

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
JUNE 15, 2019

The Board of Governors for Truman State University met on Saturday, June 15, 2019, on the University campus in Kirksville, Missouri. A retreat was held in conjunction with the Board of Governors meeting. The retreat began at 9:00 a.m. and was held in Baldwin Hall 257. The meeting began at 1:00 p.m. and was held in Baldwin Hall 231.

Participating in the retreat and meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Nancy Gingrich, K. Brooks Miller, Jr., and Jim O'Donnell.

Also participating in the retreat and meeting were two of the three non-voting members: David Lee Bonner, an out-of-state member, and Tiffany Middlemas, student representative. The other out-of-state member, Mike McClaskey, was unable to participate and his absence was recorded as excused.

On June 3, 2019, Missouri Governor Michael L. Parson reappointed Sarah Burkemper to the Truman State University Board of Governors for a term ending January 1, 2023. Since the appointment was made when the Missouri Senate was not in session, the reappointment of Governor Burkemper took effect immediately and is subject to confirmation when the Senate reconvenes.

On June 3, 2019, Missouri Governor Michael L. Parson appointed Nancy Gingrich to replace Mike LaBeth as a member of the Truman State University Board of Governors for a term ending January 1, 2025. Since the appointment was made when the Missouri Senate was not in session, the appointment of Governor Gingrich took effect immediately and is subject to confirmation when the Senate reconvenes.

Call to Order

Laura A. Crandall, Chair of the Board, called the retreat to order shortly after 9:00 a.m. and welcomed all in attendance.

The focus of the retreat was strategic planning with the University President and the Executive Leadership Team participating in the discussion.

The retreat ended at approximately 12:00 noon.

Call to Order and Chair Report

Governor Crandall called the meeting to order shortly after 1:00 p.m. and welcomed all in attendance.

Minutes for Open Session of Meetings on April 13 and April 18, 2019

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meetings on April 13 and April 18, 2019, be approved.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

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Recognition of Newly Appointed Board Members – Sarah Burkemper and Nancy Gingrich

Governor Crandall noted the reappointment of Sarah Burkemper to the Truman State University Board of Governors and welcomed Nancy Gingrich as a new member of the Truman State University Board of Governors.

Resolution of Appreciation – Mike LaBeth

Governor Dameron moved the adoption of the following resolution:

WHEREAS, the Honorable Mike LaBeth served as a member of the Board of Governors of Truman State University from January 2013 through June 2019, serving as Secretary in 2015, Vice Chair in 2016 and Chair in 2017; and

WHEREAS, during this tenure on the Board, Governor LaBeth effectively served as Chair of the Budget and Capital Projects Committee, providing valuable leadership to the Board with the goal of best managing the resources necessary for the University to achieve success; and

WHEREAS, as a member of the Kirksville community, Governor LaBeth fostered positive and productive relationships with individuals in the community and the City of Kirksville by serving on various boards and committees including the Kirksville Area Chamber of Commerce and the Kirksville Regional Economic Development, Inc.; and

WHEREAS, hallmarks of Governor LaBeth's service on the Board include his commitment to fiscal accountability, his concern for the welfare of our students, and his willingness to serve as the Board's ambassador at various campus events including the annual Fall Opening Assembly, the Ready-or-Not Faculty and Staff Luncheon, and the Service Recognition Luncheon;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincerest gratitude to the Honorable Mike LaBeth for his distinguished and commendable service as a member and officer of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution by presented to Governor LaBeth as a tangible expression of deep appreciation and felicitation.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

President's Report

Dr. Susan L. Thomas, University President, provided a report on several items of current interest. President Thomas shared a selected engagements report detailing her activities since her last President's Report. She

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provided a legislative update related to the Fiscal Year 2020 budget. She noted that the recommended budget was developed using level funding recommended by Missouri Governor Parson in the Executive Budget and she recommended salary policies remain at the same level as Fiscal Year 2019. President Thomas noted that since the budget was developed, the Governor signed the appropriation bill providing an increase for next year; however, enrollment for the 2019-20 Academic Year has not been finalized. If the increased appropriation continues to remain in place and if enrollment for the Fall 2019 Semester remains relatively stable, a revised FY2020 budget will be submitted to the Board in August and salary recommendations will be readdressed with the Board in October and/or December. In regard to enrollment, President Thomas noted the continued work with SME Branding, the firm selected to assist the University with marketing, and noted that Dr. Tyana Lange will begin her duties as Vice President for Enrollment Management and Marketing on July 29. President Thomas ended her remarks by noting that for the second time in three years, Truman won the Great Lakes Valley Conference (GLVC) James R. Spaulding Overall Sportsmanship Award and by sharing a video highlighting the come from behind finish by the men's 4x400 meter relay team at the GLVC Championships thus capturing the first mile relay conference championship by the Bulldogs since the 1979 Mid-America Intercollegiate Athletics Association (MIAA) meet.

Finance and Auditing Committee Report

Governor Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on June 11.

Financial Report

Governor Burkemper provided a review as of April 30, 2019, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of April 30, 2019, of the Truman State University Foundation revenues and expenditures.

Investment Management Services

Governor Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from PFM Asset Management, LLC to provide investment management services for the University, with the fees and work for such services to be within the guidelines of the proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to execute a contract with the firm.

The motion was seconded by Governor Cozette and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Resolution Amending Chapter 13 of the Code of Policies of the Board of Governors Pertaining to Endowed Funds

Governor Dameron moved the adoption of the following resolution:

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BE IT RESOLVED that Section 13.040 of Chapter 13 of the Code of Policies is hereby amended by increasing the administrative fee from 1% to 1.5%. Changes to Section 13.040 are shown in the text below by deleting the language shown in **[brackets and bold type]** and adding new language shown in **bold, underlined italics**. In all other respects, Section 13.040 remains unchanged and in effect.

13.040. Endowed Funds-Spending Policy. It is the intention of the Board of Governors to establish a spending policy pertaining to endowed funds in order to comply with provisions of Missouri law adopted in 2009 and known as the Uniform Prudent Management of Institutional Funds Act. This policy pertains to all endowed funds of the University to which the donor has not specifically stated their intent as to:

- (a) the amount of the endowment that should be maintained in perpetuity by the University;
- (b) the amount or rate to which funds may be spent from the endowment in any given period;
- (c) the manner in which the endowment funds should be invested; or
- (d) the treatment of appreciation or depreciation of the value of the invested endowment funds.

It shall be the policy of Truman State University that all endowed funds of the University, however held, shall be maintained at or above their Historic Dollar Value. For purposes of this policy, the term "Historic Dollar Value" means the aggregate fair value in dollars of:

- (a) An institutional endowment fund at the time it became an endowment fund;
- (b) Each subsequent donation to the fund at the time it is made; and
- (c) Each accumulation made pursuant to a direction in the applicable gift instrument or by the Board of Governors at the time the accumulation is added to the fund. Any determination of Historic Dollar Value made by the Board of Governors is conclusive. The Truman State University Foundation Board of Directors may make such determination for the Board of Governors while acting in its capacity as Trustee for the University.

If, at any time, an endowed fund's balance falls below its Historic Dollar Value, no further appropriation or expenditure of monies from that fund will be permitted unless and until the fund's value increases above its Historic Dollar Value. While any endowed fund is valued above its Historic Dollar Value, it shall be the policy of the University that such increase above the Historic Dollar Value may be appropriated and spent in accordance with University and Foundation spending policies.

In addition, such increase above its Historic Dollar Value may be subject to the imposition of an administrative fee to reimburse the University for operating expenses associated with the Truman State University Foundation and to provide unrestricted operating funds for said Foundation for fundraising and associated costs. This administrative fee is authorized at an annual rate not to exceed **[1%]**

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1.5% of the market value of funds invested in the long term investment pool of the University, held in trust for the University by the Truman State University Foundation. The administrative fee, if imposed, is to be assessed twice a year: December 30 and June 30. Further, any appropriation and spending of endowed funds and endowed fund earnings or increase and any imposition of an administrative fee shall be subject to the intent and wishes of the donor as expressed in the applicable gift instrument.

This policy shall be a standing policy from year to year and shall govern appropriations from endowed funds on an ongoing and continual basis without need of further action by the Board of Governors.

This policy represents the University's interpretation of how such endowment funds should be prudently managed, given the considerations and guidance as prescribed in the Uniform Prudent Management of Institutional Funds Act, as adopted by the State of Missouri. In exceptional circumstances, the Board of Governors will consider staff or Truman State University Foundation Board requests to waive this policy for specific funds and will in such an exceptional circumstance base its decision on an analysis made in accordance with provisions of the Uniform Prudent Management of Institutional Funds Act before making a final determination.

The motion was seconded by Governor Cozette and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Resolution Amending Chapter 13 of the Code of Policies of the Board of Governors Pertaining to Non-Endowed Gifts

Nancy Gingrich moved the adoption of the following resolution:

BE IT RESOLVED that Chapter 13 of the Code of Policies is hereby amended by the addition of one new section titled "13.045. Non-endowed Gifts", in words and figures as set out below.

13.045. Non-endowed Gifts. The Truman State University Foundation, as legal trustee for the University, acts as the repository for restricted and unrestricted gifts not designated for endowment.

An administrative fee is authorized on these gifts to strengthen the Advancement program and partially defray the costs of the University Advancement Office. This fee may not exceed 5% of the gift amount and is to be assessed at the time the gift is received.

This administrative fee will be deposited in a separate fund and applied to the University Advancement effort. Donors are to be advised of this administrative fee at the time they make their gifts and are to be given the opportunity to object to the imposition of the fee. The fee will not be deducted from the gift if the donor objects.

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The President of the University is authorized and directed to develop and promulgate appropriate policies for the full implementation of this Board policy.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Academic and Student Affairs Committee Report

Governor Dameron, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on June 12.

Budget and Capital Projects Committee Report

K. Brooks Miller, Jr., Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on June 12.

Construction Projects Report

Governor Miller provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases

Governor Miller noted that no construction projects totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

Equipment Purchase – Information Technology Networking Equipment Upgrade for Violette and Magruder Halls Project

Governor Miller moved the adoption of the following resolution:

BE IT RESOLVED that the President of the University be authorized to proceed with the Information Technology Networking Equipment Upgrade for Violette and Magruder Halls Project at a cost not to exceed \$400,000.

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Naming Opportunity

Governor Miller moved the adoption of the following resolution:

BE IT RESOLVED that the Presidential Reading Room in Pickler Memorial Library be named The Clayton B. and Odessa Ofstad Presidential Reading Room in recognition of a gift of \$100,000 which meets the requirement for naming opportunities per Foundation Board policy; and

BE IT FURTHER RESOLVED that the Board of Governors reserves the right to change or remove the name of the facility if it is determined that the name is no longer in the best interests of the University.

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The motion was seconded by Governor Burkemper and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

State Capital Improvement and Maintenance Request

Governor Miller moved the adoption of the following resolution:

BE IT RESOLVED that the FY 2021 State Capital Improvement and Maintenance Request, to be submitted to the Coordinating Board for Higher Education and the Office of Administration, be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the document, which lists total requests of \$137,534,000 for FY 2021 thru FY 2025, be attached to the minutes as an exhibit; and

BE IT FURTHER RESOLVED that the President of the University is authorized to revise costs estimated based on additional input from the Office of Administration and to negotiate the priorities list and requested amount with the legislature, Governor and MDHE staff as appropriate.

The motion was seconded by Governor Cozette and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Operating Budgets for FY2020

Governor Miller moved the adoption of the following resolution:

BE IT RESOLVED that the "Operating Budgets for Fiscal Year 2020" be approved and adopted for the 2019-2020 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University is authorized to adjust the operating budget should state appropriations levels change; and

BE IT FURTHER RESOLVED that a copy of the document be attached to the minutes as an exhibit.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Salary Policies for FY2020

Governor Miller moved the adoption of the following resolution:

BE IT RESOLVED that the following salary and wage policies for the 2019-2020 Fiscal Year be approved:

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- 1) 2019-2020 Policy for Faculty and Exempt Staff Salaries;
- 2) 2019-2020 Policy for Hourly Personnel Wage Rates;
- 3) 2019-2020 Policy for Unit I Wage Rates; and
- 4) 2019-2020 Policy for Off-Campus and Workshop Faculty Salaries; and

BE IT FURTHER RESOLVED that a copy of the four documents be attached to and made a part of the minutes for this meeting.

The motion was seconded by Governor Burkemper and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted, and the Secretary designated copies of the document as Exhibit C.

Enrollment Fees

Governor Miller moved the adoption of the following resolution:

WHEREAS, Truman State University's permitted increase for Missouri resident undergraduate full time students for the 2019-20 academic year is 6.9% under the terms of the Higher Education Student Funding Act; and

WHEREAS, it is advisable to book this increase at this time; and

NOW, THEREFORE, BE IT RESOLVED that Truman State University will waive collecting 1.9% of the 6.9% increase which will result in an increase of 5% for students for the 2019-20 academic year under the terms of the Higher Education Student Funding Act; and

BE IT FURTHER RESOLVED that the following enrollment fees for full-time students be approved, effective with the 2019 Fall Semester:

- 1) Undergraduate students who are enrolled in 12 or more, but less than 18, hours of academic credit for each semester:

Missouri Students.....\$8,024 per academic year
Out-of-State Students.....\$15,427 per academic year

- 2) Graduate students who are enrolled in 12 or more, but less than 15, hours of academic credit for each semester:

Missouri Students.....\$9,428 per academic year
Out-of-State Students.....\$16,326 per academic year

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BE IT FURTHER RESOLVED that the designated fee for the Student Recreation Center included above be maintained at \$222 for each full-time equivalent student per academic year; and

BE IT FURTHER RESOLVED that the designated fee for the Student Union included above be increased by \$10 to \$200 for each full-time equivalent student per academic year; and

BE IT FURTHER RESOLVED that the following additional enrollment fees for students enrolled in 6 or more semester hours during the academic year be approved as follows:

- 1) A student activity fee of \$90 per academic year (\$45 per semester); and
- 2) A student health fee of \$74 per academic year (\$37 per semester); and
- 3) An athletic fee of \$116 per academic year (\$58 per semester); and
- 4) An information/technology (itech) fee of \$34 per academic year (\$17 per semester); and
- 5) A sustainability fee of \$10 per academic year (\$5 per semester)

BE IT FURTHER RESOLVED that the freshman orientation fee be \$350 for freshman students during the fall semester, and a corresponding fee for freshman students participating in comparable orientation programs during other semesters, with each freshman student to pay such an orientation fee only a single time; and

BE IT FURTHER RESOLVED that the President of the University is authorized to establish summer school rates designed to enhance enrollment in such programs; and

BE IT FURTHER RESOLVED that the enrollment fees for part-time students, interim sessions, study abroad, professional development, on-line classes and the other enrollment fees, and miscellaneous charges not listed in this resolution, be established by the President of the University, based on the above fees and charges, in accordance with Section 11.010 and 11.020 of the Code of Policies.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Agenda Items for Future Meetings

The Board reviewed a list of projected agenda items for the regular meetings during the next year.

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Dates for Future Meetings

Governor Cozette moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, August 3, 2019, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Friday, October 18, 2019;
Saturday, December 7, 2019;
Saturday, February 8, 2020;
Saturday, April 4, 2020; and
Saturday, June 13, 2020.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall declared the motion to be duly adopted.

Agenda Items for Future Meetings

Governor Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Governor Dameron and carried by a unanimous vote of 7 to 0. Governor Crandall

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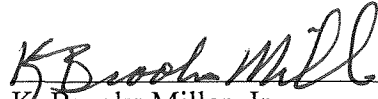
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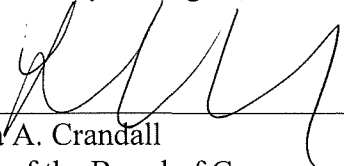
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declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:30 p.m.


K. Brooks Miller, Jr.
Secretary of the Board of Governors

I hereby certify that the foregoing minutes
were approved by the Board of Governors
on the 3rd day of August, 2019.


Laura A. Crandall
Chair of the Board of Governors

RBM

ITEM F.5

State Capital Improvement and Maintenance Request

DESCRIPTION AND BACKGROUND

Capital funds requests are submitted to the Coordinating Board for Higher Education and the Division of Design and Construction, Office of Administration. This request outlines priorities for the next five years, or Fiscal Year 2021 through Fiscal Year 2025.

For FY 2021 to FY 2025, the requested funds are in the following broad categories:

Repair and Renovation	\$124,456,000
New Construction	<u>\$ 13,078,000</u>
	\$137,534,000

1. Pershing Phase 2, FY 2021

This request would provide funding for the portions of the Pershing renovation project which were deleted when state funds were withheld. It includes an allowance for redesign and inflation in construction costs. This facility serves Health and Exercise Sciences programs as well as Athletics and would focus on the original structure (1957) and the 1966 addition.

2. Greenwood Autism Center, FY 2021

Funds were appropriated in FY 2018 for renovation of Greenwood School as an Interprofessional Autism Center to serve the region. Due to state revenue issues only \$565,000 of the \$5.5 million appropriation was received. In FY 2019, \$467,000 for windows was appropriated. This request is for the project balance with an allowance for design completion and inflation.

3. Kirk Building Project, FY 2021

The Kirk Building Project would provide funds for a major renovation of this structure. Kirk Building would house offices, meeting spaces, and classrooms with an emphasis on student support services as it is adjacent to the largest concentration of student residence halls. This building was constructed in 1922 and has not had a major renovation.

4. Emergency Electrical Backup System, FY 2021

The emergency electrical backup system would provide electrical power to campus in the event of a natural disaster, terrorist act and other emergencies. Truman currently houses over 2,300 of its 5,800 students on campus. Current backup power sources are very minimal and only provide basic lighting for emergency exits, elevators, and fire pumps. Heating, cooling, refrigeration, computer systems, food preparation equipment, and other critical systems would be unable to support the over 5,800 students and nearly 780 faculty and support staff. Emergency electrical power would also not be available to support the three emergency shelters located on campus that support the University, City of Kirksville, and Adair County. This project involves the construction of a building to house equipment and purchase of three diesel generators and necessary switch gear to support the majority of campus

buildings especially maintaining heating or cooling for main buildings to include living areas, food services areas, and designated emergency shelter areas.

5. McClain Hall Project, FY 2022

This renovation project will complete the cycle of academic building updates which began with Violette Hall in 1995. It is designed to update McClain Hall (43 years old) to meet current building standards and also provide renovated spaces for academic and administrative needs. Major changes will include the heating and air conditioning systems, lighting and related mechanical systems. As part of the project the open bridge connecting Baldwin and McClain would be replaced with a structure linking the buildings. Academic departments benefiting from this project include History, Political Science, Economics, and Philosophy and Religion. Administrative offices would also be reconfigured to meet current needs.

6. Power Systems Infrastructure, FY 2022

Much of the campus power and utility infrastructure dates from the period of rapid campus expansion in the 1960s. The current electrical substation is at capacity, and as a result, several major buildings have been removed from the campus grid. This project would implement plans identified in the utility master plan to upgrade the steam, chilled water and electrical service on campus.

7. Pickler Memorial Library, FY 2022

Renovation of Pickler Memorial Library is needed to meet evolving technology. By 2020 it will be over 30 years since the major addition was constructed. It will be necessary to remodel the facility to meet current standards such as lighting and HVAC systems and make modifications to adapt to new technologies and instructional delivery patterns.

8. Violette Hall Project, FY 2023

Renovation of Violette Hall is needed to meet changing instructional needs and update the technological infrastructure as well as the HVAC systems in the building. This structure houses the School of Business as well as the Department of Education and the Departments of Mathematics, Statistics, and Computer Science. By 2022 it will be 27 years since the building was last renovated.

9. Barnett Hall Project, FY 2023

Renovation of Barnett Hall will be due based on a 20-year cycle. This will include updates to meet instructional needs, technology infrastructure, and HVAC systems. This structure houses five academic departments and serves a large number of students.

10. Maintenance/Central Receiving Facility, FY 2024

New maintenance shops, garages for vehicles and a central receiving facility would be considered the tenth project on the priority list. Existing facilities to be replaced include a former implement dealer site which is nearly 50 years old. Currently, Truman has no central receiving facility.

11. Ophelia Parrish Fine Arts Center, FY 2025

Renovation of the Fine Arts Center will be needed to update HVAC, technology, and life safety features. This facility was renovated and expanded in 2000. Improvements will be needed to meet changing instructional patterns.

FY 2021 State Capital Improvement and Maintenance Request

<u>Project/Facility</u>	<u>Category</u>	<u>Priority</u>	<u>Request</u>	<u>Fiscal Year</u>
Pershing Phase 2	RR	1	\$ 16,138,000	2021
Greenwood Autism Center*	RR	2	\$ 5,604,000	2021
Kirk Building Project	RR	7	\$ 14,740,000	2021
Emergency Electrical Backup System	N	3	\$ 4,835,000	2021
McClain Hall Project	RR	4	\$ 28,230,000	2022
Power Systems Infrastructure	RR	5	\$ 19,653,000	2022
Pickler Memorial Library	RR	6	\$ 9,723,000	2022
Violette Hall Project	RR	8	\$ 8,409,000	2023
Barnett Hall Project	RR	9	\$ 8,385,000	2023
Maintenance/Central Receiving Facility	N	10	\$ 8,243,000	2024
Ophelia Parrish Fine Arts Center	RR	11	\$ 13,574,000	2025
		TOTAL	\$137,534,000	

RR = Repair and Renovation

N = New Construction

*The General Assembly appropriated \$1,150,000 for the Greenwood Autism Center in FY 2020. If the Governor signs the bill, the request for FY 2021 will be adjusted to reflect the funding.

NOTE: The Office of Administration has not provided construction inflation rates for FY 2021 requests at this date. Projects have been increased by 4% from FY 2020 estimates, but may be adjusted if guidance is received from the Office of Administration.

RECOMMENDED ACTION

BE IT RESOLVED that the FY 2021 State Capital Improvement and Maintenance Request, to be submitted to the Coordinating Board for Higher Education and the Office of Administration, be approved and ratified; and

BE IT FURTHER RESOLVED that a copy of the document, which lists total requests of \$137,534,000 for FY 2021 thru FY 2025, be attached to the minutes as an exhibit; and

BE IT FURTHER RESOLVED that the President of the University is authorized to revise costs estimated based on additional input from the Office of Administration and to negotiate the priorities list and requested amount with the legislature, Governor and MDHE staff as appropriate.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

~~REM~~



**OPERATING BUDGETS
FOR
FISCAL YEAR 2020**

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FISCAL YEAR 2020 EDUCATION AND GENERAL BUDGET NARRATIVE

Executive Summary

The Education and General (E&G) Budget is the operating budget which supports the primary functions of the University including instruction, research, public service, and the various support areas. It is funded by state appropriations, student fees, and other miscellaneous sources. The Governor recommended level funding for FY 2020 state appropriations for higher education. However, the appropriation passed by the General Assembly added core funds to the institutions. The Governor has until June 30 to sign the budget. He could possibly restrict or veto the budget back to the original recommendation in state appropriations. The FY 2020 budget has been developed with level state appropriations as recommended by the Governor. Tuition and fee income for FY 2020 is projected based on lower enrollment and an average increase of five percent in tuition rates.

General Budget Priorities

The FY 2020 budget was developed using the following guiding principles:

1. Protect core instructional/academic functions as much as possible.
2. Sustain key student support functions.
3. Continue to develop administrative efficiencies and reduce administrative costs whenever possible.
4. Provide funds for academic innovation and new program development.
5. Target funds to improve recruitment and retention of students.
6. Review every vacant position to justify continuation, reconfiguration or elimination.
7. No across the board cuts were utilized. Allocations within broad areas – instruction, student services, athletics, and institutional support – are based on priorities set within those functional areas.

Revenue Assumptions

General Revenue

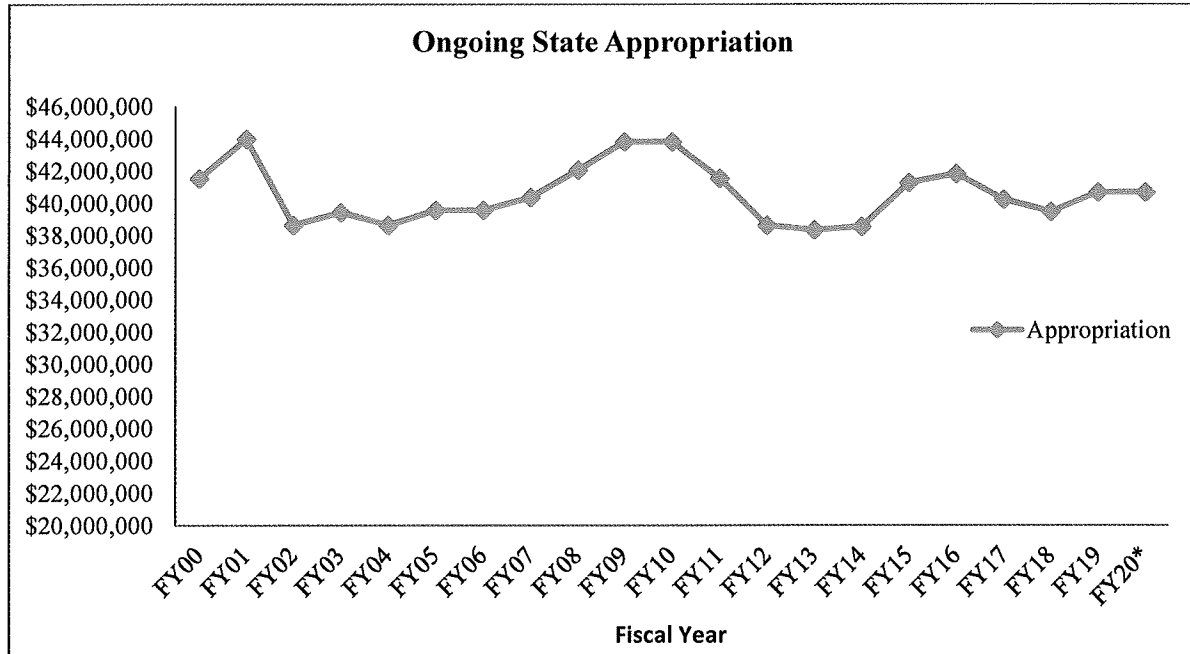
The base general revenue appropriation for Truman from the State of Missouri and approved by the General Assembly includes \$1 million more than the amount appropriated for FY 2019. However multiple Governors have withheld funds to match the proposed Executive

Budget and a similar withhold is possible in FY 2020. Total funds recommended by the Governor from general revenue and lottery proceeds for FY 2020 are \$40,660,322. Historically, the Governor withholds at least three percent of these funds as a contingency. For Fiscal Year 2020 this requires a reserve of \$1,219,800 for the standard withholding. Table 1 provides a snapshot of total state revenue trends for FY 2000 through FY 2020 and reflects the actual funds received after all state withholding actions, including those beyond the 3% level. A comparison of initial appropriations and state funds received after withholding for FY05-FY20 is found on Table 2.

Enrollment Fees and Other Income

The Fall 2019 enrollment is projected for budget purposes at approximately 4,800 full-time equivalent students. Spring 2020 enrollment is projected at the historical average of 93 percent of the fall semester total. Recommended tuition and required fees for 2019-2020 call for an increase for Missouri resident as well as for non-resident undergraduate students, and graduate students. The operating budget is based on this proposed tuition increase. Sources of income in addition to enrollment fees include special fees, fines, charges for services, and interest income. Due to modest increases in interest rates on invested funds, the interest income available in FY 2020 is projected to be above FY 2019.

**Table 1
GENERAL REVENUE TRENDS**



Ongoing State Appropriations Actually Received

Fiscal Year	Appropriation	% Change
FY00	\$41,522,860	6.2%
FY01	\$43,987,383	5.6%
FY02	\$38,640,023	-12.2%
FY03	\$39,427,733	2.0%
FY04	\$38,619,423	-2.1%
FY05	\$39,545,109	2.4%
FY06	\$39,545,109	0.0%
FY07	\$40,346,396	2.0%
FY08	\$42,040,945	4.2%
FY09	\$43,806,665	4.2%
FY10	\$43,806,665	0.0%
FY11	\$41,526,613	-5.2%
FY12	\$38,619,750	-7.0%
FY13	\$38,325,596	-0.8%
FY14	\$38,542,604	0.6%
FY15	\$41,262,248	7.1%
FY16	\$41,816,820	1.3%
FY17	\$40,226,391	-3.8%
FY18	\$39,450,989	-1.9%
FY19	\$40,660,322	+3.0%
FY20*	\$40,660,322	0.0%

*Projected

Note: This table excludes funds appropriated but withheld and one-time funds.

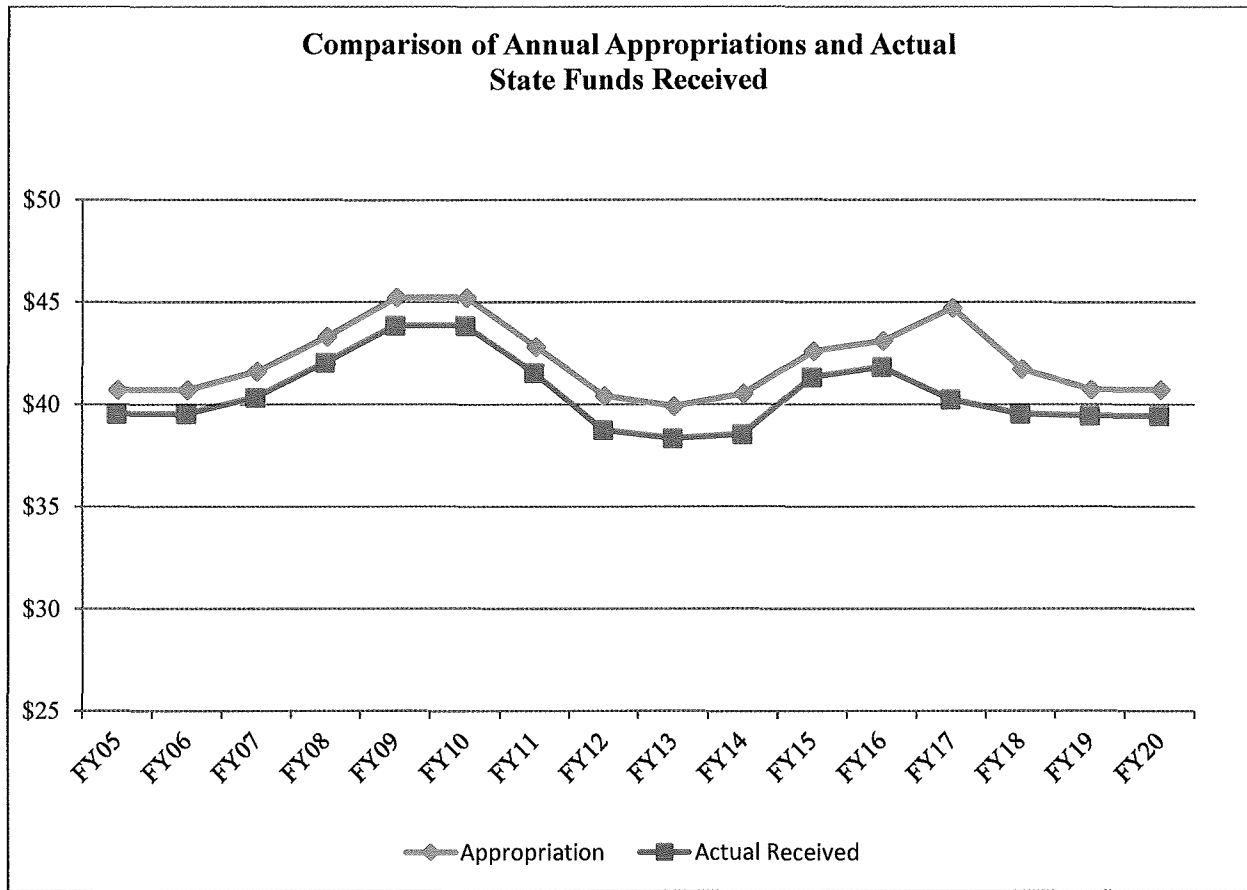
For FY10, one-time federal funds of \$756,339 are excluded.

For FY17, a one-time Autism Clinic fund excluded, and reflects extra midyear withholding.

For FY18, an additional withholding was imposed by the Governor.

For FY20, the governor's budget plus standard 3% withholding is assumed.

Table 2



	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Appropriation	40.7	40.7	41.6	43.3	45.2	45.2	42.8	40.4	39.9	40.5	42.6	43.1	44.7	41.7	40.7	40.7
Actual Received	39.5	39.5	40.3	42.0	43.8	43.8	41.5	38.7	38.3	38.5	41.3	41.8	40.2	39.5	39.4	39.4

FY10 excludes one-time federal fund designated for Caring for Missourians.

FY17 excludes one-time Autism Clinic funds and reflects extra withholding.

FY20 is projected based on the proposed Executive Budget plus standard 3% withholding.

Planned Expenditures

General

In order to balance the FY 2020 Education and General budget, planned expenditures were reduced by approximately \$1.8 million, from \$95.2 million to \$93.4 million. Included in the budget are funds to cover the increase in the required MOSERS retirement system contribution which impacted fringe benefit costs. The contribution rate for FY 2020 increased by 1.56% to 21.77%. Table 3 outlines expenditure trends by Personal Service (salaries and benefits), Equipment/Operations, and Total for the last 10 years.

Personal Services

A major portion of the operating budget is utilized for salaries and fringe benefits. For FY 2020, Truman is budgeting \$56.4 million in this category, or 60% of the total Education and General budget. This includes funds for faculty and staff salaries, student employment, and fringe benefits such as retirement, medical insurance, and social security. The breakdown for Personal Services is as follows.

Salaries	\$37,125,575
Fringe Benefits	\$15,277,435
Student Employment	\$ 4,077,692
Total	\$56,480,702

Within the FY 2020 budget, several positions were eliminated through attrition or retirements and others were reconfigured to meet current needs. Positions eliminated include office and physical plant support staff as well as faculty positions.

Operations and Equipment

The following provides a brief summary of operations and equipment trends by major segments of the campus.

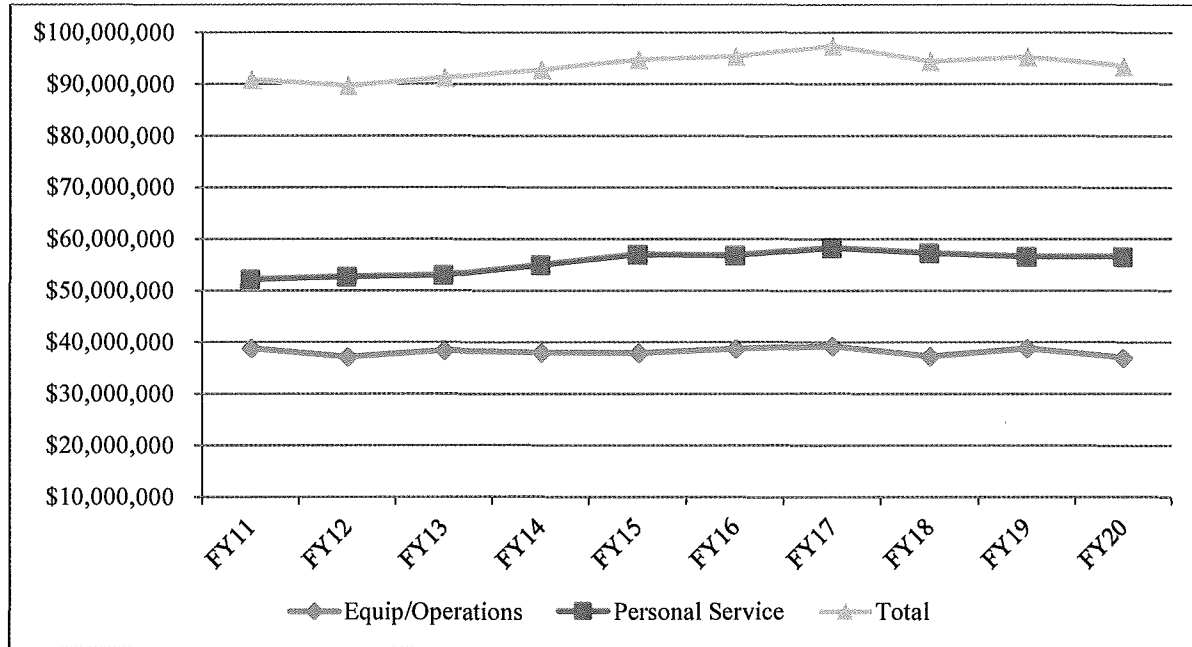
1. Academic Affairs. Operations funds have been allocated to meet needs in instruction, research and public service areas. A total of over \$4.1 million dollars in operations is budgeted in core areas including the academic departments. Equipment for

instructional use will be budgeted approximately the same as the FY 2019 level. This academic equipment is in addition to the campus technology funds. Table 4 outlines academic and research equipment budgets for FY 2007-FY 2020 and shows the asset renewal rate for these areas. Research funding totals are nearly \$500,000 for FY 2019, with most of the funds in the operations and equipment categories.

2. Student Services. Operating and equipment budgets in the Student Services category have been allocated to meet priorities in various areas. The offices and functions in this category within the Education and General budget include Admission, Athletics, Counseling, Financial Aid, Health Clinic, International Students, Testing Services, and Registrar. Just over \$2.7 million is budgeted for equipment and operations in the student services category. This includes the funds generated by the student athletic fee. Additional Student Services areas including Residential Living, the Student Union, and Recreation Center are funded in the Auxiliary Budget and are not included here.
3. Computing and Technology. The FY 2020 operating budget includes significant allocations for computing and technology. A total of \$3.5 million is budgeted for technology services which include staff, operations, equipment and maintenance of existing systems and networks with over 2,000 laptop and desktop workstations on campus, and a network with 8,800 ports. In FY 2019 funding was increased for classroom technology that was budgeted based on revenue from the new instructional technology fee. Continued technology investment is necessary to remain competitive. For 2019-2020, technology areas are budgeted at 3.9 percent of the institutional total.
4. Maintenance and Repair Fund. In the mid 1990's the General Assembly provided designated appropriations from General Revenue to handle campus maintenance and repair. These funds were added to the base appropriation for each campus with the intention to meet needs such as renovations, roof replacements and upgrades to heating and air conditioning systems. For FY 2020, a total of \$1,450,000 is budgeted for maintenance and repair. Table 5 outlines trends in the Maintenance & Repair budget for FY 2010-FY 2020.

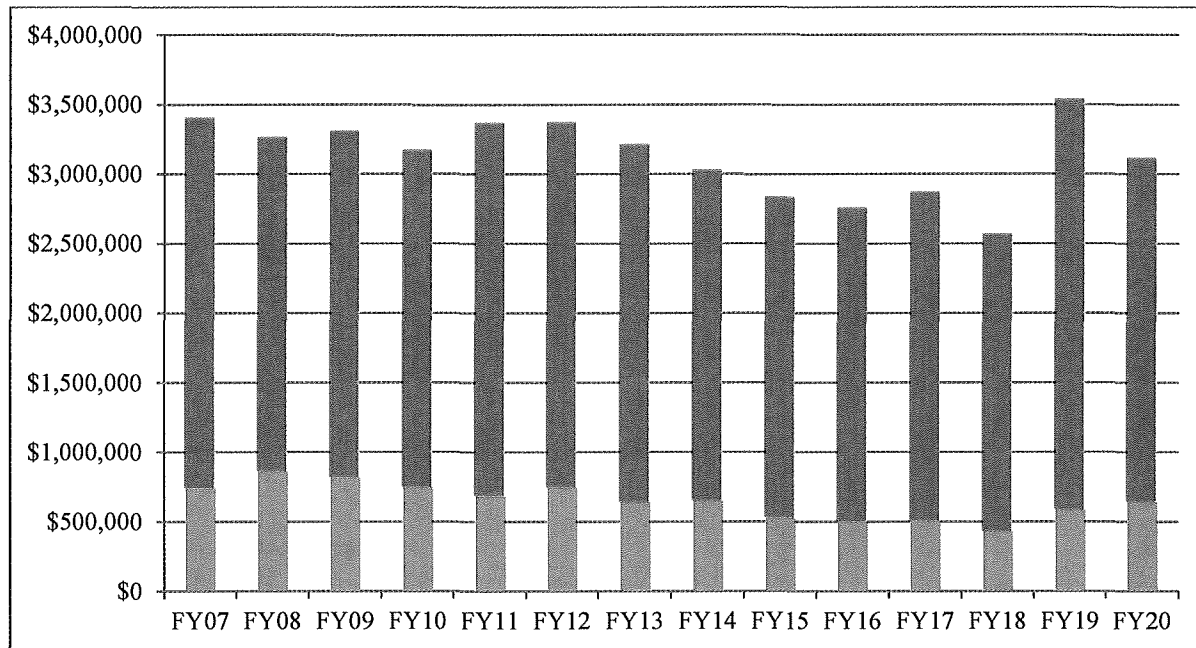
5. Utilities. Due to increases in utility costs and increased demand, utility budgets have historically increased each year. However, as a result of continued energy efficiency efforts for 2019-20 utility costs are projected to be stable. Total funds budgeted for utilities, including operation of the central steam plant, are \$2.9 million. The Auxiliary Budget includes additional funds to cover utilities in those facilities.
6. Institutional Support. This area includes many administrative functions such as Alumni/Advancement, Business Office, President's Office, Public Relations, and other support areas. The combined operations and equipment total for this category is \$1.8 million, which includes funds transferred from the Foundation to support advancement and fundraising efforts.
7. Scholarships. For FY 2020, funds for scholarships have been reduced to cover projected expenditures for institutionally funded academic and athletic grants.
8. Student Employment. Student employment budgets are targeted to assist students and supplement staff in multiple areas. Funds allocated for student employment in the Education and General budget total over \$4.0 million.

Table 3
Education and General Budget by Category
FY 2008 – FY 2019



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
TOTAL	90,799,907	89,683,895	91,213,610	92,770,780	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	93,468,218
Personal Service	52,039,986	52,548,445	52,886,984	54,834,643	56,866,257	56,643,753	58,132,124	57,129,494	56,461,886	56,480,702
Equipment/ Operations	38,759,921	37,135,450	38,326,626	37,936,137	37,791,743	38,658,247	39,185,601	37,238,801	38,781,436	36,987,516

Table 4
Academic & Research Equipment Budgets

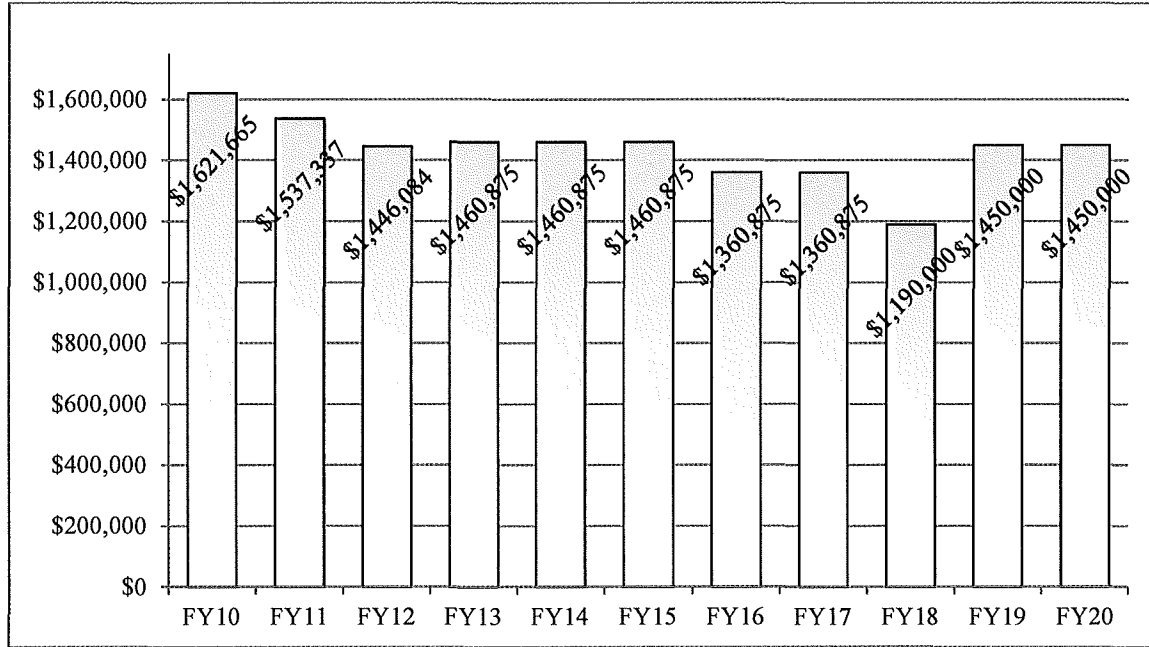


(000's omitted)

	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Equipment Budget	2,665	2,400	2,491	2,423	2,682	2,622	2,568	2,378	2,305	2,255	2,360	2,138	2,949	2,468
Actual \$ Available	737	862	814	744	679	744	640	649	525	498	504	429	585	643

Note: Equipment budgets include significant amounts designated to cover the 3% withholding in state funds and contingency amounts including the 5% reserve. The plan is to focus these funds on academic purchases should they be released during the fiscal year. This chart shows the portion of annual equipment budgets actually available for academic and research purchases. It should be noted that changes in definitions or the threshold price for equipment have reduced this budget significantly in recent years.

Table 5
Maintenance & Repair Budget



	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Operating M&R	1,621,665	1,537,337	1,446,084	1,460,875	1,460,875	1,460,875	1,360,875	1,360,875	1,190,000	1,450,000	1,450,000

FY 2020 EDUCATION AND GENERAL REVENUE BY CATEGORY

The page that follows provides a summary of projected revenue for FY 2020 in several major categories. General Revenue, or state funds, provides 43.5% of the proposed budget.

Board policy calls for net tuition income not to exceed a target of 35 percent of the total budget. This policy has specific guidelines regarding the calculation which allow for the omission of designated or restricted fees. The policy also compensates for budgeted student aid.

Page 13 of this section provides the detail for the calculation to determine adherence to the policy for FY 2020. The portion of the adjusted budget supported by student tuition is 32.1% and, therefore, is within the policy.

Table 6 illustrates budgeted sources of funds for FY 2020. Trends in recent years include reductions in state funding, increases in student fees, and more revenues from other miscellaneous sources. As a result, state support now accounts for approximately 43.5% of budgeted Education and General revenues.

**EDUCATION AND GENERAL
FY 2020 REVENUE BY CATEGORY**

<u>General Revenue</u>	<u>\$40,660,322</u>
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This represents the entire amount recommended by the Governor in the budget. A contingency budget of \$1,125,500 has been established for the traditional 3% standard withholding by the Governor. In recent decades only a small portion of the 3% withholding has been released, and no funds are expected to be released in FY 2020.

<u>Student Tuition and Enrollment Fees</u>	<u>\$50,720,000</u>
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FY 2020 enrollment income for budget purposes is based upon a 300 FTE decline in student enrollment. Spring semester enrollment is based on a 93% retention rate. Missouri students are assumed to make up 69% of the total enrollment; graduate enrollment is expected to be stable; and summer enrollment is projected at the 2019 summer level. This category also includes fees for off-campus courses, the athletic fee, the student activity fee, study abroad programs, and other special enrollment fees.

<u>Other Local Income and Transfers</u>	<u>\$ 2,087,896</u>
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This includes various revenue sources: investments, athletic gate receipts, sales and services of educational activities (such as summer camps), rollover from FY 2019, indirect costs from grants and other miscellaneous sources. Transfers from Auxiliary sources and the Foundation are also included here.

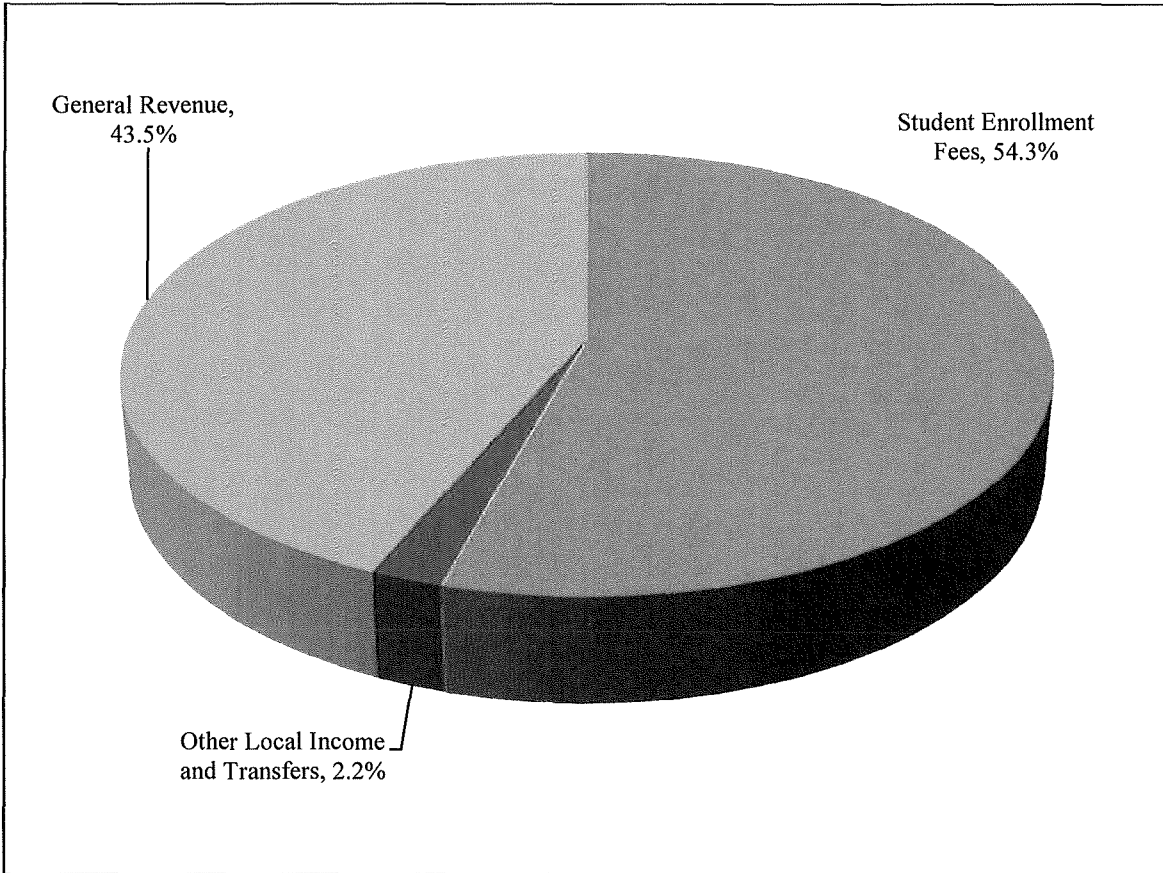
GRAND TOTAL ALL SOURCES	\$93,468,218
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SEGREGATION OF ON-CAMPUS FEE INCOME FOR FY 2020 IS AS FOLLOWS:

	Total Fee Income	Undesignated & Unrestricted
Enrollment Fees		48,463,000
Less Restricted/Designated		
Student Union	-960,000	
"out-of-state" Missouri taxpayer discount	-65,000	
Recreation Center	-1,035,000	
Orientation Week Fee	-350,000	
Joseph Baldwin Academy	-445,000	
Student Health Center Fee	-345,000	
Student Activity Fee	-382,000	
Athletic Fee	-527,000	
Technology Fee	-158,000	
Student Sustainability Fee	-45,500	
Classroom Technology Fee	-500,000	
Total designated/restricted funds	-4,812,500	
Total unrestricted funds		43,650,500
The percentage calculation is shown as follows:		
1. Undesignated and unrestricted fees (above)		43,650,500
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-20,143,000
NET UNRESTRICTED TUITION & FEES		23,507,500
1. Total Education and General Budget		93,468,218
2. Less Academic Scholarships, Experienceships and Athletic Grants in Aid		-20,143,000
ADJUSTED E&G TOTAL		73,325,218
NET UNRESTRICTED TUITION AS A PERCENTAGE OF ADJUSTED E&G		32.1%

NOTE: Includes projected on-campus student fee income and excludes off-campus courses and study abroad program fees.

Table 6
FY 2020 BUDGETED E&G REVENUE



FY 2020 PLANNED E&G EXPENDITURES BY CATEGORY

The Missouri Coordinating Board for Higher Education and Office of Administration have developed a budget reporting structure which follows federal financial reporting standards for higher education. The broad budget categories and totals for FY 2020 are as follows:

Instruction

\$41,417,484

This includes all expenditures such as faculty salaries, operating funds and equipment which support instructional activities.

Research

\$ 490,230

Activity organized to produce research outcomes is included in this category. Internal research grants, research equipment, and undergraduate research stipends are in this budget.

Public Service

\$ 48,845

Non-instructional services beneficial to external groups are included in public services. Matching funds for the Upward Bound program are budgeted here.

Academic Support

\$ 4,697,306

The Library and academic administration are in this category. Expenses for operation of the library represent over one-half of this budget.

Student Services

\$ 9,134,745

This includes areas such as student services administration, counseling services, admissions and records, intercollegiate athletics, health services, and testing services.

Institutional Support

\$ 7,162,018

Support areas including fiscal operations, alumni and public relations, and general administration are in this category.

Physical Plant

\$ 8,894,590

General physical plant operations, including maintenance, grounds and custodial, and public safety are in this category. Funds for fuel and utilities are also included here.

Maintenance and Repairs

\$ 1,450,000

Funds designated for campus building repairs and preventive maintenance are in this category.

Student Aid

\$ 20,143,000

Student scholarships, experienceships and athletic aid are included here.

Transfers

\$ 30,000

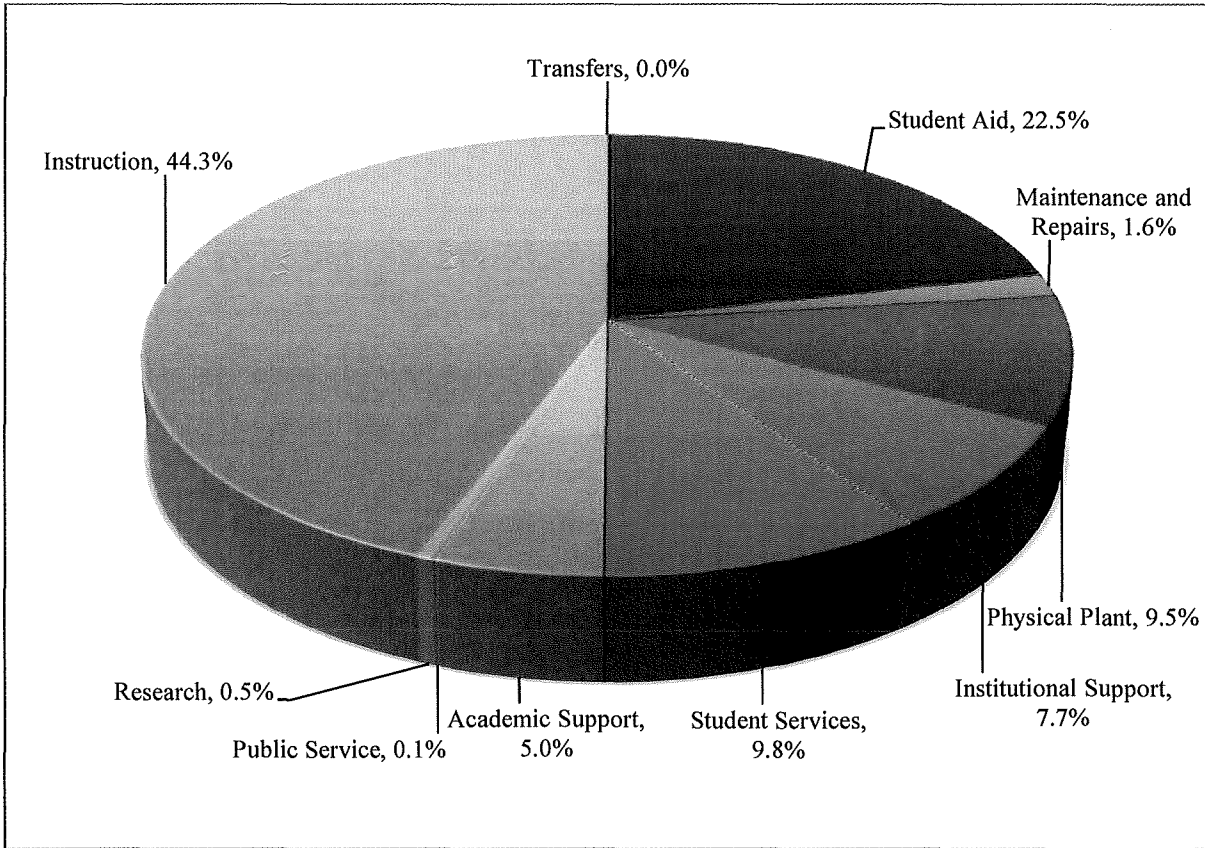
Mandatory transfers for federal aid programs (Perkins and SEOG) comprise this budget.

TOTAL

\$93,468,218

Note: Several significant changes in categories have been made to match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

Table 7
FY 2020 PLANNED E&G EXPENDITURES



FY 2020 EDUCATION AND GENERAL EXPENDITURES BY CATEGORY

	Personal Service	Equipment	Operations	Total
Instruction	35,159,460	2,217,636	4,040,388	41,417,484
Research	84,000	250,000	156,230	490,230
Public Service	21,658	0	27,187	48,845
SUBTOTAL	35,265,118	2,467,636	4,223,805	41,956,559
Academic Support	3,182,912	50,000	1,464,394	4,697,306
Student Services	6,378,438	11,000	2,745,307	9,134,745
Institutional Support	5,285,120	12,100	1,864,798	7,162,018
Physical Plant	4,019,114	113,000	4,762,476	8,894,590
Maintenance & Repairs	0	0	1,450,000	1,450,000
Student Aid	2,350,000	0	17,793,000	20,143,000
Transfers	0	0	30,000	30,000
TOTALS	56,480,702	2,653,736	34,333,780	93,468,218

Note: Categories match the Uniform Financial Reporting Manual developed by the Missouri Department of Higher Education as well as the most recent National Association of College and University Business Officers guidance regarding classification of various functional areas.

**COMPARISON OF EDUCATION AND GENERAL BUDGET BY CATEGORY
FY 2013 – FY 2020**

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Personal Services	52,886,984	54,834,643	56,866,257	56,643,753	58,132,124	57,129,494	56,461,882	56,480,702
Equipment	3,074,615	2,844,715	2,635,965	2,570,303	2,659,869	2,282,569	2,949,354	2,653,736
Operations	35,252,011	35,155,492	35,155,788	36,087,944	36,525,732	34,956,232	35,832,086	34,333,780
TOTAL	91,213,610	92,770,780	94,658,000	95,302,000	97,317,725	94,368,295	95,243,322	93,468,218

Notes: Equipment category includes funds to cover 3% state withholding and other major contingency accounts. Due to reclassification of equipment under GASB year-to-year comparisons may not be valid.

FISCAL YEAR 2020 AUXILIARY BUDGET NARRATIVE

Executive Summary

Revenue from combined auxiliary operations is projected to decrease in FY 2020. This estimate is based on the number housed in the residence halls as well as budgets which are tied to student enrollment such as the Student Union and Recreation Center. Occupancy levels in the residence halls are budgeted based on a decrease from the actual number this past academic year. The rates charged to students for residence halls including room and board were increased by an average of 2.6% for the 2019-20 academic year.

Several changes in operating and equipment budgets have been recommended for 2019-2020. For FY 2020, one residence hall, Dobson Hall, has been closed to reduce operating costs. The major changes in the Auxiliary Budget for FY 2020 include allocating funds to cover projected food costs as well as MOSERS contributions. Savings realized with the refinancing of bonds and the energy conservation project continues to be reflected in the operating budgets for FY 2020.

General Budget Priorities

This budget was prepared to meet priorities such as improving services to students, and activities which will provide more efficient operations. Asset renewal is also important in the auxiliary area, particularly in the residence halls and Student Union Building. The budget for auxiliary operations must be balanced and also meet bond payment requirements.

Revenue Assumptions

1. Residence Halls. Room and board rates were raised by an average of 2.6% for FY 2020. A student living in a typical two-person room will pay \$9,012 for the 2019-2020 academic year. Based upon the projected occupancy rate of 2,150 for the fall semester and 93 percent returning for the spring semester, revenue from residence halls and apartments is projected at \$19,950,000.

2. Other Residence Hall Income. Income from off-campus students who dine in the halls and from rentals, commissions, and miscellaneous sources is projected at \$2,038,158 for FY 2020. Additional revenue sources include interest income and miscellaneous fees which should generate approximately \$200,000.
3. Student Union. The Student Union is primarily funded by a transfer from enrollment income to this budget at a rate of \$100 per full-time equivalent student per semester, an increase from the previous \$90 per semester. This fee was established to build, maintain, and cover debt service for the Student Union. The Student Activity Fee helps fund the Center for Student Involvement, which is housed in the Student Union. Additional income sources include room rentals, bookstore, and food service commission. Total revenue for the Student Union Building for FY 2020 is projected at \$1,260,000.
4. Recreation Center. Major expenses for the Recreation Center include personnel, operations and debt service. A designated fee of \$111 per semester per full-time equivalent student is included in enrollment fees. Debt on the Recreation Center has been retired so funds are being budgeted to help finance future renovations. Total revenue for FY 2020 is projected at \$1,245,000 for the Recreation Center.
5. Service Departments. Revenue from auxiliary service departments such as Printing Services is projected at \$450,000 for FY 2020.

Planned Expenditures

A significant portion of the Auxiliary Budget is utilized to operate the residence halls. Staff includes the Residential Living Office, hall directors, housekeepers, and physical plant employees assigned to these non-academic areas. Table 8 outlines Auxiliary Budget equipment trends for FY 2000-FY 2020 and illustrates the emphasis on asset renewal in these areas.

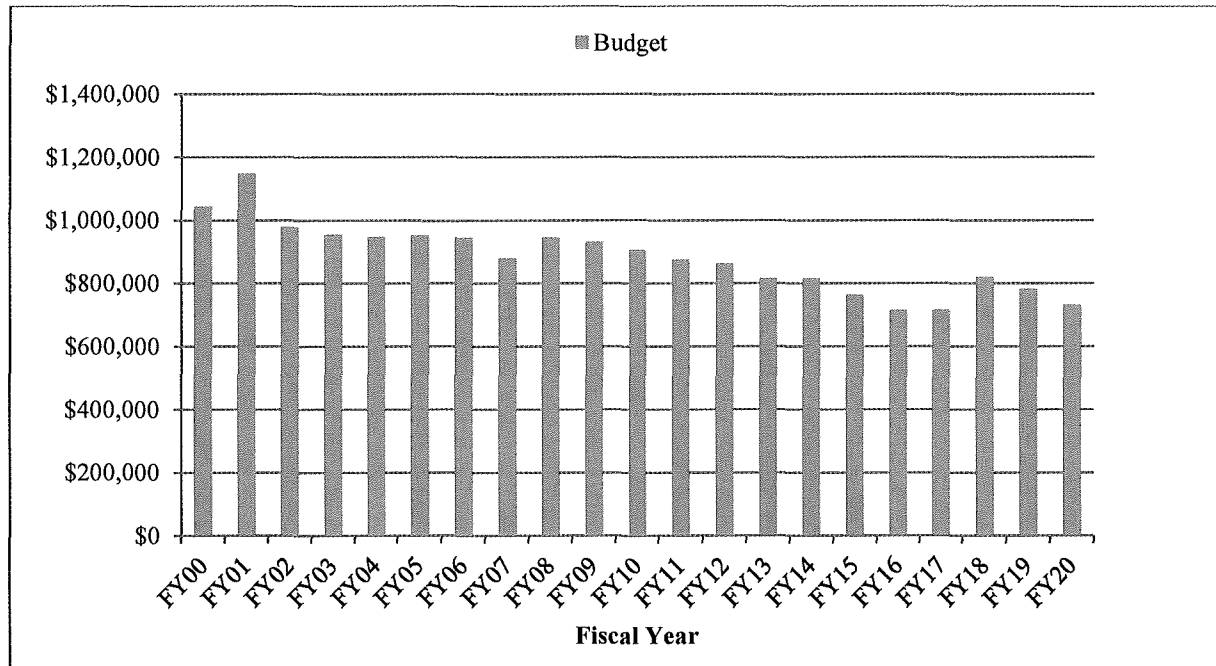
Operating funds for Residential Living include utilities, repairs and renovations, and food service contracts. Funds are included for furniture replacements, food service equipment, and general repairs to the facilities. Food service costs will increase to cover increased costs as agreed to in the food service contract, which is the largest single component of this budget.

Utility costs are projected to be stable in 2019-2020 from the current year actual expenditures and the budget reflects this. A major portion of the Residential Living operating budget is the \$3,347,000 set aside for bond repayments.

On a smaller scale, the Student Union Building budget also covers personnel, operating costs such as utilities, and funds for replacement and repair of the equipment. Funds are also included to cover general maintenance of this building and funds have been increased for student employment. This budget includes \$314,810 for bond repayments.

The Recreation Center budget is continued at a level slightly above to the previous year since student employment has been increased. This will provide for continued staffing and operations funds to meet the usage of this facility. Utility costs are a major component in the operating budget for this area, and the student employment costs have been increased due to minimum wage increases. An equipment budget is also provided to replace and update items as needed. Funds are also budgeted for future equipment and renovation to this facility.

Table 8
Auxiliary Equipment Budget Trends
FY00-FY20



<u>Fiscal Year</u>	<u>Equipment Budget</u>	<u>% change</u>
FY00	\$ 1,043,858	3.3%
FY01	\$ 1,147,858	9.9%
FY02	\$ 978,464	-14.7%
FY03	\$ 954,166	-2.5%
FY04	\$ 945,906	-0.9%
FY05	\$ 950,796	0.5%
FY06	\$ 942,796	-0.8%
FY07	\$ 878,780	-6.8%
FY08	\$ 944,488	7.4%
FY09	\$ 930,488	-1.5%
FY10	\$ 906,247	-2.6%
FY11	\$ 874,233	-3.5%
FY12	\$ 862,633	-1.3%
FY13	\$ 815,883	-5.4%
FY14	\$ 815,883	0.0%
FY15	\$ 763,883	-6.4%
FY16	\$ 714,583	-6.5%
FY17	\$ 714,583	0.0%
FY18	\$ 820,060	+14.7%
FY19	\$ 781,203	-4.7%
FY20	\$ 730,793	-6.4%

Note: Includes equipment funds for residence halls, food service, Student Union, etc.

FY 2020 AUXILIARY REVENUE BY CATEGORY

RESIDENCE HALLS

Room and Board \$19,950,000

This projection is based on an occupancy rate of 2,150 for residence halls and apartments. Spring occupancy is historically 93 percent of the fall semester.

Investment Income \$ 200,000

Income from investment is projected to be higher than the previous year's total.

Off-Campus Student Meal Sales \$ 1,158,000

This source represents income from purchase of residence hall meal cards by students who live off-campus. The projection is based on FY 2018 levels of sales and the increase in dining rates.

Other Income \$ 880,158

Revenue from deposits, processing fees, rentals, parking registrations, commissions, and similar sources is projected to be down slightly from FY 2019.

TOTAL RESIDENCE HALL INCOME \$22,188,158

STUDENT UNION**\$ 1,260,000**

This revenue source includes the transfer of enrollment fees based on full-time equivalent (FTE) students. Total revenues are projected based on FY20 enrollment and additional income sources include rentals, bookstore, and food service commission.

RECREATION CENTER**\$ 1,245,000**

Funds for operation of the Recreation Center and repayment of construction bonds come primarily from the transfer of enrollment fees based on FTE students. Other sources of income include rental of the facility to outside groups and faculty/staff membership fees.

SERVICE DEPARTMENTS**\$ 450,000**

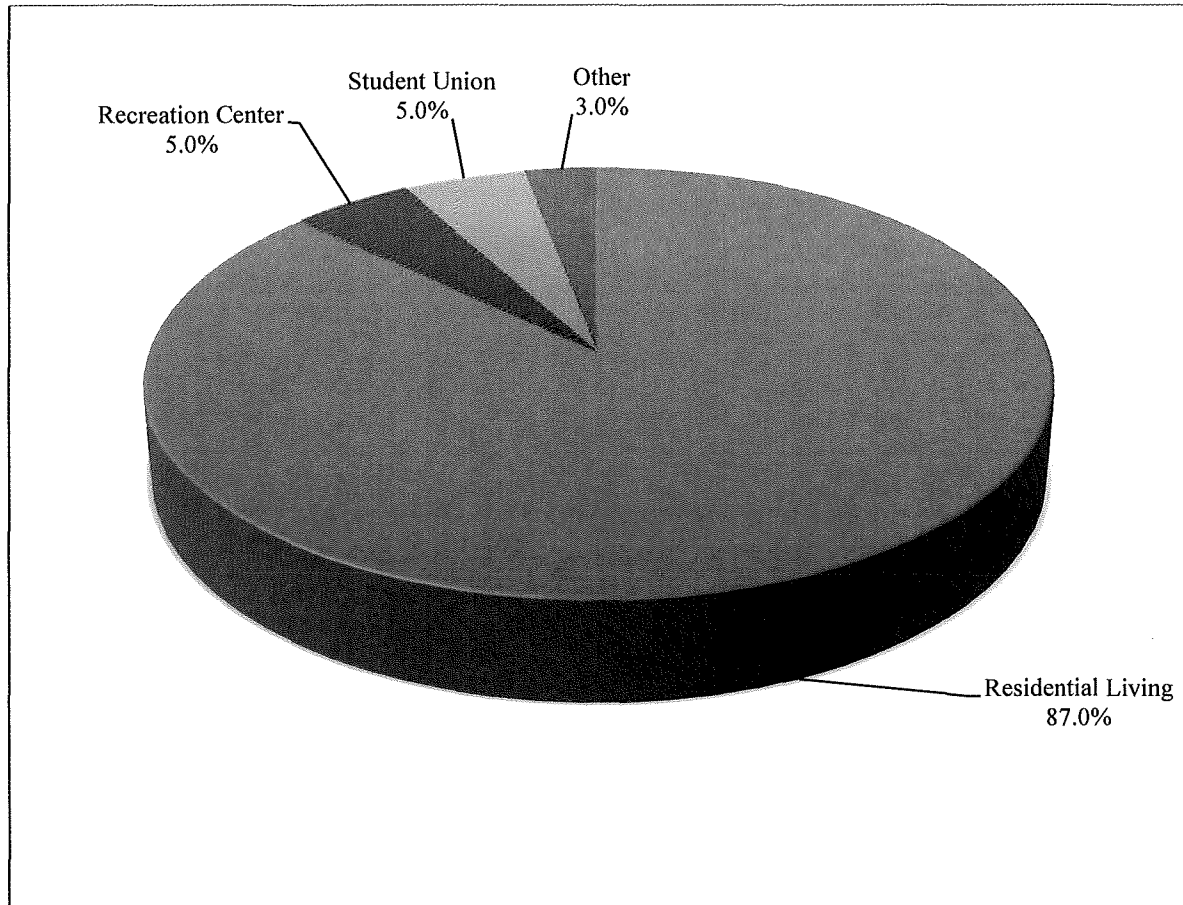
Certain service departments are operated as auxiliary enterprises. Currently this includes Campus Printing Services. Revenue is projected to be down slightly for FY20.

GRAND TOTAL AUXILIARY REVENUE**\$25,143,158**

FY 2020 AUXILIARY EXPENDITURES BY AREA

	Personal Services	Equipment	Operations	Total
Residential Living	3,366,988	629,250	14,532,546	18,528,784
Residential Living Bond Payments	0	0	3,347,434	3,347,434
Student Union	459,145	66,543	418,121	943,809
Student Union Bond Payment	0	0	314,810	314,810
Printing Services	198,213	5,000	249,870	453,083
Auxiliary Administration	97,268	0	15,000	112,268
Other Auxiliary	0	0	20,000	20,000
Recreation Center	567,241	30,000	197,374	794,615
Recreation Center Reserve	0	0	450,000	450,000
Transfer/Surplus	0	0	178,355	178,355
TOTAL	4,688,855	730,793	19,723,510	25,143,158

Table 9
FY 2020 AUXILIARY EXPENSES
BY MAJOR AREA



FISCAL YEAR 2020 RESTRICTED FUND BUDGET

Executive Summary

This budget includes funds from outside grants and other sources (state and federal) which are restricted in nature. Examples include federal programs such as McNair and Upward Bound and state-funded activities such as the Regional Professional Development Center. Due to the nature of these programs and the fact that the federal fiscal year does not match Truman's fiscal year, all revenues in this budget are estimated.

Projected Restricted Revenues and Expenditures

Major activities supported through restricted funds include the following:

<u>Upward Bound</u>	<u>\$ 465,810</u>
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This program is part of the federal TRIO program funded by the Department of Education. It is designed to assist high school students in building the skills and motivation necessary for college success.

<u>McNair</u>	<u>\$ 280,658</u>
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Truman has received McNair funding since 1992. The program is designed to provide disadvantaged college students with preparation for graduate programs.

<u>Regional Professional Development Center</u>	<u>\$ 1,147,800</u>
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The Regional Professional Development Center is operated in conjunction with Truman's School of Health Sciences and Education. The center is funded by the Missouri Department of Elementary and Secondary Education and provides training and support to public schools in the northeast region. Any fee income generated by Regional Professional Development Center activities is restricted and must be returned to the state if not used for the program.

NSF-(S-STEM) A Scaffolded Learning Community to Increase Self-Efficacy and Persistence in STEM \$ 185,790

This grant will support students pursuing majors in the agriculture science, biology, chemistry, and physics departments.

NSF-Robert Noyce Scholars Program for Secondary Mathematics & Physics Teaching \$ 700,000

This project will strive to impact physics and mathematics teacher shortages in Missouri and nationwide by creating a dual mathematics/physics secondary teacher preparation tract. The program will recruit and support students following this new contract.

NSF-Network Upgrades to Improve Engagement in Science Discovery & Education \$399,105

This project will upgrade networking equipment in two buildings to support a ten-fold increase in data access rates.

Pell \$4,950,000

Pell Grants are provided from federal funds to eligible students based on need. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

SEOG \$ 101,284

Supplemental Educational Opportunities Grants are provided from federal funds to eligible students.

Work Study \$ 310,818

The College Work-Study Program includes federal funds to support part-time student workers.

Federal TEACH Grant

\$ 40,000

This grant provides up to \$4,000 to eligible undergraduate and graduate students who agree to teach specified high-need subjects at schools serving primarily disadvantaged populations for four years within eight years of graduation. This amount is a projection as awards are contingent on the number of qualifying students enrolled.

Other

\$ 323,700

There are numerous smaller grants and contracts from foundations and governmental sources designed for instruction, research and public service activities. This includes programs supported by NSF, U.S. Small Business Administration, and NASA.

TOTAL ESTIMATED FY 2020 RESTRICTED

\$8,904,965

FISCAL YEAR 2020
ESTIMATED RESTRICTED REVENUE AND EXPENDITURES

<u>Area or Program</u>	<u>FY 2020 Estimate</u>
Upward Bound	\$ 465,810
McNair	\$ 280,658
Regional Professional Development Center	\$ 1,147,800
NSF S-STEM	\$ 185,790
NSF Robert Noyce Scholars Program	\$ 700,000
NSF Network Upgrades	\$ 399,105
Pell	\$4,950,000
SEOG	\$ 101,284
Work-Study	\$ 310,818
Federal TEACH Grant	\$ 40,000
Other	\$ 323,700
 TOTAL	 \$8,904,965

COMBINED OPERATING BUDGET SUMMARY

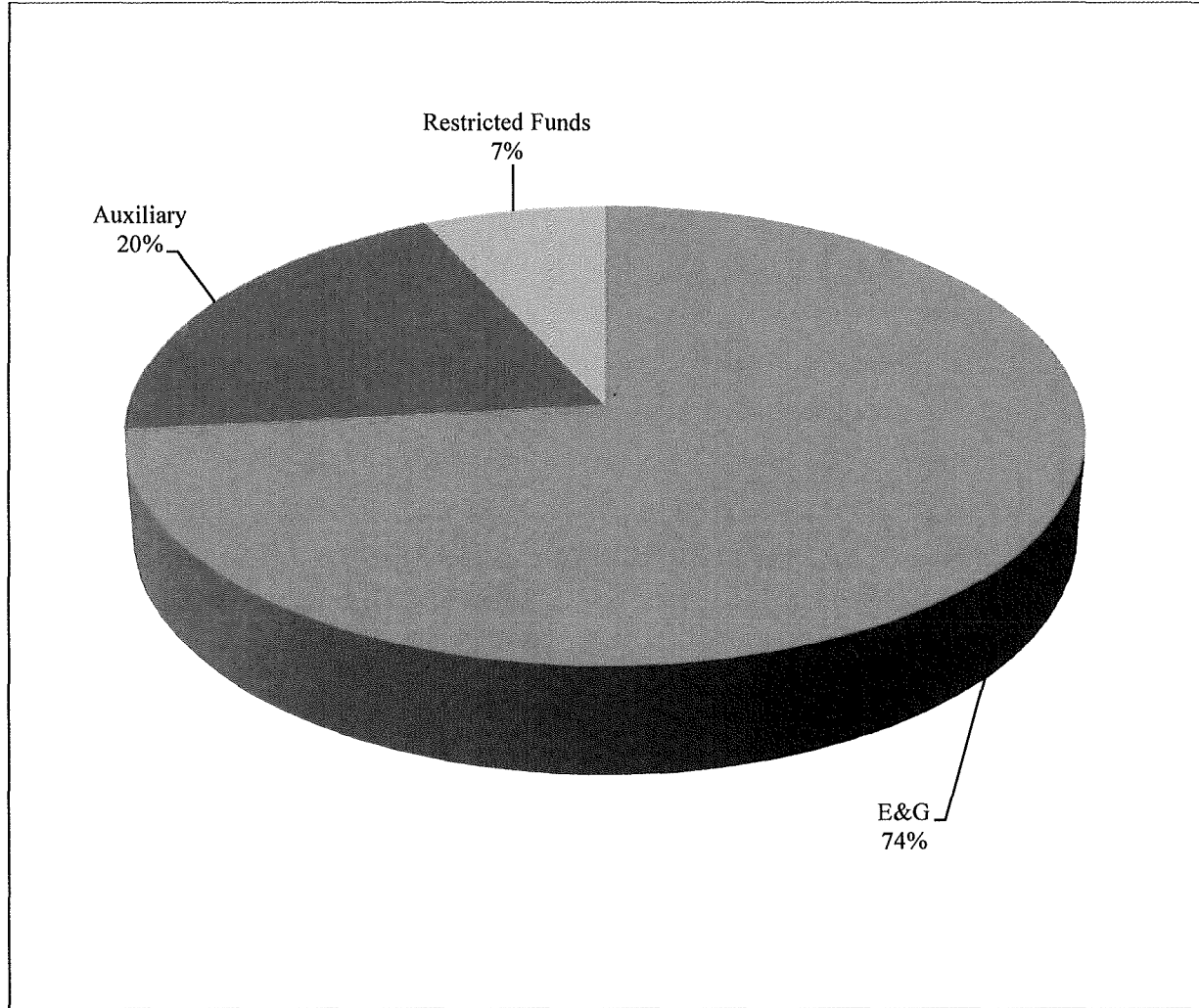
The combined operating budget for Fiscal Year 2020 totals \$127,291,445.

Education and General	\$ 93,468,218
Auxiliary	\$ 25,143,158
Restricted Funds	<u>\$ 8,904,965</u>
Total	\$127,516,341

Table 10 illustrates the combined operating budget distributed by type, and the Education and General budget represent 74% of the total.

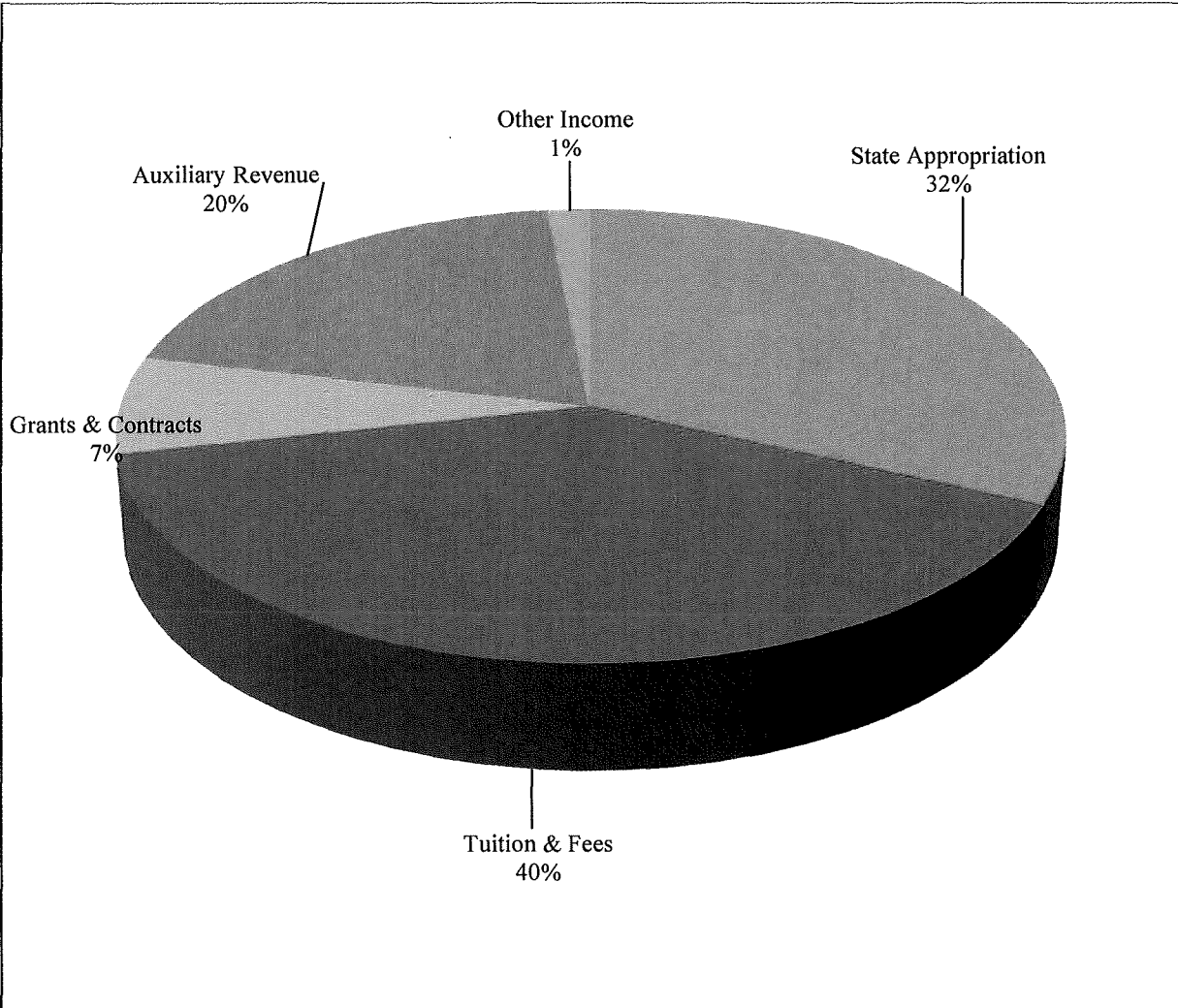
Projected revenues are equal to the various operating budgets, and Table 11 illustrates the sources of revenue which are combined to produce the funds needed. Major sources, in descending order, are Student Tuition and Fees, State Appropriations, Auxiliary Revenue, Grants and Contracts, and Other Income.

Table 10
FY 2020 OPERATING BUDGETS



Operating Budget	\$ Amount
E&G	\$93,468,218
Auxiliary	\$25,143,158
Restricted Funds	\$ 8,904,965

Table 11
FY 2020 Revenue Sources



Revenue Sources	\$ Amount
State Appropriation	\$40,660,322
Tuition & Fees	\$50,720,000
Grants & Contracts	\$ 8,904,965
Auxiliary Revenue	\$25,143,158
Other Income	\$ 2,087,896

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2019-2020 Policy for Faculty and Exempt Staff Salaries

Full-time and part-time faculty salaries for the 2019-2020 academic year will be maintained at the 2018-2019 academic year rates.

Full-time and part-time staff salaries for the 2019-2020 fiscal year will be maintained at the 2018-2019 fiscal year rates.

Equity Adjustments:

The President of the University may grant adjustments in salaries to a limited number of faculty or staff members, when required for the purposes of equity and fairness. Such adjustments made by the President are to be reported to the Board at its next regular meeting.

Promotion Adjustments:

Faculty members who are promoted in rank for the 2019-2020 academic year (excluding those whose salaries for the 2019-2020 academic year have been established by separate agreement) are to be given the following increases in their salaries for the 2019-2020 academic year:

<u>Academic Promotion</u>	<u>Amount</u>
Instructor to Assistant Professor	\$1,000
Assistant Professor to Associate Professor	\$3,600
Associate Professor to Professor	\$7,200

2019-2020 Policy for Hourly Personnel Wage Rates

The standard starting wage for employees in clerical, secretarial and similar office positions is to be as follows during the 2019-2020 fiscal year.

Grade	Title	Hourly
A	Office Assistant 1	\$10.40
B	Office Assistant 2	\$10.65
C	Administrative Assistant 1	\$12.13
D	Administrative Assistant 2	\$13.75

2019-2020 Policy for Unit I Wage Rates

The hourly wage rates for employees in Unit I are to be the following amounts during the 2019-2020 fiscal year.

WAGE RATES FOR UNIT I

<u>Wage Status</u>	<u>Controls Technician</u>	<u>Grounds Mechanic</u>
Probationary	\$17.00	\$12.45
Step 1	\$17.90	\$12.85
Step 2	\$18.90	\$13.35
Step 3	\$20.00	\$13.95

<u>Wage Status</u>	<u>Mechanical Services</u>	<u>Building Trades</u>
Probationary	\$12.44	\$12.04
Step 1	\$13.06	\$12.55
Step 2	\$13.94	\$13.33
Step 3	\$14.65	\$13.92

<u>Wage Status</u>	<u>Groundskeeper</u>	<u>Mover/Laborer</u>	<u>Housekeeper</u>
Probationary	\$ 9.99	\$ 9.77	\$ 9.59
Step 1	\$10.30	\$10.08	\$ 9.92
Step 2	\$10.91	\$10.69	\$10.52
Step 3	\$11.38	\$11.20	\$11.03

Probationary = Starting Pay

Step 1 = After 90 days Probationary Period

Step 2 = 1st year anniversary

Step 3 = 2nd year anniversary

Individuals on Step Schedule receive applicable increases on anniversary date.

2019-2020 Policy for Off-Campus and Workshop Faculty Salaries

Instructors of off-campus courses and workshops are to be paid the following salaries during the 2019-2020 Fiscal Year.

<u>Status</u>	<u>Teaching Experience for the University</u>	<u>Salary for each Credit Hour of Instruction</u>
University Faculty Member	--	\$ 925
Non-University Faculty Member	Less than 5 years	\$ 925
	5 years or more but Less than 10 years	\$ 975
	10 years or more	\$1000

The 2019-2020 rates require a minimum of 20 students, with the salary decreased by 1/20 for each student fewer than 20 for off-campus Professional Development classes.

University faculty teaching workshops are paid at the rate of \$925 per credit hour provided tuition and fees cover the faculty member's salary and benefit costs.