

# SPRING 2018 COMMENCEMENT INSTRUCTIONS FOR FACULTY

## General Instructions

*Please read these Commencement Instructions carefully as there will be no rehearsal for Commencement.*

During Commencement, all degree candidates (undergraduate and graduate) will be recognized individually while walking across the stage to receive a diploma cover. Candidates will be seated by degree, not alphabetically.

The doors at Stokes Stadium open at 12:00 p.m. (noon) for family seating on a first-come, first-seated basis.

## PROCESSION

### Degree Candidates

Degree candidates will assemble in academic dress on Saturday, May 12, in Baldwin Hall Auditorium by 12:30 p.m. Candidates will be seated by degree, not alphabetically. At the appropriate time, the Grand Marshal will declare that the “ranks are closed” and anyone not in place will be excluded from the graduation procession.

### Faculty Members

Faculty members will assemble in academic dress in McClain Hall by 1:15 p.m.

# Academic Procession

Administration, Guests and Faculty will follow the Grand Marshal and 2 Junior Marshals out the south doors of McClain Hall.

Degree candidates will follow the Junior Marshals through the north door of Baldwin Hall, proceed east, then south.

The Grand Marshal will lead the platform party and the faculty to the corner of the quad by OP. The students will stop between Baldwin and Pickler. Everyone will face the Baldwin Statue while the undergraduate(s) with the highest GPA place(s) a wreath at the base of the statue. Men should remove their caps during the wreath laying ceremony. The procession will then follow the Grand Marshal past the front of the Kirk Building, turning west on the sidewalk past the Sunken Gardens then south past Magruder Hall to Stokes Stadium. The procession will enter Stokes Stadium through the west gate and be seated by the Marshals.

# Procession Order

The academic procession will meet at the northeast corner of the quad in the following order:

Truman State University ROTC Color Guard  
Grand Marshal  
Susan Thomas, President, and Janet Gooch,  
Executive Vice President for Academic Affairs and Provost  
Commencement Speaker  
Members of the Board of Governors  
Vocalist  
2 Faculty Readers  
Two Junior Marshals  
Mudd Teacher Recognition Scholarship Recipient  
Faculty Honorees  
Administration  
The Faculty  
University Marshal  
Two Junior Marshals  
Candidates for Master of Accountancy Degree  
Candidates for Master of Arts Degree  
Candidates for Master of Arts in Education Degree  
Candidates for Master of Science Degree  
Two Junior Marshals  
Candidates for Bachelor of Fine Arts Degree

Candidates for Bachelor of Music Degree  
Candidates for Bachelor of Science in Nursing Degree  
Candidates for Bachelor of Arts Degree  
Two Junior Marshals  
Candidates for Bachelor of Science Degree

## Granting of Degrees

Degrees will be granted as follows:

All undergraduate degree candidates will rise at the request of Provost Gooch and remain standing while the degree is conferred en masse by President Thomas. After the degree is conferred en masse, all undergraduate degree candidates will proceed to the stage to be recognized individually and receive their diploma cover.

Undergraduate degree candidates will be recognized in the following order:

Group 1: Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science in Nursing, and Bachelor of Arts

Group 2: Bachelor of Science

After the degree is conferred en masse Group 1 students will be requested to proceed to the stage to receive their diploma covers. Group 2 students will sit and remain seated until Group 1 students receive their diploma covers and are seated. Group 2 will then be asked to proceed to the stage to receive their diploma covers.

After all the undergraduates receive their diploma covers, all master degree candidates will rise at the request of Provost Gooch and remain standing while the degree is conferred en masse by President Thomas. After the degree is conferred en masse, all master degree candidates will proceed to the stage in one file to be recognized individually and to receive their diploma cover.

# Recession

Participants will depart in the following order during the playing of the recessional:

- Individuals seated on the platform
- Administration and Faculty
- Master degree recipients
- Undergraduate degree recipients

# Reception

Immediately following the Commencement ceremony, the University will host a reception on the mall outside of the Student Union Building (SUB). This reception is for all students, family members, guests, faculty, staff and administration. Light refreshments will be provided.

## MISCELLANEOUS INFORMATION

### Parking

Parking will be available in the Ryle Hall parking lot, Pershing Building parking lot and in the lots on Franklin Street directly across from Pershing Arena.

### Guest Seating

There is NO reserved seating for guests. Seating is first-come, first-seated. Stokes Stadium opens at 12:00 p.m. (noon) for seating.

### Local Broadcast of Commencement

Truman will live stream the ceremony on the Truman website.

# Questions

Please contact the Registrar's Office, McClain Hall 104 at registrar@truman.edu (subject line Commencement Questions) or (660) 785-4143, with any questions concerning Commencement.