

2014 Homecoming Organization / Department Apparel Information Sheet

Organization / Department Pre-Orders for Homecoming are available on September 11th (available online via the Apparel page) and must be turned into the CSI Office (SUB 2000) no later than **3pm on Friday, September 19th**. All checks should be made payable to Truman State University.

Once your order has been filled you will receive an email explaining where you can pick your apparel items up. If you have any questions between when you place your order and when you receive your apparel, contact the Homecoming Apparel Coordinators.

Pre-Order Apparel Information: September 19th - Apparel Orders DUE to the CSI by 3:00PM

- Please fill out the attached order form with your Organization or Departments order. The below pre-order form and all money (form of checks preferred) must be submitted by **September 19th** to the Center for Student Involvement (CSI) by **3:00pm**.
- All orders must be paid for up front in the form of cash or check.
- **All checks should be made payable to Truman State University.**
- Note: We have provided an internal sign-up sheet for your convenience (the end of this document). This is for your use only and the Organization / Department Apparel Order Form should be returned with money.

Table Apparel Sales: September 29th – October 11th

Apparel sales will begin on **Monday, September 29th from 10am to 2pm**. There will be tables on the Mall or in the SUB (depending on weather) from 10am-2pm Monday through Friday until the end of Homecoming.

Only cash or check will be accepted at the apparel table. Anyone interested in purchasing apparel with a credit card must purchase apparel online via the Homecoming Apparel Store. Individual orders will be available for pick up at the Homecoming Apparel Table. All individuals who pre-order or order online will be emailed when their order is available for pick up at the table.

Online Apparel Sales: September 11th – October 11th

Anyone interested in purchasing apparel with a credit card may only do so through our Online Apparel Store on the Homecoming website.

<http://store.truman.edu/homecoming/Default.asp>. We accept all credit cards **including VISA**. Online credit card sales will be available until **October 11th**.

In the case that apparel is ordered online, know that deliveries are not available.

Apparel can be purchased online for **pick up only**. Apparel items ordered online may be picked up at the apparel table. The Homecoming apparel Coordinators will contact individuals when apparel is available for pick up.

For pictures of Apparel visit the Homecoming website

If you have any questions contact Taylor Shields (tp4624@truman.edu) or Jessica Wilke (jmw1867@truman.edu)

2014 Homecoming Organization/Department Apparel Order Form

Org Name: _____
Contact Name: _____
Contact Phone: _____
Contact Email: _____

****Please write the quantity of apparel you would like to purchase next to the appropriate size. For example, if you'd like to purchase one medium, black long sleeved t-shirt write 1 in the appropriate box below. Please find attached a sample of all apparel. Questions: contact Homecoming Committee****

All apparel items are available in size small-xxlarge.

Pricing: T-Shirts \$7.00 / Long Sleeve T-Shirt: \$10.00 / Hoodie Sweatshirts: \$18.00 / Quarter Zip: \$20.00

	T-Shirts \$7.00			Long Sleeve T-Shirt \$10.00	Hoodie \$18.00	Quarter Zip \$20.00
	Indigo Blue	Mint Green	Purple	White	Columbia Blue	Black
Small						
Medium						
Large						
X-Large						
XX-Large						
XXX-Large						

We accept cash and check only. Anyone who would like to purchase apparel using a credit card (VISA included) needs to do so on our website: <http://homecoming.truman.edu/>

****Return Form with Payment to the CSI by September 19th by 3:00PM****

Make all checks payable to Truman State University

Administrative Use Only:

Total Amount Due: _____
 Total Amount Paid: _____
 Remaining Balance: _____

Payment Type (check #) : _____

Additional Orders? Yes No

