

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
DECEMBER 2, 2017

The Board of Governors for Truman State University met on Saturday, December 2, 2017, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union Building. The open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, Mike LaBeth.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth, Jim O'Donnell and Susan Plassmeyer.

Also participating in the meeting were two of the three non-voting members: David Lee Bonner, one of two out-of-state members, and Carter Brooks Templeton, student representative. David Lee Bonner participated by conference call. Michael A. Zito, the other out-of-state member, was unable to participate due to a previous commitment. His absence was recorded as excused.

Call to Order and Chair Report

Mike LaBeth, Chair of the Board, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on October 13, 2017

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on October 13, be approved.

The motion was seconded by Laura A. Crandall and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted.

Selection of Officers for 2018 Calendar Year

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the following persons be duly elected as officers of the Truman State University Board of Governors, taking office for a term of one year commencing at the first regular meeting of the 2018 Calendar Year:

Chair	Cheryl J. Cozette
Vice Chair	Laura A. Crandall
Secretary	Jennifer Kopp Dameron

The motion was seconded by Susan Plassmeyer and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted.

Board Committee Appointments for 2018 Calendar Year

Mike LaBeth announced the annual Board committee appointments, which take effect at the first regular meeting of the calendar year.

Academic and Student Affairs

- Laura Crandall, Committee Chair
- David Lee Bonner
- Carter Brooks Templeton
- Cheryl J. Cozette, ex officio

Budget and Capital Projects

- Susan Plassmeyer, Committee Chair
- Mike LaBeth
- Jim O'Donnell
- Cheryl J. Cozette, ex officio

Finance and Auditing

- Sarah Burkemper, Committee Chair
- Jennifer Kopp Dameron
- Michael A. Zito
- Cheryl J. Cozette, ex officio

Honorary Degrees

- Jennifer Kopp Dameron, Committee Chair
- Mike LaBeth
- Susan Plassmeyer
- Carter Brooks Templeton
- Cheryl J. Cozette, ex officio

Members of the Truman State University Foundation Board of Directors

- Mike LaBeth
- Cheryl J. Cozette
- Laura Crandall

President's Report

Dr. Susan L. Thomas, University President, provided a report on several items of current interest. She shared a selected engagements report detailing her activities since her last report to the Board, highlighting within that report the Kirksville Chamber of Commerce Government in Focus State of Education event, a visit to campus by President Mun Y. Choi of the University of Missouri System, and a West Coast Advancement trip. Updates were provided in the areas of budget and legislative issues and searches for the positions of Vice President for Student Affairs and Vice President for University Advancement. Dr. Lou Ann Gilchrist, current Vice President for Student Affairs scheduled to retire on December 15, was recognized for her 33 years of service to the University. Finally, President Thomas reported on the Presidential Sesquicentennial Celebration scheduled for April 14, 2018.

Academic Affairs Report

Dr. Janet Gooch, Executive Vice President for Academic Affairs and Provost, was joined by David Goyette, Assistant Professor of Theatre, and students involved in Truman's production of "Falsettos" to report on this high impact academic and co-curricular experience.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held earlier in the day.

Financial Report

Sarah Burkemper provided a review as of October 31, 2017, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of October 31, 2017, of the Truman State University Foundation revenues and expenditures.

Academic and Student Affairs Committee Report

Jennifer Kopp Dameron, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held earlier in the day.

Budget and Capital Projects Committee Report

Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held earlier in the day.

Construction Projects Report

Susan Plassmeyer provided an update on construction projects approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

Susan Plassmeyer noted that one single item of equipment totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board.

<u>Description</u>	<u>Cost</u>
John Deere Mower	\$40,053

Housing and Food Plan Charges

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the following major categories of housing charges be approved, effective with the 2018 Fall Semester:

- 1) Room rates for students living in the University's residence halls:

MISSOURI/DOBSON/CENTENNIAL	
Size of Room	Charge for Academic Year
Single Occupancy	\$6,440 per student
Double Occupancy	\$5,580 per student
Deluxe Double	\$6,210 per student
Multiple Occupancy	\$5,110 per student
Super Single – Buyout	\$7,070 per student

BLANTON NASON BREWER/RYLE/WEST CAMPUS SUITES

Size of Room	Charge for Academic Year
Single Occupancy	\$7,010 per student
Double Occupancy	\$6,000 per student
Deluxe Double	\$6,640 per student
Multiple Occupancy	\$5,500 per student
Super Single – Buyout	\$7,605 per student

3) RANDOLPH APARTMENTS

Size of Room	Charge for Academic Year
One Bedroom; Single Occupancy	\$4,790 per student
Two Bedroom; Double Occupancy	\$4,670 per student
Family One Bedroom	\$6,680 per family
Family Two Bedroom	\$7,040 per family

CAMPBELL APARTMENTS

Size of Room	Charge for Academic Year
One Bedroom; Double Occupancy	\$4,790 per student
Two Bedroom; Triple Occupancy	\$4,670 per student
Family One Bedroom	\$7,390 per family
Family Two Bedroom	\$8,510 per family

BE IT FURTHER RESOLVED that the following food plan rates per semester will be approved effective with the Fall 2018 Semester:

All Access to the cafeteria with \$75 dining dollars:	\$1,710
20 meals per week with \$100 dining dollars:	\$1,600
14 meals per week with \$125 dining dollars:	\$1,495
10 meals per week with \$100 dining dollars:	\$1,280
150 meals per semester with \$200 dining dollars:	\$1,400

BE IT FURTHER RESOLVED that the other residence hall fees and room and board charges including short-term rates not listed in this resolution be established by the President of the University, based on the above fees and charges, in accordance with Sections 11.010 and 11.020 of the Code of Policies.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted.

Faculty Early Retirement Incentive Program 2018

Susan Plassmeyer moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Governors of Truman State University to establish a one-time retirement incentive for faculty;

NOW, THEREFORE, BE IT RESOLVED that the attached document, entitled "Faculty Early Retirement Incentive Program 2018" shall be the policy of the Board of Governors and shall automatically expire on February 16, 2018; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to implement the policy; and

BE IT FURTHER RESOLVED that a copy of the document, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Agenda Items for Future Meetings

The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, February 3, 2018, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, April 14, 2018;
Saturday, June 16, 2018;
Saturday, August 4, 2018;
Friday, October 12, 2018; and
Saturday, December 1, 2018.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted.

Agenda Items for Closed Session

Laura A. Crandall moved the adoption of the following resolution:

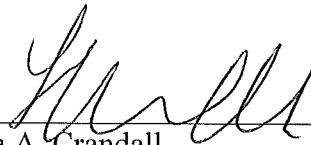
BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded";
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for "Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

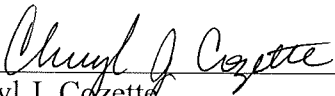
The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Mike LaBeth declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:00 p.m.



Laura A. Crandall
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 3rd day of February, 2018.



Cheryl J. Cozette
Chair of the Board of Governors

Faculty Early Retirement Incentive Program 2018

Purpose

The Board of Governors of Truman State University recognizes that early retirement should be for the mutual benefit of the faculty member and the University. This policy permits some faculty members another alternative in planning for retirement.

I. Time Limits and Retirement Dates

The Early Retirement Incentive option is available to eligible full-time faculty members, with a separation/retirement date no later than May 31, 2018.

II. Eligibility

Eligible for the program are all full-time employees holding faculty rank currently employed at Truman, who are at least 60 years of age and meet one of the following conditions by May 31, 2018.

1. MOSERS Participant – MOSERS Retirement Eligible on or before May 31, 2018.
2. CURP Participant – Age plus years of service must equal 70 on or before May 31, 2018.

The Program is not available to employees who have previously retired under the MOSERS or CURP retirement systems or who have already committed their written intent to retire from the University. Retirement eligibility under MOSERS or CURP is determined solely by the plan and not by the University. Prior to submitting an application to the Program employees should obtain verification of retirement eligibility directly from the appropriate plan.

The Early Retirement Incentive is not a guaranteed benefit. Eligible faculty members must request the Early Retirement Incentive in writing to the Office of Human Resources not later than 4:30 p.m. on February 16, 2018. The program is limited to thirty (30) applicants. Therefore, if interest exceeds thirty applicants, selection will be based upon years of service at Truman State University as calculated from May 31, 2018. Such definition of “seniority” is used solely for the purpose of this program. In the event two applicants have the same seniority date, then the first come, first serve criteria will apply if necessary. Approved applicants will be notified by Human Resources and must complete and sign the Retirement Agreement and Release within ten (10) working days of notification of approval.

III. Incentive

The Retirement Incentive consists of a cash incentive payment of \$25,000 which will be payable as a lump sum upon retirement.

IV. Enrollment Period

This incentive is being offered beginning January 4, 2018. Applications for early retirement must be received by February 16, 2018. January 4 through February 16 is the only application window available for this incentive.

V. Selection for Participation

Acceptance for participation in the program will be at the sole discretion of the University based on a variety of factors including student enrollment trends, faculty areas of expertise, and the University's operating needs.

VI. Other Retirement Benefits

This program is in addition to any benefits an employee is entitled to under the MOSERS or CURP plans. Individuals should contact representatives from those plans as well as the Social Security Office before making decisions regarding applying for the incentive.

VII. Professional Advice

Eligible employees are advised to seek tax and/or investment advice from professionals regarding tax implications of the incentive. The University does not provide financial or tax advice.

Employee medical insurance coverage will terminate at the end of the month of retirement. COBRA coverage may be purchased for health insurance coverage for up to 18 months. Retiree insurance coverage can also be purchased through the University through age 65 or Medicare eligibility. Individuals age 65 or older are eligible for Medicare. All individuals are encouraged to explore insurance options and consult with professionals regarding insurance decisions.