The Board of Governors for Truman State University conducted a meeting via conference call on Wednesday, July 11, 2012. The conference call meeting was held in the conference room of the President’s Office located in McClain Hall 200 on the University campus in Kirksville, Missouri. The open session of the meeting was called to order shortly after 8:30 a.m. by the Chair of the Board of Governors, Kenneth L. Read.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Karen Haber, Matthew W. Potter, Jim O’Donnell, Susan Plassmeyer and Kenneth L. Read.

Also participating in the meeting was one of the three non-voting members, Michael J. Bushur, student representative. Mr. Read noted that the two out-of-state members, John Hilton and Michael A. Zito, were absent from the meeting due to other commitments. The absences of both members were recorded as excused.

Call to Order
Kenneth L. Read, as Chair of the Board of Governors, called the meeting to order.

Summer 2012 Concrete Project
Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2012 Concrete Project</td>
<td>$65,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mr. Read then declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit A.

McKinney Center Roofing Project
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>McKinney Center Roofing Project</td>
<td>$72,500</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for this project: and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Karen Haber and carried by a unanimous vote of 7 to 0. Mr. Read then declared the motion to be duly adopted and the Secretary designated a copy of the document as Exhibit B.

Motion to Adjourn
There being no further business, Karen Haber moved that the meeting be adjourned. The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mr. Read then declared the motion to be duly adopted, and the meeting adjourned shortly after 8:45 a.m.

Cheryl J. Cozette
Secretary of the Board of Governors

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 4th day of August, 2012

Kenneth L. Read
Chair of the Board of Governors
ITEM B
Summer 2012 Concrete Project

DESCRIPTION AND BACKGROUND

In recent years summer concrete repair projects have been utilized to repair damaged or deteriorating sidewalks and driveways on campus. Truman has 7.3 linear miles of sidewalks and 33 acres of parking lots, so annual maintenance is necessary. The scope and cost of the 2012 project is comparable to the 2011 project.

This project is designed to repair several driveways and sidewalks that are damaged. It also includes replacing large sections of sidewalks on Patterson Street from First Street to Franklin Street. Project specifications were distributed to five contractors and one bid proposal was received. The bid was from Stanton Contracting, LLC for base bid work totaling $59,000. Contractors were also asked to provide unit pricing on a square foot basis to remove and replace small portions of sidewalks on campus. An allowance to repair several small sections of sidewalk has been included in the proposed budget as well as advertising costs, for a total project budget of $65,000.

Funds for this project are available from the local capital improvements budget and work would occur during late July and early August.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

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BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by ____________________________
Seconded by _________________________
Vote: Aye ___________________________
      Nay ___________________________
ITEM C  
McKinney Center Roofing Project

DESCRIPTION AND BACKGROUND

The McKinney Center building is located near the central portion of campus, and currently houses the Student Health Clinic and University Counseling Services. Both of these departments serve large numbers of students, so it is advisable to have construction completed prior to the fall semester.

The McKinney Center roof was last replaced in 1987. The roof consists of a majority of sloped shingle roofing with two smaller portions of flat rubber roofing. The proposed work will remove and replace all roofing as well as patch and paint wood fascia, trim and soffit. The shingles will match those recently used on other renovation projects on campus. The project called for alternate bids to remove and replace the gutters and downspouts and to replace the fascia and soffit with aluminum in lieu of painting. The deteriorated gutters and downspouts will be repaired or replaced. The University received three bids for the project. The low bid was Watkins Roofing, Inc. Their base bid was $65,320. It is recommended to accept their base bid plus the alternate for gutters and downspouts, for a total project budget of $72,500 including advertising.

Funds for this project are available from the local capital improvements budget and work would begin in late July.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

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<td>McKinney Center Roofing Project</td>
<td>$72,500</td>
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</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for this project: and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by _____________________________  
Seconded by ___________________________  
Vote:  
Aye _____________________________  
Nay _____________________________