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# Truman State University Policies

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## Policies

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### About This Policy

**Effective Date:** May 1, 2014

**Responsible University Office:** Business Office – Payroll Section

**Responsible University Administrator:** Comptroller

### Policy Feedback

If you have comments or questions about this policy, let us know by contacting the Comptroller at 660-785-4150.

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## Garnishments and Levies

### Policy Statement

Truman State University will honor all court orders to garnish employee wages. All orders for wage assignment or voluntary assignments will be honored. In cases of multiple wage assignments, priority for honoring them will be in the following order:

1. Child support
2. The following will be honored in the order received:
  - Federal, state and local tax levies
  - Creditor garnishments
  - Student loans
  - Voluntary assignments

Appropriate remittances will be made of monies collected. The Payroll Section of the Business Office will maintain confidential files which will contain court orders, IRS levies, monies collected, and any other pertinent information concerning affected employees.

### Reason for Policy

This policy is to state the intentions of Truman State University with compliance of federal and state laws in the matter of wage garnishments and wage assignments.