

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
FEBRUARY 3-4, 2017

The Board of Governors for Truman State University met on Friday and Saturday, February 3-4, 2017, in the Discovery Room of the Hilton St. Louis Airport Hotel located at 10330 Natural Bridge Road in St. Louis, Missouri.

The open session of the meeting on February 3 was called to order shortly after 8:30 a.m. by the Chair of the Board of Governors, Mike LaBeth.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth, Jim O'Donnell and Susan Plassmeyer.

Also participating in the meeting were two of the three non-voting members: Carter Brooks Templeton, student representative, and David Lee Bonner, one of the two out-of-state members. Michael A. Zito, the other out-of-state member, was absent from the meeting due to a previous commitment and his absence was recorded as excused.

Call to Order

Mike LaBeth, Chair of the Board of Governors, called the meeting to order.

Agenda Items for Closed Session

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Confidential communications with the General Counsel; and
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Laura A. Crandall and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 8:40 a.m.

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The open session of the meeting on February 4 was called to order shortly after 8:30 a.m. by the Chair of the Board of Governors, Mike LaBeth.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth, Jim O'Donnell and Susan Plassmeyer. Jim O'Donnell participated via conference call.

Also participating in the meeting were two of the three non-voting members: Carter Brooks Templeton, student representative, and David Lee Bonner. Michael A. Zito, the other out-of-state member, was absent from the meeting due to a previous commitment and his absence was recorded as excused.

Call to Order and Chair Report

Mike LaBeth, Chair of the Board of Governors, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on December 3, 2016

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on December 3, 2016, be approved.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

Recognition of 2016 Board Chair – Sarah Burkemper

Mike LaBeth expressed appreciation to Sarah Burkemper for her exemplary service as Chair of the Board of Governors for the 2016 calendar year. Governor LaBeth presented Governor Burkemper with a framed gavel in recognition of her service.

President's Report

Dr. Susan L. Thomas, Interim University President, provided a report on several items of current interest. She provided a legislative report which included an update on the 8% withholding from Truman's core funding for the remainder of the current fiscal year as well as the Governor's Fiscal Year 2018 budget which would reduce Truman's core funding by 9% in FY18. She noted the processes that are being developed to address the current withholding and the budget challenges in the next fiscal year and beyond. She then invited the members of the Board to the All-University Meeting scheduled for February 15 at which time she plans to share the above information with the campus. Other events highlighted in the President's Report were the Winter Commencement Ceremony, the Governor's Prayer Breakfast, the Freshman Legislative Tour, Governor Eric Greiten's heart of Missouri service tour held at the University Farm and his state-wide thank you tour held at the Student Union Building, and Truman's Day at the Capitol event scheduled for February 21. President Thomas ended her remarks by providing an enrollment report, a status report on campus construction projects, and a selected engagements report detailing her activities since her last report to the Board.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on January 27.

Financial Report

Sarah Burkemper provided a review of the financial reports which included a review as of December 31, 2016, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of December 31, 2016, of the Truman State University Foundation revenues and expenditures.

Annual Review of Board of Governors Conflict of Interest Policy

Sarah Burkemper conducted the annual review of the Board of Governors' Conflict of Interest Policy.

Academic and Student Affairs Committee Report

Jennifer Kopp Dameron, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on January 31.

Academic Calendar

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the Academic Calendar for August Interim 2018 through Summer Session 2020 be approved; and

BE IT FURTHER RESOLVED that a copy of the calendar be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Budget and Capital Projects Committee Report

Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on January 30.

Construction Projects Report

Governor Plassmeyer provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

Governor Plassmeyer noted that no construction projects or equipment purchases totaling between \$25,000 to \$100,000 had been approved since the last meeting of the Board.

University Residence Project Update

Governor Plassmeyer and David R. Rector, Vice President for Administration, Finance and Planning, provided an update on the University Residence Project, noting that the project is scheduled to go to bid before the April meeting of the Board.

State Funding and Tuition Options

President Thomas and Mr. Rector provided an update regarding the withholding of state appropriations and options regarding tuition.

2016-17 Enrollment Fees Amendment

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the following enrollment fees for full-time students be approved:

- 1) Undergraduate students who are enrolled in 12 or more, but less than 18, hours of academic credit for each semester:

Missouri Students.....\$7,202 per academic year
Out-of-State Students.....\$13,686 per academic year

- 2) Graduate students who are enrolled in 12 or more, but less than 15, hours of academic credit for each semester:

Missouri Students.....\$8,460 per academic year
Out-of-State Students.....\$14,479 per academic year

BE IT FURTHER RESOLVED that these increases approved by this resolution will be waived for the Spring 2017 and Summer 2017 semesters.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

Spring 2017 Student Surcharge

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that an enrollment fee surcharge of \$50 for full-time students, defined as undergraduate students carrying 12 hours or more and graduate students carrying 9 hours or more, be established for the Spring 2017 semester; and

BE IT FURTHER RESOLVED that this one-time charge will not be included when calculating future student enrollment fees.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

Agenda Items for Future Meetings

The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, April 8, 2017, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, June 10, 2017;
Saturday, August 5, 2017;
Friday, October 13, 2017;
Saturday, December 2, 2017; and
Saturday, February 3, 2018.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

Agenda Items for Closed Session

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Confidential communications with the General Counsel; and
3. Purchase of real estate under Subsection 2 of the statute for "Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; and
4. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this

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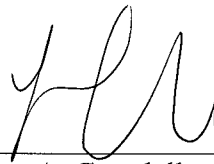
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meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mike LaBeth then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 10:10 a.m.



Laura A. Crandall
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 8th day of April, 2017



Mike LaBeth
Chair of the Board of Governors

EXHIBIT A

Academic Calendar for 
August Interim 2018 through Summer Session 2020

August Interim 2018	(13 class days)
Begins	Saturday, July 28
Ends	Saturday, August 11
Fall Semester 2018	(72 class days)
New Faculty Start	Monday, August 13
Freshmen Move-In	Wednesday, August 15
Truman Transformation Begins	Wednesday, August 15
Faculty Contract Period Begins	Wednesday, August 15
Classes Begin	Monday, August 20
Labor Day Holiday (University Closed)	Monday, September 3
First Block Classes End	Tuesday, October 9
Second Block Classes Begin	Wednesday, October 10
Midterm Break	Thursday-Friday, October 18-19
Thanksgiving Break	Monday-Friday, November 19-23
Last Day of Classes	Friday, December 7
Finals Start	Monday, December 10
Reading Day	Wednesday, December 12
Finals End	Friday, December 14
Commencement	Saturday, December 15, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2018-19	(18 class days)
Begins	Saturday, December 15
Ends	Saturday, January 12
Spring Semester 2019	(72 class days)
Classes Begin	Monday, January 14
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 21
First Block Classes End	Wednesday, March 6
Second Block Classes Begin	Thursday, March 7
Spring Break	Monday-Friday, March 11-15
Term Break	Monday, April 22 (ends at 5 p.m.)
Student Research Conference	Thursday, April 25
Last Day of Classes	Friday, May 3
Finals Start	Monday, May 6
Reading Day	Wednesday, May 8
Finals End	Friday, May 10
Commencement	Saturday, May 11, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)

Academic Calendar for August Interim 2018 through Summer Session 2020

May Interim 2019	(13 class days)
Begins	Saturday, May 11
Ends	Saturday, May 25
Summer Session 2019	(48 class days)
Memorial Day Holiday (University Closed)	Monday, May 27
First Five Week & Ten Week Classes Begin	Tuesday, May 28
Eight Week Classes Begin	Monday, June 3
First Five Week Classes End	Friday, June 28
Second Five Week Classes Begin	Monday, July 1
Independence Day Holiday (University Closed)	Thursday, July 4
Eight Week Classes End	Friday, July 26
Second Five Week & Ten Week Classes End	Friday, August 2
August Interim 2019	(13 class days)
Begins	Saturday, July 27
Ends	Saturday, August 10
Fall Semester 2019	(72 class days)
New Faculty Start	Monday, August 12
Freshmen Move-in Day	Wednesday August 14
Truman Transformation Begins	Wednesday, August 14
Faculty Contract Period Begins	Wednesday, August 14
Classes Begin	Monday, August 19
Labor Day (University Closed)	Monday, September 2
First Block Classes End	Tuesday, October 8
Second Block Classes Begin	Wednesday, October 9
Midterm Break	Thursday-Friday, October 10-11
Thanksgiving Break	Monday-Friday, November 25-29
Last Day of Classes	Friday, December 6
Finals Start	Monday, December 9
Reading Day	Wednesday, December 11
Finals End	Friday, December 13
Commencement	Saturday, December 14, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2019-20	(18 class days)
Begins	Saturday, December 14
Ends	Saturday, January 11
Spring Semester 2020	(72 class days)
Classes Begin	Monday, January 13
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 20

Academic Calendar for August Interim 2018 through Summer Session 2020

First Block Classes End	Wednesday, March 4
Second Block Classes Begin	Thursday, March 5
Spring Break	Monday-Friday, March 9-13
Term Break	Monday, April 13 (ends at 5 p.m.)
Student Research Conference	Thursday, April 16
Last Day of Classes	Friday, May 1
Finals Start	Monday, May 4
Reading Day	Wednesday, May 6
Finals End	Friday, May 8
Commencement	Saturday, May 9, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2020	(13 class days)
Begins	Saturday, May 9
Ends	Saturday, May 23
Summer Session 2020	(48 class days)
Memorial Day Holiday (University Closed)	Monday, May 25
First Five Week & Ten Week Classes Begin	Tuesday, May 26
Eight Week Classes Begin	Monday, June 1
First Five Week Classes End	Friday, June 26
Second Five Week Classes Begin	Monday, June 29
Independence Day Holiday (University Closed)	Friday, July 3
Eight Week Classes End	Friday, July 24
Second Five & Ten Week Week Classes End	Friday, July 31