

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 1

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

The Board of Governors for Truman State University met on Saturday, February 9, 2019, on the University campus in Kirksville, Missouri. An open working session was held in conjunction with the Board of Governors business meeting. The working session and business meeting were held in the Conference Room of the Student Union Building. The working session began at 10:00 a.m. The open session of the business meeting was called to order shortly after 1:00 p.m.

Participating in the working session and the business meeting were six of the seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth and K. Brooks Miller. Jim O'Donnell was unable to participate and his absence was recorded as excused.

Also participating in the working session and business meeting were all three non-voting members: David Lee Bonner and Mike McClaskey, the two out-of-state members, and Tiffany Middlemas, student representative.

Call to Order

Laura A. Crandall, Chair of the Board, called the working session to order shortly after 10:00 a.m.

The Board received a Strategic Plan Update highlighting the period of January 2018 through January 2019.

The working session ended at approximately 11:45 a.m.

Call to Order and Chair Report

Laura A. Crandall, Chair of the Board, called the business meeting to order shortly after 1:00 p.m. and welcomed all in attendance.

Minutes for Open Session of Meeting on December 1, 2018

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on December 1, 2018, be approved.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Recognition of 2018 Board Chair

Laura A. Crandall expressed appreciation to Cheryl J. Cozette for her exemplary service as Chair of the Board of Governors for the 2018 Calendar Year. Governor Crandall presented Governor Cozette with a framed gavel in recognition of this service.

President's Report

Dr. Susan L. Thomas, University President, provided a report on several items of current interest and shared a selected engagements report detailing her activities since the last Board meeting. In addition to highlighting a few selected items on her report, President Thomas noted her upcoming State of the University Address on February 14 entitled "Truman's Truths." Dr. Thomas ended her remarks by announcing the arrival of Norah Elizabeth Kennedy on February 8. Norah is the newborn daughter of Matt and Kristin Kennedy and all are doing well.

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 2

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

Legislative Consultant Report

Michael R. Gibbons and Tricia Workman, representatives of GibbonsWorkman LLC, presented a report on their work as governmental relations services consultants to the University.

Advancement/Foundation Board Report

Dr. Ernie Hughes, Vice President for University Advancement, provided an update on Advancement and Foundation Board activities.

Student Government Report

Keaton Leppanen and Deanna Schmidt, President and Vice President of Student Government, provided the annual Student Government Report.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held earlier that day.

Financial Report

Sarah Burkemper presented the Financial Report which included a review as of December 31, 2018, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of December 31, 2018, of the Truman State University Foundation revenues and expenditures.

Annual Review of Board of Governors Conflict of Interest Policy

Sarah Burkemper conducted the annual review of the Board of Governors Conflict of Interest Policy.

Academic and Student Affairs Committee Report

Jennifer Kopp Dameron, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held earlier that day.

Academic Calendar

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the Academic Calendar for August Interim 2020 through Summer Session 2022 be approved; and

BE IT FURTHER RESOLVED that a copy of the calendar be attached to the minutes as an exhibit.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted and the Secretary designated a copy of the document Exhibit A.

Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors pertaining to Academic Programs – Modern Language, B. A.

Cheryl J. Cozette moved the adoption of the following resolution:

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 3

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following undergraduate program:

Modern Language, B. A.

BE IT FURTHER RESOLVED that the adoption of such program be subject to the approval of the Coordinating Board for Higher Education

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors pertaining to Academic Programs – Philosophy and Religion, B. S.

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following undergraduate program:

Philosophy and Religion, B. S.

BE IT FURTHER RESOLVED that the adoption of such program be subject to the approval of the Coordinating Board for Higher Education

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Budget and Capital Projects Committee Report

K. Brooks Miller, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held earlier that day.

Construction Projects Report

K. Brooks Miller presented the Construction Projects Report which included an update on construction projects approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

K. Brooks Miller noted that four construction projects totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

<u>Project Name</u>	<u>Cost</u>
Natatorium Pump Repair Project	\$28,141
Natatorium Drain Line/Ventilation Project	\$100,319
Red Barn Pavilion Project	\$98,682.53
Ryle Hall Booth Replacement Project	\$25,283.22

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 4

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

Mr. Miller also noted that one single item of equipment totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

<u>Description</u>	<u>Cost</u>
2019 3/4 ton 4x4 Flatbed Truck with Snow Plow and Salt Spreader	\$47,077

Construction Project – Sesquicentennial Plaza/Fountain Project

Cheryl J. Cozette moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Sesquicentennial Plaza/Fountain Project	\$1,575,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit B.

Naming Opportunity

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the Sesquicentennial Plaza on Truman's Mall be named The Sandra K. Giachino Reavey Sesquicentennial Plaza in recognition of a gift arrangement of \$1,000,000, a pledge which meets the requirement for naming opportunities per Foundation Board policy; and

BE IT FURTHER RESOLVED that the Board of Governors reserves the right to change or remove the name of the facility if it is determined that the name is no longer in the best interests of the University.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Construction Project – Violette Hall Roof Replacement and Recreation Center Repairs Project

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 5

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

<u>Project Name</u>	<u>Project Budget</u>
Violette Hall Roof Replacement and Recreation Center Repairs Project	\$1,485,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit C.

Construction Project – Greenwood Window Replacement Project

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Greenwood Window Replacement Project	\$650,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit D.

Construction Project – Natatorium Pool Liner Replacement Project

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Natatorium Pool Liner Replacement Project	\$127,500

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 6

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit E.

Equipment Purchase

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the purchase of the following item of equipment be approved:

<u>Item</u>	<u>Estimated Amount</u>
(Two) 400 ton WMC Dual Compressor Chillers	\$415,000

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Agenda Items for Future Meetings

The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Mike LaBeth moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, April 13, 2019, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, June 15, 2019;
Saturday, August 3, 2019;
Friday, October 18, 2019;
Saturday, December 7, 2019; and
Saturday, February 8, 2020.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

Agenda Items for Closed Session

Cheryl J. Cozette moved the adoption of the following resolution:

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Page 7

OPEN SESSION
OF MEETING ON
FEBRUARY 9, 2019

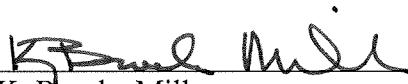
BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 6 to 0. Laura A. Crandall declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:30 p.m.


K. Brooks Miller
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 13th day of April, 2019.


Laura A. Crandall
Chair of the Board of Governors

FROM

**Academic Calendar for
August Interim 2020 through Summer Session 2022**

August Interim 2020	(15 days)
Begins	Saturday, July 25
Ends	Saturday, August 08
Fall Semester 2020	(72 class days)
New Faculty Start	Monday, August 10
Freshmen Move-In	Wednesday, August 12
Truman Days Begins	Wednesday, August 12
Faculty Contract Period Begins	Wednesday, August 12
Classes Begin	Monday, August 17
<i>First Eight-Week Online Session Begins</i>	<i>Monday, August 17</i>
Labor Day Holiday (University Closed)	Monday, September 07
First Block Classes End	Tuesday, October 06
Second Block Classes Begin	Wednesday, October 07
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, October 10</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, October 12</i>
Midterm Break	Thursday-Friday, October 15-16
Thanksgiving Break	Monday-Friday, November 23-27
Last Day of Classes	Friday, December 04
Finals Start	Monday, December 07
Reading Day	Wednesday, December 09
Finals End	Friday, December 11
Commencement	Saturday, December 12, 11 a.m.
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, December 12</i>
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2020-21	(29 days)
Begins	Saturday, December 12
Ends	Saturday, January 09
Spring Semester 2021	(72 class days)
<i>First Eight-Week Online Session Begins</i>	<i>Monday, January 04</i>
Classes Begin	Monday, January 11
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 18
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 27</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, March 01</i>
First Block Classes End	Tuesday, March 02
Second Block Classes Begin	Wednesday, March 03
Spring Break	Monday-Friday, March 08-12
Term Break	Monday, April 05 (ends at 5 p.m.)
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 24</i>

Academic Calendar for August Interim 2020 through Summer Session 2022

Student Research Conference	Thursday, April 22 (No classes; 7:30 a.m. - 5:30 p.m.)
Last Day of Classes	Friday, April 30
Finals Start	Monday, May 03
Reading Day	Wednesday, May 05
Finals End	Friday, May 07
Commencement	Saturday, May 08, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2021	(22 days)
Begins	Saturday, May 08
Ends	Saturday, May 29
Summer Session 2021	(48 class days)
<i>First Eight-Week Online Session Begins</i>	Monday, April 26
Memorial Day Holiday (University Closed)	Monday, May 31
First Five Week & Ten Week Classes Begin	Tuesday, June 01
Eight Week Classes Begin	Monday, June 07
<i>First Eight-Week Online Session Ends</i>	Saturday, June 19
<i>Second Eight-Week Online Session Begins</i>	Monday, June 21
First Five Week Classes End	Friday, July 02
Independence Day Holiday (University Closed)	Monday, July 5
Second Five Week Classes Begin	Tuesday, July 06
Eight Week Classes End	Friday, July 30
Second Five Week & Ten Week Classes End	Friday, August 06
<i>Second Eight-Week Online Session Ends</i>	Saturday, August 14
August Interim 2021	(15 days)
Begins	Saturday, July 31
Ends	Saturday, August 14
Fall Semester 2021	(72 class days)
New Faculty Start	Monday, August 16
Freshmen Move-in Day	Wednesday August 18
Truman Days Begins	Wednesday, August 18
Faculty Contract Period Begins	Wednesday, August 18
Classes Begin	Monday, August 23
<i>First Eight-Week Online Session Begins</i>	Monday, August 23
Labor Day (University Closed)	Monday, September 06
First Block Classes End	Tuesday, October 12
Second Block Classes Begin	Wednesday, October 13
Midterm Break	Thursday-Friday, October 14-15 (after WK 8)

Academic Calendar for August Interim 2020 through Summer Session 2022

<i>First Eight-Week Online Session Ends</i>	<i>Saturday, October 16</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, October 18</i>
Thanksgiving Break	Monday-Friday, November 22-26
Last Day of Classes	Friday, December 10
Finals Start	Monday, December 13
Reading Day	Wednesday, December 15
Finals End	Friday, December 17
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, December 18</i>
Commencement	Saturday, December 18, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2021-22	(22 days)
Begins	Saturday, December 18
Ends	Saturday, January 15
Spring Semester 2022	(72 class days)
<i>First Eight-Week Online Session Begins</i>	<i>Monday, January 03</i>
Classes Begin	Monday, January 10
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 17
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 26</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, February 28</i>
First Block Classes End	Tuesday, March 01
Second Block Classes Begin	Wednesday, March 02
Spring Break	Monday-Friday, March 07-11
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 23</i>
Term Break	Monday, April 18 (ends at 5 p.m.)
Student Research Conference	Thursday, April 21 (No classes; 7:30 a.m.-5:30 p.m.)
Last Day of Classes	Friday, April 29
Finals Start	Monday, May 02
Reading Day	Wednesday, May 04
Finals End	Friday, May 06
Commencement	Saturday, May 07, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2022	(22 days)
Begins	Saturday, May 07
Ends	Saturday, May 28

Academic Calendar for August Interim 2020 through Summer Session 2022

Summer Session 2022	(48 class days)
<i>First Eight-Week Online Session Begins</i>	<i>Monday, April 25</i>
Memorial Day Holiday (University Closed)	Monday, May 30
First Five Week & Ten Week Classes Begin	Tuesday, May 31
Eight Week Classes Begin	Monday, June 06
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, June 18</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, June 20</i>
First Five Week Classes End	Friday, July 01
Independence Day Holiday (University Closed)	Monday, July 04
Second Five Week Classes Begin	Tuesday, July 05
Eight Week Classes End	Friday, July 29
Second Five & Ten Week Week Classes End	Friday, August 05
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, August 13</i>

**ITEM J.3
Construction Project – Sesquicentennial Plaza/Fountain Project**

DESCRIPTION AND BACKGROUND

In 2015, the segment of the brick mall from McClain Hall to the Student Union Building was replaced. The final phase involves replacing the bricks and fountain in front of the Student Union Building and the patio area south of the building entrance. This will create the Sesquicentennial Plaza area where personalized bricks and pavers purchased by donors will be located. If approved work will begin in mid-May and will be substantially completed by mid-August. Final landscaping will be scheduled for mid-September to avoid excessive heat. In addition to the new fountain and plaza in front of the Student Union, work will include improved sidewalks and lighting to create an area for student events suitable for a small stage.

The project was advertised in two general circulation newspapers, bids were solicited from multiple firms, and proposals were received from two. The lowest and best value bid was received from PSR of Kirksville, Missouri. Funding for this project will come from the Sesquicentennial Plaza Campaign, foundation funds, and the Local Capital Budget. The total project budget including design fees, advertising, and construction and a contingency is \$1,575,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Sesquicentennial Plaza/Fountain Project	\$1,575,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

KBM

ITEM J.5

Construction Project – Violette Hall Roof Replacement and Recreation Center Repairs Project

DESCRIPTION AND BACKGROUND

Violette Hall is a building with a complicated roof structure including sloped roofs with traditional shingles and a flat roof with a rubber membrane. Due to the age of the roofing materials, it is necessary to replace these roofs. The Recreation Center alarm system is original to the building (1996) and is difficult to repair due to unavailability of parts. It recently has been producing numerous false alarms. In addition, significant temperature variations caused by the Recreation Center HVAC controls system need to be diagnosed.

The project was advertised in two general circulation newspapers, bids were solicited from multiple firms, and proposals were received from two. The lowest and best value bid was received from Irvinbilt of Chillicothe, Missouri. Funding for the Violette Hall portion of this project will come from the Education and General Plant Fund. Funding for the Recreation Center repairs will come from Recreation Center reserves. The total budget including design fees, advertising, construction, and contingency is \$1,485,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Violette Hall Roof Replacement and Recreation Center Repairs Project	\$1,485,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

**ITEM J.6
Construction Project – Greenwood Window Replacement Project**

WBM

DESCRIPTION AND BACKGROUND

This project would replace approximately seventy-five percent of the windows in the Greenwood Building. The windows to be replaced in this project are those facing Normal Avenue and Halliburton Street, leaving a number of existing windows in the rear of the building which can be removed at a later date to allow construction materials to be moved into the structure.

The project was advertised in two general circulation newspapers, bids were solicited from multiple firms, and proposals were received from three. The lowest and best value bid was received from Mill Valley of Lenexa, Kansas. Funding for this project will come from the line item state capital appropriation for Greenwood Windows and the remaining balance of the original Greenwood appropriation based on the actual cost of construction. Total cost including design fees, advertising, and contingency is \$650,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Greenwood Window Replacement Project	\$650,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

KBW

**ITEM J.7
Construction Project – Natatorium Pool Liner Replacement Project**

DESCRIPTION AND BACKGROUND

The Natatorium pool is utilized by varsity swimming teams and for instructional purposes. In recent years the plaster liner has begun to fail and is in need of replacement. The Student Athletic Fee committee recognized the need for repairs and allocated \$100,000 toward the project.

The project was advertised in two general circulation newspapers and posted on the University Purchasing website, bids were solicited from five firms, and proposals were received from three. The lowest and best value bid was received from Westport Pools of Maryland Heights, Missouri. Funding for this project will come from the Student Athletic Fee and Plant Fund with a total cost of \$127,500. This budget covers advertising, the proposed project cost, and a small contingency.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Natatorium Pool Liner Replacement Project	\$127,500

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____