



# FINANCIAL AID APPEALS PETITION

Return to: Financial Aid Office  
Truman State University  
McClain Hall 103  
Kirksville, MO 63501  
Fax: 660-785-7389  
Email: [finaid@truman.edu](mailto:finaid@truman.edu)

Some decisions made regarding federal, state and university aid may be appealed. An appeal can be submitted for failure to maintain satisfactory academic progress due to extenuating circumstances such as illness, hospitalization, injury, death or serious illness of immediate family member, accident or other situations beyond the student's control. The Academic Progress Policy should be reviewed at [financialaid.truman.edu](http://financialaid.truman.edu) or contact the Financial Aid office for a paper copy. If you have circumstances you wish to have considered, you may submit the Appeal and **supporting documentation** to the Financial Aid Office, MC 103. The Director of Financial Aid or designee will review your petition and notify you by Truman e-mail. Please allow a minimum of two weeks for a reply.

The Financial Aid Office strives to protect the privacy of students submitting appeals. There are, however, situations when we may need to disclose information to other campus offices due to legal obligations and/or our desire to ensure the student gets the help they may need or to which they may be entitled. These situations include the disclosure of potential disabilities covered under American Disabilities Act, offenses covered by Title IX and/or situations where there may be a threat to health and safety of self or others.

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### Student Information

Legal Name \_\_\_\_\_

Student ID# \_\_\_\_\_

Student Email Address \_\_\_\_\_

Student Phone Number \_\_\_\_\_

#### This appeal is being requested for (check all that apply):

\_\_\_\_ Federal Aid                      \_\_\_\_ State Aid                      \_\_\_\_ Other: \_\_\_\_\_

Term for which aid is being requested: \_\_\_\_ Fall      \_\_\_\_ Spring      \_\_\_\_ Summer      \_\_\_\_ Other: \_\_\_\_\_

**Additional information may be requested, but this will be determined after a full review of your financial aid history, academic record and Appeals Petition documentation. Attach additional sheets as necessary.**

1. Clearly state why you failed to maintain satisfactory academic progress:

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2. Clearly state what has changed so that you will be able to maintain satisfactory academic progress standards in future terms:

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**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_