(660) 785-7294	(660) 785-4381
Centennial Hall	1000 South Franklin	(660) 785-4829	(660) 785-4830
Dobson Hall	1111 South Mulanix	(660) 785-4709	(660) 785-4710
Missouri Hall	809 South Mulanix	(660) 785-5383	(660) 785-4472
Randolph Apartments	516 East Randolph	(660) 785-4227	(660) 785-4227
Ryle Hall	1215 South Mulanix	(660) 785-5706	(660) 785-5707
West Campus Suites	215 West Normal	(660) 785-5500	(660) 785-5503

Don't have a roommate in mind? *That's okay!*

Applied after roommate selection in April & May? *That's okay!*

In the event you are unable to confirm a roommate, or if your housing application is submitted after we have closed the room selection process in mid-May, you will receive a room assignment through auto-allocation. Residence Life will match you with a roommate and place you in a room based on the preferences you indicated on the housing application and availability of spaces. Please thoroughly complete the housing profile and building preferences pages to best represent your housing needs. This will assist in creating the best match possible. Auto-allocated room assignment information can be viewed on the Housing Portal around the first of June.

Housing/Roommate Selection

Follow these steps to complete your housing application and room selection process:

- **Log onto Truview:** Use the username provided in your acceptance letter and password you have set up using your assigned student ID number.
- **Click on “Student Tab” , “Housing” and “Housing Portal”.**
- **Return to step 8** in the housing application and find a roommate using the messaging and roommate request options. This step allows you to send and receive messages with other students seeking roommates.
- **Once you have an accepted roommate match** you will no longer be able to message anyone other than your roommate. We encourage you to communicate with your future roommate even after room selection occurs. Open conversation prior to move-in can help ease the transition into sharing a space and offer the best opportunity for a successful on-campus living experience.
- **If you have an accepted roommate, a completed housing application, and paid the housing deposit,** you will be contacted via e-mail in late March about selecting a room in April.
- **Prior to selecting your room** you will need to complete some additional information which includes the housing contract, emergency contact information, medical information, meal plan, and microfridge. (All roommates regardless of who selects the room will have to complete the additional information.)
- **Select your room.** More specifics on selecting a room will be sent to you in the e-mail that comes in late March.

Important notes about your room and room assignment

- Please remember to select a meal plan option on your Housing Application! If an option is not selected, you will be assigned the most commonly selected plan – 15 meals a week.
- Your room information listed online is subject to change. Because we understand that a few students may change their plans, assignments are not considered final until move-in day. If your room information changes, we will notify you by email.
- We encourage you to acquire personal property insurance to help protect your property. Although the frequency of incidents is low, it is important to ensure that your belongings are covered in the event of loss or damage to your property.
- Move-in day for first-year students is August 12. Please plan to arrive between 8 a.m. and 1 p.m. to be able to participate in Truman Week activities that evening. If you cannot arrive by 1 p.m., or cannot arrive at all on that date, please contact the Residence Life Office so we can alert your residence hall staff. Staff will be available to welcome late arrivals, but we want to make sure that you are not flagged as a “no-show.”
- Move-in day for returning students is August 15.



Roommate Interactions

What is a Roommate Agreement?

The Residence Life staff will assist you in connecting positively with your roommate(s). Living with another student is a rewarding but sometimes challenging experience. Conflict is a normal part of living with another person, and overcoming conflict is a valuable life skill. The Roommate Agreement will help you to have honest discussions with your roommate(s) about how to share your living space. It will be sent to your student email after you move in.

Once you arrive on campus (or any time you have a new roommate), you should sit down with your roommate(s) and talk about how you will work together to establish a respectful living environment among yourselves. If problems arise during the year, your student staff member will try to work with you and your roommate(s), using the Roommate Agreement as part of the discussion. We encourage any and all efforts to resolve conflicts before room changes are accommodated."

Handling Differences

Our staff will work to help you and your roommate adjust to living with one another. If you find that you must move, changes can take place after the second week of regular semester classes during the Fall and Spring semesters. It is important, however, that you let your student advisor staff know of any concerns you are having.

What happens if my roommate moves out?

If your roommate moves out, you have several options. Those include:

- You may have another student move into your room.
- You may move into an empty space in another student's room.
- If occupancy levels permit, you can "buy out" the room. This means you pay an increased rate for a single room (this option is not always available).
- Residence Life reserves the right to reassign you to a new room if there is a vacancy or assign a student to your room if it is vacant. If you choose to leave the room space available you are required to accept the new roommate. You may be assessed the "buy out" fees if potential roommates are not accepted.

What to Bring

My Space – Decorating Your Room!

Room Decorating

Your room gives you the opportunity to create a new living environment. This is your home away from home, so decorating and personalizing your room is strongly encouraged. We encourage you to contact your roommate before you move to campus. This will help you plan what to bring so you avoid duplicating non-personal items. Any furniture that is in your room when you arrive must stay in your room. Storing residence hall furniture outside of your room is prohibited.

Adhesives, such as glue, duct tape, or anything that may remove paint may not be used on the walls. Any damage to the room including walls, furniture, ceilings, doors, and windows will be charged to the resident(s) at checkout. Students may not paint or wallpaper their rooms. Due to fire and safety concerns students may not hang signs or decorations on the hallway wall around their door. Decorations should not block lights or windows and must be fire retardant if hung near any heat source.

Temperature Control

When decorating your room, please take care to not place any items in ways that block the ventilation system in your room. If blocked, air will not circulate to heat your room during the cold season. If your room is not heating, check the area around the vent before calling the Fix-It Line at (660) 785-4687. Due to fire safety policies, students are not allowed to have space heaters; however, if the temperature in a student room is less than 65 degrees Fahrenheit, with approval by Facilities, you may temporarily be issued one.

Blanton-Nason-Brewer Hall, Campbell Apartments, Missouri Hall, Randolph Apartments, Ryle Hall and West Campus Suites have individual air conditioning and heat control within resident rooms.



Room Sizes

Room sizes and shapes vary between each residence hall because of the buildings' unique designs and room types. Because so many rooms differ in size, Residence Life does not have exact room, window, or closet measurements for each specific room on campus. We highly recommend that you measure your room after you arrive before you purchase items that require specific dimensions (rug, curtains, etc.).

Room Furnishings

The University furnishes rooms with:

- bunkable/loftable beds with bed rails
- standard twin-sized mattresses (36" x 76")
- a dresser or drawers to share between roommates
- closets or wardrobes
- window miniblinds
- desk with drawer space (per resident)
- desk chair (per resident)

Beds may be bunked or lofted (extra pieces are included to form a loft, which allows desks and chairs to be placed underneath). Homemade lofts are not allowed.

If you are 6'4" or taller, you may request an extra long bed and mattress by calling the Facilities Department at (660) 785-4687. (A limited number are available.)

You Should Bring

For your room...

- a mattress pad and liner
- bed linens (standard twin), pillow, blanket and bedspread
- towels and washcloths
- shower curtain (except for community-style housing)
- toiletries
- hair dryer, curling iron
- cleaning products (disinfectant wipes, all-purpose cleaner, paper towels)
- air freshener
- toilet paper (except for community style housing)
- UL extension cords not to exceed 6' in length, 15 AMP minimum
- non-halogen desk lamp, floor, or bedside lamp for reading and studying
- wastebasket
- organizer/storage units or boxes, such as under-the-bed boxes
- laptop computer
- a cellular phone, your room does not come equipped with a landline phone

More Things to Bring...

For your wardrobe...

- clothes hangers
- laundry basket
- ironing board and iron
- detergent and dryer sheets

For mishaps, emergencies, and general "fix-its"...

- first-aid kit or sewing kit
- flashlight
- small tool kit (screwdriver, hammer, pliers, etc.)
- extra batteries

For getting around...

- bicycle
- umbrella
- backpack
- good walking shoes

- boots for wet or snowy weather
- light jacket and a warm coat

For study breaks and relaxing...

- mobile device
- television or streaming capable electronic device
- recreational equipment (balls, sports shoes, bat, etc.)

To make your new room feel more like home...

- posters
- photos of family, friends and pets
- indoor plants
- fan
- utensils for snacks
- favorite coffee or tea mug

Remember that space is limited, and that any University furniture that is in your room when you arrive must stay in your room.

DO NOT BRING:

Pets: except for fish. Fish tanks are limited to 30 gallons in size. Exception: If you have a housing assignment in Dobson Hall, which is pet-friendly, you have expanded pet options. Please visit the Residence Life website for details about pet-friendly housing in Dobson Hall.

Air Conditioning: Blanton-Nason-Brewer Hall, Campbell Apartments, Missouri Hall, Randolph Apartments, Ryle Hall and West Campus Suites have air conditioning. Students who request air conditioning for Centennial Hall must meet the criteria for a disability and submit the appropriate documentation to the Student Access and Disability Services Office so their request can be considered. Questions? Call (660) 785-4478 or visit their website.



Preparing for Move-In

More detailed information about move-in is available on the Residence Life website. Here are some things that are most frequently asked and could affect your ability to move in:

Special Accommodations Within the Residential Communities

A limited number of rooms on campus are equipped for persons with disabilities. Those students requiring special accommodations or emotional support animals should contact the director of Student Access and Disability Services at (660) 785-4478. For more information, visit disabilityservices.truman.edu.

Immunization Requirements

In order to more fully protect the health and well-being of its students, Truman State University requires the following:

- All students born on or after January 1, 1957, must have two doses of measles vaccine administered according to CDC guidelines in order to demonstrate adequate immunity. Students must provide the Student Health Center with official verification of immunization

in one of the following forms:

- 1) A copy of immunization records from a physician, health department, military record, high school record, or
 - 2) Verification of immunity by serological titer.
- Any student in on-campus housing must have a current meningococcal vaccination (within the past five years) or have signed a waiver on file. This requirement must be fulfilled before the student will receive a key to their room.
 - All students need to complete a Medical Health History form and an Insurance Information form. Copies of these will be mailed to new students with their Admissions packets or may be downloaded at studenthealth.truman.edu. Completed forms should be mailed to the Student Health Center. They may not be submitted online.

Please direct any questions you may have about these requirements to the Student Health Center at (660) 785-4182.

Services Offered

Truman ID Card

As a Truman student, you will be issued a student ID. This card is used for:

- checking out items from the library
- gaining access to the Student Recreation Center
- using your meal plan in the dining halls, Mainstreet Market, and on campus convenience stores (you cannot use your meal plan without your ID card!)
- checking out items from your Hall Desk
- gaining access into the residence halls after hours
- on-campus printing

As you will use this card every day, you'll want to carry it with you all the time. Lost or stolen cards may be

replaced for a \$25 fee at the University ID Office located in Missouri Hall 1100. Your student ID is yours and yours alone. No one else may use it under any circumstances, even if you do not use it for a particular meal. If someone other than you uses your ID it will be confiscated and you will be required to pay a \$25 reprogramming fee. To ensure functionality for the services listed above, make sure it remains in good repair. Do not punch holes or bend your card.

Parking on campus

Students who wish to bring a vehicle to campus must register it with the Department of Public Safety (DPS). You can access this registration through your TruView account. For more information about parking or campus police services, visit police.truman.edu.



Hall Services

There are a variety of services available within your hall to help make your living experience enjoyable.

- Television service is provided in every on-campus residence hall room and apartment. *Wi-fi service is provided to all on-campus students for convenient access to educational and entertainment content, including streaming television services.
- At your building's Hall Desk, the following items/services are available:
 - ▶ Vacuum cleaners
 - ▶ Mail drop off – letters
 - ▶ Package pick-up
 - ▶ Games
 - ▶ Cooking utensils
- Computer workstations are available in the residence halls and campus apartments. These facilities are open 24 hours a day, 7 days a week.

- Staff are always available to meet any need you may have:
 - ▶ Staff Members are on call for emergencies and to conduct rounds each day.
 - ▶ Professional Staff Offices in each residence hall assist students with questions regarding their room, processes or procedures, or problems they may have. Hours vary during days and evenings.
 - ▶ Facilities will help if something in your room or bathroom needs repair. Call the Fix-It-Line during business hours at (660) 785-4687. Emergency repairs occurring outside of business hours should be reported to a hall staff member.
- Housekeeping Services work hard to make your building a comfortable and pleasant place to live. Housekeepers are not expected to

clean unnecessary messes made by residents. Your cooperation in caring for the facilities makes their job easier and creates a pleasant atmosphere for residents. Students who vandalize property, or cause unnecessary messes, may be subject to disciplinary action and damage expenses equivalent to the full replacement value of the item(s).

- ▶ Wired Internet Access is also provided in each room for students who want the fastest internet speeds. Gamers will especially appreciate the wired internet access available to them in their on-campus residence. For more information about internet service and security requirements, visit its.truman.edu.

- Kitchenettes are available in all living environments. A limited amount of cooking equipment is available to students to check out with their student ID at the Hall Desk. Students using community kitchens must clean the area after their use and not leave food or cooking supplies (including cooking equipment or utensils) in the kitchen. The Housekeeping staff is not responsible for cleaning up unnecessary messes within the residence halls or kitchens.
- Laundry Facilities are available in all residence halls and apartments. Laundry is an included service in the room rate.
- Front Desk Staff are in all residence halls main lobbies as a resource for residents.



University Counseling Services

(660) 785-4014 • (660) 785-7444 FAX
ucs@truman.edu • <http://ucs.truman.edu>

Dear Truman student (and family):

Welcome to the Truman family! Being accepted to Truman State University is a great honor. You have demonstrated a great deal of skill, intelligence, and dedication to be at this point in your life and deserve congratulations for all you have accomplished.

College is often characterized as one of the best times of someone's life. We know many have found this to be the case but even if it is a fantastic time for you, there may be periods of time that are difficult and challenging. Most of the time you will find a way to deal with these issues by yourself or with the assistance of family and friends but on occasion some extra help may be needed.

One of Truman's goals is to "support an environment and provide resources that promote physical, emotional and social wellness." We at University Counseling Services (UCS) take this duty very seriously and are focused on helping our students (and their families) through those difficult periods in an effort to help our students achieve their goals and develop into better people.

UCS is a professional counseling center that offers confidential individual, relationship and group counseling to all Truman students. We are staffed by licensed mental health professionals whose specialty is working with college-age individuals on mental health issues experienced during this period of time. We are more than able and very willing to help with mental health issues such as anxiety, depression, stress, relationship issues, eating disorders and identity concerns.

UCS exists to help Truman students succeed academically and to develop into healthy adults. If we may be of assistance to you and your development, please do not hesitate to seek out our services.

For more information about UCS, please visit our website (ucs.truman.edu), like us on Facebook ([facebook.com/TrumanCounseling](https://www.facebook.com/TrumanCounseling)) and/or call us at (660) 785-4014.

Sincerely,

The Staff of University Counseling Services

Food Service

Anyone Hungry?

Students living in the residence halls will receive a meal plan of their choice when signing up for housing. You will have a varied and balanced menu to choose from, including entrees, side dishes, soups, salad and deli bar, desserts, ice cream, and beverages. The dining halls also feature specialty nights where they serve entrees such as steak and shrimp, or they set up buffets where you can make your own specialties. Dining Services is excellent at meeting any allergy needs, food restrictions or religious needs. Please contact Dining Services at (660) 785-4197 if you have special dining needs.

Your Meal Plan Options

Meal plans are provided on a semester by semester basis, and semester costs are listed below. You will select your meal plan while completing your housing application. Meal plan choices may be changed online until July 19.

YOUR MEAL PLAN OPTIONS FOR FALL 2020 INCLUDE:

21 Meal Plan + \$75 Flex Dollars – \$1,792 per semester

This meal plan provides 21 meals in the residence hall cafeterias each week, with transferability at most dining locations – **NO transferability is available at Mein Bowl.** Meal Plan resets every Saturday night.

\$75 Flex dollars per semester (use at all locations)

18 Meal Plan + \$125 Flex Dollars – \$1,730 per semester

This meal plan provides 18 meals in the residence hall cafeterias each week, with transferability at most dining locations – **NO transferability is available at Mein Bowl.** Meal plan resets every Saturday night.

\$125 Flex dollars per semester (use at all locations)

15 Meal Plan + \$225 Flex Dollars – \$1,625 per semester

This meal plan provides 15 meals in the residence hall cafeterias each week, with transferability at most dining locations – **NO transferability is available at Mein Bowl.** Meal plan resets every Saturday night.

\$225 Flex dollars per semester (use at all locations)

Add Flex Dollars by Aug. 28, 2020 and receive a 10% savings

\$100 Flex Dollars – use just like money at all locations - no stipulations on locations and receive \$110 spendable dollars

\$200 Flex Dollars – use just like money at all locations - no stipulations on locations and receive \$220 spendable dollars

\$300 Flex Dollars – use just like money at all locations - no stipulations on locations and receive \$330 spendable dollars

Savings will expire on Aug. 28, 2020, but Flex Dollars can be purchased at any time.

12 Meal Plan + \$125 Flex Dollars – \$1,420 per semester

Available for resident housing renewals only (not available to first-year students) with transferability at most dining locations – **NO transferability is available at Mein Bowl**. Meal plan resets every Saturday night.

\$125 Flex dollars per semester (use at all locations)

150 Meal Plan + \$275 Flex Dollars – \$1,493 per semester

This meal plan provides 150 meals per semester in the residence hall cafeterias, with transferability at most dining locations – **NO transferability is available at Mein Bowl**. Meal plan resets at the end of each semester.

\$275 Flex dollars per semester (use at all locations)

If additional meals are needed you may purchase in blocks of 25 for \$212.00

Off Campus 75 + \$50 Flex Dollars – \$ 653 per semester

This meal plan provides 75 meals per semester, with transferability at most dining locations – **NO transferability is available at Mein Bowl**.

\$50 Flex dollars per semester (use at all locations)

Off Campus 50 + \$50 Flex Dollars – \$ 432 per semester

This meal plan provides 50 meals per semester, with transferability at most dining locations – **NO transferability is available at Mein Bowl**.

\$50 Flex dollars per semester (use at all locations)



Meal Flexibility

Transferability is available during the school year for some meal plans. A transfer option allows meal privileges at all of the food and beverage venues in the Student Union, except Mein Bowl. One block meal = \$4.00. To learn more about food service options, please check out their website at Truman.sodexomyway.com.

Rent a Microfridge for Your Room!

For your convenience, Residence Life offers microfridge rentals! For \$150 total you can rent a microfridge unit for the year. The unit includes a small refrigerator/freezer (2.9 cu. ft.) and microwave. A Microfridge can be requested through your Housing Application. You can also call the Residence Life office at (660) 785-4227 for more information. The unit will be in your room when you arrive if requested before Aug. 1. If you and your roommate choose to share a Microfridge, we suggest that you talk to your roommate to determine who will sign up and be billed for the unit as Microfridge charges cannot be split.

Dining with a Guest

Visiting with a friend or family member? You are welcome to enjoy a meal with them by either using one of your meals (if you have that type of plan) or paying cash prices in one of our resident dining facilities.

Guest prices for 2020-2021 (including tax) are:

Breakfast	\$5.00
Lunch	\$8.00
Dinner	\$8.50
Premium Night	\$9.00



Know Your Rights and Responsibilities

As you are preparing to become part of the Truman community, it is important that you know that our community is built on the tenets of respect, trust and safety. You, along with your peers, are collectively responsible for not only creating this environment, but more importantly, protecting it, especially, when doing so may be hard. We call this **The Truman Way**.

The Truman Way is a covenant among and between students to intervene in difficult situations. This means that you, your roommate, your friends and the entire Truman community will look out for one another. When signs of a problem are identified, individuals or groups will intervene, always being cognizant of safety concerns. We know that in some situations intervening involves taking a risk, but we also know that failing to act may be the greater risk.

University policy and the law protect your legal right to pursue your education in an environment that is free of discrimination based on your sex, disability, age, race, color, national origin, religion, sexual orientation, or veteran status. Similarly, you are responsible for your conduct and behavior, and are expected to avoid discriminating against others.

Truman, like every college campus across the country, is not immune to discriminatory conduct including incidents of sexual harassment and sexual misconduct. While we hope that you are familiar with the concepts of respect and consent before you arrive on campus, the Title IX Coordinator will talk to you about decision-making, discrimination and sexual misconduct during our first week on campus, as well as, over the course of your career at Truman.

Finally, we have a grievance procedure in place should you believe that you have been discriminated against, including having experienced or witnessed an incident of sexual misconduct. The link to make a report is titleix.truman.edu/make-a-report. If you aren't sure you want to file a report or have questions, feel free to email titleix@truman.edu or call (660) 785-4354.

General Policies

Rights and Responsibilities

Students are expected to comply with policies set out by Residence Life and the University. Conduct actions may be assessed when students do not comply.

Alcohol, Alcohol Paraphernalia, and Drugs:

Missouri State Law prohibits the possession or consumption of alcoholic beverages by those under the age of 21. Missouri State Law also prohibits making alcoholic beverages available to persons under the legal drinking age. The possession, use, and distribution of alcohol on Truman State University property is prohibited, except as approved by the President of the University. For the 2020-2021 Academic Year, the President has approved a pilot program that would allow for the possession and use of alcohol, within certain parameters, to be allowed within the Campbell Apartments, Randolph Apartments, and in the West Campus Suites Residence Hall.

The University also prohibits the following:

- ▶ Public intoxication, regardless of the location in which consumption took place. Indicators of intoxication include, but are not limited to, situations in which individuals demonstrate an inability to self-manage their behavior and/or appropriate self-care.
- ▶ Possession of alcohol paraphernalia (empty bottles/cans/containers, etc.)
- ▶ Possession of devices associated with rapid or excessive consumption, such as beer bongs, beer pong tables, tap devices, funnel devices, etc.

Residence halls and all campus apartment complexes are located on University premises; therefore, any alcoholic beverage or container, located in any residence hall room

or apartment, is considered to be in violation with the University Student Code of Conduct, except where Presidential approval has been granted and specific regulations are in place. Violators of the campus alcohol policies are subject to University discipline through the student conduct process. Students are also responsible for the conduct of their non-student guests, and will be held accountable for alleged policy violations committed by their guests. Students found responsible for violating Residence Life, campus, state, and federal laws/policies, as well as students who condone such violations through their presence when violations occur, are subject to sanctions through the University conduct process.

Building and Resident Safety:

In an effort to create the safest living environment possible, Residence Life maintains policies addressing

fire, combustibles, and other potentially dangerous situations.

- ▶ Candles and incense are not to be burned in the halls or apartments. Open flames are considered the largest fire hazard on college campuses and are prohibited within any residential building.
- ▶ Firearms, ammunition, fireworks, flammable paint, gasoline, and any other combustible items are not permitted in any residence hall or University apartment. Toy guns, paintball guns, pellet guns or any other types of guns are also prohibited on campus. Locked storage for firearms, ammunition, and weapons is available through the Department of Public Safety. Flammable items may not be attached to any area that produces heat; this includes items suspended from or fastened against heat sources.
- ▶ Fire equipment is protected by both the Student Conduct Code and by

law. Tampering with, or misuse of a fire alarm system, extinguishers, or detection equipment, and non-compliance/interference with evacuation procedures, is strictly prohibited.

- ▶ Evacuation is required in any building where an alarm is sounding or when instructed by residence hall staff. Failure to evacuate a building will result in disciplinary action.
- ▶ False fire alarms are illegal and dangerous. Every time a building is evacuated there is the possibility of injury. Any student found responsible for causing a false fire alarm or calling in a false bomb threat will be subject to disciplinary action by the University, including possible removal from on-campus housing. Any student found responsible for starting a fire will be charged for the repair or replacement of all damaged areas of University property in addition to disciplinary action including removal from housing.

- ▶ Possession of firearms, hunting knives, bows and arrows, etc., or any item used as a weapon, is strictly prohibited in any on-campus environment. Any student found in possession of weapons will be subject to disciplinary action by the University, including potential removal from on-campus housing.

Noise Policy:

Quiet hours are from 10:30 p.m.–7 a.m., Sunday–Thursday and midnight–9 a.m., Friday and Saturday. During these hours, noise must be kept to a minimum to allow residents to study, relax and sleep. Noise should not be heard in another room, out the window, or within two doors away in the hallway. The quiet hour policy applies to the building itself and the surrounding grounds outside of the building. During final exam weeks, quiet hours are extended to 22 hours per day.

Whenever quiet hours are not in effect, the residence halls have courtesy hours. During courtesy hours, reasonable noise

levels should be maintained. Loud music or disturbances that impact others is not acceptable. Any request to lower your volume should be complied with respectfully.

Overnight Guests: Residence hall rooms and apartments are living spaces for the students assigned to that area only. The 24-hour visitation policy is set up to allow students the ability to bring friends into their living environment at any time. An overnight guest is a non-resident of the room who is visiting a student living in the residence hall or apartment. Guests may not live or stay in your room. Students who have a child(ren) may not allow their child(ren) to stay or live with them in their residence hall room unless they reside in family housing (Campbell Apartments). Overnight guests are only allowed with

the permission of the roommate(s). Approved guests will be allowed to stay a maximum of three nights per week with the approval of room and suitemates. All guests are expected to follow all University policies, and must not disrupt any community members or they will be asked to leave the building. Residents are responsible for the actions of their guests and are liable for any damages to University property caused by their guests.

Smoking: All campus living environments are smoke-free. Smoking within any area (rooms, community spaces, hallways, etc.) in the residence halls or apartments is strictly prohibited. The entire Truman State University campus is smoke-free. The use of electronic smoking devices is also prohibited.

It is your responsibility as a student and resident of Truman State University to have read and understand all of the University and Residence Life policies. The general student code of conduct is available online at truman.edu/conduct and detailed Residence Life policies on the Residence Life website.

Be sure to check out the Residence Life website to learn about the rules and procedures for living on campus. In addition to the abbreviated versions of the policies listed here, Residence Life maintains policies in the following areas:

- Appliances or Electronic Devices
- Barbecuing
- Bathrooms
- Bicycles
- Campaigning
- Damage/Vandalism
- Door Propping
- Furniture
- Hallway Sports/Behaviors
- Lounge Spaces
- Microwaves
- Non-compliance
- Parking
- Poster/Publicity Displays on Room Doors
- Room Painting
- Screen Opening/Removal
- Solicitation
- Unauthorized Moves
- University Identification Card
- Visitation Hours

Community Living

It may be a new experience for you to become accustomed to living in a new community of people. Many students are away from home for the first time, and the transition to a college campus can be both exciting and challenging. Our Residence Life staff are trained in the developmental processes that occur in the college environment so that they can help you through your transition. In order to help create the smoothest transition possible, there is an expectation that as adults living within the community, you will respect yourself, others, and your environment.

Rights and Responsibilities

As a resident, you have a right to:

- ▶ Read, study, and sleep without interference, unreasonable noise, or other distractions
- ▶ Have personal privacy within your hall room or apartment
- ▶ Live in a clean environment
- ▶ Be free from intimidation, physical, and emotional harm
- ▶ Expect that your personal belongings and property will be respected.

As a resident, you have the responsibility to:

- ▶ Respect other residents' and staff members' rights
- ▶ Read and adhere to all University and Residence Life rules, regulations, and policies (including the Student Conduct Code)

- ▶ Abide by all federal, state, and local laws
- ▶ Assume the responsibility for the actions of your guests
- ▶ Address situations and communicate concerns about issues that undermine community or individual rights, whether they be your own or others
- ▶ Speak and listen to others to reach shared understandings
- ▶ Prevent your actions from infringing or violating others' rights
- ▶ Be accountable for your decisions—take ownership for your actions, opinions, and beliefs, and how they may affect others within the community
- ▶ Comply with the reasonable requests of Residence Life and University staff
- ▶ Report policy violations to Residence Life staff or the Department of Public Safety



Creating Neighbors & Friends

Your house community will become an important part of your on-campus living experience. “Houses” range from 20 to 60 residents and are used to divide up the residence halls. You will have the opportunity to meet other individuals, participate in community events and

programs, and have fun while living on-campus.

Members of each residence hall’s student government (Hall Council) and Student Advisors create educational and engaging opportunities for residents in the community.

In an effort to focus on community connecting with those you live near, we encourage all students to practice good citizenship. We expect students to demonstrate mutual respect, and engage with others in their community with any concerns.

Communities Focused on Wellness

Truman’s status as a residential institution opens up unique educational opportunities for you. The University is committed to enriching student life with experiences that integrate living and learning. As an on-campus resident at Truman, you will be able to participate in all of the University’s social, recreational, cultural, and educational activities. Ideally, you will find within your residence hall a supportive learning community where you can gain an understanding of yourself and others, explore ideas and values, develop an appreciation for diversity, discover new interests in small groups and informal settings, and share the fun and satisfaction of life-long learning.

Statement on Multiculturalism

In the community environment, mutual respect for all residents and staff is essential. Therefore, Residence Life pledges continuing support for the development of a cultural perspective among its staff, residents, and student organizations. Such a perspective encourages an appreciation of the differences among people, promotes harmonious understanding, and provides a culturally enriched environment. Residence Life recognizes individual rights to cultural expression and encourages exploration of other traditions within the parameters of building a positive community environment. Residence Life condemns any conduct that threatens, harasses, or results in abuse of any individual or particular group in our community. An embracement of multiculturalism recognizes the breadth of experiences represented in the diverse Truman community.



The Center for Diversity & Inclusion offers a wide variety of resources for students interested in diversity, inclusion, social justice and equity. From retreats to workshop, the Center for Diversity &

Inclusion and its staff provides a myriad of educational and experiential learning opportunities that aligns with the liberal arts theory and critical thinking.



Personal Property Insurance

CHECK YOUR COVERAGE!

We encourage you to have insurance to cover personal property loss and damages.

Your parents' homeowners or renters insurance may provide coverage for your personal belongings while living in a residence hall. Please check to confirm that this is the case.

Individual student renters insurance also covers personal property loss and damages for a reasonable rate.

Truman State University is not responsible for damaged personal property.

Communication



The ResLife Connection

Throughout your experience with Residence Life, from the time you receive your initial notification of placement as a new student, to the day you say goodbye to the residence halls, there will be numerous reasons that you will interact with staff in our department. There are multiple opportunities for you and your parents to connect with Residence Life.

Student Email

- Pertinent and timely information from Residence Life will be sent out to all students on campus via Truman email. It is important to check email frequently and read the information contained in the emails thoroughly. Your student email serves as the primary form of contact for communication from the University.

The Residence Life Office

- Throughout your experience as a resident and student, questions will arise. We are here to help! Monday through Friday from 8 a.m.-5 p.m. the staff in the central office is here to assist you in any way we can. You can email us at reslife@truman.edu, give us a call at (660) 785-4227 or stop by our office in Missouri Hall 1100.

Information Technology

Residence Life utilizes email and our website to communicate important information to you in an effort to reduce paper waste and encourage sustainability. If you ever have challenges keeping your electronic devices connected, contact the IT Helpdesk!

- If you have technology issues on campus, contact Truman's IT department by calling the Help Desk at (660) 785-4544.
- Take advantage of discounts on equipment and software offered through Truman's IT website.
- Truman's campus is wireless, but there is an ethernet port available in each residence hall room. While we strive to have wireless working 100% of the time, it may be to your benefit to connect via a wired ethernet cord.

VISIT OUR MAIN WEBSITE FOR THE MOST CURRENT INFO! truman.edu/Residence-Life

Getting Involved

There are several ways to get involved on campus. Below are some general areas that students can become involved as early as the first week on campus.

Your building's **Hall Council** is a student organization which provides programming and events geared towards residents in each community. Hall Councils are also great mediums for advocating changes within the halls. You can be involved as a representative from your house or by serving on the executive committee.

The Residence Hall Association (RHA) is the parent organization for the Hall Councils. RHA serves

in a unique capacity as the central student government for all on-campus residents. RHA is the combination of a programming body and a governing body all wrapped into one organization. RHA is comprised of students elected by fellow residents. This organization is a great opportunity to get involved in Residence Life on a larger scale!

To learn more about RHA, visit rha.truman.edu.

There are several opportunities for **employment** within your hall as well. Each hall has scholarship, work-study, and institutionally paid employment opportunities available. Possible options for work include, but are not limited to: Residence Hall Desk Attendant; Hall Staff Assistant; Clerical workers in the Residence Life Office; and other student worker positions.

Applications for these jobs as well as other on-campus employment are available online. Working for Residence Life provides the convenience of living close to where you work, as well as providing a flexible schedule. Talk to your student advisor when you arrive on campus for more information.

Greek Life strives to provide guidance and support for students' out-of-classroom involvement. Staff works in partnership with Greek organizations to develop programs that encourage a sense of belonging, promote self-governance, challenge students to gain new skills and knowledge, and enable students to participate in positive individual and societal change. You can learn more about the fraternities and sororities on campus by visiting greeklife.truman.edu.

Getting Involved On Campus and In Your Community

The **Student Recreation Center** provides programs and services for enhancing the health and well-being of students, faculty and staff. The Fitness-Wellness Program offers personal training and a myriad of free non-credit classes from yoga to HIIT. The Wellness website (wellness.truman.edu) is packed with resources for students seeking information and opportunities related to personal wellness.

Intramural Recreational Sports sponsor healthy competition in individual and team sport activities. The Student Recreation Center contains many areas for self-directed activity: a three-court hardwood-floor gym for basketball, volleyball, badminton and pickleball; jogging track; aerobic/dance studio; auxiliary court gym with a multipurpose floor; and a weight room and fitness

area filled with strength equipment and cardio machines. For additional information, visit recreation.truman.edu.

Union and Involvement Services (U&I)

The Union is a space where individuals of all background are welcome and are given the opportunity to develop community and building meaningful relationships. Housed inside this space is Union & Involvement Services (U&I), an invaluable resource for the Truman community. U&I works directly with campus fee-based partners such as Student Activities Board (SAB), Funds Allotment Council (FAC), and Student Government as they host, finance, and develop regular events, programs, and policies relevant to students. Hosted each semester by U&I, the Activities Fair enhances students' ability to get connected with our 240+ recognized student organizations during a time where groups can provide an explanation of their activities, insight into their purpose, and a convenient opportunity to get involved. Additionally,

U&I provides numerous resources for students and recognized student organizations such as recognition, equipment, space reservations, technology, as well as expertise in event planning, publicity, risk management, leadership and organizational development. Students can also gain professional experience and transferable skills through employment at the U&I. U&I strives to serve the Truman community through values of inclusivity, integrity, collaboration, and customer focus.

- involvement.truman.edu
- sab.truman.edu
- fac.truman.edu
- senate.truman.edu

Safety

Moving to a new place, you may have questions about what measures are in place to keep you safe. We want to assure you that we are committed to creating an environment where you feel safe and can focus on your academic pursuits. Below are a few of the ways we keep you safe while living on-campus.

On-call staff – There is a Residence Life staff member available 24/7 to assist you. Our staff has been trained to respond to various emergency situations to best support you while you live on campus.

Fire Safety System – Each residence hall has a centralized fire safety system that continuously monitors the building to ensure there are no fire hazards. In the event of a fire-related emergency, the system will activate, notifying residents

to evacuate, while contacting local Emergency Services. Additionally, to help you acclimate to your new environment, a fire drill will be hosted at the beginning of each semester to help you practice what to do in the event of a fire emergency.

Access Control – The exterior doors of the residence halls lock each night. Once the doors lock, a Truman ID is required to enter the building. This ensures that only residents of the building should be accessing the community.

Emergency Blue Lights – While Truman's campus is generally regarded as a safe environment, there are several Emergency Blue Light towers around campus that can be used to report an emergency.



Department of Public Safety

The Department of Public Safety has an active presence in Truman's community. A patrol officer is available 24/7 to respond to emergency and non-emergency situations. Student employees are available seven nights per week to serve as walking escorts around the campus community. A variety of safety and educational programs are also available, all geared towards keeping you safe.

Emergency Text Messaging Service

Truman State University offers an emergency messaging system available to all members of the Truman Community. In the event of an emergency at the University, a text message will be sent to all enrolled cell phones. To register your cell phone to receive emergency text messages, please visit [TruView](#).



WHAT TO BRING

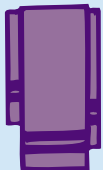
FOR YOUR ROOM



TWIN SIZE SHEETS & MATTRESS COVER

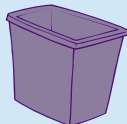


15 AMP MINIMUM



TOWELS & WASHCLOTHS

ORGANIZER/STORAGE UNITS OR BOXES



LOCKABLE SAFE

CLEANING PRODUCTS



SHOWER CURTAIN &

(EXCEPT FOR DOBSON, MISSOURI AND RYLE HALL ROOMS 3301-09, 4301-09, 5301-09)



FOR MISHAPS, EMERGENCIES AND GENERAL FIX-ITS



FIRST AID KIT OR SEWING KIT



SMALL TOOL KIT

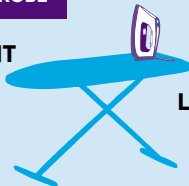


EXTRA BATTERIES



FOR YOUR WARDROBE

DETERGENT & DRYER SHEETS



LAUNDRY BASKET



TO MAKE YOUR ROOM FEEL LIKE HOME



FAMILY & FRIENDS

POSTERS



FOR GETTING AROUND THE AREA

LIGHT JACKET & A WARM COAT



BACKPACK



BOOTS FOR WET OR SNOWY WEATHER

GOOD WALKING SHOES

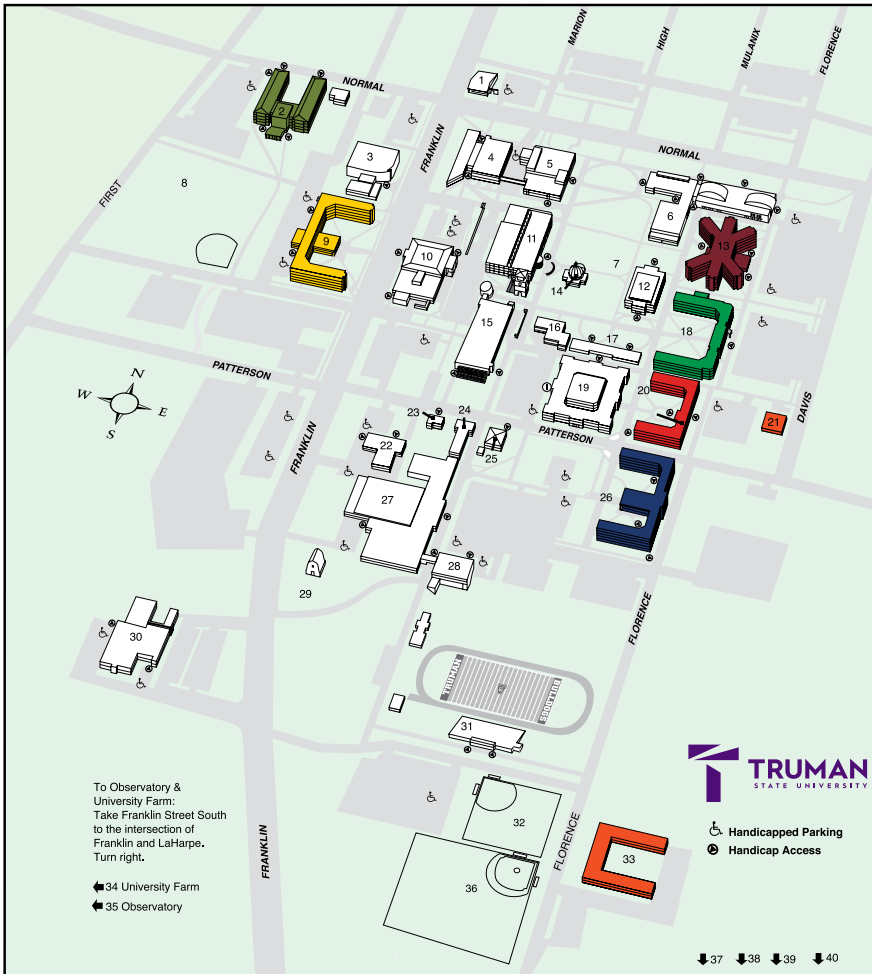


FOR STUDY BREAKS & GENERAL RELAXING



GAME STATIONS & VIDEO GAMES





- | | |
|--|--|
| 1 Admission/Ruth W. Towne Museum & Visitors Center | 35 Observatory |
| 25 Adair Building | 6 Ophelia Parrish |
| 39 Athletic Field | 23 Patterson House |
| 5 Baldwin Hall | 27 Pershing Building
Natatorium
Pershing Arena |
| 30 Barnett Hall | 11 Pickler Memorial Library |
| 36 Baseball Field | 16 Power Plant |
| 18 Blanton-Nason-Brewer Hall | 7 Quadrangle |
| 33 Campbell Apartments | 21 Randolph Apartments |
| 9 Centennial Hall | 26 Ryle Hall |
| 20 Dobson Hall | 29 Red Barn Park |
| 40 Dulaney-Baldwin Buildings | 38 Soccer Field |
| 24 E.C. Grim Hall | 32 Softball Field |
| 22 General Services Building | 30 Stokes Stadium & Gardner Track |
| 28 Health Sciences Building | 3 Student Recreation Center |
| 12 Kirk Building | 8 Student Recreation Field |
| 14 Kirk Memorial | 10 Student Union |
| 15 Magruder Hall | 37 Tennis Courts |
| Greenhouse | 34 University Farm |
| 4 McClain Hall | 19 Violette Hall |
| Business Office | 2 West Campus Suites |
| Financial Aid | |
| President's Office | |
| Registrar | |
| 17 McKinney Center | |
| Student Health Clinic | |
| University Counseling | |
| 13 Missouri Hall | |
| ID Office | |
| Residence Life | |
| Central Office | |

RESIDENCE LIFE
 Kirksville, Missouri
 660.785.4227
truman.edu/residence-life



 **DISTINCT BY DESIGN**

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