

NOTICE OF MEETING
Board of Governors, Truman State University
Saturday, April 14, 2018

The Board of Governors for Truman State University will hold a meeting on Saturday, April 14, 2018, beginning at 1:00 p.m. The meeting will be held in the Conference Room (3000) of the Student Union Building located on the University campus in Kirksville, Missouri. The public is invited to attend.

The tentative agenda for the meeting is attached to this notice. Items L through Q on the attached agenda are eligible for consideration in closed session under the provisions of Section 610.010 through 610.030 of the Revised Statutes of Missouri, commonly known as the Open Meetings Law. During the open session of the meeting, the Board of Governors will select the items of business to be conducted in closed session and will state its reasons for considering such items in closed session.

Persons with disabilities who may need assistance for the meeting should contact the President's Office at Truman State University (200 McClain Hall or by telephone 660-785-4100).

Dated this 6th day of April, 2018.

A handwritten signature in black ink, reading "Susan L. Thomas". The signature is fluid and cursive, with the first letters of each name being capitalized and prominent.

Susan L. Thomas, Ph.D.
President of the University

TENTATIVE AGENDA
Board of Governors, Truman State University
Saturday, April 14, 2018

Monday, March 26, 2018

12:30 p.m. Board of Governors Presidential Evaluation Committee Conference Call Meeting
(Governors Plassmeyer, Burkemper, Crandall, LaBeth and Cozette)

Thursday, March 29, 2018

9:00 a.m. Board of Governors General Counsel Evaluation Committee Conference Call Meeting,
McClain Hall 200
(Governors Dameron, LaBeth, O'Donnell and Cozette)

Monday, April 9, 2018

8:30 a.m. Board of Governors Budget and Capital Projects Committee Conference Call Meeting,
McClain Hall 200
(Governors Plassmeyer, LaBeth, O'Donnell and Cozette)

10:00 a.m. Board of Governors Finance and Auditing Committee Conference Call Meeting,
McClain Hall 200
(Governors Burkemper, Dameron and Cozette)

12:30 p.m. Board of Governors Academic and Student Affairs Committee Conference Call Meeting,
McClain Hall 200
(Governors Crandall, Bonner, Templeton and Cozette)

Friday, April 13, 2018

4:00 p.m. Bulldog B.I.T.E. Pitch Competition, Reception to Follow
Alumni Room, Student Union Building, and The Hub, Student Union Building

7:30 p.m. The Holman Family Distinguished Speaker Series Presents: Daymond John
Baldwin Hall Auditorium

Saturday, April 14, 2018

7:45 a.m. Joint Board Breakfast, The Hub, Student Union Building

8:30 a.m. Foundation Board Meeting
Conference Room, Student Union Building
(Governors Cozette, Crandall and LaBeth)

10:30 a.m. Board of Governors General Counsel Evaluation Committee Meeting
Room 3201, Student Union Building
(Governors Dameron, LaBeth, O'Donnell and Cozette)

11:30 a.m. Joint Boards Luncheon
Activities Room, Student Union Building

12:30 p.m. Unveiling of the Dr. Troy D. Paino Presidential Portrait
The Hub, Student Union Building

- 1:00 p.m. Open Session of Board of Governors Meeting
Conference Room, Student Union Building
- ITEM A Call to Order and Chair Report
 - ITEM B Minutes for Open Session of Meeting on February 3, 2018
 - ITEM C Resolution of Appreciation – Michael A. Zito
 - ITEM D President’s Report
 - ITEM E Faculty Senate Report
 - ITEM F Finance and Auditing Committee Report
 - ITEM F.1 Financial Report
 - ITEM F.2 Depository Bank
 - ITEM F.3 External Audit Firm
 - ITEM G Academic and Student Affairs Committee Report
 - ITEM G.1 Alternative Calendar for Accelerated Online Programs
 - ITEM H Budget and Capital Projects Committee Report
 - ITEM H.1 Construction Projects Report
 - ITEM H.2 Contracts for Construction Projects and Equipment Purchases Report
 - ITEM H.3 Construction Project – Pickler Memorial Library Fire Suppression Systems Project
 - ITEM H.4 Construction Project – Student Union Building Audio/Visual Technology Improvements Project
 - ITEM H.5 Construction Project – Fair Apartments Asbestos Abatement and Demolition Project
 - ITEM H.6 Construction Project – Missouri Hall Carpet Replacement Project
 - ITEM H.7 Bookstore Contractor
 - ITEM I Agenda Items for Future Meetings
 - ITEM J Dates for Future Meetings
 - ITEM K Agenda Items for Closed Session
- Closed Session of Board of Governors Meeting
- ITEM L Minutes for Closed Session of Meeting on February 3, 2018
 - ITEM M Personnel Actions Report
 - ITEM M.1 Personnel Matter
 - ITEM M.2 Treasurers for Fiscal Year 2019
 - ITEM N General Counsel Evaluation and Appointment for Fiscal Year 2019
 - ITEM O General Counsel Report
 - ITEM P Real Estate
 - ITEM P.1 Ameren Easement
 - ITEM Q Presidential Evaluation
 - ITEM Q.1 Motion to Adjourn
- 3:00 p.m. Celebration of the Life of Denise L. Smith
Truman Mall (Rain site: Alumni Room, Student Union Building)
- 4:00 p.m. Sesquicentennial Presidential Celebration
Ophelia Parrish Performance Hall
- 5:00 p.m. Sesquicentennial Presidential Celebration Reception
Presidential Reading Room (3rd floor), Pickler Memorial Library
- 6:00 p.m. Foundation Banquet, Georgian Rooms, Student Union Building

ITEM A**Call to Order and Chair Report**

Governor Cheryl J. Cozette, Chair of the Board, will call the meeting to order, recognize Board members participating by phone or absent, and provide a Chair Report as needed.

RECOMMENDED ACTION

This is a discussion item only.

ITEM B

Minutes for Open Session of Meeting on February 3, 2018

RECOMMENDED ACTION

BE IT RESOLVED that the minutes for the open session of the meeting on February 3, 2018, be approved.

Moved by _____

Seconded by _____

Vote: Aye _____

Nay _____

ATTACHMENTS

Minutes for Open Session of Meeting on February 3, 2018

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 1

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

The Board of Governors for Truman State University met on Saturday, February 3, 2018, on the University campus in Kirksville, Missouri. An open working session was held in conjunction with the Board of Governors business meeting. The working session and business meeting were held in the Conference Room of the Student Union Building. The working session began at 9:00 a.m. The open session of the business meeting was called to order shortly after 1:00 p.m. by the Chair of the Board, Cheryl J. Cozette.

Participating in the working session and business meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Laura A. Crandall, Jennifer Kopp Dameron, Mike LaBeth, Jim O'Donnell and Susan Plassmeyer.

Also participating in the working session and business meeting was one of the three non-voting members: Carter Brooks Templeton, student representative. David Lee Bonner, an out-of-state member, was absent from the working session due to a previous commitment; his absence was recorded as excused. Governor Bonner participated in the business meeting via conference call. Michael A. Zito, the other out-of-state member, resigned his position on the Board effective January 12, 2018, thus leaving a vacancy in that position.

Call to Order

Cheryl J. Cozette, Chair of the Board, called the working session to order shortly after 9:00 a.m. and welcomed all in attendance.

The Board received an update on the higher education landscape in Missouri and spent time discussing the role of the Board, their priorities, and the presidential evaluation process.

Presidential Evaluation Committee

Cheryl J. Cozette announced the appointments to the Presidential Evaluation Committee:

Susan Plassmeyer, Chair
Sarah Burkemper
Laura A. Crandall
Mike LaBeth
Cheryl J. Cozette, ex officio

The working session ended at approximately 12:00 noon.

Call to Order and Chair Report

Cheryl J. Cozette called the business meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on December 2, 2017

Laura A. Crandall moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on December 2, 2017, be approved.

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 2

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Recognition of 2017 Board Chair

Cheryl J. Cozette expressed appreciation to Governor Mike LaBeth for his exemplary service as Chair of the Board for the 2017 Calendar Year. Governor Cozette presented Governor LaBeth with a framed gavel in recognition of this service.

President's Report

Dr. Susan L. Thomas, University President, provided a report on several items of current interest. She shared a selected engagements report detailing her activities since her last report to the Board. Dr. Thomas introduced Janna Stoskopf, the new Vice President for Student Affairs, and she provided an update on the Vice President for University Advancement search process. President Thomas provided a legislative and budget update. She highlighted her recent testimony before the Missouri House Appropriations Higher Education Committee, and she invited the Board to the annual State of the University Address scheduled on February 13 which will focus on the state budget recommendation for next year. President Thomas noted that Truman has become a JED campus, an initiative of The Jed Foundation (JED) designed to guide schools through a collaborative process of comprehensive systems, program and policy development with customized support to build upon existing student mental health, substance abuse and suicide prevention efforts. She also noted collaborative work with St. Louis University to establish an accelerated law school program. Dr. Thomas reviewed the Board's schedule for the April meeting reminding the Board of the Sesquicentennial Presidential Celebration and the Unveiling of the Dr. Troy D. Paino Presidential Portrait. She ended her report by noting that members of the 1978-79 Bulldog Men's Basketball Team are on campus to celebrate their induction into the Truman Athletics Hall of Fame.

Legislative Consultant Report

Michael R. Gibbons and Tricia Workman, representatives of GibbonsWorkman LLC, provided a report on their work as governmental relation services consultants to the University.

Student Government Report

Kyra Cooper and Sarah Holtmeyer, President and Vice President of Student Government, provided the annual Student Government Report.

Finance and Auditing Committee Report

Sarah Burkemper, Chair of the Finance and Auditing Committee, provided a report on the committee meeting held on January 29.

Financial Report

Sarah Burkemper provided a review as of December 31, 2017, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of December 31, 2017, of the Truman State University Foundation revenues and expenditures.

Annual Review of Board of Governors Conflict of Interest Policy

Sarah Burkemper conducted the annual review of the Board of Governors Conflict of Interest Policy.

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 3

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

Academic and Student Affairs Committee Report

Laura A. Crandall, Chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on January 29.

Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors Pertaining to Academic Programs – Mental Health Counseling, M.A.

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following graduate program:

Mental Health Counseling, M.A.

BE IT FURTHER RESOLVED that the adoption of such program be subject to the approval of the Coordinating Board for Higher Education.

The motion was seconded by Jennifer Kopp Damcron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors Pertaining to Academic Programs – School Counseling, M.A.

Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following graduate program:

School Counseling, M.A.

BE IT FURTHER RESOLVED that the adoption of such program be subject to the approval of the Coordinating Board for Higher Education; and

BE IT FURTHER RESOLVED that Section 5.010.2 be amended by the deletion of the following graduate program:

Counseling, M.A.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Resolution Amending Chapter 5 of the Code of Policies of the Board of Governors Pertaining to Academic Programs – Biochemistry and Molecular Biology, B.S.

Jennifer Kopp Dameron moved the adoption of the following resolution:

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 4

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

BE IT RESOLVED that Section 5.010.2 of the Code of Policies of the Board of Governors of Truman State University entitled Academic Programs be amended by the addition of the following undergraduate program:

Biochemistry and Molecular Biology, B.S.

BE IT FURTHER RESOLVED that the adoption of such program be subject to the approval of the Coordinating Board for Higher Education.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Budget and Capital Projects Committee Report

Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on January 29.

Construction Projects Report

Susan Plassmeyer provided an update on construction projects which have been approved by the Board at previous meetings.

Contracts for Construction Projects and Equipment Purchases Report

Susan Plassmeyer noted that one construction project totaling \$25,000 to \$100,000 has been approved since the last meeting of the Board.

<u>Project Name</u>	<u>Cost</u>
McClain Carpet Project	\$82,716.93

Construction Project – Campbell Apartments Balcony Repair Project

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Campbell Apartments Balcony Repair Project	\$689,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 5

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

The motion was seconded by Jennifer Kopp Dameron and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit A.

Faculty Early Retirement Incentive Program 2018 [as Amended]

Susan Plassmeyer moved the adoption of the following resolution:

WHEREAS, on December 2, 2017, the Board of Governors of Truman State University established a one-time retirement incentive for faculty known as the "Faculty Early Retirement Incentive Program 2018"; and

WHEREAS, it is the Board's intention to amend the above referenced program to alter the eligibility requirements as shown on the attached document;

NOW, THEREFORE, BE IT RESOLVED that the attached document, entitled "Faculty Early Retirement Incentive Program 2018, as Amended" shall be the policy of the Board of Governors and shall automatically expire on February 16, 2018; and

BE IT FURTHER RESOLVED that the amendment will be shown on the attachment in **[brackets and bold type]**; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to implement the policy, as amended; and

BE IT FURTHER RESOLVED that a copy of the document with amendments, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit A.

Agenda Items for Future Meetings

Cheryl J. Cozette reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings

Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, April 14, 2018, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 6

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, June 16, 2018;
Saturday, August 4, 2018;
Friday, October 12, 2018;
Saturday, December 1, 2018; and
Saturday, February 9, 2019.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

Agenda Items for Closed Session

Mike LaBeth moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Laura A. Crandall and carried by a unanimous vote of 7 to 0. Cheryl J. Cozette declared the motion to be duly adopted.

The closed session of the business meeting began shortly after 2:00 p.m.

Jennifer Kopp Dameron
Secretary of the Board of Governors

TRUMAN STATE UNIVERSITY
Kirksville 63501

DRAFT MINUTES
OF THE
BOARD OF GOVERNORS

Page 7

OPEN SESSION
OF MEETING ON
FEBRUARY 3, 2018

I hereby certify that the foregoing minutes
were approved by the Board of Governors
on the 14th day of April, 2018.

Cheryl J. Cozette
Chair of the Board of Governors

ITEM C

Resolution of Appreciation – Michael A. Zito

RECOMMENDED ACTION

WHEREAS, the Honorable Michael A. Zito served as a member of the Board of Governors of Truman State University from July 2010 to January 2011, thus qualifying for the shortest tenure of duty on the Board due to the inability of his appointment to be confirmed by the Missouri Senate because of an approaching winter storm; and

WHEREAS, Governor Zito was later appointed by the Governor of Missouri and confirmed by the Missouri Senate as an out-of-state member of the Board of Governors serving from March 2011 to January 2018, thus serving two years past his expired term; and

WHEREAS, during his tenure on the Board, Governor Zito displayed an unqualified commitment to the University's quest for excellence and its focus on student learning and a consistent interest in the welfare, well-being and safety of its students, faculty and staff, all of which have made a lasting impact on the future direction and successes of the University; and

WHEREAS, as an alumnus of the University, Governor Zito consistently represented his alma mater with distinction and honor throughout his legal career as well as serving as a Major in the Judge Advocate General Corps of the United States Army Reserves; and

WHEREAS, the members of the Board, the administration and the staff have thoroughly enjoyed their interactions with Governor Zito, his wife Kelly, and their two children Andrew and Olivia;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincerest gratitude to the Honorable Michael A. Zito for his distinguishable and commendable service as a member of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Governor Zito as a tangible expression of deep appreciation and felicitation.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM D
President's Report

DESCRIPTION AND BACKGROUND

Dr. Susan L. Thomas, University President, will provide a report on several items of current interest.

RECOMMENDED ACTION

This is a discussion item only.

ITEM E**Faculty Senate Report****DESCRIPTION AND BACKGROUND**

Dr. Vaughan Pultz, Professor of Chemistry, and Dr. Debra Cartwright, Professor of Business Administration, will be in attendance for the annual Faculty Senate Report. Professors Pultz and Cartwright serve as the 2017-18 Faculty Senate President and President Pro-Tempore.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F**Finance and Auditing Committee Report****DESCRIPTION AND BACKGROUND**

Governor Sarah Burkemper, Chair of the Finance and Auditing Committee, will provide a report on the committee meeting held on April 9.

RECOMMENDED ACTION

This is a discussion item only.

ITEM F.1
Financial Report

DESCRIPTION AND BACKGROUND

The following financial reports include a review as of February 28, 2018, of education and general revenues and expenditures and auxiliary systems revenues and expenditures and a review as of February 28, 2018, of the Truman State University Foundation revenues and expenditures.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Financial Report

Truman State University
Financial Report
February 28, 2018 compared to February 28, 2017

Education & General (Pages A1-A3)

Revenues total \$80.9 million this year compared to \$83.4 million a year ago, representing 85.5% of revenue budgeted for FY18 compared to 84.9% of the revenue budgeted for FY17. Total revenues are down \$2.6 million compared to last year, or 3.1%, due to reduced state support.

The FY18 ongoing appropriation totals \$41.7 million compared to \$44.7 million a year ago (excluding the one-time \$1 million autism appropriation in FY17). Of the \$41.7 million appropriated for FY18, \$2.3 million has been withheld (5.5%) compared to \$4.5 million withheld last year (10%). At years end, unless more is withheld (or released) a net \$39.4 million for FY18 is expected compared to a net \$40.2 million last year.

The February financial report section on appropriation revenue is misleading due to timing of a \$3.1 million withholding that began in February last year. By the end of FY18, the net appropriation should be \$785,879 less than net FY17, without the one-time autism fund included.

The enrollment and related fee category is up \$797,880 from last year, or 1.6%. Spring headcount for the University totals 5,429 this spring compared to 5,522 last spring, down 93 students. Full-time equivalent enrollment (FTE) totaled 4,896 this year compared to 4,967 last year, down 71 students. Revenue from the Foundation is down \$748,985 with the principal difference being the funding for the track renovation and press box last year.

Expenditures total \$70 million this year compared to \$71.2 million last year representing 70.8% of the budget this year compared to 70.2% last year.

Overall expenditures are down \$1.2 million, or 1.7% under last year. Faculty and staff salaries are down \$815,532, or 3.1%. The reduction is due to reduced positions and vacancies. Fringe benefits are up \$249,515, or 2.8%. MOSERS retirement accounts for the majority of the increase. The MOSERS rate increased from 16.97% of salary last year to 19.45% this year. Professional services are down \$312,348 from last year. Some reduction is due to timing such as student activity fund events and marketing expense. Other reductions were one-time expenses such as payment for a search consultant. Institutional aid increased \$267,630, or 1.2% over last year, primarily due to scholarships given to the first-time student.

The Truman State University Press is accounted for under Education and General for FY18. In the past, it was accounted for as an "other" auxiliary enterprise. The FY17 and FY16 data in this report have been adjusted to move press operation income and expense from Auxiliary to Education and General.

Auxiliary Systems (Pages B1-B3)

Revenues total \$25.9 million this year, up \$218,385 from last year. This represents 99.2% of the budgeted revenues for this year compared to 103.7% for last year. Housing occupancy for spring is 2,377 residents compared to 2,375 a year ago, or up 2 residents.

Expenditures total \$16.1 million this year compared to \$15.6 million last year representing 55.8% of the budget this year compared to 61.3% last year.

Overall expenditures are up \$506,950, or 3.3%. Equipment and capital expense are up \$109,166 primarily due to the purchase and installation of a dish washing machine for the Student Union Mainstreet Market. Meal expense is up \$270,237, or 4.6% due to several reasons: 1) occupancy in the halls is slightly higher than last year; 2) participation in the meal plans is up slightly which includes more off-campus student participation; 3) some students moved from less expensive meal plans used last year to plans providing additional meals this year; and 4) meal rates increased an average 2.85% from last year. Institutional aid is down \$103,646, or 5.3%, due to fewer students using Truman scholarships for housing. Reimbursement to the Education and General budget is up \$111,300, or 12.6% over last year. This amount is based on auxiliary indirect usage of units paid out of the Education and General budget. A few examples include Information Technology Services, Business Office, and Physical Plant.

Truman State University Foundation (Pages C1-C3)

Statement of Net Position (Page C-1)

Net position increased from \$49.3 million a year ago to \$54.3 million this year, an increase of \$5 million. Cash and short term investments also grew by nearly \$1 million, long term investments are up \$4.3 million and loans receivables are down \$11,808.

Liabilities increased year-over-year by \$253,535. The increase in liabilities was primarily due to an increase in accounts payable representing \$177,642 in pending Foundation scholarship payments from January and February. These scholarships were subsequently paid on March 8.

Statement of Revenues, Expenses and Changes in Net Position (Page C-2)

Through February, contributions and additions to permanent endowments totaled \$2.8 million, compared to \$2.9 million last year. The slight decrease of \$66,696 was comprised of an \$876,526 increase in contributions and a \$943,222 decrease in donations classified as additions to permanent endowments.

Investment income net of fees reported a gain of \$3 million this year compared to a \$3.4 million gain last year. This reduction was primarily due to a change in unrealized gains and losses. Unrealized gains total \$1.4 million this year compared to a \$2.3 million last year. Realized gains totaled \$856,791 this year compared to \$445,420 last year.

Expenses and Transfers to Truman budgets totaled \$2.1 million this year compared to \$2.5 million a year ago (a \$413,535 decrease). Significant differences were in scholarships (up \$170,536), supplies & other services (up \$138,830) and Transfers to Truman (down \$755,293). The reduction in Transfers to Truman was primarily due to the non-recurring Foundation transfers for the prior year press box and track replacement projects.

Investments Schedule (Page C-3)

Investments held by the Foundation, including endowment, short-term, Long Trust, and annuities, totaled \$54.1 million this year compared to \$48.9 million a year ago (an increase of \$5.1 million). The Foundation also has a beneficial interest in three trusts that are not included in the financial statements. These three trusts totaled \$3.6 million this year compared to \$3.5 million last year (an increase of \$142,924).

**Truman State University
Educational & General
Budget to Actual
For the period ending February 28**

	FY18 Budget	FY18 To Date	Percent of Budget This Year	Percent of Budget Last Year
Education & General				
Revenues				
State Sourced Income	\$ 40,671,122	\$ 26,293,680	64.65%	
Local Income	\$ 53,867,562	\$ 54,567,656	101.30%	
Total Budgeted Revenues	\$ 94,538,684	\$ 80,861,336	85.53%	84.85%
Rollover from prior year	\$ 2,852,668			
Expenses				
Salaries & Fringe Benefits				
Faculty/Staff Salaries	\$ 38,721,181	\$ 25,107,959	64.84%	
Student Employment	\$ 3,828,067	\$ 2,305,618	60.23%	
Fringe Benefits	\$ 14,730,970	\$ 9,043,684	61.39%	
Total Salaries & Fringe Benefits	\$ 57,280,218	\$ 36,457,261	63.65%	63.89%
Equipment & Capitalized Expense	\$ 2,109,066	\$ 1,438,801	68.22%	50.34%
Operations				
Other Expense	\$ 15,054,064	\$ 8,572,869	56.95%	
Institutional Aid	\$ 21,754,304	\$ 22,121,887	101.69%	
Utilities	\$ 2,645,700	\$ 1,390,537	52.56%	
Total Operations	\$ 39,454,068	\$ 32,085,293	81.32%	80.54%
Total Education & General Expense	\$ 98,843,352	\$ 69,981,355	70.80%	70.20%

Truman State University
Operating Receipts by Fund
For the period ending February 28

	<u>FY16 Receipts</u>	<u>FY17 Receipts</u>	<u>FY18 Receipts</u>	<u>Change FY17 to FY18</u>	<u>% Change FY17 to FY18</u>
Education & General					
State Appropriation					
State Appropriation	\$ 27,877,880	\$ 28,271,186	\$ 26,293,680	\$ (1,977,506)	-6.99%
Autism Funds	\$ -	\$ 565,831	\$ -	\$ (565,831)	100.00%
Total State Sourced Income	<u>\$ 27,877,880</u>	<u>\$ 28,837,017</u>	<u>\$ 26,293,680</u>	<u>\$ (2,543,337)</u>	<u>-8.82%</u>
Enrollment Fees					
Enrollment Fees	\$ 48,306,033	\$ 48,595,802	\$ 49,205,962	\$ 610,160	1.26%
Course Fees	\$ 1,647,295	\$ 1,619,576	\$ 1,838,550	\$ 218,974	13.52%
Student Activity Fees	\$ 482,096	\$ 480,296	\$ 462,566	\$ (17,730)	-3.69%
Athletic Fees	\$ 621,292	\$ 618,991	\$ 609,763	\$ (9,228)	-1.49%
Health Clinic Fees	\$ 289,249	\$ 288,151	\$ 283,855	\$ (4,296)	-1.49%
Total Student Fees	<u>\$ 51,345,965</u>	<u>\$ 51,602,816</u>	<u>\$ 52,400,696</u>	<u>\$ 797,880</u>	<u>1.55%</u>
Other Income	\$ 2,398,521	\$ 2,979,567	\$ 2,166,960	\$ (812,607)	-27.27%
Total Education & General	<u>\$ 81,622,366</u>	<u>\$ 83,419,400</u>	<u>\$ 80,861,336</u>	<u>\$ (2,558,064)</u>	<u>-3.07%</u>

Truman State University
Operating Expense by Fund
For the period ending February 28

	<u>FY16</u> <u>Expense</u>	<u>FY17</u> <u>Expense</u>	<u>FY18</u> <u>Expense</u>	<u>Change</u> <u>FY17 to FY18</u>	<u>% Change</u> <u>FY17 to FY18</u>
Education & General					
Salaries & Fringe Benefits					
Faculty & Staff Salaries	\$ 25,115,254	\$ 25,923,491	\$ 25,107,959	\$ (815,532)	-3.15%
Student Salaries	\$ 2,716,793	\$ 2,422,258	\$ 2,305,618	\$ (116,640)	-4.82%
Fringe Benefits	\$ 8,603,423	\$ 8,794,169	\$ 9,043,684	\$ 249,515	2.84%
Total Salary & Fringe Benefits	<u>\$ 36,435,469</u>	<u>\$ 37,139,918</u>	<u>\$ 36,457,261</u>	<u>\$ (682,657)</u>	<u>-1.84%</u>
Equipment & Capital Expenses	<u>\$ 1,699,606</u>	<u>\$ 1,338,989</u>	<u>\$ 1,438,801</u>	<u>\$ 99,812</u>	<u>7.45%</u>
Operations					
Institutional Aid	\$ 20,160,068	\$ 21,854,257	\$ 22,121,887	\$ 267,630	1.22%
Professional Services	\$ 1,118,382	\$ 1,231,009	\$ 918,661	\$ (312,348)	-25.37%
Travel	\$ 1,807,904	\$ 1,949,341	\$ 1,765,325	\$ (184,016)	-9.44%
Utilities	\$ 1,842,937	\$ 1,537,083	\$ 1,390,537	\$ (146,546)	-9.53%
Supplies	\$ 1,136,541	\$ 1,300,114	\$ 1,304,576	\$ 4,462	0.34%
Maintenance Contracts	\$ 1,007,098	\$ 1,093,806	\$ 970,371	\$ (123,435)	-11.28%
Communications	\$ 715,889	\$ 670,656	\$ 618,232	\$ (52,424)	-7.82%
Maintenance & Repair	\$ 245,011	\$ 343,906	\$ 276,685	\$ (67,221)	-19.55%
Energy Lease Principal & Interest	\$ -	\$ 630,000	\$ 630,000	\$ -	0.00%
Other Expense	\$ 2,591,273	\$ 2,110,434	\$ 2,089,019	\$ (21,415)	-1.01%
Total Operations	<u>\$ 30,625,103</u>	<u>\$ 32,720,606</u>	<u>\$ 32,085,293</u>	<u>\$ (635,313)</u>	<u>-1.94%</u>
Total Education & General	<u>\$ 68,760,178</u>	<u>\$ 71,199,513</u>	<u>\$ 69,981,355</u>	<u>\$ (1,218,158)</u>	<u>-1.71%</u>

**Truman State University
Auxiliary
Budget to Actual
For the period ending February 28**

	FY18 Budget	FY18 To Date	Percent of Budget This Year	Percent of Budget Last Year
Auxiliary Systems				
Revenues				
Residence Halls	\$ 22,950,000	\$ 23,097,535	100.64%	
Student Union	\$ 1,370,000	\$ 1,311,353	95.72%	
Recreation Center	\$ 1,260,000	\$ 1,250,009	99.21%	
Other Auxiliary	\$ 489,611	\$ 212,900	43.48%	
Total Budgeted Revenues	\$ 26,069,611	\$ 25,871,797	99.24%	103.65%
Rollover from prior year	\$ 2,717,441			
Total Resources to Spend	\$ 28,787,052			
Expenses				
Salaries & Fringe Benefits				
Salaries	\$ 2,006,066	\$ 1,300,318	64.82%	
Student Salaries	\$ 1,448,048	\$ 535,615	36.99%	
Fringe Benefits	\$ 1,195,861	\$ 1,372,010	114.73%	
Total Salaries & Fringe Benefits	\$ 4,649,975	\$ 3,207,943	68.99%	65.69%
Equipment /Capitalized Expense	\$ 920,935	\$ 174,003	18.89%	9.07%
Operations				
Bond Principal & Interest	\$ 3,652,285	\$ 791,142	21.66%	
Meals/Banquets/Refreshments	\$ 8,550,000	\$ 6,182,272	72.31%	
Other Expense	\$ 6,826,857	\$ 2,652,311	38.85%	
Institutional Aid	\$ 1,900,000	\$ 1,852,569	97.50%	
Utilities	\$ 2,287,000	\$ 1,214,638	53.11%	
Total Operations	\$ 23,216,142	\$ 12,692,932	54.67%	62.13%
Total Auxiliary Expense	\$ 28,787,052	\$ 16,074,878	55.84%	61.29%

**Truman State University
Operating Receipts by Fund
For the period ending February 28**

	<u>FY16 Receipts</u>	<u>FY17 Receipts</u>	<u>FY18 Receipts</u>	<u>Change FY17 to FY18</u>	<u>% Change FY17 to FY18</u>
Auxiliary					
Residence Halls	\$ 22,618,410	\$ 22,864,323	\$ 23,097,535	\$ 233,212	1.02%
Student Union	\$ 1,331,440	\$ 1,324,671	\$ 1,311,353	\$ (13,318)	-1.01%
Recreation Center	\$ 1,259,154	\$ 1,250,850	\$ 1,250,009	\$ (841)	-0.07%
Other Auxiliary	\$ 256,153	\$ 213,568	\$ 212,900	\$ (668)	-0.31%
Total Auxiliary	<u>\$ 25,465,157</u>	<u>\$ 25,653,412</u>	<u>\$ 25,871,797</u>	<u>\$ 218,385</u>	<u>0.85%</u>

Truman State University
Operating Expense by Fund
For the period ending February 28

	<u>FY16</u> <u>Expense</u>	<u>FY17</u> <u>Expense</u>	<u>FY18</u> <u>Expense</u>	<u>Change</u> <u>FY17 to FY18</u>	<u>% Change</u> <u>FY17 to FY18</u>
Auxiliary					
Salaries & Fringe Benefits					
Salaries	\$ 1,216,130	\$ 1,268,523	\$ 1,300,318	\$ 31,795	2.51%
Student Wages	\$ 504,647	\$ 511,730	\$ 535,615	\$ 23,885	4.67%
Fringe Benefits	\$ 1,328,424	\$ 1,295,862	\$ 1,372,010	\$ 76,148	5.88%
Total Salary & Fringe Benefits	<u>\$ 3,049,202</u>	<u>\$ 3,076,115</u>	<u>\$ 3,207,943</u>	<u>\$ 131,828</u>	<u>4.29%</u>
Equipment & Capital Expenses	<u>\$ 38,898</u>	<u>\$ 64,837</u>	<u>\$ 174,003</u>	<u>\$ 109,166</u>	<u>168.37%</u>
Operations					
Institutional Aid	\$ 1,621,936	\$ 1,956,215	\$ 1,852,569	\$ (103,646)	-5.30%
Supplies	\$ 328,454	\$ 307,948	\$ 369,981	\$ 62,033	20.14%
Maintenance Contracts	\$ 192,364	\$ 211,489	\$ 143,615	\$ (67,874)	-32.09%
Communications	\$ 58,457	\$ 45,391	\$ 50,103	\$ 4,712	10.38%
Meals-Contract Food Service	\$ 5,811,094	\$ 5,912,035	\$ 6,182,272	\$ 270,237	4.57%
Meals-Other	\$ 200,714	\$ 262,025	\$ 296,151	\$ 34,126	13.02%
Utilities	\$ 1,269,092	\$ 1,283,141	\$ 1,214,638	\$ (68,503)	-5.34%
Professional Services	\$ 126,348	\$ 131,025	\$ 161,014	\$ 29,989	22.89%
Reimbursement to E & G	\$ 783,700	\$ 883,700	\$ 995,000	\$ 111,300	12.59%
Bond Principal & Interest	\$ 1,063,830	\$ 820,929	\$ 791,142	\$ (29,787)	0.00%
Maintenance & Repair	\$ 70,852	\$ 90,923	\$ 152,172	\$ 61,249	0.00%
Other Expense	\$ 414,257	\$ 522,155	\$ 484,275	\$ (37,880)	-7.25%
Total Operations	<u>\$ 11,941,098</u>	<u>\$ 12,426,976</u>	<u>\$ 12,692,932</u>	<u>\$ 265,956</u>	<u>2.14%</u>
Total Auxiliary	<u>\$ 15,029,198</u>	<u>\$ 15,567,928</u>	<u>\$ 16,074,878</u>	<u>\$ 506,950</u>	<u>3.26%</u>

Truman State University Foundation
Statement of Net Position
February 28, 2017 Compared to February 28, 2018

ASSETS	28-Feb-17 FY17	28-Feb-18 FY18	Change FY17 to FY18
Current Assets			
Cash	\$ 272,707	\$ 414,385	\$ 141,679
Short Term Investments	\$ 2,404,186	\$ 3,251,878	\$ 847,693
Prepaid Expenses	\$ -	\$ 750	\$ 750
Loans Receivable, net of allowance	\$ 237,018	\$ 180,098	\$ (56,920)
Total Current Assets	\$ 2,913,910	\$ 3,847,112	\$ 933,202
Non-Current Assets			
Investments	\$ 46,541,634	\$ 50,811,860	\$ 4,270,226
Loans Receivable, net of allowance	\$ 304,490	\$ 349,602	\$ 45,112
Cash Value of Life Insurance	\$ 115,239	\$ 125,135	\$ 9,896
Total Non-Current Assets	\$ 46,961,363	\$ 51,286,597	\$ 4,325,234
Total Assets	\$ 49,875,273	\$ 55,133,709	\$ 5,258,436
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 7,718	\$ 260,466	\$ 252,748
Annuities & Trusts Payable	\$ 33,326	\$ 51,470	\$ 18,144
Total Current Liabilities	\$ 41,044	\$ 311,936	\$ 270,892
Non-Current Liabilities			
Annuities & Trusts Payable	\$ 539,132	\$ 521,775	\$ (17,357)
Total Non-Current Liabilities	\$ 539,132	\$ 521,775	\$ (17,357)
Total Liabilities	\$ 580,177	\$ 833,711	\$ 253,535
NET POSITION	\$ 49,295,097	\$ 54,299,998	\$ 5,004,901

Truman State University Foundation
Statement of Revenues, Expenses & Changes in Net Position
February 28, 2017 Compared to February 28, 2018

	<u>28-Feb-17 FY17</u>	<u>28-Feb-18 FY18</u>	<u>Change FY17 to FY18</u>
Operating Revenue			
Interest on Student Loan Receivable	\$ 18,773	\$ 17,048	\$ (1,725)
Total Operating Revenues	\$ 18,773	\$ 17,048	\$ (1,725)
Operating Expenses			
Scholarships	\$ 993,672	\$ 1,164,208	\$ 170,536
Supplies & Other Services	\$ 169,431	\$ 308,262	\$ 138,830
Travel Expense	\$ 70,968	\$ 88,570	\$ 17,602
Other Expense	\$ 161,454	\$ 176,243	\$ 14,789
Total Operating Expenses	\$ 1,395,525	\$ 1,737,282	\$ 341,757
Operating Gain (Loss)	\$ (1,376,752)	\$ (1,720,234)	\$ (343,482)
Non-Operating Revenues (Expenses)			
Contributions	\$ 1,337,382	\$ 2,213,908	\$ 876,526
Interest & Dividends	\$ 740,149	\$ 818,342	\$ 78,193
Realized Gain (Loss)	\$ 445,420	\$ 856,791	\$ 411,371
Unrealized Gain (Loss)	\$ 2,262,190	\$ 1,429,770	\$ (832,420)
Other Non-Operating Income	\$ 57,747	\$ 45,541	\$ (12,206)
Other Non-Operating Expense	\$ (73,713)	\$ (81,550)	\$ (7,836)
Net Non-Operating Revenues (Expenses)	\$ 4,769,175	\$ 5,282,802	\$ 513,628
Income before other Revenues, Expenses, Gains, Losses & Transfers	\$ 3,392,423	\$ 3,562,568	\$ 170,145
Additions to Permanent Endowments	\$ 1,517,995	\$ 574,773	\$ (943,222)
Transfers to Education & General for Administration	\$ (237,218)	\$ (266,171)	\$ (28,953)
Transfers to Education & General	\$ (79,533)	\$ (79,533)	\$ -
Transfer to Auxiliary - Other	\$ (16,526)	\$ (10,370)	\$ 6,157
Transfer to Fundraising	\$ (806)	\$ (840)	\$ (34)
Transfer to Auxiliary - Rec Center	\$ (106)	\$ -	\$ 106
Transfer to Auxiliary - Student Union	\$ -	\$ (455)	\$ (455)
Transfer to Capital Fund	\$ (788,945)	\$ (10,473)	\$ 778,472
Increase (Decrease) in Net Assets	\$ 3,787,283	\$ 3,769,500	\$ (17,784)
Net Position Beginning of Year	\$ 45,507,814	\$ 50,530,498	
Net Position Ending Balance	<u>\$ 49,295,097</u>	<u>\$ 54,299,998</u>	<u>\$ 5,004,901</u>

**Truman State University Foundation
Investments Schedule
February 28, 2017 Compared to February 28, 2018**

Investments	28-Feb-17 FY17	28-Feb-18 FY18
Invested with Outside Manager		
Endowment Pool	\$ 44,758,526	\$ 48,890,770
Total Endowment Pool	<u>\$ 44,758,526</u>	<u>\$ 48,890,770</u>
Short-Term Pool	\$ 2,404,186	\$ 3,251,878
Long Trust	\$ 687,714	\$ 719,473
Courtright Elmwood Unitrust	\$ 33,303	\$ 33,687
Annuities Payable - CGA	\$ 965,824	\$ 1,070,944
Fitzpatrick - CA CGA	\$ 70,372	\$ 70,330
Annuities Payable - FL CGA	\$ 25,896	\$ 26,656
Total Investments	<u><u>\$ 48,945,820</u></u>	<u><u>\$ 54,063,739</u></u>
 Beneficial Interest in Trusts		
Invested through Citizens Bank, Chillicothe, MO		
Ludlow Trust	\$ 232,831	\$ 245,264
Invested through First Bankers Trust, Quincy, IL		
Cozean Trust	\$ 326,866	\$ 336,829
Invested through Citizens Bank, Chillicothe, MO		
Lyle Ingraham Trust	\$ 2,942,758	\$ 3,063,286
Total Beneficial Interest in Trusts	<u><u>\$ 3,502,455</u></u>	<u><u>\$ 3,645,379</u></u>

ITEM F.2
Depository Bank

DESCRIPTION AND BACKGROUND

Truman solicited proposals by advertising in Kirksville and Columbia newspapers, by sending an invitation to bid to six banks, and by posting an open invitation to bid on the Truman Purchasing website. Two proposals were received. This RFP included banking services such as primary checking, wire transfer, lockbox, and direct deposit for the University and the Foundation. These accounts handle checks and ACH transactions for processes including payroll, student loans, tuition payments, and payments to vendors. The proposals from Bank Midwest and Bank of Kirksville both indicated the capability to provide all of the requested services for the University. There was a three member evaluation committee and references were reviewed for both banks. Evaluation criteria included the cost to Truman, services to be provided, financial stability of the bank, and references. Based on the analysis of the proposed services and fees, Bank of Kirksville is the lowest and best proposal.

RECOMMENDED ACTION

BE IT RESOLVED that Bank of Kirksville of Kirksville, Missouri, be appointed as depository for the University's checking accounts during the 2019 and 2020 fiscal years; with renewal possible for the next two fiscal years in 2021 and 2022; and

BE IT FURTHER RESOLVED that the President of the University be authorized to execute a contract with Bank of Kirksville for its services as such depository.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM F.3
External Audit Firm

DESCRIPTION AND BACKGROUND

After a proposal process, RubinBrown LLP was approved by the Board of Governors at the February 2014 meeting to perform audit services for the five-year period of Fiscal Year 2014 through Fiscal Year 2018. Due to staffing transitions in the Business Office, it would be helpful to continue with the same audit firm for an additional year. RubinBrown LLP has agreed to extend the audit services for Fiscal Year 2019 at no increase in cost.

RECOMMENDED ACTION

BE IT RESOLVED that contractual services with RubinBrown LLP of St. Louis, Missouri, to perform audit services be extended by one year to the 2019 Fiscal Year; and

BE IT FURTHER RESOLVED that the President of the University be authorized to execute a letter of engagement with RubinBrown LLP.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ATTACHMENT

RubinBrown LLP Proposal



RubinBrown LLP
Certified Public Accountants
& Business Consultants

One North Brentwood
Saint Louis, MO 63105

T 314.290.3300
F 314.290.3400

W rubinbrown.com
E info@rubinbrown.com

March 22, 2018

Board of Governors
Tuman State University and Foundation
100 E Normal Street
Kirksville, Missouri 63501

Dear Board of Governors:

We appreciate the opportunity to present this proposal to continue to provide professional services to Tuman State University and Foundation (collectively, "the University"). We have been honored to work with your great institution and hope to continue this relationship.

As your professional services provider, you will continue to receive the following:

- A relationship-focused team members, the majority of whom are Tuman alumni, with deep higher education expertise in the State of Missouri and an understanding of the University's history, values and vision of its organization.
- A timely, flexible and responsive team that works with the University to address any unique challenges that may arise throughout the year.
- Valuable insights and best practices based on our evolved experience with your institution, other institutions and leadership in the industry.

The University will continue to be a highly-valued client of RubinBrown. It is our objective to further our long-term partnership with the University. As a reflection of our desire to work with you, we are committed to the following:

- All services will be priced at a discount from our standard hourly rates.
- We will not charge the University for any out-of-pocket expenses. The fees presented should be considered all-inclusive amounts.
- No increase in fees for FY19 in comparison to FY18.

Please see our proposed fees on the following page.

We look forward to continuing our long-term professional relationship with the University. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brent W. Stevens", written over a horizontal line.

Brent W. Stevens, CPA, CGMA
Partner-In-Charge, Colleges and Universities Services Group
314.290.3428
brent.stevens@rubinbrown.com

BWS:jmm

Fees for our services for the fiscal years ended June 30, 2018 and 2019, would be as follows:

SCOPE OF SERVICES	FY18 FEES	FY19 FEES	CHANGE
University Financial Statements Audit	\$59,400	\$59,400	—
Foundation Audit	\$21,200	\$21,200	—
Single Audit*	\$12,600	\$12,600	—
Bond Audit	\$5,100	\$5,100	—
ACT Class Rank Agreed-Upon Procedures	\$3,000	\$3,000	—
NCAA Agreed-Upon Procedures	—	—	—
Other Expenses	—	—	—
Out-of-Pocket Costs	—	—	—
TOTAL	\$101,300	\$101,300	—
Foundation 990	\$4,200	\$4,200	—
University 990-T	\$1,400	\$1,400	—
Tax and Consultation Services Per Hour	\$225	\$225	—

Our fees as stated are “not-to-exceed” fixed fee commitments and include all out-of-pocket expenses.

* Includes the Student Financial Aid cluster of programs only. All other major programs would be billed at a fixed cost of \$5,000 per program.

ITEM G**Academic and Student Affairs Committee Report****DESCRIPTION AND BACKGROUND**

Governor Laura A. Crandall, Chair of the Academic and Student Affairs Committee, will provide a report on the committee meeting held on April 9.

RECOMMENDED ACTION

This is a discussion item only.

ITEM G.1

Alternative Calendar for Accelerated Online Programs

DESCRIPTION AND BACKGROUND

The proposed calendar is designed to accommodate eight-week terms positioned at six starting points (“starts”) around the academic year. The design will allow students in online programs, for which part-time enrollment is more the norm, to continue advancing at a steady pace. The configuration will also enable students to enter the program more quickly after acceptance. Students will not necessarily need to wait until the following “traditional” semester or academic year starting point to begin study. Universities employ such calendars to appeal to post-traditional audiences that require enhanced flexibility.

The calendar assumes students are active in learning seven days per week, though a Sunday will always act as a grading buffer between terms. As it is assumed that one-day holidays are easily compensated for in an online environment, this calendar is designed only to accommodate the week of Thanksgiving, the week period around Christmas, and the week preceding the start of the traditional school year as “break time.”

The eight-week terms are designed to roughly coincide with what we traditionally think of as “First Block” and “Second Block” in traditional semesters. However, to accommodate a compressed summer, overlap of traditional on-ground terms does occur. This page represents these terms only while the pages that follow illustrate how these dates integrate with the Board’s previously approved calendar.

At present, the calendar would apply to:

- Graduate Certificate in Data Science (Launching January 2019)
- Masters of Counseling: School Counseling (Slated for Launch August 2019)
- Masters of Counseling: Mental Health Counseling (Slated for Launch August 2019)

Alternative Calendar for Accelerated Online Programs Proposed 8-Week Calendar (6-Start Model)

Part of Term	Name	Start Date	End Date
201910 - 12	First Eight-Week Online (Spring)	Monday 12/31/18	Saturday 2/23/19
201910 - 13	Second Eight-Week Online (Spring)	Monday 2/25/19	Saturday 4/20/19
201940 - 12	First Eight-Week Online (Summer)	Monday 4/22/19	Saturday 6/15/19
201940 - 13	Second Eight-Week Online (Summer)	Monday 6/17/19	Saturday 8/10/19
201960 - 12	First Eight-Week Online (Fall)	Monday 8/19/19	Saturday 10/12/19
201960 - 13	Second Eight-Week Online (Fall)	Monday 10/14/19	Saturday 12/14/19
202010 - 12	First Eight-Week Online (Spring)	Monday 12/30/19	Saturday 2/22/20
202010 - 13	Second Eight-Week Online (Spring)	Monday 2/24/20	Saturday 4/18/20
202040 - 12	First Eight-Week Online (Summer)	Monday 4/20/20	Saturday 6/13/20
202040 - 13	Second Eight-Week Online (Summer)	Monday 6/15/20	Saturday 8/8/20

RECOMMENDED ACTION

BE IT RESOLVED that the Alternative Calendar for Accelerated Online Programs (December 31, 2018 through August 8, 2020) be approved; and

BE IT FURTHER RESOLVED that a copy of the calendar be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
VOTE: AYE _____
NAY _____

ATTACHMENT

Attachment 1 shows how the Alternative Calendar for Accelerated Online Programs integrates with the Academic Calendar for August Interim 2018 through Summer Session 2020, approved by the Board in February 2017 (online terms in *red italics*).

Attachment 1

August Interim 2018	
Begins	Saturday, July 28
Ends	Saturday, August 11
Fall Semester 2018	
New Faculty Start	Monday, August 13
Freshmen Move-In	Wednesday, August 15
Truman Transformation Begins	Wednesday, August 15
Faculty Contract Period Begins	Wednesday, August 15
Classes Begin	Monday, August 20
Labor Day Holiday (University Closed)	Monday, September 3
First Block Classes End	Tuesday, October 9
Second Block Classes Begin	Wednesday, October 10
Midterm Break	Thursday-Friday, October 18-19
Thanksgiving Break	Monday-Friday, November 19-23
Last Day of Classes	Friday, December 7
Finals Start	Monday, December 10
Reading Day	Wednesday, December 12
Finals End	Friday, December 14
Commencement	Saturday, December 15, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2018-19	
Begins	Saturday, December 15
Ends	Saturday, January 12
Spring Semester 2019	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, December 31</i>
Classes Begin	Monday, January 14
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 21
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 23</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, February 25</i>
First Block Classes End	Wednesday, March 6
Second Block Classes Begin	Thursday, March 7
Spring Break	Monday-Friday, March 11-15
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 20</i>
Term Break	Monday, April 22 (ends at 5 p.m.)
Student Research Conference	Thursday, April 25 (No classes; 7:30 a.m. - 5:30 p.m.)
Last Day of Classes	Friday, May 3

Attachment 1

Finals Start	Monday, May 6
Reading Day	Wednesday, May 8
Finals End	Friday, May 10
Commencement	Saturday, May 11, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2019	
Begins	Saturday, May 11
Ends	Saturday, May 25
Summer Session 2019	
<i>First Eight-Week Online Session Starts</i>	<i>Monday, April 22</i>
Memorial Day Holiday (University Closed)	Monday, May 27
First Five Week & Ten Week Classes Begin	Tuesday, May 28
Eight Week Classes Begin	Monday, June 3
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, June 15</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, June 17</i>
First Five Week Classes End	Friday, June 28
Second Five Week Classes Begin	Monday, July 1
Independence Day Holiday (University Closed)	Thursday, July 4
Eight Week Classes End	Friday, July 26
Second Five Week & Ten Week Classes End	Friday, August 2
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, August 10</i>
August Interim 2019	
Begins	Saturday, July 27
Ends	Saturday, August 10
Fall Semester 2019	
New Faculty Start	Monday, August 12
Freshmen Move-in Day	Wednesday August 14
Truman Transformation Begins	Wednesday, August 14
Faculty Contract Period Begins	Wednesday, August 14
Classes Begin	Monday, August 19
<i>First Eight-Week Online Session Begins</i>	<i>Monday, August 19</i>
Labor Day (University Closed)	Monday, September 2
First Block Classes End	Tuesday, October 8
Second Block Classes Begin	Wednesday, October 9
Midterm Break	Thursday-Friday, October 10-11
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, October 12</i>

Attachment 1

<i>Second Eight-Week Online Session Begins</i>	<i>Monday, October 14</i>
Thanksgiving Break	Monday-Friday, November 25-29
Last Day of Classes	Friday, December 6
Finals Start	Monday, December 9
Reading Day	Wednesday, December 11
Finals End	Friday, December 13
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, December 13</i>
Commencement	Saturday, December 14, 11 a.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
Winter Interim 2019-20	
Begins	Saturday, December 14
Ends	Saturday, January 11
Spring Semester 2020	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, December 30</i>
Classes Begin	Monday, January 13
Martin Luther King, Jr. Holiday (University Closed)	Monday, January 20
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, February 22</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, February 24</i>
First Block Classes End	Wednesday, March 4
Second Block Classes Begin	Thursday, March 5
Spring Break	Monday-Friday, March 9-13
Term Break	Monday, April 13 (ends at 5 p.m.)
Student Research Conference	Thursday, April 16 (No classes; 7:30 a.m.-5:30 p.m.)
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, April 18</i>
Last Day of Classes	Friday, May 1
Finals Start	Monday, May 4
Reading Day	Wednesday, May 6
Finals End	Friday, May 8
Commencement	Saturday, May 9, 2 p.m.
Number of Class Days (Minutes of Class)	MWF 43 (2150 min)
	TTh 29 (2320 min)
May Interim 2020	
Begins	Saturday, May 9
Ends	Saturday, May 23

Attachment 1

Summer Session 2020	
<i>First Eight-Week Online Session Begins</i>	<i>Monday, April 20</i>
Memorial Day Holiday (University Closed)	Monday, May 25
First Five Week & Ten Week Classes Begin	Tuesday, May 26
Eight Week Classes Begin	Monday, June 1
<i>First Eight-Week Online Session Ends</i>	<i>Saturday, June 13</i>
<i>Second Eight-Week Online Session Begins</i>	<i>Monday, June 15</i>
First Five Week Classes End	Friday, June 26
Second Five Week Classes Begin	Monday, June 29
Independence Day Holiday (University Closed)	Friday, July 3
Eight Week Classes End	Friday, July 24
Second Five & Ten Week Week Classes End	Friday, July 31
<i>Second Eight-Week Online Session Ends</i>	<i>Saturday, August 8</i>

ITEM H**Budget and Capital Projects Committee Report****DESCRIPTION AND BACKGROUND**

Governor Susan Plassmeyer, Chair of the Budget and Capital Projects Committee, will provide a report on the committee meeting held on April 9.

RECOMMENDED ACTION

This is a discussion item only.

ITEM H.1**Construction Projects Report****DESCRIPTION AND BACKGROUND**

The following report is an update on construction projects which have been approved by the Board at previous meetings.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Construction Projects Report

Construction Projects Report

<u>Project Project Name</u>	<u>Budget</u>	<u>Approval Date</u>	<u>Expenditure To Date</u>	<u>Completion Status*</u>	<u>Occupancy**</u>	<u>Project Completion</u>	<u>Final Project Cost</u>
Missouri Hall Dining/ Kitchen Project	\$4,400,000	8-5-17			8-8-18		
Campbell Apartments Balcony Repair Project	\$ 689,000	2-3-18			7-31-18		

*completion status based on payments made

**occupancy date based on primary construction contract

***does not include design fees for previously cancelled project

ITEM H.2**Contracts for Construction Projects and Equipment Purchases Report****DESCRIPTION AND BACKGROUND**

The following is a report of construction projects and equipment purchases totaling \$25,000 to \$100,000 which have been approved since the last meeting of the Board.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

Contracts for Construction Projects/Equipment Purchases

Contracts for Construction Projects

The following construction projects totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

Project Name

Cost

None to report

Equipment Purchases

The following single items of equipment totaling \$25,000 to \$100,000 have been approved since the last meeting of the Board.

Description

Cost

None to report

ITEM H.3

Construction Project – Pickler Memorial Library Fire Suppression Systems Project

DESCRIPTION AND BACKGROUND

Pickler Memorial Library was expanded and renovated with a multi-year construction project starting in 1987 that was completed in 1993. The sprinkler and alarm systems for the facility were installed using the standard for libraries at that time. As a result, the library has a dry pipe sprinkler system which is integrated with the alarms and is filled with water when an alarm activates. It is designed to drain when reset but small amounts of water remain at connections and have corroded the pipes. This is an issue many libraries constructed in the late 1980's now face as the sprinkler pipes leak or fail.

Pickler Memorial Library has 142,574 square feet on four levels and includes three individual structures wrapped in a newer envelope and connected by an atrium. The holdings in the library include approximately 500,000 books, 1.5 million micro material items and 400,000 non-book items. There are 28 employees in the facility including library and ITS staff. Because it will be necessary to maintain library operations during the project, a phased approach is planned starting on the first floor. All ceilings and light fixtures will be removed, and new light fixtures will be installed on the first floor to meet long range plans for the space. As various areas are renovated, temporary barriers will be installed to contain construction dust and reduce noise levels. The project will also require temporarily relocating staff, furniture and some library holdings, and this will be handled by in-house staff.

Based on the need to maintain this critical facility, this project is recommended as the top priority for the summer 2018 construction season. Funds are available in the Plant Fund for the project.

The timeline for this renovation project is as follows:

- October 2017 – Selection of architectural firm by Board
- October 2017-March 2018 – Design work
- April 2018 – Construction bids and Board approval
- May 2018 – Work begins
- Late Fall Semester 2018 – Planned completion

Bids were sought via advertisements in two general circulation newspapers, a pre-bid meeting was held on March 13 and two general contractors submitted proposals which were opened on March 27, 2018. The bidders were Irvinbilt, Chillicothe, MO and PSR Construction, Kirksville, MO. The low bid is from PSR Construction and the project budget of \$3,115,000 includes design fees, advertising and contingencies. Funds for the project are from the Plant Fund budget, supplemented by funds donated to the library specifically for the Presidential Portraits Reading Room renovation.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Pickler Memorial Library Fire Suppression Systems Project	\$3,115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM H.4

Construction Project – Student Union Building Audio/Visual Technology Improvements Project

DESCRIPTION AND BACKGROUND

The Student Union serves as the primary location for many events hosted on campus. The audio/visual technology improvements are needed to provide efficient and cost effective room technology services for the university. There are ten spaces where events occur within the Student Union. Most spaces have some form of installed room technology supplemented by shared equipment available per event via request. The existing technology was installed during the building renovation in 2008 and has become unreliable and difficult to maintain.

Specifications were developed to provide upgraded technology in the Georgian Room, Activities Room, Alumni Room, Conference Room, and Down Under. Bid information was distributed to nine interested vendors and the bid notice was placed in two general circulation newspapers. Proposals were received from Electronic Systems Support, Inc., High Ridge, MO; Kansas City Audio Visual Inc., Kansas City, MO; and Sound Check, Kansas City, MO. An evaluation committee reviewed the proposals and the lowest and best value proposal is from Electronic Systems Support, Inc. (ESS). The improvements would include the utilization of various current equipment and components, as well as new equipment. Where current infrastructure is sufficient for improvement needs to be met, existing wiring, mounts and screens will be reused. Funds for this project are from the Student Union Reserve Account, and the total budget including advertising cost is \$115,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Student Union Building Audio/Visual Technology Improvements Project	\$115,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM H.5

Construction Project – Fair Apartments Asbestos Abatement and Demolition Project

DESCRIPTION AND BACKGROUND

This one-story apartment complex is located on Patterson Street across from Violette Hall. It was constructed in 1958 and was last utilized to house students during the 2014-15 academic year. In 2005-06 Truman used an outside firm to evaluate all of the residence halls and apartments to determine which were structurally sound and should be renovated and which should be removed from service. Fair Apartments was determined to be too costly to renovate to meet current standards.

Specifications for abatement and demolition were developed by a firm which specializes in such projects, and an RFP was distributed and advertised in two general circulation newspapers. Proposals were opened on March 29, 2018, with four bidders. The best and lowest bid was from BRS Construction, Edina, MO. This firm has handled several similar projects at Truman in the past. The project includes asbestos abatement of floor tile, mastic and pipe insulation, along with demolition of the structure, foundation, and building utilities. Funds from the Auxiliary Plant Fund will be utilized, and once demolition is complete the space will be seeded into grass. The total project budget including abatement and demolition design, advertising, and actual demolition is \$179,000.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Fair Apartments Asbestos Abatement and Demolition Project	\$179,000

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM H.6

Construction Project – Missouri Hall Carpet Replacement Project

DESCRIPTION AND BACKGROUND

Missouri Hall was renovated in 2006. The existing carpet tile in the corridors and common spaces has seen heavy use in the last 12 years and in some areas the adhesive has disintegrated due to routine cleaning and traffic. There is concern with carpet tile coming loose and causing a trip hazard. The 2018 summer project is to replace the carpet in the corridors and common spaces throughout the first through fifth floors. The first floor will be treated differently with vinyl tile installed in the main circulation and lobby areas for easier cleaning and longer wear. There is also walk off style carpet tile being installed at the main entrances to help with maintenance of the other flooring.

The project was advertised in two general circulation newspapers, bids were solicited from seven firms, and proposals were received from three. The lowest and best value bid was received from Moore's Floors, Inc. for a net cost of \$151,814. Funds for this project are available in the Auxiliary Improvements Budget.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<u>Project Name</u>	<u>Project Budget</u>
Missouri Hall Carpet Replacement Project	\$151,814

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM H.7
Bookstore Contractor

DESCRIPTION AND BACKGROUND

The Truman Bookstore is located on the first floor of the Student Union Building. It is currently operated under contract with Follett Higher Education Group and this agreement expires in June. Bookstore operations provide a commission based on sales volume. In 2017, new and used books accounted for 46% of sales, rentals 18%, supplies and technology 15%, and apparel 21%. The commissions from sales are utilized to cover a portion of the operating costs of the Student Union Building.

A Request for Proposal (RFP) document was developed, advertised in two general circulation newspapers, and distributed to potential contractors. Five firms were represented at the pre-bid conference on March 8, 2018. The bid opening occurred on March 22, and four firms submitted proposals. A committee with faculty, student and staff representation reviewed proposals and selected two finalists for presentations during the week of April 2. Based upon an analysis of the proposals, presentations, reference checks, and proposed marketing and pricing strategies, it is recommended that the Follett Higher Education Group be awarded the contract.

RECOMMENDED ACTION

WHEREAS, the current contract for operation of the Truman Bookstore expires on June 30, 2018; and

WHEREAS, the University has issued a Request for Proposal (RFP) in accordance with University procedures for a new five-year contract for operation of the Truman Bookstore;

NOW, THEREFORE, BE IT RESOLVED that the President of the University be authorized to accept the proposal of the Follett Higher Education Group for operation of the Truman Bookstore; and

BE IT FURTHER RESOLVED that the President of the University, or her designee, be authorized to sign a contract with the Follett Higher Education Group for a five year period, beginning July 1, 2018.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ITEM I**Agenda Items for Future Meetings****DESCRIPTION AND BACKGROUND**

A list of projected agenda items for the regular meetings during the next year follows this page.

RECOMMENDED ACTION

This is a discussion item only.

ATTACHMENT

List of Projected Agenda Items

LIST OF PROJECTED AGENDA ITEMS
Regular Meetings of Board of Governors
Year Following the June 2018 Meeting

June 2018 Meeting/Retreat

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs/assessment report
Student affairs report
Financial report
Construction projects report
State capital funds request for next legislative session
Enrollment fees for next fiscal year
Operating budgets for next fiscal year
Salary policies for next fiscal year
Union agreement renewal (in even numbered years)
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Tenure review
Faculty promotions
Annual presidential review

August 2018 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual athletics report
Annual staff council report
Financial report
Construction projects report
Local capital budgets for current fiscal year
State appropriation request for next fiscal year
Honorary degree consideration
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Board concludes annual presidential review process as outlined in presidential review timeline

October 2018 Meeting

Participation in campus events
Minutes for open session of last meeting

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual enrollment management report
Financial report
Audit report
Construction projects report
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report

December 2018 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Financial report
Construction projects report
Housing charges for next fiscal year
Selection of officers for next calendar year
Annual board committee appointments
Annual foundation board appointments
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Paid leaves of absence for next fiscal year
Tenure review for faculty members completing their review period at end of fall semester

February 2019 Meeting

Participation in campus events
Annual photograph of board and president
Recognition of past board chair
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual legislative consultant report
Annual student government report
Financial report
Construction projects report
External audit firm (as contract expires)
Academic calendar (as needed)
Board of governors conflict of interest policy review

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Annual general counsel evaluation committee appointments

April 2019 Meeting

Participation in campus events
Minutes for open session of last meeting
President's report
Advancement and/or foundation report
Academic affairs report
Student affairs report
Annual faculty senate report
Financial report
Construction projects report
Depository bank for next two fiscal years (as contracts expire)
Food service contractor (as contracts expire)
Bookstore contractor (as contracts expire)
Enrollment fees for next fiscal year
Dates and agenda items for future meetings
Minutes for closed session of last meeting
Personnel actions report
Treasurers for next fiscal year
Annual general counsel evaluation and appointment for next fiscal year
Board begins annual presidential review process as outlined in presidential review timeline

The following items will be added to the agendas as needed:

University strategic plan reports
Campus master plan reports
Reports from administrative areas
Approval of new or revised policies
Approval of architects and/or engineers for construction projects
Approval of new construction projects over \$100,000
Approval of equipment purchases and leases over \$100,000
Approval of consulting services over \$10,000
Approval of change orders for major changes in construction projects
Approval of real estate acquisitions
Litigation and legal action reports

(NOTE: Agenda items noted in red are discretionary reports and subject to change.)

ITEM J

Dates for Future Meetings

DESCRIPTION AND BACKGROUND

It is helpful to schedule, at least tentatively, the dates for board meetings during the next year. The tentatively scheduled dates are subject to change by the Board, but the preliminary action permits both Board members and staff members to avoid the scheduling of other activities on the targeted dates for board meetings. In addition to the regularly scheduled meetings, special meetings can be called by the President of the Board or by three members of the Board. A schedule of calendar events for the next year follows this page.

RECOMMENDED ACTION

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, June 16, 2018, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

Saturday, August 4, 2018;
Friday, October 12, 2018;
Saturday, December 1, 2018; and
Saturday, February 9, 2019;
Saturday, April 13, 2019.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____

ATTACHMENT

Calendar of Events April 2018 – April 2019

CALENDAR OF EVENTS

April 2018 - April 2019

2018

April	2	Term Break
	5	Student Research Conference
	13	Bulldog B.I.T.E (Business Innovation by Truman Entrepreneurs) Pitch Competition
	13	Sesquicentennial Holman Speaker: Daymond John, Baldwin Auditorium
	14	BOARD OF GOVERNORS MEETING
	14	Sesquicentennial Presidential Celebration
	14	Foundation Board Meeting and Banquet
	28	Admission Showcase Event
May	12	Sesquicentennial Spring Commencement, 2:00 p.m.
	15	Annual Service Recognition Luncheon
	28	Memorial Day
	29	Summer School Begins
June	16	BOARD OF GOVERNORS MEETING/RETREAT (TENTATIVE DATE)
July	4	Independence Day
August	4	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	15	Fall Semester Begins with Truman Week
September	3	Labor Day
	8	Home Football - Morningside
	28	Admission Showcase Event
	29	Family Day
	29	Home Football - William Jewell
October	8-12	Homecoming Week
	12	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	13	Home Football - Quincy
	18-19	Mid-Term Break
November	3	Home Football - Indianapolis
	3	Admission Showcase Event
	22	Thanksgiving Day
December	1	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	15	Fall Commencement, 11:00 a.m.
	25	Christmas Day

2019

January	1	New Year's Day
	14	Spring Classes Begin
	21	Martin Luther King, Jr. Day

February	2	Admission Showcase Event
	9	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
March	11-15	Spring Break
	30	Admission Showcase Event
April	13	BOARD OF GOVERNORS MEETING (TENTATIVE DATE)
	13	Foundation Board Meeting and Banquet
	22	Term Break
	25	Student Research Conference
	27	Admission Showcase Event

ITEM K

Agenda Items for Closed Session

RECOMMENDED ACTION

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for "Records which are protected from disclosure by law";
2. Individual personnel actions under Subsection 3 of the statute for "Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded"; and
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for "Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

Moved by _____
Seconded by _____
Vote: Aye _____
Nay _____