The Board of Governors for Truman State University met on Friday, October 9, 2009, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union, and the open session of the meeting was called to order shortly after 1:30 p.m. by the Chair of the Board of Governors, Cheryl J. Cozette.

A quorum was present with six of the seven voting members participating in the meeting: Cheryl J. Cozette, Mike Greenwell, Matthew W. Potter, Kenneth L. Read, John W. Siscel, III, and Mark S. Wasinger. Dr. Cozette noted that Karen Haber was absent from the meeting due to another commitment. The absence of Ms. Haber was recorded as excused.

Also in attendance for the meeting were all three of the non-voting members: Cody Sumter, the student representative, and John Hilton and Peter T. Ewell, the two out-of-state members.

Call to Order
Dr. Cozette opened the meeting by extending a welcome to all in attendance.

Presidential Evaluation Committee
Dr. Cozette noted that many of the subcommittees of the Board had met earlier in the week either through conference call or in person during the morning of October 9. Dr. Ewell, as chair of the Presidential Evaluation Committee, then provided a brief overview of the work of his committee and noted that a presidential evaluation process document would soon be shared with the entire Board for their review and approval at the December meeting.

Minutes for Open Sessions of Meetings on August 15 and September 12, 2009
Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open sessions of the meetings on August 15 and September 12, 2009, be approved.

The motion was seconded by Mr. Read and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted.

Audit Report
Mr. Wasinger, as chair of the Finance and Auditing Committee, reported on the committee meeting which was held on Monday, October 5, 2009. Representatives of Rubin Brown LLP accounting firm (Jeff Winter, Engagement Partner, and Brent Stevens, Engagement Manager) then reviewed a draft of the annual audit of the University.

President’s Report
Dr. Darrell W. Krueger, President of the University, provided a report on several items of current interest. Included in this report was an update on four critical issues facing the University: enrollment and housing, budget, technology, and scholarships. In regard to enrollment and housing occupancy, President Krueger noted that the next item on the Board agenda would be a joint report which would cover in detail the many initiatives taking place on campus in regard to these two areas. In regard to budget, President Krueger highlighted the fact that 2010 fiscal year-to-date net general revenue collections for the State of Missouri have declined 10 percent compared to fiscal year 2009, and that net general revenue collections for September 2009 decreased by 16.3 percent compared to those for September 2008. He then detailed a number of proactive steps that are being taken to offset this development including the appointment of a 17-member Budget 2012 Task Force to study the issue campus wide. In regard to technology, President Krueger noted the success of the high-tech classrooms and noted that the University would need to continue its efforts to remain current in this area. Finally, President Krueger and Regina Morin, Associate Vice President for Enrollment Management, summarized the work of the Scholarship Oversight Committee, a committee which has been established to analyze the University’s current scholarship process with the goal of ensuring that the institution’s greatest financial investment is well watched over and
going in the right direction. President Krueger noted that a report from the committee would be provided at the December meeting.

**Academic Affairs/Student Affairs/Enrollment Report**
Dr. Troy Paino, Provost and Vice President for Academic Affairs; Dr. Lou Ann Gilchrist, Dean of Student Affairs; and Ms. Regina Morin provided a joint report highlighting the many activities taking place on campus in regard to enrollment, housing, and retention.

**Advancement Report**
Mark Gambaiana, Vice President for University Advancement, provided an update on advancement.

**Financial Report**
Mr. Wasinger, along with Judy Mullins, Comptroller, provided a review of the financial reports of the University, which included a review as of August 31, 2009, of education and general revenues and expenditures and auxiliary systems revenues and expenditures, and a review as of August 31, 2009, of the Truman State University Foundation revenues and expenditures.

**Purchase of Equipment**
Mr. Potter, as chair of the Budget and Capital Projects Committee, reported on the committee meeting which was held on Wednesday, October 7, 2009. Following discussion, Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that the purchase of the following item of equipment be approved:

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network Bandwidth Management Device</td>
<td>$40,575</td>
</tr>
</tbody>
</table>

The motion was seconded by Mr. Greenwell and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted.

**External Audit Scope Revision**
Mr. Wasinger noted the request for a change in audit scope for the year ended June 30, 2009. Following discussion, Dr. Siscel moved the adoption of the following resolution:

WHEREAS, an audit scope change is necessary under the provisions of Office of Management and Budget, Circular A-133, "Audits of States, Local Governments and Non-Profit organizations" that requires additional audit steps for federal NSF and RPDC programs; and

WHEREAS, an evaluation of RubinBrown’s proposal has been completed and the staff recommends its adoption;

NOW, THEREFORE, BE IT RESOLVED that the proposal from RubinBrown LLP of St. Louis, Missouri, be accepted and that the President of the University be authorized to execute an agreement with the firm; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.
The motion was seconded by Mr. Potter and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Construction Projects Report
Mr. Potter provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction/Technology Projects Report
Mr. Potter noted that there were no construction/technology projects totaling $25,000 to $50,000 which had been approved since the last meeting of the Board.

Construction Project – Data Center Air Conditioning
Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Center Air Conditioning</td>
<td>$51,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Mr. Read and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Engineering Services – Fiber Optic Network Design Services
Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from McClure Engineering, of St. Louis, Missouri, to provide engineering services for the Fiber Optic Network Design Services Project, with the fees and work for such services to be within the guidelines of the proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.

The motion was seconded by Mr. Greenwell and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit C.

Legislative Consultants
Mr. Read reported that, per the Board’s request, a committee comprised of himself, Ms. Haber, and Mr. Potter interviewed Sherry L. Doctorian, Rodney Gray, and Harry Hill on September 2, 2009, in Columbia, Missouri. Mr. Read then noted that the committee recommends the appointment of all three individuals to serve as legislative consultants for the coming
year. Following discussion, Mr. Read moved the adoption of the following resolution:

BE IT RESOLVED that the President of the University, or his designee, is hereby authorized to execute contracts with Sherry L. Doctorian, Rodney Gray, and Harry Hill to work as legislative consultants for the year beginning December 11, 2009, at a cost not to exceed $22,500 for each legislative consultant contract; and

BE IT FURTHER RESOLVED that in addition to the terms and conditions of the contracts, that the President of the University, or his designee, is hereby authorized to provide reimbursement of approved expenses to each of the three consultants for the year beginning December 11, 2009, as per the University’s Business Travel Expense Policy.

The motion was seconded by Mr. Greenwell and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted.

Nominating Committee for Selection of Officers for 2010 Calendar Year
Dr. Cozette appointed a nominating committee comprised of Mr. Wasinger (Chair), Mr. Greenwell, and Ms. Haber and asked that they provide to the Board at the December meeting a proposed slate of officers for the 2010 Calendar Year.

Agenda Items for Future Meetings
The Board reviewed a list of proposed agenda items for regular meetings during the next year.

Dates for Future Meetings
Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, December 5, 2009, on the University campus in Kirksville, beginning at 1:30 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

- Saturday, February 6, 2010;
- Saturday, April 10, 2010;
- Friday and Saturday, June 18-19, 2010;
- Saturday, August 14, 2010; and
- Friday, October 15, 2010.

The motion was seconded by Mr. Potter and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted.

Agenda Items for Closed Session
Dr. Siscel moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:
1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law”;
2. Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded”;
3. Purchase of real estate under Subsection 2 of the statute for “Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore”; and
4. Confidential communications with the General Counsel.

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Mr. Read and carried by a unanimous vote of 6 to 0. Dr. Cozette then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 4:20 p.m.

John W. Siscel, III
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 5th day of December, 2009.

Cheryl J. Cozette
Chair of the Board of Governors
September 24, 2009

Ms. Judy Mullins, Controller
Truman State University
McClain Hall
100 East Normal Street
Kirkville, MO 63501

Dear Judy:

We have determined that the University’s expenditures for two federal programs (National Science Foundation and Special Education RPDC) have reached the threshold to be classified as a major program, and thus are subject to audit for the year ended June 30, 2009 under the provisions of the OMB Circular A-133 single audit act.

The University’s original Request for Proposal (RFP) included the scope for one major federal program (student financial assistance), however, due to increased federal expenditures, the scope needs to be expanded.

Therefore we are submitting an amendment to our engagement letter to include the additional time, effort and travel required to complete the single audit for 2009 for additional fees as follows:

National Science Foundation $4,500
Special Education RPDC Program 4,500

Plus out-of-pocket expenses not to exceed $700

We appreciate the opportunity to be of continued service to Truman State University and believe this letter accurately summarizes the scope of the additional work to be performed.

Sincerely,

RubinBrown LLP

Brent William Stevens, CPA
Manager
Direct Dial Number: 314.290.3428
E-mail: brent.stevens@rubinbrown.com
ITEM 1.2
Construction Project – Data Center Air Conditioning

DESCRIPTION AND BACKGROUND

Truman’s Data Center serves as the hub for various computing and networking services for the campus. The concentration of equipment requires year-round air conditioning which is independent from the building system. This project involves replacing the 25-year-old air conditioning unit which serves as the backup for a unit installed in 2008. When this project is completed, the Data Center will have redundant cooling service to allow the numerous servers and network devices to remain in use should one air conditioning unit fail or require maintenance. Competitive bids were sought and three proposals submitted. The low bid from Peters Heating and Air Conditioning for a Liebert brand system is recommended. Funding for this project is from the FY2010 Operating Budget.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Center Air Conditioning</td>
<td>$51,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IF FURTHER RESOLVED that a copy of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _______________________
Seconded by ____________________
Vote: Aye _______________________
Nay _______________________

Board of Governors
October 9, 2009
September 17, 2009

Via email: mschultz@truman.edu

Mr. Mark Schultz
Truman State University
Campus Planning
McClain Hall 201
100 East Normal
Kirkville, MO 63501-4221

Re: Proposal for Engineering Services
for Truman State University Fiber Optic Network Design

Dear Mark:

We are pleased to present you with this proposal to provide professional engineering services for the project referenced above. Below is our understanding of the project along with our Scope of Work and Fee.

Description of Project

We understand that the project consists of construction documents for installing fiber optic network connection from multiple buildings on the campus of Truman State University to the campus primary fiber optic network service loop. There are about 40 buildings on campus to be interconnected as well as 30 existing manholes and existing utility tunnels to be verified and considered.

Scope of Work

We propose the following Scope of Work:

a. Meet with campus personnel to determine key equipment locations and topology.

b. Perform field investigations as necessary to develop design documents.

c. Coordinate with the Campus Master Utility Plan

d. Prepare construction cost opinions.

e. Phase the construction to minimize the impact to campus.
f. Prepare construction documents consisting of drawings and specifications for Electrical work.

g. Assist in the selection of Contractors to bid the project, evaluate the bids received, and submit a recommended course of action following the review of the bids.

h. Perform construction observation services including shop drawing review, attendance at job coordination meetings, review of pay applications, and review of construction progress.

Additional Services

Additional Services include all services that are not part of the Scope of Work as described above. This includes those services that arise as a result of unforeseen circumstances and will require an additional fee.

Fee

We propose to perform the above Scope of Work for a Fixed Fee of $40,000 (Forty Thousand Dollars). In addition, reimbursable expenses will be billed for the actual amount for direct costs that are directly attributable to the performance of the work such as subconsultants, drawing reproduction, express deliveries, photo development, rental cars for travel, meals, travel miles to site and meetings. Additional services and reimbursable expenses will be billed based on the attached rate schedule (dated January 1, 2009). We will invoice for our services on a monthly basis as the work progresses, and invoices are payable net 30 days.

Thank you for the opportunity to work for Truman State University. Please call me if you have any questions regarding this proposal.

Sincerely,

[Signature]

Philip Wentz

PJW:mfz

Enclosure: Rate Schedule (dated January 1, 2009)
McClure Engineering

January 1, 2009

**FEE SCHEDULE**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$175.00/hour</td>
</tr>
<tr>
<td>Associate Principal</td>
<td>$145.00/hour</td>
</tr>
<tr>
<td>Senior Engineer</td>
<td>$130.00/hour</td>
</tr>
<tr>
<td>Engineer</td>
<td>$105.00/hour</td>
</tr>
<tr>
<td>Senior Technician</td>
<td>$105.00/hour</td>
</tr>
<tr>
<td>Technician</td>
<td>$95.00/hour</td>
</tr>
<tr>
<td>Designer</td>
<td>$85.00/hour</td>
</tr>
<tr>
<td>Project Administrator</td>
<td>$65.00/hour</td>
</tr>
<tr>
<td>Drafter</td>
<td>$65.00/hour</td>
</tr>
<tr>
<td>Clerical</td>
<td>$60.00/hour</td>
</tr>
</tbody>
</table>

Reimbursable expenses are in addition to hourly fees and include expenses incurred by McClure Engineering in the interest of the project. Unless otherwise defined by contract, reimbursable expenses shall be invoiced and include the following:

- Travel at cost.
- Automobile mileage at the published IRS Standard Mileage Rate.
- Reproductions of drawings, specifications, and other documents at cost.
- Courier and delivery charges at cost.
- Fees paid for securing permits and approvals.
- Sub-consultant expenses at cost plus 5%.