



PET-FRIENDLY HOUSING GUIDE

TRUMAN STATE UNIVERSITY

Pet Friendly Housing Resource Guide and Registration Process

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Definitions

Service Animals

A “service animal” is a dog or miniature horse individually trained to provide assistance to an individual with a disability. Service animals include, but are not limited to, guide dogs for the blind, hearing dogs for the deaf/hard of hearing, and service animals for individuals with physical disabilities and seizure disorders. Service animals/service dogs are not considered “pets” and are explicitly permitted under state and federal civil rights laws. The University will require documentation for a service animal consistent with the American with Disabilities Act. Students are encouraged to register their service animal with the Office of Student Access and Disability Services.

209.204. Impersonation of Person with Disability for Purpose of Receiving Service Dog Accommodations

Any person who knowingly impersonates a person with a disability for the purpose of receiving the accommodations regarding service dogs under the Americans with Disabilities Act, 42 U.S.C. Section 12101, et seq., is guilty of a class C misdemeanor and shall also be civilly liable for the amount of any actual damages resulting from such impersonation. Any second or subsequent violation of this section is a class B misdemeanor. For purposes of this section, "impersonates a person with a disability" means a representation by word or action as a person with a disability or a representation of a dog by word or action as a service dog.

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For more information about Service Animals, please visit Student Access and Disability Services:

<http://disabilityservices.truman.edu/>

Therapy Animals

A “therapy animal” is an animal owned by a therapist and selected to play an integral part of a person’s treatment process. A therapy animal is prescribed to an individual with a disability by a healthcare or mental health professional. A therapy animal is not a service animal, and unlike a service animal, a therapy animal does not assist a person with a disability with activities of daily living, nor does it accompany a person with a disability at all times. Therapy animals are not allowed in on-campus housing.

For more information about Therapy Animals, please visit Student Access and Disability Services:

<http://disabilityservices.truman.edu/>

Emotional Support Animals

An “emotional assistance animal” or “emotional support animal” is an animal that is owned by an individual with a disability. Emotional assistance/support animals provide assistance to their owner in relation to a specific diagnosed disability. There must be a clear nexus between assistance provided by the animal and the specific disability of the student. Emotional assistance/support animals are not permitted in non-housing buildings on-campus. Students wishing to bring an emotional assistance/support animal to campus must submit an Emotional Assistance/Support Animal Request Form, all necessary documentation, and be approved. Generally Emotional Support Animals are limited to either a dog or a cat.

For more information about Emotional Support Animals, please visit Student Access and Disability Services: <http://disabilityservices.truman.edu/>

Pets

Truman State University will allow residents of designated spaces in Dobson Hall to live with their pets within certain guidelines. Pets are animals, other than those defined above, that a resident registers and is granted approval to have live with them in their on-campus residence.

Purpose of a Pet Friendly Residence Community

The University Pet Friendly Housing Policy is intended to provide an option for students who wish to have their pet live with them on-campus while enrolled as a student. It is the responsibility of the pet owner to honor the rights of all students as well as the entire campus community. The Pet Friendly Housing Policy provides the guidelines by which this can be accomplished. Students acknowledge their understanding of this policy and agree to the identified conditions, as well as penalties that may result in violations of the policy. Every pet owner is encouraged to consider carefully the advantages and disadvantages of the campus environment for their pet prior to deciding to bring them to campus.

Approved Pets

Up to Two Allowed per Resident

Gerbils
Guinea Pigs
Hamsters

1 Allowed Per Resident

Cat that is spayed or neutered
Dog (specifications below)
Rabbit

Additionally, many fish are permitted to live in ANY on-campus residence so long as they live in a tank no larger than 10 gallons. The pet registration process and associated pet fees are waived for students who wish to have fish for a pet.

Non-Eligible Animals

Only pets on the approved lists above are allowed. Any other pet, including the following, are not allowed on campus due to the potential for health and safety risks to the owner and fellow students:

- Amphibians
- Reptiles

- Ferrets
- Birds
- Dogs that do not meet weight and breed restrictions listed below.

Approved Dog Specifications

Dogs are required to be spayed or neutered, and must meet the following requirements:

- the animal is at least nine (9) months old
- the animal must weigh less than 40 lbs.
- the animal has been under the primary care of the resident or their family for at least three (3) months prior to moving the pet to campus
- Prohibited breeds include: Pit Bull, Rottweiler, German Shepard, and all Wolf Hybrids.

Owner Expectations

1. The student/pet owner is responsible for all actions of their pet at all times.
2. Owners must always clean up after their pets. All waste bags must be put in an outside trash receptacle, preferably a dumpster.
3. All pets must be on a visible leash and under the control of their owner when outside the resident's room. Under no circumstances is any pet allowed to run unsupervised outside the room. Electronic collars controlled by remote device do not satisfy this requirement.
4. Pets may not be left on-campus unattended over weekends or break periods.
5. Dogs and cats must wear their identification tags and a current rabies vaccination tag at all times.
6. All required documentation must be on file in the Residence Life office. Updates to records should be sent to the Residence Life office as soon as possible after the respective change takes place(i.e. vaccinations are updated).
7. All pets must live with their owners.
8. All dogs and cats must be housebroken before arriving to campus.
9. Pets, with the exception of fish, are only allowed inside the designated residence hall (Dobson Hall first floor) – Pets are prohibited in all other buildings on campus.
10. Owners must ensure their pet is not being neglected, harmed, or living in filth.

11. No pet is allowed to become a nuisance to the members of the Truman community. A nuisance includes, but is not limited to: excessive noise, physical harm to humans or other animals, destruction of property, etc.
12. Pets that fight, bite, and/or physically attack other animals or humans will not be tolerated.

Animal Care

It is the sole responsibility of the pet owner, and not the roommate, to care for their pet. Any issues related to a student's responsibly to provide care for their pet has every potential to result in the loss of pet privileges and the removal of the pet from university housing facilities.

Removal of Pets from Campus

If Residence Life staff determine that a pet is to be removed from campus, the pet owner will be notified and the student has one week to remove the pet from campus. If after one week the pet is still on campus, a \$200 fine will be assessed to the student. Each additional day thereafter will increase the fine by \$25 dollars until the pet's removal. If the pet remains on campus longer than an additional week (2 weeks from the notification of removal), the pet may be removed by Residence Life staff or their designee and will be taken to the Adair County Humane Society Animal Shelter. Any costs associated with removing of the pet will be billed to the student.

Pet Waste

Pet owners have the responsibility to immediately clean up waste from a pet and properly dispose of waste in outdoor waste receptacles and dumpsters. Animal waste (feces, cat litter, puppy pads, etc.) that cause an odor that impacts others, including a roommate, is cause for concern and may be addressed through loss of pet privileges. The use of dog waste bags while walking a pet is required at all times. Litterboxes and nesting materials for small caged animals must be cleaned and disposed of in outdoor waste receptacles regularly.

Cage, Crate, Room, and Animal Cleaning

An owner that does not keep a pet in a cage must take personal responsibility for the animal escaping the room. Please note that university staff may enter a room due to a facility or potential student safety issue at any time. If an animal escapes the room as a result, university staff are not liable. For these reasons it is suggested that animals be caged or crated when the owner is not present.

Pet crates and cages, as well as the overall condition of the room, must be kept clean and odor free at all times. Pets themselves who require bathing must be bathed regularly to prevent odors from disturbing others in the residence community.

Room and Pet Inspections

Residence Life and facility staff have the right to perform room and pet inspections each semester to ensure that pet owners are in compliance with their responsibility to maintain a healthy and positive living environment for themselves, their pet, and fellow residents who live nearby.

Residence Life Closings and Breaks

During break periods when the pet owner is not present, it is expected that the pet be removed from housing. If a pet owner takes an extended absence for personal reasons, the pet is expected to depart with the resident. A pet left unattended for any length of time creates an unhealthy living experience for the pet. A distressed pet may then have a negative impact on other residents. A pet owner who abandons their pet for any length of time deemed unreasonable faces the financial responsibility for a pet being taken to a local animal shelter.

Frequently Asked Questions (FAQ)

What building is pet friendly?

Pet-friendly housing will be located in Dobson Hall 1st floor. Fish are allowed in any residence community.

Where may I live with my service animal?

There are no restrictions for students with service animals.

Where may I live with my emotional support animal (ESA)?

Once a student has been approved to have an ESA through the office of *Student Access and Disability Services* there are no restrictions to where they may live.

How old must my dog or cat be to live on campus?

Dogs and cats must be at least 9 months old and have lived with the resident or their family for at least 3 months prior to the pet being allowed to live on campus.

Can I adopt a new puppy or kitten and bring it to campus with me?

No, dogs and cats must live with the resident or their family for at least 3 months before being allowed to live with that animal on campus.

What is the weight limit for a dog to live on campus?

Small or medium-breed dogs are allowed to live on campus. Large breed dogs exceeding 40 lbs. are restricted from living on campus given the limited size of the residence hall living spaces.

What vaccinations are required for my pet?

All animals should have vaccinations as recommended by the animal's veterinarian. Pet's living on campus are required to be up-to-date with the following vaccinations:

Animal Type	Rabies	Distemper	Bordetella	Flea Prevention	Heartworm Prevention
Dog	Yes	Yes	Yes	Yes	yes
Cat	Yes	Yes	No	Yes	no

How much does it cost to have a pet live with me on campus?

Pet fees are due for an entire semester (they are not prorated) and are charged to the student's account each semester that a student living in pet-friendly housing has a registered pet living with them.

Animal Type	Pet Fee per Semester
Fish	No Charge
Dog	\$50
Cat	\$50
Other Small Caged Animals	\$25

What do I do if my pet passes away?

Dogs and cats that pass away should be immediately taken to one's family residence for burial or to a veterinarian for cremation services. Likewise, small caged animals should be buried at an off-campus location. Fish should not be flushed down the toilet as this may cause issues with plumbing, instead, fish should be disposed of in a trash receptacle or buried at an off campus location. A student whose pet passes away is not required to move out of pet-friendly housing and would not be required to pay the pet free in the spring semester if the pet passes away prior to the start of the spring semester.

What identification is required on my dog and cat?

Dogs and cats must have an ID tag on at all times that identifies the pet's name and the name and phone number of the owner. It is also encouraged that students have their pet micro chipped prior to living on campus.

Am I required to carry liability insurance in order to have a pet on campus?

It is highly recommended, however not required, that students have liability insurance covering any damages, incidents, or accidents the pet may be involved in. You are encouraged to verify with your insurance agent that you have this coverage for your pet that lives with you on campus.

Kirksville Area Resources for Pet Owners

The following resources in the Kirksville community may provide assistance to students with animals who live with them on campus.

Veterinarians

Name	Phone	Website	Address
Adair County Veterinary Clinic	660-665-6696	https://adaircountyvet.com/	24463 Benton Road
Kirksville Small Animal Hospital	660-665-1971	www.kirksvillesmallanimalhospital.com/	1220 N. Green Street
Lindquist Veterinary Care Center	660-665-2719	http://lindquistvet.vetstreet.com/	1203 N. Baltimore Street

Adair County Humane Society

The Mission at the Adair County Humane Society is to provide a nurturing and safe environment for the homeless, abandoned and neglected animals in the Adair County area while ultimately finding loving and nurturing homes for them all.

Contact Information:

660-665-8038

22376 State Highway 6

Website: <http://adairhumanesociety.org/>

Boarding Services

The following veterinarians (listed above) in Kirksville offer boarding services:

- Lindquist Veterinary Care Center
- Kirksville Small Animal Hospital

The following businesses also provide boarding services in Kirksville:

Name	Phone	Website	Address
Pawsitive Animalworks	660-665-7297	http://pawsitiveanimalworks.com/	901 S. Baltimore Street
Hound Around Hotel	660-216-2583	http://www.houndaroundhotel.com/	13280 State Highway B
Timberline Pet Ranch	660-665-1242	www.facebook.com › Timberline-Pet-Ranch-359346911581209	24252 State Highway 11

Pet Stores

Kirksville has the following pet service stores that fulfill a number of needs to pet owners including grooming services and supplies:

Name	Phone	Website	Address
Pet Smart	660-234-3100	www.petsmart.com	2309 N. Baltimore Street
Pawsitive Animalworks	660-665-7297	http://pawsitiveanimalworks.com	901 S. Baltimore Street
Jungle of Joys Pet Shop	(660) 665-7701	www.jungleofjoys.com	603 N. Green Street

Kirksville Pet Licensing

According to the City of Kirksville, "All dogs and cats are to be registered with the Police Department. You can come to the Police Department during normal business hours with vaccination papers from a veterinarian. This is a free service." Direct questions about pet licensing in the city of Kirksville to the Police Department at 660-785-6945.

Visit the City of Kirksville website for more information: <http://www.kirksvillecity.com/>

Pet Registration Process

The first step to living in pet-friendly housing in Dobson Hall is to submit a housing application through the Housing Portal in TruView, and then to select the Pet Friendly Housing option within the housing application.

Students confirming their intent to have a pet live with them will be directed to a pet registration form through the Housing Portal.

To ensure an efficient pet registration process, it is important to have the following information prepared and ready to submit to the Residence Life office. Approval to bring a pet and reside in Dobson Hall will be granted upon receipt of all of the following information below. Space is limited in pet friendly housing so priority consideration will be granted based on receipt of all the information below.

1. Completed housing application.
2. Paid housing deposit.
3. Completed online pet registration, which can be found on the Residence Life website:
<https://www.truman.edu/residence-life/>
4. Submit the following documents to the Residence Life office through the online pet registration form:
 - a. Current photo of the animal.
 - b. Veterinary records that verify the animal is at least 9 months old.
 - c. Veterinary records that demonstrate the pet has been in the primary care of the student and/or family for at least 3 months.
 - d. Verification of appropriate licensing in the City of Kirksville.
 - e. Veterinary record confirmation of spay or neuter (for cats and dogs).
 - f. Current veterinary record of vaccinations (for cats and dogs) listing all required vaccinations and showing they are up-to-date.

For More Information Contact the Residence Life Office

Residence Life Office

Phone: 660-785-4227

Email: reslife@truman.edu

Website: www.truman.edu/student-life/housing

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Truman State is committed to providing reasonable accommodations to qualified individuals with disabilities upon request. To request an accommodation, please contact Office of Student Access and Disability Services, Kirk Building 114B, 100 E Normal, Kirksville, MO 63501, 660-785-4478, facsimile 660-785-4011, and studentsaccess@truman.edu. One week advance notice is appreciated. To request this document in an alternate form, please contact Office of Student Access and Disability Services, Kirk Building 114B, 100 E Normal, Kirksville, MO 63501, 660-785-4478, facsimile 660-785-4011, and studentsaccess@truman.edu