


NOTICE OF MEETING
Board of Governors, Truman State University
Saturday, December 5, 2015

The Board of Governors for Truman State University will hold a meeting on Saturday, December 5, 2015, beginning at 1:00 p.m. The meeting will be held in the Conference Room (3000) of the Student Union Building located on the University campus in Kirksville, Missouri, and the public is invited to attend.

The tentative agenda for the meeting is attached to this notice. Items O, P, Q and R on the attached agenda are eligible for consideration in closed session under the provisions of Section 610.010 thru 610.030 of the Revised Statutes of Missouri, commonly known as the Open Meetings Law. During the open session of the meeting, the Board of Governors will select the items of business to be conducted in closed session and will state its reasons for considering such items in closed session.

Persons with disabilities who may need assistance for the meeting should contact the President's Office at Truman State University (200 McClain Hall or by telephone 660-785-4100).

Dated this 30th day of November, 2015.



Troy D. Paino
President of the University

TENTATIVE AGENDA
Board of Governors, Truman State University
Saturday, December 5, 2015

- 8:30 a.m. Board of Governors Board Policy Review Committee Meeting
Room 3204, Student Union
(Governors Potter, Burkemper, Cozette, Haber, Plassmeyer and O'Donnell)
- 9:30 a.m. Board of Governors Academic and Student Affairs Committee Meeting
Room 3201, Student Union
(Governors Cozette, Bonner, Kochanski and O'Donnell)
- 9:30 a.m. Board of Governors Finance and Auditing Committee Meeting
Room 3202, Student Union
(Governors Burkemper, Potter, Zito and O'Donnell)
- 10:30 a.m. Board of Governors Budget and Capital Projects Committee Meeting
Room 3203, Student Union
(Governors Plassmeyer, Haber, LaBeth and O'Donnell)
- 11:30 a.m. Holiday Board Luncheon, University Residence
- 1:00 p.m. Open Session of Board of Governors Meeting
Conference Room, Student Union Building
- ITEM A Call to Order and Chair Report
 - ITEM B Minutes for Open Session of Meeting on October 9, 2015
 - ITEM C Selection of Officers for 2016 Calendar Year
 - ITEM D Board Committee Appointments for 2016 Calendar Year
 - ITEM E President's Report
 - ITEM F Annual Enrollment Management Report
 - ITEM G Advancement Report
 - ITEM H Finance and Auditing Committee Report
 - ITEM H.1 Financial Report
 - ITEM I Academic and Student Affairs Committee Report
 - ITEM I.1 Resolution Amending Sections 5.010.1 and 5.010.2 of the Code of Policies of the Board of Governors—Academic Degrees and Academic Programs
 - ITEM J Budget and Capital Projects Committee Report
 - ITEM J.1 Construction Projects Report
 - ITEM J.2 Contracts for Construction Projects and Equipment Purchases Report
 - ITEM J.3 Equipment Purchase
 - ITEM J.4 Housing and Food Plan Charges
 - ITEM J.5 2008 Housing System Bond Advance Refunding
 - ITEM J.6 Naming Opportunity
 - ITEM K Board Policy Review Committee Report
 - ITEM K.1 Resolution Amending Section 14.120 of the Code of Policies of the Board of Governors—Limitation of Gifts
 - ITEM K.2 Resolution Amending Section 15.020 of the Code of Policies of the Board of Governors—Amorous Relationships

- ITEM K.3 Resolution Amending the Code of Policies of the Board of Governors
Pertaining to the Title of Dean of Student Affairs
- ITEM K.4 Resolution Amending Section 10.060.1 of the Code of Policies of the
Board of Governors—Extended Medical Leave
- ITEM L Agenda Items for Future Meetings
- ITEM M Dates for Future Meetings
- ITEM N Agenda Items for Closed Session
Closed Session of Board of Governors Meeting
- ITEM O Minutes for Closed Session of Meeting on October 9, 2015
- ITEM P Personnel Actions Report
- ITEM P.1 Professional Leaves
- ITEM Q General Counsel Report
- ITEM R Real Estate
- ITEM R.1 Motion to Adjourn

ITEM A

Call to Order and Chair Report

Governor Jim O'Donnell, Chair of the Board, will call the meeting to order, recognize Board members participating by phone or absent and provide a Chair Report as needed.

RECOMMENDED ACTION

This is a discussion item only.

ITEM B
Minutes for Open Session of Meeting on October 9, 2015

RECOMMENDED ACTION

BE IT RESOLVED that the minutes for the open session of the meeting on October 9, 2015, be approved.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ATTACHMENT

Minutes for Open Session of Meeting on October 9, 2015

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
OCTOBER 9, 2015

The Board of Governors for Truman State University met on Friday, October 9, 2015, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union Building, and the open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, Jim O'Donnell.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Karen Haber, Mike LaBeth, Jim O'Donnell, Susan Plassmeyer and Matthew W. Potter.

Also participating in the meeting were all three non-voting members: David Lee Bonner and Michael A. Zito, the two out-of-state members, and Kelly Kochanski, student representative.

Call to Order and Chair Report

Jim O'Donnell, Chair of the Board of Governors, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on August 1, 2015

Karen Haber moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on August 1, 2015, be approved.

The motion was seconded by Matthew W. Potter, and carried by a unanimous vote of 7 to 0. Jim O'Donnell then declared the motion to be duly adopted.

President's Report

Dr. Troy D. Paino, University President, welcomed those in attendance to Homecoming 2015 and provided a report on several items of current interest. He shared a selected engagements report summarizing his external and internal relations activities from August 1 to October 8, 2015, and he provided the final status report on the University's 2011-2015 Strategic Plan. Dr. Paino noted that the McClain Hall/Student Union Building Mall Replacement Project was completed. He also noted that Missouri Governor Jay Nixon was recently on campus for a press conference to announce improvements to Baldwin Hall made through the recent state bond issue and that the on-campus planning process for the renovation of Baldwin Hall has begun. In addition, Dr. Paino reported that he and other higher education leaders within the state recently attended a luncheon with Governor Nixon at which the Governor announced that his Fiscal Year 2017 budget proposal would include an additional \$55.7 million in performance funding for higher education. President Paino highlighted his efforts to gain support for a STEM/Health Professional Capital Request. This request, designed to include capital improvements to Greenwood School and the Pershing Building, would support the development of two new health care related programs (Pre-Occupational Therapy and Master's in Mental Health Counseling) and the expansion of existing health related programs including the Health and Exercise Sciences, Communication Disorders and Nursing to develop an Inter-Professional Autism Clinic. He also provided an update on the Missouri Promise initiative, a financial aid program for Missouri students aimed at being placed on the ballot in 2016 and funded by a \$1 a pack increase in the cigarette tax. President Paino ended his report with an introduction of Sara Holzmeier, the new Director of Public Safety, and Jamie Ball, the new Institutional Compliance Officer, and he extended birthday wishes to Governor Susan Plassmeyer.

Advancement Report

Mark Gambaiana, Vice President for University Advancement, provided an update on Advancement activities and the Pursue the Future Campaign.

Governmental Relations Services Report

Michael R. Gibbons and Tricia Workman, representatives of Gibbons Workman LLC, provided a report on their work as governmental relations services consultants to the University.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on October 6.

Audit Report

Representatives of RubinBrown LLP accounting firm (Brent Steven, Partner, and Pat Miller, Manager) reviewed a draft of the annual audit of the University.

Financial Report

Sarah Burkemper provided a review of the financial reports which included a review as of August 31, 2015, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of August 31, 2015, of the Truman State University Foundation revenues and expenditures.

Academic and Student Affairs Committee Report

Cheryl J. Cozette, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on October 6.

Budget and Capital Projects Committee Report

Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on October 7.

Construction Projects Report

Susan Plassmeyer provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

Susan Plassmeyer reported that one construction project and two equipment purchases totaling \$25,000 to \$100,000 had been approved since the last meeting of the Board:

<u>Construction Project</u>	<u>Project Budget</u>
Magruder Hall Chiller Repair	\$86,050.70
<u>Equipment Purchases</u>	<u>Item Cost</u>
2016 Ford F350 4x4 Crew Cab Dual Wheel Pickup	\$31,190.20
Two 2015 Chevrolet 15-Passenger Vans	\$54,616

Architectural Services – 2016 Roofing, Drainage, and Building Repairs Project

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from William B. Ittner, Inc. to provide architectural services for the 2016 Roofing, Drainage, and Building Repairs Project, with the fees and work for such services to be within the guidelines of the proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and made a part of the minutes for this meeting.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Jim O'Donnell then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Faculty Early Retirement Incentive Program 2016 and 2017

Jim O'Donnell noted that the Faculty Early Retirement Incentive Program item would be tabled and discussed at a later time.

Agenda Items for Future Meetings

The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, December 5, 2015, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, February 6, 2016;
Saturday, April 9, 2016;
Saturday, June 11, 2016;
Saturday, August 6, 2016; and
Friday, October 21, 2016.

The motion was seconded by Chery J. Cozette and carried by a unanimous vote of 7 to 0. Jim O'Donnell then declared the motion to be duly adopted.

Agenda Items for Closed Session

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded";
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for "Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Karen Haber and carried by a unanimous vote of 7 to 0. Jim O'Donnell then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:50 p.m.

At the end of the closed session, the Board approved a resolution to reopen the meeting to the public and an announcement about a resumption of the open session was made in the hallway outside of the meeting room.

Faculty Early Retirement Incentive Program 2016 and 2017

Susan Plassmeyer moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Governors of Truman State University to establish a one-time retirement incentive for faculty;

NOW, THEREFORE, BE IT RESOLVED that the attached document, entitled "Faculty Early Retirement Incentive Program 2016 and 2017", shall be the policy of the Board of Governors and shall automatically expire on December 4, 2015; and

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BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to implement the policy; and

BE IT FURTHER RESOLVED that a copy of the document, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded Matthew W. Potter and carried by a unanimous vote of 7 to 0. Mr. O'Donnell then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

There being no further business, Matthew W. Potter moved that the meeting be adjourned. The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Jim O'Donnell then declared the motion to be duly adopted, and the open session of the meeting adjourned shortly after 4:40 p.m.

Mike LaBeth
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 5th day of December, 2015.

Jim O'Donnell
Chair of the Board of Governors

ITEM C

Selection of Officers for 2016 Calendar Year

DESCRIPTION AND BACKGROUND

The nominating committee of Governors O'Donnell, Haber and Potter were asked to provide the proposed slate of officers for the 2016 Calendar Year. As per the Bylaws of the Board of Governors, the newly elected officers shall take office for a term of one year commencing at the first regular meeting of the calendar year.

RECOMMENDED ACTION

BE IT RESOLVED that the following persons be duly elected as officers of the Truman State University Board of Governors, taking office for a term of one year commencing at the first regular meeting of the 2016 Calendar Year:

Chair	Sarah Burkemper
Vice Chair	Mike LaBeth
Secretary	Cheryl J. Cozette

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM D

Board Committee Appointments for 2016 Calendar Year

Governors O'Donnell and Burkemper will announce the annual Board committee appointments, which shall take effect at the beginning of the calendar year.

RECOMMENDED ACTION

This is a discussion item only.

**Truman State University Board of Governors
Committee Appointments
2016 Calendar Year**

Academic and Student Affairs

- Karen Haber, Committee Chair
- Cheryl J. Cozette
- Kelly Kochanski
- Sarah Burkemper, ex officio

Budget and Capital Projects

- Mike LaBeth, Committee Chair
- David Lee Bonner
- Michael A. Zito
- Sarah Burkemper, ex officio

Finance and Auditing

- Susan Plassmeyer, Committee Chair
- Matthew W. Potter
- Jim O'Donnell
- Sarah Burkemper, ex officio

Board Policy Review*

- Matthew W. Potter, Committee Chair
- Cheryl J. Cozette
- Karen Haber
- Susan Plassmeyer
- Sarah Burkemper, ex officio

Honorary Degrees

- Cheryl J. Cozette, Committee Chair
- Karen Haber
- Jim O'Donnell
- Kelly Kochanski
- Sarah Burkemper, ex officio

Foundation Board

- Jim O'Donnell
- Sarah Burkemper
- Mike LaBeth

*This committee will likely be disbanded at the end of the 2015 calendar year.

ITEM E
President's Report

DESCRIPTION AND BACKGROUND

Dr. Troy D. Paino, President of the University, will provide a report on several items of current interest.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F
Annual Enrollment Management Report

DESCRIPTION AND BACKGROUND

Regina Morin, Vice President for Enrollment Management, will provide the annual enrollment management report.

RECOMMENDED ACTION

This is a discussion item only.

ITEM G
Advancement Report

DESCRIPTION AND BACKGROUND

Mark Gambaiana, Vice President for University Advancement, will provide an update on Advancement activities.

RECOMMENDED ACTION

This is a discussion item only.

ITEM H
Finance and Auditing Committee Report

DESCRIPTION AND BACKGROUND

Governor Sarah Burkemper, Chair of the Finance and Auditing Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM H.1
Financial Report

DESCRIPTION AND BACKGROUND

The following financial reports include a review as of October 31, 2015, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of October 31, 2015, of the Truman State University Foundation revenues and expenditures.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Financial Report

Truman State University
Financial Report
October 31, 2015 compared to October 31, 2014

Education & General (Pages A1-A3)

Revenues total \$42.5 million this year compared to \$41.5 million a year ago, representing 44.6% of revenue budgeted for FY16 compared to 43.8% of the revenue budgeted for FY15. Total revenues are up \$1 million, or 2.6% over last year.

State appropriation revenue is up \$614,581 as of October 31, but that amount will decrease throughout the year. At this time last year the state withheld funds beyond the traditional 3% while for FY16, the withholding is at 3%. By the end of FY16, assuming the 3% withholding holds, the increase for the year will be \$492,819, or 1.1%.

The enrollment and related fee category is up \$590,818 from last year, or 2.2%. Fall semester enrollment, study abroad and course fees are up \$496,607. Enrollment is down with fall headcount for the University at 6,208 this fall compared to 6,248 last fall, down 40 students. Full-time equivalent enrollment (FTE) is at 5,488 this year compared to 5,535 last year, down 47 students. There are 1,435 new undergraduate students (first-time freshman and transfers) compared to 1,484 last year, a decrease of 49 students.

Overall expenditures are up \$686,833, or 2.1% over last year. There is one expense up more than \$200,000 (Scholarships).

Scholarships as of October 31 total \$10.9 million this year compared to \$10.3 million last year, up \$551,091 or 5.3%. Scholarship categories up more than \$200,000 include merit scholarship renewals (up \$308,262). The merit scholarship renewals increase is partially explained by the improvement in student retention from the freshman to sophomore year which is at 89.1% this year compared to 88% last year.

Auxiliary Systems (Pages B1-B3)

Revenues total \$13.3 million this year compared to \$13 million a year ago, representing 55.2% of the budgeted revenues for this year compared to 53.9% for last year. Total revenues are up \$287,116, or 2.2% over last year. Housing contracts and meal plan revenues are up \$253,906 primarily due to increased off-campus student participation and more meal options provided for on-campus students. Housing occupancy is at 2,544 residents compared to 2,659 a year ago, or down 115 residents.

Overall expenditures are up \$658,339, or 9.5%. There are two expenses up more than \$100,000 (Meals and Other Expense) and one expense down more than \$100,000 (Scholarship). Meal expense is up \$763,981 due to new optional meal plans which produced an average cost of \$13.53 per day this year compared to \$12.15 per day last year and increased off-campus students purchasing meal plans. Other expense is up \$66,759 primarily due to costs associated with the new Starbucks location.

Scholarship expense is down \$136,263 primarily due to the smaller freshman class and fewer residents living in the residence halls this year.

Truman State University Foundation (Pages C1-C3)

Statement of Net Position (Page C-1)

Net position increased from \$43 million a year ago to \$43.3 million this year, an increase of \$271,641. The most significant asset, cash and investments, is up from \$42.8 million last year to \$43.2 million this year, an increase of \$333,159.

Liabilities are down from \$633,920 last year to \$609,472 this year, or down \$24,448, due to a decrease in annuities and trusts payable. Long term cultural loans are down \$107,023 primarily due to the payoff of loans.

Statement of Revenues, Expenses and Changes in Net Position (Pages C2)

Through the end of October, contributions and additions to permanent endowments total \$574,365 this year compared to \$816,813 last year, a decrease of \$242,448. Contributions are down \$123,131 and additions to endowments are down \$119,317.

Investment return losses total \$602,915 this year compared to a \$272,057 gain last year (down \$330,858). The realized gain category is up \$168,895 and the unrealized loss category is down \$1.1 million.

Expenses and Transfers to Truman total \$925,458 this year compared to \$847,626 last year, an increase of \$77,832. Significant differences are in scholarships (up \$67,823), other expense (up \$57,048), and transfers to Truman budgets (down \$49,398). The transfers to the Education and General budget are down \$47,684. The major increases in "other expense" include costs to implement mobile payment options (\$13,700); banquet and meal expense; and costs for campaign kickoff event items.

Investments Schedule (Page C-3)

In addition to investments included in the statement of net position (\$43 million this year compared to \$42.5 million last year), the Foundation has beneficial interest in three trusts that are not on the Foundation's financial statements. The value of these trusts totals \$3.4 million this year compared to \$3.5 million last year, down \$9,576.

**Truman State University
Educational & General
Budget to Actual
For the period ending October 31**

	<u>FY16 Budget</u>	<u>FY16 To Date</u>	<u>Percent of Budget This Year</u>	<u>Percent of Budget Last Year</u>
Education & General				
Revenues				
State Appropriation	\$ 43,110,124	\$ 13,938,940	32.33%	
Local Income	\$ 52,191,876	\$ 28,583,518	54.77%	
Total Budgeted Revenues	<u>\$ 95,302,000</u>	<u>\$ 42,522,458</u>	<u>44.62%</u>	<u>43.79%</u>
Rollover from prior year	\$ 2,092,984			
Total Resources to Spend	<u>\$ 97,394,984</u>			
Expenses				
Salaries & Fringe Benefits				
Faculty/Staff Salaries	\$ 37,803,949	\$ 10,601,431	28.04%	
Student Employment	\$ 3,365,320	\$ 1,437,516	42.72%	
Fringe Benefits	\$ 15,474,484	\$ 3,651,288	23.60%	
Total Salaries & Fringe Benefits	<u>\$ 56,643,753</u>	<u>\$ 15,690,235</u>	<u>27.70%</u>	<u>27.44%</u>
Equipment & Capitalized Expense	<u>\$ 2,570,303</u>	<u>\$ 299,878</u>	<u>11.67%</u>	<u>9.62%</u>
Operations				
Other Expense	\$ 14,370,624	\$ 5,428,232	37.77%	
Institutional Aid	\$ 20,612,804	\$ 10,863,035	52.70%	
Utilities	\$ 3,197,500	\$ 1,057,957	33.09%	
Total Operations	<u>\$ 38,180,928</u>	<u>\$ 17,349,224</u>	<u>45.44%</u>	<u>45.47%</u>
Total Education & General Expense	<u>\$ 97,394,984</u>	<u>\$ 33,339,337</u>	<u>34.23%</u>	<u>33.86%</u>

Truman State University
Operating Receipts by Fund
For the period ending October 31

	<u>FY14 Receipts</u>	<u>FY15 Receipts</u>	<u>FY16 Receipts</u>	<u>Change FY15 to FY16</u>	<u>% Change FY15 to FY16</u>
Education & General					
State Appropriation					
State Appropriation	\$ 13,099,204	\$ 13,324,359	\$ 13,938,940	\$ 614,581	4.61%
Total State Sourced Income	<u>\$ 13,099,204</u>	<u>\$ 13,324,359</u>	<u>\$ 13,938,940</u>	<u>\$ 614,581</u>	<u>4.61%</u>
Enrollment Fees					
Enrollment Fees	\$ 25,517,271	\$ 25,570,988	\$ 25,988,340	\$ 417,352	1.63%
Course Fees	\$ 693,772	\$ 677,095	\$ 813,585	\$ 136,490	20.16%
Student Activity Fees	\$ 238,468	\$ 252,009	\$ 249,307	\$ (2,702)	-1.07%
Athletic Fees	\$ 283,753	\$ 280,010	\$ 321,298	\$ 41,288	14.75%
Health Clinic Fees	\$ 153,227	\$ 151,205	\$ 149,595	\$ (1,610)	-1.06%
Total Student Fees	<u>\$ 26,886,490</u>	<u>\$ 26,931,307</u>	<u>\$ 27,522,125</u>	<u>\$ 590,818</u>	<u>2.19%</u>
Other Income	\$ 1,070,200	\$ 1,200,060	\$ 1,061,393	\$ (138,667)	-11.56%
Total Education & General	<u>\$ 41,055,894</u>	<u>\$ 41,455,726</u>	<u>\$ 42,522,458</u>	<u>\$ 1,066,732</u>	<u>2.57%</u>

Truman State University
Operating Expense by Fund
For the period ending October 31

	<u>FY14 Expense</u>	<u>FY15 Expense</u>	<u>FY16 Expense</u>	<u>Change FY15 to FY16</u>	<u>% Change FY15 to FY16</u>
Education & General					
Salaries & Fringe Benefits					
Faculty & Staff Salaries	\$ 10,384,832	\$ 10,550,593	\$ 10,601,431	\$ 50,838	0.48%
Student Salaries	\$ 1,418,617	\$ 1,439,140	\$ 1,437,516	\$ (1,624)	-0.11%
Fringe Benefits	\$ 3,481,128	\$ 3,617,362	\$ 3,651,288	\$ 33,926	0.94%
Total Salary & Fringe Benefits	<u>\$ 15,284,577</u>	<u>\$ 15,607,095</u>	<u>\$ 15,690,235</u>	<u>\$ 83,140</u>	<u>0.53%</u>
Equipment & Capital Expenses	<u>\$ 892,185</u>	<u>\$ 253,693</u>	<u>\$ 299,878</u>	<u>\$ 46,185</u>	<u>18.21%</u>
Operations					
Institutional Aid	\$ 9,836,062	\$ 10,311,944	\$ 10,863,035	\$ 551,091	5.34%
Professional Services	\$ 623,516	\$ 616,895	\$ 502,042	\$ (114,853)	-18.62%
Travel	\$ 777,086	\$ 912,916	\$ 1,004,733	\$ 91,817	10.06%
Utilities	\$ 994,393	\$ 1,126,602	\$ 1,057,957	\$ (68,645)	-6.09%
Supplies	\$ 608,490	\$ 666,578	\$ 724,859	\$ 58,281	8.74%
Maintenance Contracts	\$ 809,146	\$ 941,602	\$ 945,192	\$ 3,590	0.38%
Communications	\$ 275,264	\$ 294,084	\$ 310,829	\$ 16,745	5.69%
Maintenance & Repair	\$ 118,159	\$ 219,256	\$ 99,657	\$ (119,599)	-54.55%
Other Expense	\$ 1,572,629	\$ 1,701,839	\$ 1,840,920	\$ 139,081	8.17%
Total Operations	<u>\$ 15,614,745</u>	<u>\$ 16,791,716</u>	<u>\$ 17,349,224</u>	<u>\$ 557,508</u>	<u>3.32%</u>
Total Education & General	<u>\$ 31,791,507</u>	<u>\$ 32,652,504</u>	<u>\$ 33,339,337</u>	<u>\$ 686,833</u>	<u>2.10%</u>

**Truman State University
Auxiliary
Budget to Actual
For the period ending October 31**

	FY16 Budget	FY16 To Date	Percent of Budget This Year	Percent of Budget Last Year
Auxiliary Systems				
Revenues				
Residence Halls	\$ 20,920,000	\$ 11,657,040	55.72%	
Student Union	\$ 1,350,000	\$ 824,715	61.09%	
Recreation Center	\$ 1,225,000	\$ 688,447	56.20%	
Other Auxiliary	\$ 682,000	\$ 166,685	24.44%	
Total Budgeted Revenues	\$ 24,177,000	\$ 13,336,887	55.16%	53.93%
Rollover from prior year	\$ 457,249			
Total Resources to Spend	\$ 24,634,249			
Expenses				
Salaries & Fringe Benefits				
Salaries	\$ 2,046,965	\$ 638,833	31.21%	
Student Salaries	\$ 1,449,774	\$ 462,776	31.92%	
Fringe Benefits	\$ 1,161,259	\$ 325,784	28.05%	
Total Salaries & Fringe Benefits	\$ 4,657,998	\$ 1,427,393	30.64%	31.72%
Equipment /Capitalized Expense	\$ 714,583	\$ 48,407	6.77%	0.63%
Operations				
Bond Principal & Interest	\$ 3,939,233	\$ -	0.00%	
Meals/Banquets/Refreshments	\$ 7,400,000	\$ 3,415,792	46.16%	
Other Expense	\$ 4,000,685	\$ 1,163,648	29.09%	
Institutional Aid	\$ 1,575,000	\$ 820,175	52.07%	
Utilities	\$ 2,346,750	\$ 723,201	30.82%	
Total Operations	\$ 19,261,668	\$ 6,122,816	31.79%	32.77%
Total Auxiliary Expense	\$ 24,634,249	\$ 7,598,616	30.85%	27.67%

**Truman State University
Operating Receipts by Fund
For the period ending October 31**

	<u>FY14 Receipts</u>	<u>FY15 Receipts</u>	<u>FY16 Receipts</u>	<u>Change FY15 to FY16</u>	<u>% Change FY15 to FY16</u>
Auxiliary					
Residence Halls	\$ 10,509,461	\$ 11,419,940	\$ 11,657,040	\$ 237,100	2.08%
Student Union	\$ 692,494	\$ 727,519	\$ 824,715	\$ 97,196	13.36%
Recreation Center	\$ 763,721	\$ 694,329	\$ 688,447	\$ (5,882)	-0.85%
Other Auxiliary	\$ 180,685	\$ 207,983	\$ 166,685	\$ (41,298)	-19.86%
Total Auxiliary	<u><u>\$ 12,146,361</u></u>	<u><u>\$ 13,049,771</u></u>	<u><u>\$ 13,336,887</u></u>	<u><u>\$ 287,116</u></u>	<u><u>2.20%</u></u>

**Truman State University
Operating Expense by Fund
For the period ending October 31**

	<u>FY14 Expense</u>	<u>FY15 Expense</u>	<u>FY16 Expense</u>	<u>Change FY15 to FY16</u>	<u>% Change FY15 to FY16</u>
Auxiliary					
Salaries & Fringe Benefits					
Salaries	\$ 686,578	\$ 672,946	\$ 638,833	\$ (34,113)	-5.07%
Student Wages	\$ 472,003	\$ 455,361	\$ 462,776	\$ 7,415	1.63%
Fringe Benefits	\$ 320,480	\$ 337,458	\$ 325,784	\$ (11,674)	-3.46%
Total Salary & Fringe Benefits	\$ 1,479,061	\$ 1,465,765	\$ 1,427,393	\$ (38,372)	-2.62%
Equipment & Capital Expenses	\$ 9,357	\$ 4,793	\$ 48,407	\$ 43,614	909.95%
Operations					
Institutional Aid	\$ 876,799	\$ 956,438	\$ 820,175	\$ (136,263)	-14.25%
Supplies	\$ 278,147	\$ 268,200	\$ 238,848	\$ (29,352)	-10.94%
Maintenance Contracts	\$ 187,267	\$ 189,336	\$ 180,638	\$ (8,698)	-4.59%
Communications	\$ 30,053	\$ 29,982	\$ 44,330	\$ 14,348	47.86%
Meals/Banquets/Refreshments	\$ 1,870,747	\$ 2,651,811	\$ 3,415,792	\$ 763,981	28.81%
Utilities	\$ 764,179	\$ 751,358	\$ 723,201	\$ (28,157)	-3.75%
Professional Services	\$ 103,346	\$ 125,126	\$ 99,492	\$ (25,634)	-20.49%
Bond Principal & Interest	\$ -	\$ -	\$ -	\$ -	0.00%
Other Expense	\$ 519,656	\$ 497,468	\$ 600,340	\$ 102,872	20.68%
Total Operations	\$ 4,630,194	\$ 5,469,719	\$ 6,122,816	\$ 653,097	11.94%
Total Auxiliary	\$ 6,118,612	\$ 6,940,277	\$ 7,598,616	\$ 658,339	9.49%

Truman State University Foundation
Statement of Net Position
October 31, 2014 Compared to October 31, 2015

	<u>31-Oct-14</u> FY15	<u>31-Oct-15</u> FY16	<u>Change</u> FY15 to FY16
Assets			
Current Assets			
Cash	\$ 381,591	\$ 132,978	\$ (248,613)
Short Term Investments	\$ 1,813,109	\$ 2,158,431	\$ 345,322
Loans Receivable, net of allowance	\$ 288,883	\$ 299,475	\$ 10,592
Total Current Assets	<u>\$ 2,483,583</u>	<u>\$ 2,590,883</u>	<u>\$ 107,301</u>
Non-Current Assets			
Investments	\$ 40,651,270	\$ 40,887,720	\$ 236,450
Loans Receivable, net of allowance	\$ 444,323	\$ 337,300	\$ (107,023)
Cash Value of Life Insurance	\$ 96,338	\$ 106,804	\$ 10,465
Total Non-Current Assets	<u>\$ 41,191,931</u>	<u>\$ 41,331,824</u>	<u>\$ 139,892</u>
Total Assets	<u><u>\$ 43,675,514</u></u>	<u><u>\$ 43,922,707</u></u>	<u><u>\$ 247,192</u></u>
Liabilities			
Current Liabilities			
Accounts Payable	\$ 68,254	\$ 57,845	\$ (10,409)
Annuities & Trusts Payable	\$ 40,811	\$ 54,856	\$ 14,045
Total Current Liabilities	<u>\$ 109,065</u>	<u>\$ 112,701</u>	<u>\$ 3,636</u>
Non-Current Liabilities			
Annuities & Trusts Payable	\$ 524,855	\$ 496,771	\$ (28,084)
Total Non-Current Liabilities	<u>\$ 524,855</u>	<u>\$ 496,771</u>	<u>\$ (28,084)</u>
Total Liabilities	<u><u>\$ 633,920</u></u>	<u><u>\$ 609,472</u></u>	<u><u>\$ (24,448)</u></u>
Net Position	<u><u>\$ 43,041,594</u></u>	<u><u>\$ 43,313,235</u></u>	<u><u>\$ 271,641</u></u>

Truman State University Foundation
Statement of Revenues, Expenses & Changes in Net Position
October 31, 2014 Compared to October 31, 2015

	31-Oct-14 FY15	31-Oct-15 FY16	Change FY15 to FY16
Operating Revenue			
Interest on Student Loan Receivable	\$ 12,435	\$ 10,546	\$ (1,889)
Sales Tax Collected	\$ -	\$ 290	\$ 290
Total Operating Revenues	\$ 12,435	\$ 10,837	\$ (1,598)
Operating Expenses			
Scholarships	\$ 386,987	\$ 454,810	\$ 67,823
Supplies & Other Services	\$ 129,073	\$ 138,530	\$ 9,457
Travel Expense	\$ 48,770	\$ 40,672	\$ (8,098)
Other Expense	\$ 37,367	\$ 94,415	\$ 57,048
Total Operating Expenses	\$ 602,197	\$ 728,427	\$ 126,230
Operating Gain (Loss)	\$ (589,762)	\$ (717,590)	\$ (127,828)
Non-Operating Revenues (Expenses)			
Contributions	\$ 425,048	\$ 301,917	\$ (123,131)
Interest & Dividends	\$ 236,266	\$ 294,000	\$ 57,734
Realized Gain (Loss)	\$ 2,541	\$ 171,436	\$ 168,895
Unrealized Gain (Loss)	\$ 67,470	\$ (1,031,755)	\$ (1,099,225)
Other Non-Operating Income	\$ 10,547	\$ 18,092	\$ 7,545
Other Non-Operating Expense	\$ (34,220)	\$ (36,596)	\$ (2,376)
Net Non-Operating Revenues (Expenses)	\$ 707,652	\$ (282,906)	\$ (990,558)
Income before other Revenues, Expenses, Gains, Losses & Transfers	\$ 117,890	\$ (1,000,496)	\$ (1,118,386)
Additions to Permanent Endowments	\$ 391,765	\$ 272,448	\$ (119,317)
Transfers to Education & General for Administration	\$ (39,767)	\$ (39,767)	\$ -
Transfers to Education & General	\$ (196,979)	\$ (149,295)	\$ 47,684
Transfer to Auxiliary - Other	\$ (8,562)	\$ (7,469)	\$ 1,093
Transfer to Fundraising	\$ (121)	\$ (190)	\$ (69)
Transfer to Auxiliary - Rec Center	\$ -	\$ (150)	\$ (150)
Transfer to Auxiliary - Student Union	\$ -	\$ (160)	\$ (160)
Increase (Decrease) in Net Assets	\$ 264,226	\$ (925,079)	\$ (1,189,305)
Net Position, Beginning of Year	\$ 42,777,367	\$ 44,238,313	
Net Position Ending Balance	\$ 43,041,594	\$ 43,313,235	\$ 271,641

**Truman State University Foundation
Investments Schedule
October 31, 2014 Compared to October 31, 2015**

	<u>31-Oct-14 FY15</u>	<u>31-Oct-15 FY16</u>
Investments		
Invested with Outside Manager		
Endowment Pool	\$ 38,939,939	\$ 39,235,144
Total Endowment Pool	<u>\$ 38,939,939</u>	<u>\$ 39,235,144</u>
Short-Term Pool	\$ 1,813,109	\$ 2,158,431
Long Trust	\$ 663,852	\$ 649,454
Courtright Elmwood Unitrust	\$ 35,509	\$ 33,116
Rufener M.E.T. Unitrust	\$ 31,217	\$ 29,065
Annuities Payable - CGA	\$ 879,094	\$ 843,203
Fitzpatrick - CA CGA	\$ 75,645	\$ 72,376
Annuities Payable - FL CGA	\$ 26,014	\$ 25,362
Total Investments	<u><u>\$ 42,464,379</u></u>	<u><u>\$ 43,046,151</u></u>
 Beneficial Interest in Trusts		
Invested through Citizens Bank, Chillicothe, MO Ludlow Trust	\$ 236,312	\$ 226,761
Invested through First Bankers Trust, Quincy, IL Cozean Trust	\$ 314,024	\$ 308,987
Invested through Citizens Bank, Chillicothe, MO Lyle Ingraham Trust	\$ 2,907,376	\$ 2,912,388
Total Beneficial Interest in Trusts	<u><u>\$ 3,457,712</u></u>	<u><u>\$ 3,448,136</u></u>

ITEM I**Academic and Student Affairs Committee Report****DESCRIPTION AND BACKGROUND**

Governor Cheryl J. Cozette, Chair of the Academic and Student Affairs Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM I.1

Resolution Amending Sections 5.010.1 and 5.010.2 of the Code of Policies of the Board of Governors—Academic Degrees and Academic Programs

DESCRIPTION AND BACKGROUND

The Master of Athletic Training (MAT) degree at Truman is a new graduate degree designed to prepare students for the profession of athletic training. The graduate degree program is proposed as the result of an announcement made by the Strategic Alliance including the Commission on Accreditation of Athletic Training Education (CAATE) in June that the minimal degree requirement to become a certified athletic trainer will be a Master's degree beginning in 2022. In order to continue to have an athletic training program at Truman State University, the undergraduate degree must officially transition to a Master's level degree. Given its positive accreditation status, Truman has been given the opportunity to begin the transition before 2022 and thus, will be on the forefront of this required change. The undergraduate athletic training program will be phased out and end once the final incoming class in August of 2016 has graduated. The MAT program will begin in July of 2017. For three years, the two programs will take place simultaneously, but students will not take the same classes.

The MAT program will prepare students to sit for the Board of Certification exam to become certified athletic trainers. The main components of the program include: 1) advanced coursework in the assessment and treatment of injuries; 2) advanced clinical practicum experiences with a diverse athletic and active population; 3) a sequence of major projects that provide opportunity for students to demonstrate knowledge and expertise through both oral and written presentation; and 4) attendance at professional activities and conferences to promote the athletic training profession. The Truman State University MAT program is characterized by high academic and professional standards, close collaboration between students and faculty, and professional preparation.

The MAT program at Truman State University projects cohort sizes each academic year of 20 students. Accreditation standards allow a maximum of eight students per preceptor. With five clinical preceptors (licensed healthcare clinical supervisors) currently on staff, the maximum number of students the program could accommodate would be 40. With the increased visibility of a Master of Athletic Training, the program is projected to reach its maximum enrollment capacity before 2020. There will be no part-time students in the MAT program.

Each semester students will be required to complete clinical hours. The curriculum is designed to allow students to apply classroom knowledge to field experiences beginning in their first semester of enrollment. Clinical hours will be completed at Truman State University approved clinical sites.

Truman State University plans to apply for national accreditation from CAATE, the national governing body of the Athletic Training Education programs. Currently, the undergraduate athletic training program is nationally accredited by the CAATE organization. This accreditation will occur prior to the MAT program's first day of classes. The University submitted a letter of intent to the CAATE in August of 2015. The formal application will be due to the CAATE by August 1, 2016.

RECOMMENDED ACTION

BE IT RESOLVED that Section 5.010.1 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Degrees be amended by the addition of the following graduate degree:

M.A.T. Master of Athletic Training

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following graduate program:

Athletic Training, M.A.T.

BE IT FURTHER RESOLVED that the adoption of such degree/program be subject to the approval of the Coordinating Board for Higher Education.

Moved by _____
Seconded by _____
Vote: Aye _____
 Nay _____

ATTACHMENT

Master of Athletic Training (MAT) Proposal

About the Professional Master of Athletic Training Degree

The Master of Athletic Training (MAT) degree at Truman is a new graduate degree designed to prepare students for the profession of athletic training. The graduate degree program is proposed as the result of an announcement made by the Strategic Alliance including the Commission on Accreditation of Athletic Training Education (CAATE) in June that the minimal degree requirement to become a certified athletic trainer will be a Master's level degree beginning in 2022. Truman should be on the forefront of this change and transition immediately so as not to fall behind competing institutions.

The program is designed to accept cohorts for a July start with graduation in two years or six semesters including summer terms. The MAT program consists of 60 credit hours that are designed to meet the National Athletic Trainers' Association Education Council required competencies. Students will gain practical hands-on experience through the practicum courses each semester. Clinical rotations will be directly supervised by a licensed healthcare provider during on-campus and off-campus clinical rotations. Students will be eligible to sit for the Board of Certification (BOC) exam during their final semester of the program.

The athletic training program at Truman State University officially became a major in 2010 when the CAATE mandated all programs be recognized as a major. Prior to 2010, athletic training was a concentration under the Exercise Science major. Since becoming a major, the program has been extremely successful with consistent enrollment increases. Students from this program in the 2014-2015 academic year had an 88% first time pass rate on the BOC exam. For seven semesters prior to that, the first-time pass rate was 100%. Upon graduating from the program, the majority of the students have entered the athletic training profession through graduate school or moved to work directly in the field.

In order to continue to have an athletic training program at Truman State University, the undergraduate degree must officially transition to a Master's level degree. The undergraduate athletic training program will be phased out and end once the final incoming class in August of 2016 has graduated. The MAT program will begin in July of 2017. For three years, the two programs will take place simultaneously, but students will not take the same classes.

The proposed MAT program is designed to maintain the offering of an athletic training degree at Truman State University as the level of education changes nationally. The Truman State University undergraduate athletic training major has had much success in the past as measured by the BOC first-time pass rate and by job placement rates after graduation. The proposed MAT program will continue this success.

Master of Athletic Training

Mission: It is the mission of the Truman State University professional-level Athletic Training Master's program to develop critically thinking athletic training professionals, who are able to meet the diverse demands of the profession.

Objectives of the Program:

1. To provide students, through a program of progressive clinical experiences, the skills necessary to perform the duties of a certified athletic trainer.
2. To furnish students with the clinical and academic skills to work in the variety of venues employing certified athletic trainers.

3. To prepare students who are proficient in all content areas designated by the National Athletic Trainers Association competencies. The candidate performs the clinical proficiencies designated by the National Athletic Trainers Association competencies essential to athletic training at a professional level.
4. To continue to determine the effectiveness of athletic training course content and clinical experiences.
5. To prepare students to understand the subject matter and create learning experiences.
6. To make subject matter meaningful to the students.
7. To ensure that all program graduates meet the rigorous requirements for obtaining eligibility for the Board of Certification exam.
8. To prepare students for the Board of Certification Exam.
9. To provide academic and clinical experiences, in accordance with program accreditation standards, that prepare graduates to provide comprehensive athletic training program services.
10. To model and promote ethical principles and procedures in the conduct of clinical practice, academic achievement, and research.
11. To model and promote professional values that include a respect for diversity and the importance of lifelong learning.

Special Impact: To date, there is only one accredited professional level graduate athletic training program in the state of Missouri. Truman State University would offer a MAT program to meet the changing national standards and provide students another option for a graduate athletic training program in the state of Missouri.

Curricular Characteristics: The MAT program will accept students for a July 2017 start date. The program will consist of 60 credit hours, which is similar to other athletic training programs of the same degree level. Students will graduate in six academic semesters (including summers). Each semester, students will enroll in the program courses and complete clinical field experience. During the second summer, students will have the opportunity to complete their practicum (clinical field experience) at an approved off-site location. A research project will be completed by the students as part of graduation requirements. During the final spring semester, the students will sit for their Board of Certification exam, which will serve as a national certification exam and the program exit exam.

Distinctive Feature: Truman State University can offer a personalized academic experience for students while instilling the mission of the university. Students will have a hands-on, didactic experience working on patients beginning their first semester of the program, while receiving personalized instruction. Students will be exposed to a variety of research opportunities with the resources at the university.

Other Features: Students who attended Truman State University for their undergraduate degree may take two graduate level courses in Exercise Science that will count towards their MAT degree before earning their bachelor's degree.

Rationale for Addition of a Master of Athletic Training Degree

Overview

The Master of Athletic Training (MAT) degree is proposed as an opportunity for athletic training graduates to earn an advanced degree with field experience in the profession of athletic training. The national accrediting body of the Commission on Accreditation of Athletic Training (CAATE) announced this summer the minimum degree for athletic training programs is to be a Master's level by 2022. Truman State University is choosing to transition to a Master's level beginning July 2017 to create an established program before many other institutions transition. This will be a new program for the institution. The proposed MAT program allows students to complete a degree in the healthcare profession of athletic training. The proposed MAT program is a two year degree with cohorts starting in July and consists of 60 credit hours. The proposed program has admission prerequisites that correspond with the exercise science major, but also allows for easy transfer for those students who earned a bachelor's degree from another institution. Any student who has an earned bachelor's degree, meets the program pre-requisite requirements, and is admitted into the Truman Graduate School will be considered for admission into the MAT program. The proposed MAT program is complementary to Truman State University's mission and its desire for lifelong learning by adding a graduate program for continued education.

Audience

The MAT is intended for anyone with an earned Bachelor's degree, who meets the program pre-requisite requirements, and who is admitted into the Truman State University Graduate studies program. The MAT program is intended for individuals who wish to pursue a profession in the field of athletic training. The coursework will be offered onsite. Clinical hours, under the direct supervision of a licensed healthcare professional, will be obtained at an approved Truman State University MAT program location, either on- or off-campus. Attendance at all class sessions is mandatory for success in the program. Hands-on field experience will be completed each semester enrolled in the program. Students are expected to have reliable transportation to attend off-site clinical rotations. Students will complete required national competencies during each semester enrolled.

Need

The proposed MAT program meets an emerging and required trend for the educational component of the athletic training profession. The minimum degree for the profession is transitioning to a Master's level and has been made an education requirement by the CAATE. Since the undergraduate athletic training program officially became a major in 2010, enrollment has steadily increased. The national need for certified athletic trainers is illustrated by the number of positions advertised each month on the National Athletic Trainers' Association web site. On average, about 300 new jobs are posted on this site each month. One third of all athletic trainers are employed in secondary or higher education. The employment opportunities within these areas in the state and local community are excellent. To date, there are only 549 licensed athletic trainers in Missouri. With 571 high schools and at least 34 universities and colleges that support athletic teams, there are not enough athletic trainers to provide care for the athletes in these settings. Hospitals, rehabilitation clinics, and fitness centers show similar trends. Locally, only seven certified athletic trainers serve Adair County, including Truman State University and the seven surrounding counties. Based on the January 2015 edition of the NATA News, an athletic trainer with a Master's degree has an average annual salary of \$54,660 compared to \$49,719 for those with a Bachelor's degree. According to the NATA membership database (2015), about 70% of certified athletic trainers hold a Master's degree or higher. The job outlook for the athletic training profession is impressive. According to the U.S. Bureau of Labor's 2013-2014 Occupational Outlook Handbook, employment of athletic trainers is expected to increase by 31% or more over the next ten years. In 2012, the United States Department of Labor reported athletic trainers to have about 22,000 jobs with 25% of those being at the college or high school level. Truman State University's undergraduate program has already demonstrated successful employment or entrance into graduate school for graduates at the conclusion of the B.S. degree in athletic

training. The conversion to a more rigorous academic MAT degree will enhance the appeal of Truman State University and the athletic training program. We anticipate the majority of students would enter employment after graduation from Truman State University. As of May 2014, 88% (7 of the 8 graduates) of the 2014 undergraduates Truman State University's athletic training program entered a graduate studies program to pursue a Master's degree related to athletic training.

Athletic trainers provide a cost-effective way to increase the number of health professionals in our society. According to the Department of Labor's web site "the demand for health care workers should grow dramatically as the result of advances in technology, increasing emphasis on preventive care, and an increasing number of older people who are more likely to need medical care."

At the completion of the program, students would be eligible to sit for the BOC exam for national certification. The mission of Truman State University's proposed Entry-Level (professional level) MAT program is to: 1) prepare students to pass the Board of Certification exam; 2) provide students, through a program of progressive clinical experiences, the skills necessary to perform the duties of a certified athletic trainer; 3) furnish students with the clinical and academic skills to work in the variety of venues employing certified athletic trainers and/or pursue post graduate education; and, 4) prepare students who are proficient in all of the content areas designated by the NATA competencies. The Entry Level/Professional graduate program will be characterized by advanced systematic study and didactic experience gained during courses and clinical rotations. Currently, the Health and Exercise Sciences department offers a 120 hour B.S. degree in Athletic Training. On average, eight students per academic year have graduated with a B.S. in athletic training. The proposed MAT in Athletic Training would be a new program that would replace the existing degree. The content from the very successful B.S. program would be revised to create a prosperous MAT degree program. We will make several clinical and didactic changes to enhance the quality of educational experiences for students including adding a strong focus of research into the curriculum. We believe there is a strong need for a MAT degree in Athletic Training at Truman State University to meet the changing demands of the profession and the university.

In December of 2013, the National Athletic Trainers' Association (NATA) published a white paper recommending a Master's degree as the entry-level degree for the profession. This paper cited 11 key reasons including: enhanced retention, improved salaries, improved quality of medical care, professionals who are better prepared for contemporary practice and greater efficiency in the educational system. In June of 2015, the Strategic Alliance in conjunction with the CAATE announced the decision to transition the minimum athletic training degree to a Master's level. This plan is to become effective by the year 2022. Truman State University has decided to make this transition early to become an established and well-recognized professional Master's level program before the mandatory switch. With the degree change, the students who would originally be seeking an undergraduate athletic training program will now be searching for a Master's program.

Required Coursework for All Participants

Course Number	Credits	Course Title
AT 610G	3	Introduction to Athletic Training
AT 618G	2	Emergency Care Procedures
AT 615G	1	Bracing, Wrapping, and Taping Techniques
AT 619G	2	Athletic Training Clinical 1
AT 620G	3	Therapeutic Modalities
AT 622G	3	Athletic Training Evaluation – Lower Extremity
AT 639G	2	Athletic Training Clinical 2
AT 637G	1	Advanced Topics in Athletic Training I
AT 632G	1	Interprofessional Leadership in Athletic Training
AT 639G	2	Athletic Training Clinical 3
AT 649G	2	Athletic Training Clinical 4
AT 650G	3	Therapeutic Exercise and Rehabilitation Techniques
AT 655G	3	General Medical Conditions in Athletic Training

AT 659G	2	Athletic Training Clinical 5
AT 660G	2	Pharmacological Issues in Athletic Training
AT 669G	2	Athletic Training Clinical 6
AT 663G	2	Athletic Training Seminar
AT 636G	3	Athletic Training Evaluation – Upper Extremity
AT 630G	3	Evidence Based Research Methods in Athletic Training
AT 635G	3	Athletic Training Administration
AT 665G	3	Psychology of Sport and Injury Rehabilitation
AT 657G	2	Advanced Topics in Athletic Training II
AT 657G	3	Master’s Research in Athletic Training
AT 625G	1	Functional Anatomy and Movement
ES 501G	3	Advanced Exercise Physiology
ES 505G	3	Advanced Biomechanics

Each course will be a face to face meeting. The Athletic Training Clinical courses will also require students to complete field experience work under the direct supervision of a licensed healthcare professional. Students will collaborate with other healthcare students from the local medical, dental, and nursing schools to complete case studies during the Interprofessional Leadership in Athletic Training course. As part of the graduation requirement, the MAT program students will be required to complete a graduate research project.

Course Descriptions

AT 610G Introduction to Athletic Training

This course serves as an introduction to the profession of athletic training. Students will become familiar with the roles, functions, and professional preparation of an athletic trainer as well as the history of the profession and its governing structures. Students will be instructed in basic concepts and theories of the profession. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 615G Bracing, Wrapping, and Taping Techniques

In this course, students will learn methods of bracing, wrapping, and taping for athletic and sport needs through didactic and clinical experience. Students will learn the techniques then practice them in a class setting. Students will be checked off for this competency in the class setting. Students will gain knowledge in methods of taping and wrapping for injury care, prevention of injury, and return to play. Students will be exposed to the different brands of bracing, how to properly fit a brace, and their use. Emphasis is placed on evaluation skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 618G Emergency Care Procedures

Students will learn emergency care procedures through didactic and clinical experience. Students are exposed to evidence based procedures for a variety of emergency situations. The course is designed to introduce students to the NATA guidelines for emergency care procedures based on the current position statements. Students will learn about emergency care and appropriate treatments/care to provide in given situations. Students learn how to recognize an emergency situation and the appropriate care that is recommended. Emphasis is placed on the evaluation of competencies approved by the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 637G Advanced Topics in Athletic Training I

This course is designed to provide students the opportunity to examine issues that shape the athletic training profession with an emphasis on practical application and professional development. Students will learn evidence based approaches to skills associated with the athletic training profession. Specific topics covered will vary year to year depending on current issues affecting the athletic training profession. Students will be exposed to

cadaver anatomy as a method of scaffolding learning of evaluation of athletic training content. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 630G Evidence Based Research Methods in Athletic Training

The purpose of this course is to prepare students to become critical consumers of published work, to understand the basic process of performing research in an athletic training setting within the practice domains, and to understand how research contributes to the liberally educated. The course integrates research design principles (variables, validity, etc.) with statistical analysis so the student can see how design and analysis of experiments work in concert to answer questions relevant to the profession of athletic training. The course emphasizes the development of practical knowledge and skill through guided discovery and group process. The development of technical writing skills will be emphasized. Students will understand the PICO development. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 632G Interprofessional Leadership in Athletic Training

Students will learn patient-centered approaches to work with clients in interprofessional teams. Students will learn to work as a team with other professionals. Students will participate in an interprofessional program and discussion groups with other health care students. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 625G Functional Anatomy and Movement

This course investigates the anatomical basis of human movement. The structural component focuses on functional anatomy, which includes the skeletal, articular, and muscular systems as they affect movement. Students will explore the anatomical aspects as they relate to prescribed activities used in strength training, rehabilitation, sports movements, and activities of daily living. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 657G Advanced Topics in Athletic Training II

This course is designed to provide students the opportunity to examine advanced issues that shape the athletic training profession with an emphasis on practical application and professional development. Students will learn evidence based approaches to skills associated with the athletic training profession. Emphasis will be placed on lab reports, imaging results, and evidenced based practices. Specific topics covered will vary year to year depending on current issues affecting the athletic training profession. Students in this course will review the position statements released by the NATA. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 636G Athletic Training Evaluation – Upper Extremity

The purpose of this course is to instruct the students on the proper methods of musculoskeletal evaluation of the upper extremity, thorax, spine, and head. Students will learn the mechanical and physiological basis of injury and injury evaluation techniques. They will be instructed on the proper methods of documentation, patient interview, history, observation, palpation, strength testing, and special tests. Students will acquire skills in the testing of joint laxity and neurological evaluation. Assessment will take place in the form of written examinations and lab practical/injury scenarios. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 622G Athletic Training Evaluation – Lower Extremity

The purpose of this course is to instruct the students on the proper methods of musculoskeletal evaluation of the lower extremity. Students will learn the mechanical and physiological basis of injury and injury evaluation techniques. They will be instructed on the proper methods of documentation, patient interview, history, observation, palpation, strength testing, and special tests. Students will acquire skills in the testing of joint laxity and neurological evaluation. Assessment will take place in the form of written examinations and lab practical/injury scenarios. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE.

AT 665G Psychology of Sport and Injury Rehabilitation

The purpose of this course is to develop a basic understanding of injury and rehabilitation psychology and its applied application to working with both athletic and general population clients. Theoretical understanding of the psychological, social, and environmental mediators and moderators that influence injury susceptibility and adherence to rehabilitation will be emphasized. This course will also emphasize basic assessment and intervention techniques to promote and facilitate adherence within the athletic training environment. Basic counseling and communication skills related to patient interaction and facilitation of recovery will be covered. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 620G Therapeutic Modalities

This course provides students with the knowledge and skills to utilize a variety of therapeutic modalities. Students will acquire a detailed understanding of the psychological and physiological processes of pain and healing. Students will use a problem-based approach to apply theories and techniques of thermal, electrical, mechanical, light, and alternative therapies. The lab aspect will address proficiency in the application of these modalities. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE competencies.

AT 650G Therapeutic Exercise and Rehabilitation Techniques

This course involves the study in the appropriate use of physical rehabilitation for musculoskeletal injuries. Students will acquire a scientific and physiological rationale, selection criteria, indications and contraindications of exercise, and return to activity guidelines. Techniques and skills provided in both classroom and laboratory experiences will address range of motion, strengthening, proprioception, cardiovascular fitness, and joint-specific protocols. Emphasis is placed on evaluation skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE.

AT 619G Athletic Training Clinical 1

This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting. This course will provide students with the opportunity to apply the skills learned in both lab and clinical settings. This experience will take place at Truman State University approved clinical sites. Students will demonstrate their skills relating to taping, emergency procedures, and equipment. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education. This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting.

AT 639G Athletic Training Clinical 2

This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting. This course is designed to be taken following AT 619G, Athletic Training Clinical 1. This course will provide students with the opportunity to apply the skills learned in both lab and clinical settings. This experience will take place at Truman State University approved clinical sites. Emphasis is placed on the

evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE. Content in this course will include the Master's research project.

AT 639G Athletic Training Clinical 3

This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting. This course is designed to emphasize the competencies and proficiencies taught in Evaluation of Lower Extremity. This experience will take place at Truman State University approved clinical sites. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education. Content in this course will focus on the Master's research project.

AT 649G Athletic Training Clinical 4

This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting. This course is designed to be taken in conjunction with Injury Evaluation-Upper Extremity and Therapeutic Modalities. This course will provide students with the opportunity to obtain directed experience involving therapeutic modalities and injury evaluation while in an athletic setting. This experience takes place in lab and clinical settings. The clinical experience takes place at Truman State University approved clinical sites. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education. Content in this course will focus on the Master's research project.

AT 659G Athletic Training Clinical 5

This course is designed give students the opportunity to utilize their classroom knowledge in a practical setting. This course is designed to be taken in conjunction with Therapeutic Exercise and Rehabilitation Techniques and General Medical Conditions. This course will provide students with the opportunity to obtain directed experience involving injury rehabilitation while in an athletic setting. This experience will take place in lab and clinical settings. The clinical experience will take place at Truman State University approved clinical sites. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE. Content in this course will focus on the Master's research project.

AT 669G Athletic Training Clinical 6

This course is designed to give students the opportunity to utilize their classroom knowledge in a practical setting. This course is designed emphasize the competencies and proficiencies taught in Pharmacology in Athletic training, Sport and Injury Psychology, and Advanced Topics in Athletic Training. This course will provide students with the opportunity to obtain directed experience involving specific Athletic Training issues. This experience will take place at Truman State University approved clinical sites. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE. Content in this course will focus on the Master's research project.

AT 635G Athletic Training Administration

This course provides students the knowledge and skills necessary for the administration of an athletic training program. Course content will include administrative components of athletic training, physical exams, legal issues, emergency planning, record keeping, athletic training facility design, and administrative/leadership skills. Professional development and the role and structure of the National Athletic Trainers' Association (NATA) are also discussed. Students will examine position statements published by the NATA in this course. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 655G General Medical Conditions in Athletic Training

This course addresses general medical issues commonly found in the field of athletic training. Students will be exposed to topics including dermatology, neurological disorders, pulmonary disease, respiratory infections, viral infections, autoimmune disorders, oncology, gastrointestinal conditions, and sexually transmitted infections. A significant portion of the course is to the diagnostics and recognition of the signs and symptoms of the preceding medical conditions. A laboratory portion will address proficiency with various diagnostic instruments, including an ophthalmoscope, otoscope, and stethoscope. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated by the National Athletic Trainers' Association and published by the Commission on Accreditation of Athletic Training Education.

AT 660G Pharmacological Issues in Athletic Training

This course addresses general medical and pharmacological issues generally found in the field of athletic training. Students will be exposed to topics including drug interactions to treat the following common conditions and areas seen in athletic situations: dermatology, neurological disorders, pulmonary disease, respiratory infections, viral infections, autoimmune disorders, oncology, gastrointestinal conditions, and sexually transmitted infections. A significant portion of the course is also dedicated to pharmacology and various medications used to treat the preceding medical conditions. Students will be exposed to the knowledge of drug interactions, length of effects, side effects, indications and contraindications of common medications. Emphasis is placed on the evaluation of skills and knowledge as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

AT 657G Master's Research in Athletic Training

The Athletic Training Master's program is based on developing students' knowledge, skills, and abilities in the profession as determined by the Commission on Accreditation of Athletic Training Education competencies. In this course, students will execute a project designed to expand the students' knowledge of athletic training by working with a mentor (student's choice). The student will devise a research topic related to a domain in athletic training and conduct a research study. Students will present the mentor with a research paper that is to be submitted at a state, district, or national conference for a poster or oral presentation.

AT 663G – Athletic Training Seminar

The purpose of the Athletic Training seminar is to assess the students' mastery of knowledge and skills in athletic training, prepare the students for their careers, and invite self-assessment. The course utilizes a case study that will cover all domains of athletic training and demonstrate interdisciplinary connections, exams (written and simulation) over each domain. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the Commission on Accreditation of Athletic Training Education.

ES 505G Advanced Biomechanics

Students are introduced to the principle mechanical analysis of sport activities. Students will be taught a scientific and applied approach to analysis of human movement. Emphasis is placed on evaluation of skills as defined by the clinical proficiencies delineated and published by the Education Council of the National Athletic Trainers' Association and the CAATE. Course Overview: This course is an introduction to research in biomechanics. The objective is to enable the student to more effectively analyze and teach motor skills by examining issues in biomechanics as a topic/tool and by employing and evaluating bibliographic and technological materials and methods.

ES 501G Advanced Exercise Physiology

Students will gain knowledge in the fundamental physiological processes related to exercise stress on the body. Emphasis is on integrating systems and organs into a functional whole. Laboratory experiences provide experience in evaluating exercise stress by modern methods and equipment. Emphasis is placed on the evaluation of skills as defined by the clinical proficiencies delineated by the Education Council of the National Athletic Trainers' Association and the CAATE.

Description and Background

The MAT program will prepare students to sit for the Board of Certification exam to become certified athletic trainers. The main components of the program include: 1) advanced coursework in the assessment and treatment of injuries; 2) advanced clinical practicum experiences with a diverse athletic and active population; 3) a sequence of major projects that provide opportunity for students to demonstrate knowledge and expertise through both oral and written presentation; and 4) attendance at professional activities and conferences to promote the athletic training profession. The Truman State University MAT program is characterized by high academic and professional standards, close collaboration between students and faculty, and professional preparation.

The MAT program at Truman State University projects cohort sizes each academic year of 20 students. Accreditation standards allow a maximum of eight students per preceptor. With five clinical preceptors (licensed healthcare clinical supervisors) currently on staff, the maximum number of students the program could accommodate would be 40. With the increased visibility of a Master of Athletic Training, the program is projected to reach its maximum enrollment capacity before 2020. There will be no part-time students in the MAT program.

Each semester students will be required to complete clinical hours. The curriculum is designed to allow students to apply classroom knowledge to field experiences beginning their first semester of enrollment. Clinical hours will be completed at Truman State University approved clinical sites and may take place on holidays and weekends in addition to regular practice or clinic hours.

Truman State University plans to apply for national accreditation from the Commission on Accreditation of Athletic Training Education (CAATE) – the national governing body of the Athletic Training Education programs. Currently, the undergraduate athletic training program is nationally accredited by the CAATE organization. This accreditation will occur prior to the MAT program's first day of classes. The university submitted a letter of intent to the CAATE in August of 2015. The formal application will be due to the CAATE by August 1, 2016 submitted on eAccred (online reporting program), located on the CAATE website.

ITEM J**Budget and Capital Projects Committee Report****DESCRIPTION AND BACKGROUND**

Governor Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM J.1
Construction Projects Report

DESCRIPTION AND BACKGROUND

The following report is an update on construction projects which have been approved by the Board at previous meetings.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Construction Projects Report

Construction Projects Report

<u>Project Project Name</u>	<u>Budget</u>	<u>Approval Date</u>	<u>Expenditure To Date</u>	<u>Status*</u>	<u>Completion Occupancy**</u>	<u>Project Completion</u>	<u>Final Project Cost</u>
2014 Roofing, Masonry and Windows	\$1,686,000	4-12-14	\$1,480,196	100%	NA	8-11-15	\$1,480,196
2015 Roofing and Building Repairs Project	\$2,235,000	4-11-15	\$2,162,715	100%	NA	8-14-15	\$2,162,715
McClain Hall/Student Union Building Mall Replacement Project	\$1,410,000	4-11-15	\$1,361,057	100%	8-7-15	9-18-15	\$1,361,057
Guaranteed Energy Savings Program	\$10,500,000	4-11-15	\$5,682,676	54%		8-31-16	

*completion status based on payments made

**occupancy date based on primary construction contract

ITEM J.2

Contracts for Construction Projects and Equipment Purchases Report

DESCRIPTION AND BACKGROUND

The following is a report of construction projects and equipment purchases totaling \$25,000 to \$100,000 which have been approved since the last meeting of the Board.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Contracts for Construction Projects/Equipment Purchases

Contracts for Construction Projects

The following construction projects totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

<u>Project Name</u>	<u>Cost</u>
615 S. Mulanix and 1405 S. Florence Abatement and Demolition	\$40,350

A construction bid was issued in August 2015 for the abatement and demolition of two properties purchased in 2015. Four contracting firms attended the pre-bid meeting and two submitted bids. The low bid contractor was Asbestos Removal Services, Inc. (ASRI) from Jefferson City, Missouri.

Equipment Purchases

The following single items of equipment totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

<u>Description</u>	<u>Cost</u>
None to report	

ITEM J.3
Equipment Purchase

DESCRIPTION AND BACKGROUND

The Chemistry Department is requesting the purchase of a nuclear magnetic resonance (NMR) console to upgrade the current NMR system. The NMR is the most crucial spectroscopic method in the modern chemist's instrumentation toolbox for structural determination of molecules in solution and in the solid state and is used to follow chemical processes primarily in solution. Much information about energetics of these processes can be obtained by performing NMR experiments at different temperatures. The technique is related to the medical diagnostic tool of magnetic resonance imaging (MRI) and thus is an excellent way to connect fundamental chemical knowledge to critical applications in the "real world." Our current NMR console has been in service almost continually since its purchase in 2002, and it has reached the end of its lifecycle. This issue is critical because spare parts are becoming increasingly difficult to find, are extremely expensive, and the manufacturer no longer services or supports this component. Truman currently has 123 chemistry majors, and nearly every student (major and non-major) who takes a chemistry class on campus will use the NMR. It is utilized in the curriculum for classes ranging from Chemical Principles I to Organic Chemistry, Inorganic Chemistry and Physical Chemistry. The NMR also provides numerous opportunities for undergraduate and faculty research. Because the console is a component of the NMR system, it is sole source and will be purchased from Bruker BioSpin Corporation. Funds for this project are available from the Academic Affairs equipment budget.

RECOMMENDED ACTION

BE IT RESOLVED that the purchase of the following item of equipment be approved:

<u>Item Name</u>	<u>Projected Budget</u>
ADVANCED III HD 400 Console Upgrade for High Performance Digital NMR Spectrometer	\$248,500

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM J.4

Housing and Food Plan Charges

DESCRIPTION AND BACKGROUND

Room and board charges for campus residence halls and apartments have been established in recent years at the December Board of Governors meeting. This provides current students with a firm price for on-campus housing prior to the contract renewal process.

Before developing the proposed room rates, current off-campus rental rates in Kirksville were reviewed as well as the on-campus room and board costs at competitive institutions. The proposed room rates are identical to 2015-16. For 2016-17, most costs are projected to be relatively stable, and with continued low inflation, no increase is recommended.

Food plan options have been developed by Sodexo in consultation with Residence Life and Student Affairs staff at Truman. These plans are similar to those available at other campuses. The number of meals available is varied by plan as are dining dollars, which allow students to purchase items at on-campus convenience stores or Mainstreet Market. In addition to the plans outlined in this agenda item, meal plans designed for off-campus students who wish to eat in on-campus dining facilities are available. An increase in meal plan rates of 2.85% is recommended to cover projected food costs.

Information regarding housing charges at area universities as well as multi-year rates at Truman follows this agenda item. In general, the proposed housing rates for 2016-17 should remain very competitive with area institutions. With the typical room rate and food plan combined, the overall increase for on-campus housing/food is 1%.

RECOMMENDED ACTION

BE IT RESOLVED that the following major categories of housing charges be approved, effective with the 2016 Fall Semester:

- 1) Room rates for students living in the University's residence halls:

MISSOURI/DOBSON/CENTENNIAL

Size of Room	Charge for Academic Year
Single Occupancy	\$6,380 per student
Double Occupancy	\$5,520 per student
Deluxe Double	\$6,150 per student
Multiple Occupancy	\$5,060 per student
Super Single – Buyout	\$7,000 per student

BLANTON NASON BREWER/RYLE/WEST CAMPUS SUITES

Size of Room	Charge for Academic Year
Single Occupancy	\$6,940 per student
Double Occupancy	\$5,940 per student
Deluxe Double	\$6,570 per student
Multiple Occupancy	\$5,440 per student
Super Single – Buyout	\$7,530 per student

3)	<u>RANDOLPH APARTMENTS</u>	
	Size of Room	Charge for Academic Year
	One Bedroom; Single Occupancy	\$4,740 per student
	Two Bedroom; Double Occupancy	\$4,620 per student
	Family One Bedroom	\$6,610 per family
	Family Two Bedroom	\$6,970 per family

	<u>CAMPBELL APARTMENTS</u>	
	Size of Room	Charge for Academic Year
	One Bedroom; Double Occupancy	\$4,740 per student
	Two Bedroom; Triple Occupancy	\$4,620 per student
	Family One Bedroom	\$7,320 per family
	Family Two Bedroom	\$8,430 per family

BE IT FURTHER RESOLVED that the following food plan rates per semester will be approved effective with the Fall 2016 Semester:

All Access to the cafeteria with \$75 dining dollars: \$1,615
 20 meals per week with \$100 dining dollars: \$1,512
 14 meals per week with \$125 dining dollars: \$1,414
 10 meals per week with \$100 dining dollars: \$1,230
 150 meals per semester with \$200 dining dollars: \$1,330

BE IT FURTHER RESOLVED that the other residence hall fees and room and board charges including short-term rates not listed in this resolution be established by the President of the University, based on the above fees and charges, in accordance with Sections 11.010 and 11.020 of the Code of Policies.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

ATTACHMENTS

Recommendation for 2016-17 Housing Charges
 Housing Rate Percent of Increase 2015-16 to 2016-17

Recommendation for 2016-17 Housing Charges

Proposed housing charges for next year are brought forward in December to have established charges available in January to allow students to accurately compare costs as they are evaluating off-campus housing options.

The recommended charges reflect no increase for room and board from 2015-16. Meal plan rates will increase.

For comparative purposes, Academic Year 2015-2016 room and board rates based on a typical double occupancy hall and a full meal plan comparable to Truman's, at area institutions are as follows:

Truman State University	\$ 8,480
Bradley University	\$ 9,700
Creighton University	\$10,294
Lindenwood University	\$ 7,934
Missouri State University	\$ 7,868
Missouri University of Science and Technology	\$ 9,464
Northwest Missouri State University	\$ 9,538
Southeast Missouri State University	\$ 8,495
St. Louis University	\$10,640
University of Central Missouri	\$ 8,102
University of Missouri-Columbia	\$10,062
Missouri Western	\$ 8,565
Iowa State University	\$ 8,070
University of Iowa	\$ 9,728
University of Illinois	\$11,010

With the proposed meal plan increases, Truman's housing rates should remain competitive.

**HOUSING RATE PERCENT OF INCREASE
2015-16 TO 2016-17**

<u>Location</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17*</u>	<u>% Increase</u>
<i>Missouri/Dobson/Centennial</i>				
Single (Missouri only)	6226	6380	6380	0.0%
Double	5386	5520	5520	0.0%
Deluxe Double (Missouri only)	5996	6150	6150	0.0%
Multiple (Dobson only)	4936	5060	5060	0.0%
Super Single	6836	7000	7000	0.0%
<i>Blanton Nason Brewer/Ryle/West Campus Suites</i>				
Single	6766	6940	6940	0.0%
Double	5796	5940	5940	0.0%
Deluxe Double	6406	6570	6570	0.0%
Multiple	5306	5440	5440	0.0%
Super Single	7346	7530	7530	0.0%
<i>Randolph Apartments</i>				
One Bedroom – Single	4620	4740	4740	0.0%
Two Bedroom – Double	4500	4620	4620	0.0%
Family One Bedroom	--	6610	6610	0.0%
Family Two Bedroom	--	6970	6970	0.0%
<i>Campbell Apartments</i>				
One Bedroom – Double	4620	4740	4740	0.0%
Two Bedroom – Triple	4500	4620	4620	0.0%
Family One Bedroom	7140	7320	7320	0.0%
Family Two Bedroom	8220	8430	8430	0.0%

*16-17 proposed

ITEM J.5
2008 Housing System Bond Advance Refunding

DESCRIPTION AND BACKGROUND

In 2008 the final series of bonds was issued to fund the renovation of the residence halls. These bonds currently have interest rates of 4.0% to 5.5%, and can be called in June 2017. The principal value of the outstanding bonds as of June 30, 2015 was \$20,640,000.

Because interest rates are presently very low, but are expected to trend upward soon, our financial advisors for bond issues were contacted to review the feasibility of what is known as an advanced refunding of the bonds. To provide competition and explore financing alternatives, an RFP was developed which allows financial institutions to propose alternatives including variable rate structures and bank direct purchase of the debt.

The RFP was distributed on November 12, 2015 by Columbia Capital to 38 underwriters, investment firms and banks. Proposals are due on November 23, 2015. It is anticipated that a recommendation regarding whether to proceed at this time with the refinancing will be ready for the Board meeting on December 5, 2015.

ATTACHMENT

Memorandum from Columbia Capital



COLUMBIA CAPITAL
MUNICIPAL ADVISORS

Jeff White
Principal
913.312.8077
jwhite@columbiacapital.com

MEMORANDUM

11.20.15

Truman State University
Dave Rector
Judy Mullins

POTENTIAL REFUNDING

The University currently has outstanding three series of Housing System Revenue Bonds: Series 2008; Series 2013; and Series 2015. The Series 2008 Housing System Revenue Bonds (the "Series 2008 Bonds") have an outstanding par value of \$20,640,000 with a final maturity of June 1, 2037. The Series 2008 Bonds are eligible to be called out of the market and refunded beginning on June 1, 2017. Because of continued low interest rates in the tax-exempt market, the Series 2008 Bonds are a candidate to be refinanced (called a "refunding"), potentially producing lower debt service costs in the future.

With tax-exempt bonds, issuers have the option to call bonds out of the market ahead of their call date (called an "advance refunding") once in their lifetime with tax-exempt proceeds. In an advanced refunding, the proceeds of the new bonds are placed in an irrevocable escrow and are used to pay the debt service on the old bonds until the call date. On the call date, the escrow agent redeems the old bonds. The funds in the escrow are invested in securities backed by the full faith and credit of the United States. In a low interest rate environment, these investments pay an interest rate much lower than the interest rate on the old bonds, resulting in an economic drag on the savings from a refinancing (called "negative arbitrage"). As the call date approaches—all other things being equal—the amount of negative arbitrage decreases and the potential savings of the refunding increases.

Columbia Capital generally recommends that issuers proceed with an advanced refunding only if the present value savings of the refunding are greater than or equal to 5% of the refunded par. Under certain conditions, some of the maturities of the Series 2008 Bonds meet this threshold.

REQUEST FOR PROPOSALS FOR UNDERWRITING SERVICES AND ALTERNATIVES

Because of the potential savings that could be generated by an advanced refunding, University staff directed Columbia Capital to prepare and distribute a Request for Proposals for Underwriting Services and Alternatives (the "RFP"). Columbia Capital distributed the RFP on November 12, 2015, to both traditional municipal bond underwriters and to banks and financial institutions active in the bank direct purchase market.

Over the past several years, bank direct purchases have become increasingly frequent in the municipal bond industry. These transactions are attractive to issuers because they often require less documentation than a traditional bond underwriting, and issuers are also able to avoid certain fees associated with a bond underwriting. The purchasers are also sometimes able to propose financing solutions that are more flexible than a traditional bond underwriting.

RFP responses are due on November 23, 2015. Columbia Capital will work with University staff to evaluate the responses and will present the results at the Board of Governors meeting on December 5, 2015, including a recommendation of whether or not to proceed with a refunding at this time.

Please feel free to contact us with questions or concerns.

ITEM J.6
Naming Opportunity

DESCRIPTION AND BACKGROUND

A request has been made for the consideration of a naming opportunity for the small gallery located within the Truman State University Art Gallery. The small gallery is 640 square feet and based upon the renovation costs of Ophelia Parrish, the aggregate space cost is approximately \$125,000. The donor, who at this point wishes to remain anonymous, has pledged \$50,000 through a gift arrangement which includes a combination of current and deferred commitments. The amount is double the twenty percent minimum requirement for naming opportunities per Foundation Board policy, and the request has been reviewed by the University President and the President and Vice President of the Foundation Board.

RECOMMENDED ACTION

BE IT RESOLVED that the small gallery located within the University Art Gallery in Ophelia Parrish be renamed the The Charlyn Gallery in recognition of an anonymous gift arrangement of \$50,000, a pledge which meets the requirement for naming opportunities per Foundation Board policy; and

BE IT FURTHER RESOLVED that the Board of Governors reserves the right to change or remove the name of facility if it is determined that the name is no longer in the best interests of the University.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM K
Board Policy Review Committee Report

DESCRIPTION AND BACKGROUND

Governor Matthew W. Potter, Chair of the Board Policy Review Committee, will provide a report on the committee meeting held earlier in the day.

RECOMMENDED ACTION

This is a discussion item only.

ITEM K.1

Resolution Amending Section 14.120 of the Code of Policies of the Board of Governors— Limitation of Gifts

DESCRIPTION AND BACKGROUND

Section 14.120, titled Limitation of Gifts, prohibits University employees from receiving any gift with a value in excess of \$25 from anyone who transacts or wishes to transact business with the University. In June 2014, the Board updated and improved this policy to permit this activity when it is in the best interest of the University to do so but did not change the monetary limit. The new policy created reporting obligations and approval procedures to govern gifts to employees. At the October meeting of the Finance and Audit Committee it was recommended that this policy be further amended to increase the limit from \$25 to \$50. This resolution, if adopted, will enact this recommended change while leaving the other recent amendments in place. Below is an amendment to this policy, which addresses this situation to meet current needs while continuing to insulate the University from the impact of outside vendor influence. The current policy continues to provide safeguards to protect the integrity of University decision making by ensuring that these activities are open, transparent and receive appropriate approvals within the institution's administration. Under this proposal the policy protections as adopted last year remain in place. The Finance and Audit Committee is simply proposing to change the \$25 limit to \$50.

RECOMMENDED ACTION

BE IT RESOLVED that Section 14.120 of the Code of Policies of the Board of Governors, titled Limitation of Gifts, be amended by deleting any verbiage that is shown in **[brackets and bold type]** and adding any verbiage that is shown in ***bold italics and underlined.***

14.120. Limitation of Gifts. No officer or employee should accept any gift or favor, exceeding **[twenty-five]** *fifty* dollars in monetary value, from any person, company or firm which transacts, or wishes to transact, business with the University. This section is not intended to prohibit faculty from receiving examination textbooks or materials relating to possible adoption for class, provided that such textbooks are not to be sold or otherwise transferred for personal profit. Also this section does not prohibit the receipt of advertisement or promotional items on which the name of the advertiser is clearly displayed. Further, this section does not prohibit the receipt of gifts or favors where (1) such gift or favor is for the substantial benefit of the University and not a personal benefit to the officer or employee and, (2) where such transaction is approved in writing and in advance by the officer's or employee's University supervisor, and (3) where such officer or employee does not influence or attempt to influence the award of any University business to such person, company or firm unless all University personnel involved in the award of that University business are advised of such transaction. Supervisors who grant such approval pursuant to this policy shall maintain a written record of such approval and shall share such record

with the Business Office. An annual report for all approvals granted pursuant to this policy will be provided to the Board of Governors Audit Committee.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM K.2

Resolution Amending Section 15.020 of the Code of Policies of the Board of Governors— Amorous Relationships

DESCRIPTION AND BACKGROUND

The Administration respectfully requests modifications to the Amorous Relationships policy. These changes are designed to clarify the definition of amorous relationships as well as possible sanctions for engaging in such relationships. The revised policy also includes an explicit connection to the Academic Tenure policy. In practice, the current policy is vague and difficult to enforce. Moreover, it does not provide a clear determination of prohibited conduct. By clarifying both the definition of amorous relationships and the possible sanctions for engaging in the prohibited behavior, the proposed policy more closely aligns with the amorous relationships policies of other universities. Tying the policy to the Academic Tenure policy also provides clarification and consistency, as it will now be explicit that violation of the Amorous Relationships policy is grounds for termination. The following changes to this policy are recommended. The current policy already applies to all employees, but we have added language to make that more clear.

RECOMMENDED ACTION

BE IT RESOLVED that Section 15.020 of the Code of Policies of the Board of Governors, titled Amorous Relationships, be amended by deleting any verbiage that is shown in **[brackets and bold type]** and adding any verbiage that is shown in ***bold italics and underlined***.

- 15.020. Amorous Relationships. The policy regarding amorous relationships is set forth in the following manner.
- 15.020.1. General. The University's mission is promoted by professionalism, which is fostered by an atmosphere of mutual trust and respect. These are diminished when persons in positions of authority abuse or appear to abuse their authority, as in the case of amorous relationships between **[faculty]** University employees and students. ***For purposes of this policy, amorous relationships exist when two individuals mutually and consensually understand a relationship to be romantic and/or sexual in nature except when those two individuals are married to each other.***
- 15.020.2. Rationale. An amorous relationship between a **[faculty member]** University employee and a student is **[generally]** wrong when the **[faculty member]** University employee has professional responsibility, such as, ***but not limited to***, grading, ***evaluating, supervising*** or advising, for the student. Such **[a]** situations **[increases the chances for]** ***can result in the*** abuse of power. The University will view it as unethical if **[faculty members]** University employees engage in amorous relationships with students **[enrolled in their classes or subject to their supervision.]** ***for whom they have***

professional responsibility as defined above. The behavior is, [in most cases,] unethical even when the relationship is thought to be consensual (i.e., both parties have consented), because the voluntary consent of the student is in doubt, given the power imbalance in the student-[faculty] employee relationship. Even if consent were to be shown, a clear conflict of interest would still exist which might create the appearance of discrimination or favoritism in grading or access to educational or employment opportunities.

15.020.3. Coverage. Relationships between a graduate student and an undergraduate student, when the graduate student has some [supervisory] professional responsibility for the undergraduate, are covered by this policy. Relationships between a student and [an] any University employee, including but not limited to a faculty member, administrator, coach, advisor, program director, counselor, or residential staff member who has [supervisory] professional responsibility for that student also are covered.

[15.020.4. Requests for Exceptions. A request for a specific exception to this policy may be made by an employee to his or her supervisor, who may approve or deny the request.]

15.020.5. Disciplinary Actions. Faculty or employees engaged in unethical conduct of the type described in this policy are subject to the normal disciplinary procedures of the University, including but not limited to suspension and termination. Such unethical conduct may or may not involve sexual harassment as proscribed by the Sexual Harassment Policy. Further, such unethical conduct shall constitute “dishonesty” and “immoral conduct” within the meaning of those terms as used in Section 6.020.4.5 of the Code of Policies regarding termination of employment for holders of academic faculty positions having either continuous tenure or serving under a specified term appointment.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM K.3

Resolution Amending the Code of Policies of the Board of Governors Pertaining to the Title of Dean of Student Affairs

DESCRIPTION AND BACKGROUND

The title of “Dean of Student Affairs” has been changed to “Vice President for Student Affairs.” This item will effect this change and will amend the Policies by authorizing this change throughout the Code of Policies of the Board of Governors.

RECOMMENDED ACTION

BE IT RESOLVED that the Code of Policies of the Board of Governors is hereby amended by deleting all references to the title “Dean of Student Affairs” and substituting in lieu thereof the title “Vice President for Student Affairs;” and

BE IT FURTHER RESOLVED that the General Counsel is hereby authorized and directed to amend the Code of Policies of the Board of Governors to effect this change in nomenclature immediately.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM K.4

Resolution Amending Section 10.060.1 of the Code of Policies of the Board of Governors— Extended Medical Leave

DESCRIPTION AND BACKGROUND

On August 1, 2015, the Board adopted numerous proposed changes to Chapter 10 to improve the administration of the matters covered there. One change was proposed to section 10.060.1, “Extended Medical Leave,” but staff recommended delay on this matter to give further consideration to changes to that section.

As currently written, the policy allows the President to grant up to 60 days paid leave with benefits to employees with 5 or more years of service if they or a family member are suffering an extended illness and the employee has exhausted all available leave options.

The policy further provides for an additional 120 days of unpaid leave for those who have exhausted the 60 day option. For employees who do not have 5 years of service there is the option of 180 days leave without pay or benefits. These last two options do not provide for University paid benefits but do allow the employee to pay for their own insurance through COBRA.

The current policy was enacted to provide a bridge to employees to help them transition to disability benefits, but the policy is not explicit in that respect. This amendment to the policy would clarify this point, leaving this extended medical leave option available on a very limited basis.

The following changes are recommended to this policy. The proposed policy amendments would make extended medical leave available only to employees who are seeking disability benefits, either through the University’s long term disability program and/or through the U.S. Social Security disability program. The employee seeking extended medical leave will be required to provide confirmation that he or she has actually applied for disability benefits.

These amendments will provide criteria for determining the allowance of extended medical leave and will limit its application to a small class of employees who need help transitioning from their employment to disabled status.

RECOMMENDED ACTION

BE IT RESOLVED that Section 10.060.1 of the Code of Policies of the Board of Governors, titled Extended Medical Leave, be amended by deleting any verbiage that is shown in **[brackets and bold type]** and adding any verbiage that is shown in ***bold italics and underlined***.

Extended Medical Leave – In cases of extended illness or illnesses of the employee **[or employee’s immediate family member]**, ***subject to the criteria set forth in subsection e. below***:

- a. The President is authorized, at his or her discretion, to grant extended medical leave, with pay and benefits, for up to 60 days for employees with five or

more years of continuous, full-time service who have exhausted all other available leave, including FMLA leave.

- b. For employees who have exhausted their extended medical leave granted under subsection a., above, the President is further authorized, at his or her discretion, to grant additional extended medical leave for up to 120 days, without pay, for employees with five or more years of continuous, full-time service. In this instance, such employee may have continued benefits to the extent that such benefits are available to them from the University's benefits providers at no additional cost to the University, or to the extent that such benefits are available pursuant to the Consolidated Omnibus Budget Reconciliation Act (COBRA).
- c. For employees who lack five years of continuous, full-time service and are, therefore, ineligible for extended medical leave under subsection a. and b., above, the President is authorized, at his or her discretion, to grant extended medical leave for up to 180 days, without pay, if such employee has exhausted all other available leave, including FMLA leave. In this instance, such employees may have continued benefits to the extent that such benefits are available to them from the University's benefits providers at no additional cost to the University, or the extent that such benefits are available pursuant to COBRA.
- d. These provisions for extended medical leave do not extend or enlarge the University's obligations with respect to continuation of health plan coverage under COBRA.
- e. *Extended medical leave as described in sections a, b and c, above is available only when the employee requesting such leave, makes the request contemporaneously with an application for disability benefits through the University's long term disability benefits program or through the U. S. Social Security disability benefits program or simultaneously through both programs.*

The employee requesting extended medical leave shall provide The Human Resources Department with sufficient evidence to confirm that he or she has applied for disability benefits before extended medical leave may be granted.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM L

Agenda Items for Future Meetings

DESCRIPTION AND BACKGROUND

A list of projected agenda items for the regular meetings during the next year follows this page.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

List of Projected Agenda Items

LIST OF PROJECTED AGENDA ITEMS
Regular Meetings of Board of Governors
Year Following the February 2016 Meeting

February 2016 Meeting

Participation in campus events
Annual photograph of board and president
Recognition of 2016 board chair
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual student government report
Financial report
Construction projects report
External audit firm (as contract expires)
Academic calendar (as needed)
Board of governors conflict of interest policy review
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Annual general counsel evaluation committee appointments

April 2016 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual faculty senate report
Financial report
Construction projects report
Depositary bank for next two fiscal years (as contracts expire)
Food service contractor (as contracts expire)
Bookstore contractor (as contracts expire)
Enrollment fees for next fiscal year
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Treasurers for next fiscal year
Annual general counsel evaluation and appointment for next fiscal year
Board begins annual presidential review process as outlined in presidential review timeline

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

June 2016 Meeting/Retreat

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs/assessment report
Student affairs report
Financial report
Construction projects report
State capital funds request for next legislative session
Operating budgets for next fiscal year
Salary policies for next fiscal year
Union agreement renewal (in even numbered years)
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Tenure review
Faculty promotions
Annual presidential review and salary consideration
Annual general counsel salary consideration

August 2016 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual athletics report
Financial report
Construction projects report
Local capital budgets for FY2017
State appropriation request for FY2018
Honorary degree consideration
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Board concludes annual presidential review process as outlined in presidential review timeline

October 2016 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

Student affairs report
Annual legislative consultant report
Annual enrollment management report
Financial report
Audit report
Construction projects report
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report

December 2016 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Financial report
Construction projects report
Housing charges for next fiscal year
Selection of officers for 2017 calendar year
Annual board committee appointments
Annual foundation board appointments
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Paid leaves of absence for next fiscal year
Tenure review for faculty members completing their review period at end of fall semester

The following items will be added to the agendas as needed:

University strategic plan reports
Campus master plan reports
Reports from administrative areas
Approval of new or revised policies
Approval of architects and/or engineers for construction projects
Approval of new construction projects over \$100,000
Approval of equipment purchases and leases over \$100,000
Approval of consulting services over \$10,000
Approval of change orders for major changes in construction projects
Approval of real estate acquisitions
Litigation and legal action reports

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

ITEM M
Dates for Future Meetings

DESCRIPTION AND BACKGROUND

It is helpful to schedule, at least tentatively, the dates for board meetings during the next year. The tentatively scheduled dates are subject to change by the Board, but the preliminary action permits both Board members and staff members to avoid the scheduling of other activities on the targeted dates for board meetings. In addition to the regularly scheduled meetings, special meetings can be called by the President of the Board or by three members of the Board. A schedule of calendar events for the next year follows this page.

RECOMMENDED ACTION

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, February 6, 2016, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, April 9, 2016;
Saturday, June 11, 2016;
Saturday, August 6, 2016;
Friday, October 21, 2016; and
Saturday, December 3, 2016.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ATTACHMENT

Calendar of Events December 2015 – December 2016

CALENDAR OF EVENTS
December 2015 - December 2016

2015

December	5	BOARD OF GOVERNORS MEETING
	5	Lyceum, Christmas with The Celts, 7:30 p.m.
	12	Winter Commencement, 11:00 a.m.
	25	Christmas Day

2016

January	1	New Year's Day
	11	Spring Classes Begin
	18	Martin Luther King Day
	23	January Showcase
February	2	Lyceum, Vocalosity, 7:30 p.m.
	6	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	16	Truman Showcase and Kirksville Day at the Capitol, Capitol Rotunda, Jefferson City
	24	Lyceum, Million Dollar Quartet, 7:30 p.m.
March	7-11	Mid-Term Break
	19	Senior Showcase
	28	Spring Break
April	9	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	9	Foundation Board Meeting and Banquet (Tentative)
	19	Student Research Conference
	17-19	Association of Governing Boards National Conference on Trusteeship (Washington, D.C.)
	23	Junior Showcase
May	7	Spring Commencement, 2:00 p.m.
	30	Memorial Day
	31	Summer School Begins
June	11	BOARD OF GOVERNORS MEETING/RETREAT (TENTATIVE DATE)
July	4	Independence Day
August	6	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	17	Fall Semester Begins with Truman Week
September	3	Home Football - Midwestern State
	5	Labor Day
	10	Home Football - Malone
	24	Home Football - Lincoln University

October	1	Family Day
	1	Home Football - Indianapolis
	13-14	Mid-Term Break
	17-22	Homecoming Week
	21	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	22	Home Football - William Jewell College
	29	Home Football - Quincy University
November	24	Thanksgiving
December	3	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	17	Winter Commencement, 11:00 a.m.
	25	Christmas Day

ITEM N
Agenda Items for Closed Session

RECOMMENDED ACTION

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law”;
2. Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded”;
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for “Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____