The Board of Governors for Truman State University met on Friday, October 26, 2007, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union, and the open session of the meeting was called to order shortly after 1:30 p.m. by the Chair of the Board of Governors, Randa Rawlins.

A quorum was present with all seven voting members in attendance: Cheryl J. Cozette, Wilma Maddox, Matthew W. Potter, Randa Rawlins, Kenneth L. Read, John W. Siscel, III and Mark S. Wasinger.

Also participating in the meeting was one of the three non-voting members: Emily S. Kiddoo, the student representative. Ms. Rawlins noted that Matthew C. Barnes and Peter T. Ewell, the two out-of-state members, were absent from the meeting due to other commitments. The absences of both members were recorded as excused.

Call to Order
Ms. Rawlins opened the meeting by extending a welcome to all in attendance.

Minutes for the Open Sessions of Meetings on September 15, 2007 and October 5, 2007
Ms. Maddox moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open sessions of the meetings on September 15, 2007 and October 5, 2007 be approved, with the October 5, 2007 minutes being amended as follows by inserting the recommended language shown in bold print:

"BE IT RESOLVED that the budgeted amount for the Blanton/Nason/Brewer Halls project be increased by $3,000,000, which increases the budgeted amount from $8,750,000 to $11,750,000 due to increased construction cost related to additional plumbing work."

The motion was seconded by Mr. Read and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

Resolution of Appreciation – Sarah Bur kemper
Dr. Siscel moved the adoption of the following resolution:

WHEREAS, the Honorable Sarah Bur kemper served as a member of the Board of Governors of Truman State University from March 2001 to June 2007, serving as Secretary in 2003, Vice President in 2004, and President of the Board in 2005; and

WHEREAS, during her tenure on the Board, Governor Bur kemper displayed a genuine commitment to the University’s quest for excellence and to its focus on student learning that will have a lasting impact on the future directions and successes of Truman State University; and

WHEREAS, Governor Bur kemper’s warmth and sincerity, her good humor, and her enormous love of the institution contributed greatly to the success of the Board’s deliberations and endeared her to all who had the opportunity to work with her; and

WHEREAS, Governor Bur kemper, through her experience as a certified public accountant, effectively served as the first chairperson of the Board of Governors Audit Committee, providing invaluable leadership by setting a direction and defining expectations for the committee; and
WHEREAS, Governor Burkmepker, through her continued service on the Board of Directors of the Truman State University Foundation and the Board of Governors Audit Committee, will continue to play an important role in the University's future success;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincere gratitude to the Honorable Sarah Burkmepker for her distinguished and commendable service to her alma mater as a member and officer of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Governor Burkmepker as a tangible expression of deep appreciation and felicitation.

The motion was seconded by Mr. Wasinger and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

Resolution of Appreciation – Thomas R. Jayne
Ms. Maddox moved the adoption of the following resolution:

WHEREAS, the Honorable Thomas R. Jayne served as a member of the Board of Governors of Truman State University from January 2000 to September 2007, serving as Secretary in 2001 and 2007, Vice President in 2002, and President of the Board in 2003; and

WHEREAS, during his tenure on the Board, Governor Jayne displayed a genuine commitment to the University’s quest for excellence, its focus on student learning, and concern for the welfare of students that will have a lasting impact on the future directions and success of Truman State University, and

WHEREAS, Governor Jayne’s strong legal and analytical skills, his good humor, and his calm, collaborative yet strong and decisive manner have served the Board well, endeared him to all who had the opportunity to work with him, and will be sorely missed; and

WHEREAS, Governor Jayne has the unique distinction of being a third member of one family to serve on the Board, having followed his father Edward R. Jayne and then his mother Marietta Jayne; and

WHEREAS, Governor Jayne through his continuing commitment and service to the University as a member of the Inaugural Campaign Steering Committee will continue to play an important role in the University’s future success;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincere gratitude to the Honorable Thomas R. Jayne for his distinguished and commendable service to Truman as a member and officer of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Governor Jayne as a tangible expression of deep appreciation and felicitation.
The motion was seconded by Mr. Read and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

Audit Report
Rachel Dwiggins, a representative of BKD-Springfield accounting firm, presented a review of the annual audit of the University. Ms. Dwiggins noted that the Board of Governors Audit Committee met with representatives of BKD-Springfield via a conference call on Wednesday, October 24.

President’s Report
The President of the University, Barbara Dixon, provided a report on several items of current interest. President Dixon began her remarks by providing a legislative update, which included a report on the University’s efforts to post faculty credentials and students ratings as per the interpretation of Senate Bill 389 by the Coordinating Board for Higher Education (CBHE) and a report on the work of the Higher Education Funding Formula Task Force appointed by the CBHE. President Dixon provided an update on the searches for the positions of Associate Vice President for Enrollment Management, Provost and Vice President for Academic Affairs, a Major Gifts Officer and a Planned Giving Officer in Advancement, and a Grants/Foundation Accountant. President Dixon highlighted a number of faculty/student initiatives. She noted the Any-Time, Any-Student Early Warning System, a mechanism for instructors to share information with academic advisors about particular students who are struggling in class. She noted the soon to be implemented co-curricular transcript where in addition to academic information, a student’s transcript will also include involvement in social organizations, academic organizations, leadership positions and physical/spiritual activities. She then noted the request by the Student Government on behalf of the student body for the allocation of space and financial resources for the Bike Co-op. President Dixon highlighted a number of community events held recently, which included a Chamber Night and Industry Appreciation Day associated with home football games and a recent United Way reception that she hosted at the University Residence. She then noted a number of upcoming community events, which included two community breakfasts scheduled for November, a joint presentation by President Dixon and University of Missouri Interim President Gordon H. Lamb which will highlight the “Prepare to Care” initiative (a collaborative plan to increase the supply of healthcare providers statewide), and a State of the University address tentatively scheduled for January.

Student Affairs Report
The Dean of Student Affairs, Lou Ann Gilechrist; the Director of Residence Life, Andrea O’Brien; and a student, T. Tyler Madsen, Community Coordinator of Dobson Hall and senior exercise science major from Decatur, Illinois, provided a report on the Residence Life program.

Advancement Report
The Vice President for University Advancement, Mark Gambaiana, provided an update on advancement activities.

Financial Report
The Controller, Judy Mullins, reviewed financial reports of the University, which included a review as of September 30, 2007 of education and general revenues and expenditures and auxiliary system revenues and expenditures. Ms. Mullins also provided a review as of September 30, 2007 of the Truman State University Foundation revenues and expenditures.

Construction Project Report
The Board reviewed a status report on construction projects previously approved by the Board.

Auxiliary Facilities Update
President Dixon provided an update on the Auxiliary Facilities Initiative.

Design Services
Mr. Wasinger moved the adoption of the following resolution:
BE IT RESOLVED that Trabue, Hansen & Hinshaw, Inc., who has submitted a proposal to provide engineering and design services for the Stokes Stadium Turf Replacement Project with the fees and work for such services to be within the guidelines of the proposal be approved; and

BE IT FURTHER RESOLVED that the President of the University, or the President’s designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.

The motion was seconded by Ms. Maddox and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Amendment to the Bylaws of the Board of Governors
Mr. Read moved the adoption of the following resolution:

BE IT RESOLVED, that Article III, Section 7 of the Bylaws of the Board of Governors, entitled Terms of Office is amended by making the changes shown in the text below. The language to be deleted is shown in [brackets] and the new language to be added is shown in bold.

Section 7. Terms of Office. The Chair, Vice Chair and Secretary of the Board of Governors, elected at the annual meeting of the Board in [January, February or March] December of each year, shall take office for a term of one year commencing at the [time of their election] first regular meeting of the calendar year. The Treasurer (or Treasurers) and the General Counsel, appointed at a regular meeting of the Board in February, March or April of each year, shall take office for a term of one year on the first day of July following such election. All officers, although elected or appointed for a specific term, shall hold their offices at the pleasure of the Board.

The motion was seconded by Dr. Siscel and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

Amendments to Chapters 1, 2, 3 and 4 of the Code of Policies of the Board of Governors
Following discussion, the item was tabled. The General Counsel, Warren Wells, was asked to edit the resolution as per the recommended suggestions and bring the item back to the Board for their approval at the December meeting.

Agenda Items for Future Meetings
President Dixon reviewed the agenda items currently scheduled for the next regular meeting of the Board of Governors.

Dates for Future Meetings
Mr. Wasinger moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, December 1, 2007, on the University campus in Kirksville beginning at 7:30 a.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and
BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, February 2, 2008;
Saturday, April 5, 2008;
Friday and Saturday, June 13-14, 2008;
August/September 2008 (to be determined); and
Friday, October 3, 2008.

The motion was seconded by Mr. Potter and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

AGB Report
Ms. Rawlins encouraged all Board members to attend the Association of Governing Boards National Conference on Trusteeship which will be held on April 12-15, 2008, in Boston, Massachusetts. She also noted that she would like to schedule a half or full day AGB training session sometime following the start of the new calendar year due in part to the large number of new members on the Board. The consensus was to proceed with the idea.

Agenda Items for Closed Session
Ms. Maddox moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1) Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law”;

2) Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded”; and

3) Confidential communications with the General Counsel.

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Dr. Cozette and carried by a unanimous vote of 7 to 0. Ms. Rawlins then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 4:00 p.m.
I hereby certify that the foregoing minutes were approved by the Board of Governors on the 1st day of December, 2007.

Randa Rawlins
Chair of the Board of Governors

Cheryl J. Cotyette
Secretary of the Board of Governors
October 4, 2007

Mr. Mark Schultz, AIA
Campus Planning Office
MC 201
Truman State University
100 East Normal
Kirkville, MO 63501

Re: Stokes Stadium Turf Replacement Project

Dear Mark,

Trabue, Hansen, and Hinshaw, Inc. is pleased to provide Truman State University with our proposal for design of the Stokes Stadium Turf Replacement Project. We appreciate this opportunity to serve you.

PROJECT DESCRIPTION: Per our discussion, we have separated the project into two sections because there may be two funding sources for the work.

The first section includes the replacement of the primary storm drain that runs under the football field. This portion includes review of options, design of the sewer, and design of the connections to the existing drainage system.

The second section includes the replacement of the grass football field with a synthetic turf surface. The surface will extend to the edge of the track and include the following components:

➢ Replacement of the Turf surface with primary striping for football
➢ Investigate providing secondary stripes (partial) outside the football striping to permit use as a soccer field
➢ Relocate two field event facilities that are close to the football surface

The undersigned Client and Trabue, Hansen, and Hinshaw, Inc. (TTHinc) agree as follows:

SCOPE OF SERVICES: TTHinc will provide the Client the following professional services to assist Truman State University with this development:

A. Field Surveys: We will prepare a topographic survey of the athletic surface inside the outer boundary of the track, the additional area required to cover the storm sewer replacement, and the area to relocate the two field events to. Survey will be on State Plane datum.

Received

07/3/2007

TTHinc #074167
B. Design Development Phase: Services under this phase include:
   1. Initial meeting with the Client to confirm the project scope
   2. Subsurface investigation of the field (Geotechnical Report)
   3. Preparations of the design concept to approximately 60% complete drawings. Drawings include layout of the field(s) and the field event relocation, preliminary grading, storm sewer and underdrain layout, stormwater management.
   4. Opinion of probable construction cost
   5. DD review meeting

C. Construction Document Phase: Services under this phase include:
   1. Finalizing the construction drawings
   2. Preparing the project manual
   3. Opinion of probable construction cost
   4. Preparation of the SWPPP for the site
   5. CD review meeting

D. Final Documents: Finalize the Bid Package based upon client comments.

E. Bid Phase: Services under this phase include:
   1. Attendance at a pre-bid meeting, if desired
   2. Answering contractor questions
   3. Issuing addenda if required to clarify the documents
   4. Attendance at the bid opening
   5. Providing a recommendation of award

F. Construction Phase: Services under this phase include:
   1. Attendance at the pre-construction meeting
   2. Review of shop drawings
   3. Issuing ESIs
   4. Field reviews of the contractor’s progress on an average of one per week
   5. Obtaining Standard Proctors of materials and 5-days of on-site testing of subgrade and base
   6. Pre-final inspection
   7. Final inspection
   8. Preparation of record drawings.

SCHEDULE: We will begin our services upon receipt of an executed agreement, which will serve as our notice to proceed. We anticipate the Notice to Proceed will be issued approximately November 1, 2007. The project will be designed, bid, and contracted to permit construction to begin immediately after Convocation in May of 2008.
COMPENSATION: We will provide the engineering services described in the Scope for a Lump Sum Fee of $60,675.00 unless you authorize additional services. The fee is broken down as follows:

- Site Surveys $4,400.00
- Storm Drainage Design $6,325.00
- Turf and Field Design $28,250.00
- Bid and Construction Phase $21,700.00

The terms of this proposal are valid for 60 days from the date of this proposal.

OWNER'S RESPONSIBILITIES: It will be your responsibility to provide the following:
A. Football Field Graphics
B. Access to the site and Owner's records
C. Timely Review of Submittals

ADDITIONAL SERVICES: If requested by the Owner THHinc may provide the additional services on a time and expense or negotiated fee basis.

EXHIBITS:
A. Work Plans
B. Standard Terms and Conditions

AGREEMENT: This Proposal shall become the Agreement for Services when signed and dated by both parties. Please return a signed copy of this agreement to us as our authorization to proceed.

ACKNOWLEDGMENT OF OFFER AND ACCEPTANCE:
Proposal accepted and services are authorized to proceed.

BY: ________________________ TITLE: ________________________
DATE ACCEPTED: __________

Offer By: TRABUE, HANSEN, AND HINSHAW, INC.

[Signature]
John Huss, P.E., NSPE, Civil Team Leader

THHinc #074167