

TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

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OPEN SESSION
OF MEETING ON
APRIL 14, 2018

The Board of Governors for Truman State University met on Saturday, April 14, 2018, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union Building. The open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, Cheryl J. Cozette.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth, Jim O'Donnell and Susan Plassmeyer.

Also participating in the meeting were two of the three non-voting members: David Lee Bonner, one of two out-of-state members, and Carter Brooks Templeton, student representative. Michael A. Zito, the other out-of-state member, resigned his position on the Board effective January 12, 2018, thus leaving a vacancy in that position.

Call to Order and Chair Report

Cheryl J. Cozette called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on February 3, 2018

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on February 3, 2018, be approved.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Resolution of Appreciation – Michael A. Zito

Jennifer Kopp Dameron moved the adoption of the following resolution:

WHEREAS, the Honorable Michael A. Zito served as a member of the Board of Governors of Truman State University from July 2010 to January 2011, thus qualifying for the shortest tenure of duty on the Board due to the inability of his appointment to be confirmed by the Missouri Senate because of an approaching winter storm; and

WHEREAS, Governor Zito was later appointed by the Governor of Missouri and confirmed by the Missouri Senate as an out-of-state member of the Board of Governors serving from March 2011 to January 2018, thus serving two years past his expired term; and

WHEREAS, during his tenure on the Board, Governor Zito displayed an unqualified commitment to the University's quest for excellence and its focus on student learning and a consistent interest in the welfare, well-being and safety of its students, faculty and staff, all of which have made a lasting impact on the future direction and successes of the University; and

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WHEREAS, as an alumnus of the University, Governor Zito consistently represented his alma mater with distinction and honor throughout his legal career as well as serving as a Major in the Judge Advocate General Corps of the United States Army Reserves; and

WHEREAS, the members of the Board, the administration and the staff have thoroughly enjoyed their interactions with Governor Zito, his wife Kelly, and their two children Andrew and Olivia;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincerest gratitude to the Honorable Michael A. Zito for his distinguishable and commendable service as a member of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Governor Zito as a tangible expression of deep appreciation and felicitation.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

President's Report

Dr. Susan L. Thomas, University President, provided a report on several items of current interest. She began her report by highlighting the weekend's activities which included the Bulldog B.I.T.E. Pitch Competition, the Sesquicentennial Holman Family Distinguished Speaker Series featuring Daymond John, the Troy D. Paino Presidential Unveiling Ceremony, the Celebration of the Life of Denise L. Smith, the Sesquicentennial Presidential Celebration and Reception, and the Foundation Banquet. President Thomas provided a legislative report noting in particular the work of Carolyn Chrisman, Executive Director of the Kirksville Regional Economic Development, Inc., and a coalition of Missouri economic development professionals. President Thomas ended her remarks by sharing a Fiscal Year 2019 budget update and recognized Judy Mullins, Comptroller, on her upcoming retirement on April 30, 2018, after 40 years of service.

Faculty Senate Report

Dr. Vaughan Pultz, Professor of Chemistry, and Dr. Debra Cartwright, Professor of Business Administration, provided the annual Faculty Senate Report. Professors Pultz and Cartwright served as the 2017-18 Faculty Senate President and President Pro-Tempore.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on April 9.

Financial Report

Sarah Burkemper provided a review as of February 28, 2018, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of February 28, 2018, of the Truman State University Foundation revenues and expenditures.

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Depository Bank

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that Bank of Kirksville of Kirksville, Missouri, be appointed as depository for the University's checking accounts during the 2019 and 2020 fiscal years; with renewal possible for the next two fiscal years in 2021 and 2022; and

BE IT FURTHER RESOLVED that the President of the University be authorized to execute a contract with Bank of Kirksville for its services as such depository.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

External Audit Firm

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that contractual services with RubinBrown LLP of St. Louis, Missouri, to perform audit services be extended by one year to the 2019 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University be authorized to execute a letter of engagement with RubinBrown LLP.

The motion was seconded by Laura A. Crandall and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Academic and Student Affairs Committee Report

Laura A. Crandall, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on April 9.

Alternative Calendar for Accelerated Online Programs

Laura A. Crandall moved the adoption of the following resolution:

BE IT RESOLVED that the Alternative Calendar for Accelerated Online Programs (December 31, 2018 through August 8, 2020) be approved; and

BE IT FURTHER RESOLVED that a copy of the calendar be attached to the minutes as an exhibit.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Attachment 1.

Budget and Capital Projects Committee Report

Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on April 9.

Construction Projects Report

Susan Plassmeyer provided an update on construction projects which have been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

Susan Plassmeyer noted that there were no new construction projects and equipment purchases totaling \$25,000 to \$100,000 approved since the last meeting of the Board.

Construction Project – Pickler Memorial Library Fire Suppression Systems Project

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Pickler Memorial Library Fire Suppression Systems Project	\$3,115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit A.

Construction Project – Student Union Building Audio/Visual Technology Improvements Project

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Student Union Building Audio/Visual Technology Improvements Project	\$115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit B.

Construction Project – Fair Apartments Asbestos Abatement and Demolition Project
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Fair Apartments Asbestos Abatement and Demolition Project	\$179,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit C.

Construction Project – Missouri Hall Carpet Replacement Project
Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Missouri Hall Carpet Replacement Project	\$151,814

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

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The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit D.

Bookstore Contractor

Susan Plassmeyer moved the adoption of the following resolution:

WHEREAS, the current contract for operation of the Truman Bookstore expires on June 30, 2018; and

WHEREAS, the University has issued a Request for Proposal (RFP) in accordance with University procedures for a new five-year contract for operation of the Truman Bookstore;

NOW, THEREFORE, BE IT RESOLVED that the President of the University be authorized to accept the proposal of the Follett Higher Education Group for operation of the Truman Bookstore; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to sign a contract with the Follett Higher Education Group for a five-year period, beginning July 1, 2018.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Agenda Items for Future Meetings

The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Jennifer Kopp Dameron moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, June 16, 2018, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, August 4, 2018;
Friday, October 12, 2018;
Saturday, December 1, 2018;
Saturday, February 9, 2019; and
Saturday, April 13, 2019.

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The motion was seconded by Laura A. Crandall and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Agenda Items for Closed Session

Laura A. Crandall moved the adoption of the following resolution:

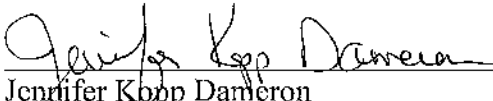
BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded";
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for "Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:00 p.m.



Jennifer Kopp Dameron
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 16th day of June, 2018.



Cheryl J. Cozette
Chair of the Board of Governors

August Interim 2018	
Begins	Saturday, July 28
Ends	Saturday, August 11
Fall Semester 2018	
New Faculty Start	Monday, August 13
Freshmen Move-In	Wednesday, August 15
Truman Transformation Begins	Wednesday, August 15
Faculty Contract Period Begins	Wednesday, August 15
Classes Begin	Monday, August 20
Labor Day Holiday (University Closed)	Monday, September 3
First Block Classes End	Tuesday, October 9
Second Block Classes Begin	Wednesday, October 10
Midterm Break	Thursday-Friday, October 18-19
Thanksgiving Break	Monday-Friday, November 19-23
Last Day of Classes	Friday, December 7
Finals Start	Monday, December 10
Reading Day	Wednesday, December 12
Finals End	Friday, December 14
Commencement	Saturday, December 15, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2018-19	
Begins	Saturday, December 15
Ends	Saturday, January 12
Spring Semester 2019	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, December 31</i>
Classes Begin	Monday, January 14
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 21
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 23</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, February 25</i>
First Block Classes End	Wednesday, March 6
Second Block Classes Begin	Thursday, March 7
Spring Break	Monday-Friday, March 11-15
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 20</i>
Term Break	Monday, April 22 (ends at 5 p.m.)
Student Research Conference	Thursday, April 25 (No classes; 7:30 a.m. - 5:30 p.m.)
Last Day of Classes	Friday, May 3

Attachment 1

Finals Start	Monday, May 6
Reading Day	Wednesday, May 8
Finals End	Friday, May 10
Commencement	Saturday, May 11, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2019	
Begins	Saturday, May 11
Ends	Saturday, May 25
Summer Session 2019	
<i>First Eight-Week Online Session Starts</i>	<i>Monday, April 22</i>
Memorial Day Holiday (University Closed)	Monday, May 27
First Five Week & Ten Week Classes Begin	Tuesday, May 28
Eight Week Classes Begin	Monday, June 3
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, June 15</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, June 17</i>
First Five Week Classes End	Friday, June 28
Second Five Week Classes Begin	Monday, July 1
Independence Day Holiday (University Closed)	Thursday, July 4
Eight Week Classes End	Friday, July 26
Second Five Week & Ten Week Classes End	Friday, August 2
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, August 10</i>
August Interim 2019	
Begins	Saturday, July 27
Ends	Saturday, August 10
Fall Semester 2019	
New Faculty Start	Monday, August 12
Freshmen Move-in Day	Wednesday August 14
Truman Transformation Begins	Wednesday, August 14
Faculty Contract Period Begins	Wednesday, August 14
Classes Begin	Monday, August 19
<i>First Eight-Week Online Session Begins</i>	<i>Monday, August 19</i>
Labor Day (University Closed)	Monday, September 2
First Block Classes End	Tuesday, October 8
Second Block Classes Begin	Wednesday, October 9
Midterm Break	Thursday-Friday, October 10-11
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, October 12</i>

Attachment 1

<i>Second Eight-Week Online Session Begins</i>	<i>Monday, October 14</i>
Thanksgiving Break	Monday-Friday, November 25-29
Last Day of Classes	Friday, December 6
Finals Start	Monday, December 9
Reading Day	Wednesday, December 11
Finals End	Friday, December 13
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, December 13</i>
Commencement	Saturday, December 14, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2019-20	
Begins	Saturday, December 14
Ends	Saturday, January 11
Spring Semester 2020	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, December 30</i>
Classes Begin	Monday, January 13
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 20
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 22</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, February 24</i>
First Block Classes End	Wednesday, March 4
Second Block Classes Begin	Thursday, March 5
Spring Break	Monday-Friday, March 9-13
Term Break	Monday, April 13 (ends at 5 p.m.)
Student Research Conference	Thursday, April 16 (No classes; 7:30 a.m.-5:30 p.m.)
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 18</i>
Last Day of Classes	Friday, May 1
Finals Start	Monday, May 4
Reading Day	Wednesday, May 6
Finals End	Friday, May 8
Commencement	Saturday, May 9, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2020	
Begins	Saturday, May 9
Ends	Saturday, May 23

Attachment 1

Summer Session 2020	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, April 20</i>
Memorial Day Holiday (University Closed)	Monday, May 25
First Five Week & Ten Week Classes Begin	Tuesday, May 26
Eight Week Classes Begin	Monday, June 1
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, June 13</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, June 15</i>
First Five Week Classes End	Friday, June 26
Second Five Week Classes Begin	Monday, June 29
Independence Day Holiday (University Closed)	Friday, July 3
Eight Week Classes End	Friday, July 24
Second Five & Ten Week Week Classes End	Friday, July 31
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, August 8</i>

JKD

ITEM H.3**Construction Project – Pickler Memorial Library Fire Suppression Systems Project****DESCRIPTION AND BACKGROUND**

Pickler Memorial Library was expanded and renovated with a multi-year construction project starting in 1987 that was completed in 1993. The sprinkler and alarm systems for the facility were installed using the standard for libraries at that time. As a result, the library has a dry pipe sprinkler system which is integrated with the alarms and is filled with water when an alarm activates. It is designed to drain when reset but small amounts of water remain at connections and have corroded the pipes. This is an issue many libraries constructed in the late 1980's now face as the sprinkler pipes leak or fail.

Pickler Memorial Library has 142,574 square feet on four levels and includes three individual structures wrapped in a newer envelope and connected by an atrium. The holdings in the library include approximately 500,000 books, 1.5 million micro material items and 400,000 non-book items. There are 28 employees in the facility including library and ITS staff. Because it will be necessary to maintain library operations during the project, a phased approach is planned starting on the first floor. All ceilings and light fixtures will be removed, and new light fixtures will be installed on the first floor to meet long range plans for the space. As various areas are renovated, temporary barriers will be installed to contain construction dust and reduce noise levels. The project will also require temporarily relocating staff, furniture and some library holdings, and this will be handled by in-house staff.

Based on the need to maintain this critical facility, this project is recommended as the top priority for the summer 2018 construction season. Funds are available in the Plant Fund for the project.

The timeline for this renovation project is as follows:

- October 2017 – Selection of architectural firm by Board
- October 2017-March 2018 – Design work
- April 2018 – Construction bids and Board approval
- May 2018 – Work begins
- Late Fall Semester 2018 – Planned completion

Bids were sought via advertisements in two general circulation newspapers, a pre-bid meeting was held on March 13 and two general contractors submitted proposals which were opened on March 27, 2018. The bidders were Irvinbilt, Chillicothe, MO and PSR Construction, Kirksville, MO. The low bid is from PSR Construction and the project budget of \$3,115,000 includes design fees, advertising and contingencies. Funds for the project are from the Plant Fund budget, supplemented by funds donated to the library specifically for the Presidential Portraits Reading Room renovation.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Pickler Memorial Library Fire Suppression Systems Project	\$3,115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

JKD

ITEM H.4

Construction Project – Student Union Building Audio/Visual Technology Improvements Project

DESCRIPTION AND BACKGROUND

The Student Union serves as the primary location for many events hosted on campus. The audio/visual technology improvements are needed to provide efficient and cost effective room technology services for the university. There are ten spaces where events occur within the Student Union. Most spaces have some form of installed room technology supplemented by shared equipment available per event via request. The existing technology was installed during the building renovation in 2008 and has become unreliable and difficult to maintain.

Specifications were developed to provide upgraded technology in the Georgian Room, Activities Room, Alumni Room, Conference Room, and Down Under. Bid information was distributed to nine interested vendors and the bid notice was placed in two general circulation newspapers. Proposals were received from Electronic Systems Support, Inc., High Ridge, MO; Kansas City Audio Visual Inc., Kansas City, MO; and Sound Check, Kansas City, MO. An evaluation committee reviewed the proposals and the lowest and best value proposal is from Electronic Systems Support, Inc. (ESS). The improvements would include the utilization of various current equipment and components, as well as new equipment. Where current infrastructure is sufficient for improvement needs to be met, existing wiring, mounts and screens will be reused. Funds for this project are from the Student Union Reserve Account, and the total budget including advertising cost is \$115,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Student Union Building Audio/Visual Technology Improvements Project	\$115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

JED

ITEM H.5

Construction Project – Fair Apartments Asbestos Abatement and Demolition Project

DESCRIPTION AND BACKGROUND

This one-story apartment complex is located on Patterson Street across from Violette Hall. It was constructed in 1958 and was last utilized to house students during the 2014-15 academic year. In 2005-06 Truman used an outside firm to evaluate all of the residence halls and apartments to determine which were structurally sound and should be renovated and which should be removed from service. Fair Apartments was determined to be too costly to renovate to meet current standards.

Specifications for abatement and demolition were developed by a firm which specializes in such projects, and an RFP was distributed and advertised in two general circulation newspapers. Proposals were opened on March 29, 2018, with four bidders. The best and lowest bid was from BRS Construction, Edina, MO. This firm has handled several similar projects at Truman in the past. The project includes asbestos abatement of floor tile, mastic and pipe insulation, along with demolition of the structure, foundation, and building utilities. Funds from the Auxiliary Plant Fund will be utilized, and once demolition is complete the space will be seeded into grass. The total project budget including abatement and demolition design, advertising, and actual demolition is \$179,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Fair Apartments Asbestos Abatement and Demolition Project	\$179,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____

JLS

ITEM H.6

Construction Project – Missouri Hall Carpet Replacement Project

DESCRIPTION AND BACKGROUND

Missouri Hall was renovated in 2006. The existing carpet tile in the corridors and common spaces has seen heavy use in the last 12 years and in some areas the adhesive has disintegrated due to routine cleaning and traffic. There is concern with carpet tile coming loose and causing a trip hazard. The 2018 summer project is to replace the carpet in the corridors and common spaces throughout the first through fifth floors. The first floor will be treated differently with vinyl tile installed in the main circulation and lobby areas for easier cleaning and longer wear. There is also walk off style carpet tile being installed at the main entrances to help with maintenance of the other flooring.

The project was advertised in two general circulation newspapers, bids were solicited from seven firms, and proposals were received from three. The lowest and best value bid was received from Moore’s Floors, Inc. for a net cost of \$151,814. Funds for this project are available in the Auxiliary Improvements Budget.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Missouri Hall Carpet Replacement Project	\$151,814

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
 Seconded by _____
 Vote: Aye _____
 Nay _____