



# TEACH Grant Application

## 2019-2020

Return to: Financial Aid Office  
Truman State University  
McClain Hall 103  
Kirksville, MO 63501  
Fax: 660-785-7389  
Email: [finaid@truman.edu](mailto:finaid@truman.edu)

### STUDENT INFORMATION (please print)

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Local Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Local Phone: \_\_\_\_\_

### ELIGIBILITY CRITERIA CHECKLIST

Before submitting this application, review the TEACH Grant eligibility criteria. You may refer to the fact sheet being provided or to the web site at <https://studentaid.ed.gov/types/grants-scholarships/teach>.

- \_\_\_\_\_ I have filed the 2019-2020 FAFSA.
- \_\_\_\_\_ I am a U.S. citizen or an eligible non-citizen.
- \_\_\_\_\_ I scored at the 75<sup>th</sup> percentile on a college admissions test OR maintain a cumulative 3.25 GPA.
- \_\_\_\_\_ I am an undergrad with a pre-education major code as part of my student record OR I am a graduate student with a Masters of Arts in Education degree as part of my student record OR I am a Communication Disorders major.
- \_\_\_\_\_ I have developed a course plan for my undergraduate and graduate work.  
*It is recommended that you meet with the Certification Analyst in Truman's Department of Education.*
- \_\_\_\_\_ I plan to teach in an identified teacher shortage, high-need field (found on above website).  
Identified field: \_\_\_\_\_  
Is this a Federal high-need field (yes or no): \_\_\_\_\_  
*The Federal high-need fields are bilingual education and English language acquisition, foreign language, mathematics, reading specialist, science, and special education.*  
If it is not a Federal field, indicate in which state you plan to teach: \_\_\_\_\_  
*If it is not a Federal field, it must be listed in the [Teacher Shortage Areas](#) report for the 2019-2020 school year under the state in which you plan to teach. Click the View Report option and enter the appropriate School Year and State search parameters.*
- \_\_\_\_\_ I plan to teach in a school serving low-income students (as listed in [ED Directory](#)).

### AMOUNT AND ENROLLMENT

The **annual** TEACH Grant award for full-time students is \$4,000 (reduced to \$3,000 for ¾-time students, \$2,000 for ½-time students, and \$1,000 for less-than-half-time students). Students may receive up to \$16,000 for undergraduate study and up to \$8,000 for graduate study. The TEACH Grant in combination with other student financial assistance may not exceed the cost of attendance at the University.

I would like to apply for a TEACH Grant in the amount of \$\_\_\_\_\_ for 2019-2020.

Indicate your planned enrollment. Fall 2019: \_\_\_\_\_ credit hours Spring 2020: \_\_\_\_\_ credit hours

Circle the appropriate status. Fall 2019: Undergrad Grad N/A Spring 2020: Undergrad Grad N/A

### STATEMENT OF UNDERSTANDING AND VERIFICATION

I understand that before a TEACH Grant can be disbursed, the recipient must receive counseling at the school about the terms of the Grant and sign a "TEACH Grant Agreement to Serve and Promise to Pay" available electronically on a Department of Education Web site. Further information on when these steps are to be completed will be sent to you if your Grant is approved. I verify that the above information is correct and understand if I make any changes it is my responsibility to notify the Financial Aid Office immediately.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Electronic signatures not accepted)

# Truman TEACH Grant Fact Sheet

The TEACH Grant is a federal program, and Truman State University was approved to participate in these awards as of August 1, 2008. There is a Federal Student Aid TEACH Fact Sheet as well as a federal web site, <https://studentaid.ed.gov/sa/types/grants-scholarships/teach>, where you can obtain good general information about the features of the program. You should review program guidelines before applying because **this grant has the potential to be converted to a loan** if education program requirements or teaching obligations are not met.

## Steps to Apply:

- Be sure to notify your advisor of your decision to pursue teaching so the **education major code** can be added to your Truman student system record.
- Develop a **long-term course plan** for your undergraduate and graduate work with the Certification Analyst in Truman's Department of Education.
- Be sure your **FAFSA** (Free Application for Federal Student Aid) has been filed for the current school year. This will confirm you meet the general eligibility requirements for federal student aid.
- Be sure you have either scored at the **75<sup>th</sup> percentile on a college admissions test** (ACT, SAT, GRE) **or** have a cumulative GPA of at least a **3.25** (on a 4.0 scale).
- Submit **Truman's TEACH Grant Application** specifying the amount you would like to apply for along with your planned enrollment (full-time, half-time, etc.) for each term.

\*Before you do this, it is a good idea to review the **high need, teacher shortage area fields**. These are defined by federal statute and listed in the federal TEACH Fact Sheet. Other teacher shortage areas are listed in the Annual Teacher Shortage Area Nationwide Listing, [www.ed.gov/about/offices/list/ope/pol/tsa.doc](http://www.ed.gov/about/offices/list/ope/pol/tsa.doc). If a field was designated as high-need at the time you received the TEACH Grant it may satisfy your teaching obligation even if the field is no longer classified as high-need when you begin teaching.

\*\*It is also a good idea to be familiar with **school districts serving low-income students**. See the Department of Education's Annual Directory of Designated Low-Income Schools for Teacher Cancellation Benefits at <https://www.tcli.ed.gov/CBSWebApp/tcli/TCLIPubSchoolSearch.jsp>.

- Complete **TEACH Grant Counseling** online at [www.teach-ats.ed.gov](http://www.teach-ats.ed.gov).
- **Complete the ATS (Agreement to Serve)** online at [www.teach-ats.ed.gov](http://www.teach-ats.ed.gov). There is no paper copy; this must be done online. The ATS uses your FAFSA PIN to enter the form and serve as your signature. This is fairly comprehensive with the terms and conditions of the TEACH Grant, about 22 pages when printed, so you should allow sufficient time to read through it. A PDF is supposed to be made available to schools and students for downloading.

## Disbursement:

Once TEACH Grant eligibility is determined and the amount is awarded, both counseling and the agreement must be done. Funds will then be paid with the annual award being split into two disbursements. If you change your mind and want to cancel the award, you may do so within 14 days of notification that it was disbursed.

## **Other points of interest about the TEACH Grant:**

- Students may apply for the TEACH Grant at any time during the academic year, but the application must be submitted while the student is still enrolled that year or by the deadline published by the Department of Education (whichever is earlier). Any payments for a previous semester will be based on credit hours completed. Applying in advance of the academic year, if possible, is recommended.
- TEACH is for a first bachelor's and first master's degree only. A student may not receive a TEACH Grant for a second bachelor's or a second master's degree.
- The requirement to have scored at the 75<sup>th</sup> percentile on a national college admissions test is a one-time check, whereas the use of the 3.25 GPA to meet eligibility guidelines has to be looked at each semester.
- Though a FAFSA has to be filed to determine some eligibility guidelines, students do not have to demonstrate financial need.
- The TEACH Grant when combined with the student's other financial assistance may not exceed the cost of attendance.
- If a student receives subsequent TEACH Grants, additional counseling will be required each year to review the terms and conditions of the award. Exit counseling is also required when the student is preparing to leave the University.
- Under certain conditions the TEACH Grant may be converted to a Direct Unsubsidized Loan with interest accruing from the date of each grant disbursement:
  - ◇ If the recipient requests that the grant be converted to a loan
  - ◇ If the recipient fails to notify the Department of Education that he or she is employed, or intends to pursue employment, within 120 days of ceasing enrollment
  - ◇ If the recipient does not confirm intention to satisfy the agreement to the Department annually
  - ◇ If, within one year of ceasing enrollment, the recipient has not begun teaching service or applied for and been determined eligible for a suspension
  - ◇ If the recipient does not maintain employment in a timeframe allowing for completion of service
- There is a possibility that a student who received a TEACH Grant early in their academic career could fail to be admitted to the teacher education program.
- A TEACH Grant that has been converted to a loan cannot be reconverted to a grant.
- A TEACH Grant converted to a loan does receive a six-month grace period, and there is an in-school deferment for at least half-time enrollment.
- A TEACH Grant converted to a loan does not count against the grant recipient's annual or aggregate Stafford Loan limits.
- Students will receive quarterly statements from the Department of Education showing status of TEACH, dollars received, and potential loan amount, along with instructions on how to affirm commitment.
- Your TEACH Grant service obligation may be canceled (discharged) if you die or if you become totally and permanently disabled. You may also receive a discharge of some or all your four-year teaching requirement if you are called or ordered to qualifying military active duty for a period that exceeds three years.

**For more information about pursuing a TEACH Grant eligible program, contact:  
Truman's School of Health Sciences and Education, VH 2300, Dr. Janet Gooch, Dean**

**For more information about certification and disbursement of a TEACH Grant, contact:  
Truman's Financial Aid Office, MC 103, Lindsey Blake, Secretary**