TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

The Board of Governors for Truman State University met on Saturday, April 13, 2013, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union, and the open session of the meeting was called to order shortly after 1:15 p.m. by the Chair of the Board of Governors, Karen Haber.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Karen Haber, Mike LaBeth, Jim O’Donnell, Susan Plassmeyer and Matthew W. Potter.

Also participating in the meeting were all three non-voting members. Michael J. Bushur, the student representative, and David Lee Bonner, one of the two out-of-state members, participated in person. Michael A. Zito, the other out-of-state member, participated by conference call.

Call to Order and Chair Report
Karen Haber, Chair of the Board of Governors, called the meeting to order and welcomed all in attendance. She introduced David Lee Bonner as a newly appointed member of the Board of Governors. She also noted that the Coordinating Board for Higher Education and the Missouri Department of Higher Education will be hosting a Governing Board Forum on June 10-11 in Jefferson City. The Board Chair and two members of the Board are encouraged to attend, with more details to follow.

Minutes for Open Sessions of Meetings on February 9 and April 2, 2013
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open sessions of the meetings on February 9 and April 2, 2013, be approved.

The motion was seconded by Matthew W. Potter and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted.

President’s Report
Dr. Troy D. Paino, University President, began his report by sharing a document summarizing his external and internal relations activities from February 9 thru April 12, 2013. President Paino noted that he had spent a great deal of time in Jefferson City. He provided updates on the status of the state budget, proposed Senate Bill 437 which concerns the development of a comprehensive funding formula for Missouri public institutions of higher education, proposed Senate Bill 26 which would impact state revenue sources, and a proposed bonding bill which would have the potential to provide funding for higher education capital projects. President Paino provided an update on the University’s efforts to once again focus on outcomes rather than inputs through such initiatives as the Degree Qualifications Profile (DQP). He noted that Dr. Peter T. Ewell, vice president of the National Center for Higher Education Management Systems (NCHEMS), co-author of the DQP, and a former member of the Truman Board of Governors, has agreed to visit campus on May 14 for a daylong session, which will include meetings with various campus constituent groups. President Paino shared a press release highlighting Truman’s involvement in the LEAP Employer-Educator Compact, an initiative spearheaded by the Association of American Colleges and Universities’ (AAC&U’s) President’s Trust for Liberal Education and America’s Promise (LEAP), to which President Paino is a member. He noted that the compact provides an opportunity for employers to become advocates for a liberal arts education and to affirm that the quality of
college learning should be placed at the top of national, regional, state and institutional agendas. He reported that Boeing, the world’s largest aerospace company, and Cerner, a Kansas City-based health care company have announced their desire to partner with Truman. President Paino provided an update on the work of Stamats, Inc., a higher education marketing firm from Cedar Rapids, Iowa, that the University has engaged to develop a marketing plan and redesigned website that will build on Truman’s strengths and help with student recruitment efforts as well as the upcoming fund-raising campaign. He provided a brief enrollment projection for the Class of 2014, and a discussion was then held soliciting input from the Board in regard to the upcoming meeting/retreat in June. President Paino highlighted a number of recent student accomplishments. He noted that final notifications from Fulbright are in full swing, and thus far three of our finalists have been awarded Fulbright grants. In addition, Truman has two Barry Goldwater Scholarships recipients, a Harry S Truman Scholarship recipient, a Benjamin A. Gilman International Scholarship recipient, and Wyatt Hoffman, a political science major with a minor in statistical methods, has been selected as a Junior Fellow to spend a year in Washington DC as research assistant to Senior Fellows in the Carnegie Endowment for International Peace. He reported that Truman has been recognized as one of five Great Lakes Valley Conference (GLVC) members among the 26 Division II schools to be honored with the Division II Presidents’ Award for Academic Excellence for achieving four-year Academic Success Rates of 90 percent or more. And, finally, he highlighted Truman’s annual Big Event held on March 23, where approximately 1,300 students went out to 150 different locations in the Kirksville community totaling up to 4,000 hours of services performed by Truman students during the event. President Paino ended his report by highlighting a few members of the Board of Governors who had received recognition. He recognized Sarah Burkemper was recently featured in the March 2013 issue of Ingram’s as one of “50 Missourians You Should Know,” and Susan Plassmeyer was recognized as the School of Business Alumna of the Year for 2013.

Advancement Report
Mark Gambalana, Vice President for University Advancement, provided an Advancement Report.

Annual Faculty Senate Report
John W. Bohac, President of Faculty Senate and Professor of Art, and Torbjorn Wandel, President Pro Tempore and Professor of History, provided the annual Faculty Senate Report.

Academic and Student Affairs Committee Report
Jim O’Donnell, chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on April 8.

Finance and Auditing Committee Report
Sarah Burkemper, chair of the Finance and Auditing Committee, provided a report on the committee meeting held on April 8.

Financial Report
Sarah Burkemper provided a review of the financial reports of the University, which included a review as of February 28, 2013, of education and general revenues and expenditures and auxiliary systems revenues and expenditures, and a review as of February 28, 2013, of the Truman State University Foundation revenues and expenditures.
Budget and Capital Projects Committee Report
Susan Plassmeyer, chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on April 8.

Construction Projects Report
Susan Plassmeyer provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction/Technology Projects Report
Susan Plassmeyer provided a report on construction/technology projects totaling $25,000 to $50,000 which had been approved since the last meeting of the Board.

Kirk Memorial Exterior Repairs Project
Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kirk Memorial Exterior Repairs Project</td>
<td>$918,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for this project and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Bur kemper and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Student Union Building Elevator Repairs Project
Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union Building Elevator Repairs Project</td>
<td>$96,000</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED that the President of the University, or his
designee, be authorized to accept the lowest and best bid for this project: and

BE IT FURTHER RESOLVED that a copy of the description of the project, as
reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Summer 2013 Concrete Project
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following
construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2013 Concrete Project</td>
<td>$127,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his
designee, be authorized to accept the lowest and best bid for this project: and

BE IT FURTHER RESOLVED that a copy of the description of the project, as
reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit C.

Baseball/Softball Fields Improvement Project
Cheryl J. Cozette moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following
construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball/Softball Fields Improvements Project</td>
<td>$365,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his
designee, be authorized to accept the lowest and best bid for this project: and

BE IT FURTHER RESOLVED that a copy of the description of the project, as
reviewed at the meeting, be attached to the minutes as an exhibit.
The motion was seconded by Matthew W. Potter and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit D.

**Equipment Purchase**
Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that the purchase of the following item of equipment be approved:

<table>
<thead>
<tr>
<th>Item</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrated Hardware/Software Digital Recording System for the Truman Speech and Hearing Clinic</td>
<td>$80,000</td>
</tr>
</tbody>
</table>

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted.

**Enrollment Fees**
Susan Plassmeyer moved the adoption of the following resolution:

BE IT RESOLVED that the following enrollment fees for full-time students be approved, effective with the 2013 Fall Semester:

1) Undergraduate students who are enrolled in 12 or more, but less than 18, hours of academic credit for each semester:

   Missouri Students..............................................$7,096 per academic year
   Out-of-State Students...........................................$12,968 per academic year

2) Graduate students who are enrolled in 12 or more, but less than 15, hours of academic credit for each semester:

   Missouri Students..............................................$8,000 per academic year
   Out-of-State Students...........................................$13,720 per academic year

BE IF FURTHER RESOLVED that the designated fee for the Student Recreation Center included above be maintained at $111 per full-time equivalent student for each semester; and
BE IT FURTHER RESOLVED that the designated fee for the Student Union included above be maintained at $95 per full-time equivalent student for each semester; and

BE IT FURTHER RESOLVED that the following additional enrollment fees for students enrolled in 6 or more semester hours during the academic year be approved as follows:

1) A student activity fee of $80 per academic year ($40 per semester); and

2) A student government fee of $4 per academic year ($2 per semester); and

3) A student health fee of $54 per academic year ($27 per semester); and

4) An athletic fee of $100 per academic year ($50 per semester); and

5) An information/technology (itech) fee of $34 per academic year ($17 per semester)

BE IT FURTHER RESOLVED that the freshman orientation fee be $315 for freshman students during the fall semester, and a corresponding fee for freshman students participating in comparable orientation programs during other semesters, with each freshman student to pay such an orientation fee only a single time; and

BE IT FURTHER RESOLVED that the President of the University is authorized to establish summer school rates designed to enhance enrollment in such programs; and

BE IT FURTHER RESOLVED that the enrollment fees for part-time students, interim sessions, study abroad, professional development, on-line classes and the other enrollment fees, and miscellaneous charges not listed in this resolution, be established by the President of the University, based on the above fees and charges, in accordance with Section 11.010 and 11.020 of the Code of Policies

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted.

Agenda Items for Future Meetings
The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings
Sarah Burkemper moved the adoption of the following resolution:
BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, June 15, 2013, on the University campus in Kirksville, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

- Saturday, August 3, 2013;
- Friday, October 18, 2013;
- Saturday, December 7, 2013;
- Saturday, February 8, 2014; and
- Saturday, April 12, 2014.

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted.

**Agenda Items for Closed Session**

Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law”;
2. Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded”;
3. Confidential communications with the General Counsel; and
4. Purchase of real estate under Subsection 2 of the statute for “Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore;” and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.
The motion was seconded by Sarah Bur kemper and carried by a unanimous vote of 7 to 0. Mrs. Haber then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:50 p.m.

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 15th day of June, 2013

Karen Haber
Chair of the Board of Governors
ITEM H.3  
Kirk Memorial Exterior Repairs Project

DESCRIPTION AND BACKGROUND

Kirk Memorial was constructed in 1940 and serves as a symbol for Truman in many admission and alumni publications. Its central location on the Quadrangle gives the structure a significant profile on the campus. At the December 1, 2012, meeting of the Board of Governors, the William B. Ittner firm of St. Louis was selected to provide architectural and engineering services for this renovation project.

The proposal project will address several issues at Kirk Memorial. Tuck pointing of bricks and replacement of damaged stonework will occur on the exterior. All windows, which are original from 1940, will be replaced with ones which maintain the historic appearance of the building. Work on the dome includes addition of insulation to control water vapor, repair of the outer dome structure, and new underlayment. The existing clay tile roof will be reinstalled, and the cupola replaced.

Competitive bids for the project were sought via advertisements in newspapers and online postings targeted at contractors. Three bids were received which met the required specifications, and the best and lowest bid was from River City Construction of Ashland, MO. The total project budget includes design fees, advertising, construction, and an allowance for landscaping following completion of construction. Funds are available from the Education and General Plant Fund for the project.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kirk Memorial Exterior Repairs Project</td>
<td>$918,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by ____________________________  
Seconded by _________________________  
Vote: Aye ____________________________  
     Nay ____________________________  

Board of Governors  
April 13, 2013
ITEM H.4
Student Union Building Elevator Repairs Project

DESCRIPTION AND BACKGROUND

The Student Union has a service elevator which serves the food service areas and is utilized by the staff for deliveries as well as movement of large items in this three story structure. This elevator was installed in 1993 and has had several mechanical issues in recent months. The project budget will replace the mechanical hydraulic pumps, controls, valves, doors, and push buttons in the halls.

Work will be performed by Kone Corporation, which has the contract for elevator service and maintenance on campus. Funds are available in the Student Union Building reserve.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Union Building Elevator Repairs Project</td>
<td>$96,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by ____________________________
Seconded by _________________________
Vote: Aye ____________________________
      Nay ____________________________

Board of Governors
April 13, 2013
ITEM H.5
Summer 2013 Concrete Project

DESCRIPTION AND BACKGROUND

Each summer Truman repairs sidewalks and parking lots which have deteriorated or become unsafe. Due to the extreme hot weather last summer, followed by heavy snows this winter, there are several areas needing repair or replacement this year. The project includes sidewalks in numerous locations, driveways, and parking lots. Funds will be allocated from the Parking Lot Fund, Education and General Plant Fund, or Auxiliary Plant Fund, based upon the location of the work. The project budget is estimated based on the rate per square foot for similar work in 2012 and includes an allowance for advertising.

The project was advertised in two newspapers and bid documents were also distributed to four contractors who had expressed an interest in concrete work. Bids were opened on April 9th and proposals received from two contractors. Based upon a review of bids, the best and lowest is from Stanton Contracting of Kirksville.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2013 Concrete Project</td>
<td>$127,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by ________________________________
Seconded by ________________________________

Vote: Aye ________________________________
      Nay ________________________________

Board of Governors
April 13, 2013
ITEM H.6  
Baseball/Softball Fields Improvement Project

DESCRIPTION AND BACKGROUND

The baseball and softball fields currently do not have any type of drainage or irrigation system for proper field maintenance. Following significant rain fall or snow fall the fields are too wet for use. This is a major issue in the spring which impacts both practices and games. This project would provide a drainage system to remove water from the fields and an irrigation system to water the field at appropriate times. In addition this project will include installation of a warning track along the fence at the softball field which is highly recommended by the NCAA for safety purposes. There will also be a new backstop at the baseball field, similar to the net system at the softball field, replacing the current chain link backstop system. This project will provide for improved field maintenance leading to a better field and playing environment for our men and women participating in baseball and softball.

Funds for this project are available from the student athletic fee budget and have been recommended by the Athletics Department and supported by the Student Athletic Fee Accountability Committee. The project was advertised in two newspapers and bids were opened on April 8, 2013. Five contractors attended the pre-bid conference and three submitted proposals. Based upon a review of these proposals, the best and lowest bid is from Houska, Inc. of Foristell, Missouri. The project budget includes an allowance for advertising, the electrical and water line improvements required for the project, and the work of the contractor.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball/Softball Fields Improvement Projects</td>
<td>$365,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by ____________________________
Seconded by ________________________
Vote: Aye ____________________________
Nay ________________________________

Board of Governors
April 13, 2013