The Board of Governors for Truman State University met on Saturday, April 12, 2014, on the University campus in Kirksville, Missouri. The meeting was held in the Conference Room of the Student Union, and the open session of the meeting was called to order shortly after 1:00 p.m. by the Chair of the Board of Governors, Susan Plassmeyer.

Participating in the meeting were all seven voting members: Sarah Burkemper, Cheryl J. Cozette, Karen Haber, Mike LaBeth, Jim O’Donnell, Susan Plassmeyer and Matthew W. Potter.

Also participating in the meeting were all three non-voting members: Kelly Kochanski, student representative, and Michael A. Zito and David Lee Bonner, the two out-of-state members. David Lee Bonner participated by conference call.

On February 14, 2014, Governor Jeremiah W. (Jay) Nixon appointed Kelly L. Kochanski to replace Michael J. Bushur as the Student Representative to the Truman State University Board of Governors for a term ending January 1, 2016. The appointment of Ms. Kochanski was confirmed by the Missouri Senate on March 27, 2014.

Call to Order and Chair Report
Susan Plassmeyer, Chair of the Board of Governors, called the meeting to order and welcomed all in attendance.

Minutes for Open Session of Meeting on February 8, 2014
Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that the minutes for the open session of the meeting on February 8, 2014, be approved.

The motion was seconded by Karen Haber and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

Welcome to New Board Member—Kelly Kochanski
Susan Plassmeyer welcomed Kelly Kochanski as the newly appointed Student Representative to the Board of Governors.

Resolution of Appreciation—Michael J. Bushur
Susan Plassmeyer and University President Troy D. Paino recognized Michael J. Bushur for his counsel, leadership and service on the Board of Governors. Sarah Burkemper then moved the adoption of the following resolution:

WHEREAS, the Honorable Michael J. Bushur served as Student Representative to the Board of Governors from January 2012 to March 2014, communicating students’ concerns effectively and providing thoughtful advice to the Board of Governors; and
WHEREAS, during his tenure on the Board of Governors, Governor Bushur earned the respect and admiration of the Board, administration, faculty, staff, and student body for his leadership, dedication, and concern for his fellow students; and

WHEREAS, through his role on the Board, Governor Bushur served admirably on the Board’s Academic and Student Affairs Committee and the Honorary Degrees Committee; and

WHEREAS, throughout his tenure on the Board, Governor Bushur graciously gave of his time to attend and participate in multiple on-campus and off-campus events and activities including, but not limited to, Truman Day at the Capitol, opening assemblies, all-University meetings, and multiple banquets and celebrations; and

WHEREAS, the members of the Board of Governors have enjoyed working with such an intelligent and dedicated member of the student body;

NOW, THEREFORE, BE IT RESOLVED that the Board of Governors of Truman State University hereby expresses its sincere gratitude to the Honorable Michael J. Bushur for his distinguished service as Student Representative to the Board of Governors and offers its best wishes to Governor Bushur in all his future endeavors; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Governor Bushur as a tangible expression of appreciation and felicitation.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

President’s Report
President Paino shared a selected engagements report summarizing his external and internal relations activities from February 8, 2014 through April 11, 2014, highlighting in particular the 40th Anniversary of the General John J. Pershing Scholarship Program, the Senate confirmation hearing of Governor Kelly Kochanski, and the arrival of James Medford O’Donnell, son of Governor Jim and Amber O’Donnell. President Paino provided an update on the Vice President for Academic Affairs search as well as a legislative update. He discussed Fall 2014 enrollment projections, residence hall renewal increases, strategic thinking in the areas of enrollment and occupancy including the establishment of a strategic enrollment management committee, as well as a number of challenges that Truman faces both now and in the future. He went on to touch on several topics he plans to discuss with the Board at the June retreat, many focusing on where Truman will need to be in the next five to ten years. President Paino also took a few minutes to highlight several areas where Truman’s students, faculty and staff are accomplishing great things. He noted a 99.7% placement rate for the graduating Class of 2013, reaccreditation of the School of Business’s business and accounting programs by The Association to Advance Collegiate Schools of Business (AACSB), and a first-time Certified Public Accountant (CPA) pass rate of 75.9% placing Truman in the top 4% of institutional performance nationally in 2013. President Paino noted that
the Index was recently named Best in State by the Missouri College Media Association, students had raised over $15,000 for various philanthropic causes during Greek Week, and the University just recently earned 2013 Tree Campus USA recognition. Dr. Paino went on to highlight the Great Lakes Valley Conference Title earned by the Women’s 2013-14 Bulldog Basketball Team, and that Mike Carlson, a forward on the Men’s Bulldog Basketball Team, was named GLVC Player of the Year. President Paino ended his remarks by noting that Dr. N. Katherine Hayles, Professor of Literature and Director of Graduate Studies at Duke University as well as Distinguished Professor Emerita at the University of California, Los Angeles, will serve as the Spring 2014 Commencement Speaker, and that Andrew LeFors, a history teacher at Fort Zumwalt West High School, will be recognized as the James and Margaret Mudd Teacher Recognition Scholarship honoree. In addition, he noted that the annual Service Recognition Luncheon will be held on May 13, an event where approximately 115 current and retired members of the University will be honored for their commitment to the University.

David Lee Bonner exited the meeting at approximately 2:00 p.m.

Advancement/Foundation Board Report
Mark Gambaiana, Vice President for University Advancement, provided an update on Advancement activities and a report on the Foundation Board Meeting held earlier in the day.

Finance and Auditing Committee Report
Sarah Burkemper, chair of the Finance and Auditing Committee, provided a report on the committee meeting held on April 9, 2014.

Financial Report
Sarah Burkemper provided a review of the financial reports of the University, which included a review as of February 28, 2014, of education and general revenues and expenditures and auxiliary systems revenues and expenditures, and a review as of February 28, 2014, of the Truman State University Foundation revenues and expenditures.

Depositary Bank
Karen Haber moved the adoption of the following resolution:

BE IT RESOLVED that Bank of Kirksville of Kirksville, Missouri, be appointed as depository for the University’s checking accounts during the 2015 and 2016 fiscal years; and

BE IT FURTHER RESOLVED that the President of the University be authorized to execute a contract with Bank of Kirksville for its services as such depository.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

Resolution Amending a Portion of Chapter 9 of the Code of Policies of the Board of Governors Pertaining to Investments
Cheryl J. Cozette moved the adoption of the following resolution:
BE IT RESOLVED that Section 9.050.6 G. is hereby deleted and a new Section 9.050.6 G is enacted as follows:

9.050.6 G. Negotiable Certificates of Deposit – Negotiable certificates of deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a federally- or state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated “A-,” its equivalent, or better by two nationally recognized statistical-rating services.

BE IT FURTHER RESOLVED that Section 9.050.7.1, entitled Security Type Limits, with regard to the maximum allocations of Corporate Bonds is hereby amended by changing the limit from “no more than 20%” to “no more than 25%.”

The motion was seconded by Karen Haber and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

Academic and Student Affairs Committee Report
Karen Haber, chair of the Academic and Student Affairs Committee, provided a report on the committee meeting held on April 7, 2014.

Academic Calendar
Karen Haber moved the adoption of the following resolution:

BE IT RESOLVED that the Academic Calendar for August Interim 2015 through Summer Session 2016 be approved; and

BE IT FURTHER RESOLVED that a copy of the calendar be attached to the minutes as an exhibit.

The motion was seconded by Matthew W. Potter and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit A.

Budget and Capital Projects Committee Report
Jim O’Donnell, chair of the Budget and Capital Projects Committee, provided a report on the committee meeting held on April 7, 2014.

Construction Projects Report
Jim O’Donnell provided an update on construction projects which had been approved by the Board at previous meetings.

Contracts for Construction/Technology Projects Report
Jim O’Donnell reported that no construction/technology projects totaling $25,000 to $50,000 had been approved since the last meeting of the Board.
Construction Project – Ophelia Parrish Acoustical Improvements
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ophelia Parrish Acoustical Improvements</td>
<td>$260,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Karen Haber and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit B.

Construction Project – Kirk Memorial Interior
Matthew W. Potter moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kirk Memorial Interior</td>
<td>$1,290,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit C.

Construction Project – 2014 Roofing, Masonry and Windows
Karen Haber moved the adoption of the following resolution:

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:
TRUMAN STATE UNIVERSITY
Kirksville 63501

OFFICIAL MINUTES
OF THE
BOARD OF GOVERNORS

Project Name                                      Project Budget
2014 Roofing, Masonry and Windows                  $1,686,000

BE IT FURTHER RESOLVED that the President of the University, or his
designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as
reviewed at the meeting, be attached to the minutes as an exhibit.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Susan Plassmeyer
then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit D.

Engineering Services – Softball/Baseball Field ADA Access
Mike LaBeth moved the adoption of the following resolution:

BE IT RESOLVED that the proposal from TH&H Engineering to provide
architectural/engineering services for the Softball/Baseball Field ADA Access
project, with the fees and work for such services to be within the guidelines of the
proposal, be approved; and

BE IT FURTHER RESOLVED that the President of the University, or his
designee, be authorized to execute a contract with the firm for the project; and

BE IT FURTHER RESOLVED that a copy of the proposal be attached to and
made part of the minutes for this meeting.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Susan Plassmeyer
then declared the motion to be duly adopted, and the Secretary designated a copy of the document as Exhibit E.

Equipment Purchase
Cheryl J. Cozette moved the adoption of the following resolution:

BE IT RESOLVED that the purchase of the following item of equipment be
approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Network Hardware</td>
<td>$140,567</td>
</tr>
</tbody>
</table>

The motion was seconded by Mike LaBeth and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then
declared the motion to be duly adopted.

Enrollment Fees
Karen Haber moved the adoption of the following resolution:
BE IT RESOLVED that the following enrollment fees for full-time students be approved, effective with the 2014 Fall Semester:

1) Undergraduate students who are enrolled in 12 or more, but less than 18, hours of academic credit for each semester:

   Missouri Students..................................$7,096 per academic year
   Out-of-State Students..............................$13,160 per academic year

2) Graduate students who are enrolled in 12 or more, but less than 15, hours of academic credit for each semester:

   Missouri Students..................................$8,120 per academic year
   Out-of-State Students..............................$13,924 per academic year

BE IF FURTHER RESOLVED that the designated fee for the Student Recreation Center included above be maintained at $111 per full-time equivalent student for each semester; and

BE IT FURTHER RESOLVED that the designated fee for the Student Union included above be maintained at $95 per full-time equivalent student for each semester; and

BE IT FURTHER RESOLVED that the following additional enrollment fees for students enrolled in 6 or more semester hours during the academic year be approved as follows:

1) A student activity fee of $80 per academic year ($40 per semester); and

2) A student government fee of $4 per academic year ($2 per semester); and

3) A student health fee of $54 per academic year ($27 per semester); and

4) An athletic fee of $100 per academic year ($50 per semester); and

5) An information/technology (itech) fee of $34 per academic year ($17 per semester)

BE IT FURTHER RESOLVED that the freshman orientation fee be $315 for freshman students during the fall semester, and a corresponding fee for freshman students participating in comparable orientation programs during other semesters, with each freshman student to pay such an orientation fee only a single time; and
BE IT FURTHER RESOLVED that the President of the University is authorized to establish summer school rates designed to enhance enrollment in such programs; and

BE IT FURTHER RESOLVED that the enrollment fees for part-time students, interim sessions, study abroad, professional development, on-line classes and the other enrollment fees, and miscellaneous charges not listed in this resolution, be established by the President of the University, based on the above fees and charges, in accordance with Section 11.010 and 11.020 of the Code of Policies.

The motion was seconded by Cheryl J. Cozette and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

Board Policy Review Committee Report
Matthew W. Potter, chair of the Board Policy Review Committee, provided a report on the committee meeting held on April 8, 2014.

Code of Policies Corrections
Matthew W. Potter the adoption of the following resolution:

BE IT RESOLVED that the Code of Policies of the Board of Governors and the Bylaws of the Board of Governors are both hereby corrected by deleting certain references to nomenclature and substituting correct nomenclature references as follows:

- “division heads” will be changed to “academic deans;”
- “academic divisions” will be changed to “academic departments;”
- “Dean of Students” will be changed to “Dean of Student Affairs;”
- “Dean of Admission and Records” will be changed to “Associate Vice President for Enrollment Management;”
- in Chapter 11, the current reference to “Dean” will be changed to “Associate Vice President;”
- in Chapter 14, the current reference to “Vice President for Finance, Budget and Planning” will be changed to “Vice President for Administration, Finance and Planning;”
- all references to “Provost and Vice President for Academic Affairs” will be changed to “Executive Vice President for Academic Affairs.”

BE IT FURTHER RESOLVED that the General Counsel is hereby authorized and directed to correct the Code of Policies of the Board of Governors and the Bylaws of the Board of Governors to effect these changes in nomenclature immediately.

The motion was seconded by Sarah Burkemper and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.
Agenda Items for Future Meetings
The Board reviewed a list of proposed agenda items for the regular meetings during the next year.

Dates for Future Meetings
Karen Haber moved the adoption of the following resolution:

BE IT RESOLVED that the next regular meeting of the Board of Governors be scheduled for Saturday, June 14, 2014, on the University campus in Kirksville, Missouri, beginning at 1:00 p.m., with the understanding that the Chair may alter the starting time and/or place for the meeting by giving due notice of such change; and

BE IT FURTHER RESOLVED that other regular meetings of the Board during the next year be tentatively scheduled for the following dates:

- Saturday, August 2, 2014;
- Friday, October 10, 2014;
- Saturday, December 6, 2014;
- Saturday, February 7, 2015;
- Saturday, April 11, 2015.

The motion was seconded by Matthew W. Potter and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

Agenda Items for Closed Session
Sarah Burkemper moved the adoption of the following resolution:

BE IT RESOLVED that this meeting be continued in closed session, with closed records and closed votes as permitted by law, for consideration of the following items as authorized by Section 610.021, Revised Statutes of Missouri:

1. Approval of minutes for the closed session of the last meeting under Subsection 14 of the statute for “Records which are protected from disclosure by law;”

2. Individual personnel actions under Subsection 3 of the statute for “Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded;” and

3. Confidential communications with the General Counsel; and

BE IT FURTHER RESOLVED that if any business not covered by the stated reasons for the closed session is raised during the closed session, then this
meeting shall be reopened to the public and an announcement about a resumption of the open session shall be made in the hallway outside of the meeting room.

The motion was seconded by Matthew W. Potter and carried by a unanimous vote of 7 to 0. Susan Plassmeyer then declared the motion to be duly adopted.

The closed session of the meeting began shortly after 2:40 p.m.

I hereby certify that the foregoing minutes were approved by the Board of Governors on the 14th day of June, 2014.

Sarah Burkemper
Secretary of the Board of Governors

Susan Plassmeyer
Chair of the Board of Governors
### Academic Calendar for August Interim 2015 through Summer Session 2016

<table>
<thead>
<tr>
<th>August Interim 2015</th>
<th>(13 class days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins</td>
<td>Saturday, July 25</td>
</tr>
<tr>
<td>Ends</td>
<td>Saturday, August 8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Semester 2015</th>
<th>(69 class days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Faculty Start</td>
<td>Monday, August 10</td>
</tr>
<tr>
<td>Faculty Begin Work</td>
<td>Wednesday, August 12</td>
</tr>
<tr>
<td>Freshmen Move-in Day</td>
<td>Saturday, August 15</td>
</tr>
<tr>
<td>Truman Week Begins</td>
<td>Saturday, August 15</td>
</tr>
<tr>
<td>Classes Begin</td>
<td>Thursday, August 20</td>
</tr>
<tr>
<td>Labor Day (University Closed)</td>
<td>Monday, September 7</td>
</tr>
<tr>
<td>First Block Classes End</td>
<td>Thursday, October 8</td>
</tr>
<tr>
<td>Second Block Classes Begin</td>
<td>Friday, October 9</td>
</tr>
<tr>
<td>Midterm Break</td>
<td>Thursday-Friday, October 15-16</td>
</tr>
<tr>
<td>Thanksgiving Break</td>
<td>Monday-Friday, November 23-27</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>Friday, December 4</td>
</tr>
<tr>
<td>Finals Start</td>
<td>Monday, December 7</td>
</tr>
<tr>
<td>Reading Day</td>
<td>Wednesday, December 9</td>
</tr>
<tr>
<td>Finals End</td>
<td>Friday, December 11</td>
</tr>
<tr>
<td>Commencement</td>
<td>Saturday, December 12, 11 a.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Number of Class Days (Minutes of Class)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF 41 (2050 min)</td>
<td>TTh 28 (2100 min)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Winter Interim 2015-16</th>
<th>(18 class days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begins</td>
<td>Saturday, December 12</td>
</tr>
<tr>
<td>Ends</td>
<td>Saturday, January 9</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring Semester 2016</th>
<th>(72 class days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>Monday, January 11</td>
</tr>
<tr>
<td>Martin Luther King, Jr. Holiday (University Closed)</td>
<td>Monday, January 18</td>
</tr>
<tr>
<td>First Block Classes End</td>
<td>Wednesday, March 2</td>
</tr>
<tr>
<td>Second Block Classes Begin</td>
<td>Thursday, March 3</td>
</tr>
<tr>
<td>Midterm Break</td>
<td>Monday-Friday, March 7-11</td>
</tr>
<tr>
<td>Spring Break</td>
<td>Monday, March 28</td>
</tr>
<tr>
<td>Student Research Conference</td>
<td>Tuesday, April 19</td>
</tr>
<tr>
<td>Last Day of Classes</td>
<td>Friday, April 29</td>
</tr>
<tr>
<td>Finals Start</td>
<td>Monday, May 2</td>
</tr>
<tr>
<td>Reading Day</td>
<td>Wednesday, May 4</td>
</tr>
</tbody>
</table>
# Academic Calendar for August Interim 2015 through Summer Session 2016

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finals End</td>
<td>Friday, May 6</td>
</tr>
<tr>
<td>Commencement</td>
<td>Saturday, May 7, 2 p.m.</td>
</tr>
<tr>
<td>Number of Class Days (Minutes of Class)</td>
<td></td>
</tr>
<tr>
<td>MWF 43 (2150 min)</td>
<td></td>
</tr>
<tr>
<td>TTh 29 (2175 min)</td>
<td></td>
</tr>
<tr>
<td><strong>May Interim 2016</strong></td>
<td></td>
</tr>
<tr>
<td>Begins</td>
<td>Saturday, May 7</td>
</tr>
<tr>
<td>Ends</td>
<td>Saturday, May 28</td>
</tr>
<tr>
<td><strong>Summer Session 2016</strong></td>
<td></td>
</tr>
<tr>
<td>Memorial Day (University Closed)</td>
<td>Monday, May 30</td>
</tr>
<tr>
<td>First Five Week &amp; Ten Week Classes Begin</td>
<td>Tuesday, May 31</td>
</tr>
<tr>
<td>Eight Week Classes Begin</td>
<td>Monday, June 6</td>
</tr>
<tr>
<td>First Five Week Classes End</td>
<td>Friday, July 1</td>
</tr>
<tr>
<td>Independence Day (University Closed)</td>
<td>Monday, July 4</td>
</tr>
<tr>
<td>Second Five Week Classes Begin</td>
<td>Tuesday, July 5</td>
</tr>
<tr>
<td>Eight Week Classes End</td>
<td>Friday, July 29</td>
</tr>
<tr>
<td>Second Five Week &amp; Ten Week Classes End</td>
<td>Friday, Aug 5</td>
</tr>
</tbody>
</table>
ITEM 1.3
Construction Project – Ophelia Parrish Acoustical Improvements

DESCRIPTION AND BACKGROUND

The instrumental and choral rooms in Ophelia Parrish have acoustical issues which make it difficult for musical groups to prepare for performances. These are large rooms which are utilized by the Wind Symphony, Concert Band, Symphony Orchestra, University Chorus, Cantoria, and others for practice. Bids were sought via advertisements in two general circulation newspapers, to modify the ceilings, lighting and add wall treatments to these rooms. In addition, due to icing issues at the east entrance to the building this winter, a small modification to the roof parapet was included in this bid package. Bids were received from three general contractors and the low bid is River City Construction of Ashland, Missouri. The project budget of $260,000 includes design fees, advertising, and contingencies, and funds for this project are available in the Plant Fund.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ophelia Parrish Acoustical Improvements</td>
<td>$260,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by __________________________
Seconded by _______________________
Vote: Aye _______________________
Nay _______________________

Board of Governors
April 12, 2014
ITEM I.4
Construction Project – Kirk Memorial Interior

DESCRIPTION AND BACKGROUND

Kirk Memorial was constructed in 1940 and during the summer of 2013 exterior repair work was done to preserve the structure by tuck pointing, sealing, and replacing damaged masonry. In addition the windows were replaced as well as the cupola. With the exterior now repaired, several interior issues must be addressed to return the structure to full utilization. The scope of work for this project includes a new heating and air conditioning system, lighting, and interior restoration. New public restrooms and an elevator will be installed to meet accessibility requirements. When completed, the facility will provide space for meeting rooms, receptions and offices. Bids were sought via advertisements in two general circulation newspapers, and three general contractors submitted proposals. The low bid is from Irvinbilt of Chillicothe, Missouri, and the project budget of $1,290,000 includes design fees, advertising, and contingencies. Funds for this project are available in the Plant Fund.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kirk Memorial Interior</td>
<td>$1,290,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by
Seconded by
Vote: Aye
Nay

Board of Governors
April 12, 2014
ITEM I.5
Construction Project – 2014 Roofing, Masonry and Windows

DESCRIPTION AND BACKGROUND

This project will address several maintenance and repair issues at three major campus buildings. At Pickler Memorial Library, work includes replacing glazing and flashing on the atrium skylight to stop leaks, replacement of frames, glazing and flashing on the east side windows, and replacement of the upper roof which is out of warranty. At McClain, the roof is also out of warranty and will be replaced, and masonry repairs including tuck pointing as necessary will occur. The work at Magruder involves a 13,000 square foot section of roof which was damaged by high winds which exceeded the warranty. This work was bid as an alternate to determine the loss to be covered by insurance. Bids were sought via advertisements in two general circulation newspapers and three general contractors submitted proposals. The low bid is from PSR Construction of Kirksville. The total project budget including design, advertising, and contingencies is $1,686,000, and funds are available in the Plant Fund for this work.

RECOMMENDED ACTION

BE IT RESOLVED that the description and budgeted amount for the following construction project be approved:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014 Roofing, Masonry and Windows</td>
<td>$1,686,000</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the President of the University, or his designee, be authorized to accept the lowest and best bid for the project; and

BE IT FURTHER RESOLVED that a copy of the description of the project, as reviewed at the meeting, be attached to the minutes as an exhibit.

Moved by
Seconded by
Vote: Aye Nay

Board of Governors
April 12, 2014
March 25, 2014

Mr. Mark Schultz, AIA
Campus Planning Office
Truman State University
100 East Normal
Kirksville, MO 63501

Re: Baseball and Softball Complex ADA Improvements

Dear Mark,

Trabue, Hansen, and Hinshaw, Inc. (THHinc) is pleased to provide Truman State University with our revised proposal for design of ADA improvements to the baseball and softball field complex. For design of the electrical portion of the project we plan to retain McClure Engineering. THHinc and McClure Engineering appreciate this opportunity to serve you.

PROJECT DESCRIPTION: The project consists of the following proposed improvements:

A. Accessible paved sidewalk route from the baseball field 1st base bleacher area, routed westerly between the baseball and softball fields to the southeast corner of the parking lot, then west along the south edge of the lot to several new accessible parking stalls. This includes no lighting.

B. New paving to support the bleacher areas on the 1st base side of the baseball field.

C. A new switchback ramp structure at the northeast corner of the parking lot, to provide a route to the softball bleacher area behind home plate, from the existing accessible stalls along the north edge of the parking lot. This may require relocation of one light.

D. New paving to support the bleacher area and behind home plate for the softball field.

E. New crosswalk of the street to the north at the northeast corner of the parking lot with a sidewalk to the northwest to route pedestrians to the walk along the south side of the football grandstand.

F. Grade and restore the yard area between the left field softball fence and Florence Street, to provide positive drainage for this area.

The undersigned Client and Trabue, Hansen, and Hinshaw, Inc. (THHinc) agree as follows:

THHinc #007468
SCOPE OF SERVICES: THHInc will provide Truman State University the following professional services:

A. Field Survey: We will prepare a topographic survey of the site sufficient to design and prepare construction documents for all proposed improvements. Survey efforts may also utilize existing survey data from recent projects, University archive data, and the City of Kirksville.

B. Schematic Design includes drawings and preliminary opinion of probable cost for Owner review and approval before proceeding with final design. Includes one review meeting with Owner.

C. Construction Documents: THHInc will prepare construction/bidding documents including drawings, contract documents and technical specifications for the recommended improvements:

1. Preparation of site layout and grading plans for the proposed improvements.

2. Structural design and detailing of the switchback ramp structure at the softball field and the ramp at the Stokes Stadium plaza as needed. Handrails and guardrails as dictated by ADA requirements will be designed and detailed.

3. Electrical design for relocation of one existing parking lot light. Design includes one design oriented site visit (McClure staff).

D. Review and Finalize Documents: We will meet with you to review the concepts, obtain comments, and allow preparation of a Bid Package.

F. Bid Phase: Services include answering contractor questions, issuing addenda if required to clarify the documents, review of bids and providing a recommendation of award.

G. Construction Phase: Services include attendance at the pre-construction meeting, shop drawing review, issuing ESIs, one field / site reviews of the contractor’s progress, review and recommendation of contractor payment applications, a pre-final inspection visit (both THHInc and McClure staff) and preparation of record drawings from Contractor markups.

SCHEDULE: We will begin our services upon receipt of an executed agreement, which will serve as our notice to proceed. We propose the following general schedule for this project.

Field Survey & Research 3 weeks
Schematic Design & Review Meeting 2 weeks
Construction Documents 3 weeks
Review & Final Revisions 1 week
COMPENSATION: We will provide the engineering services described in the Scope for a Lump Sum Fee of $24,700.00, unless you authorize additional services. This includes $4,000 for the electrical portion.

The terms of this proposal are valid for 60 days from the date of this proposal.

OWNER’S RESPONSIBILITIES: It will be your responsibility to provide the following:
A. Coordination and fees for any required permits – Corps of Engineers, DNR, MoDOT etc.
B. Access to the site and Owner’s records
C. Timely Review of Submittals

ADDITIONAL SERVICES: If requested by the Owner THHinc may provide the additional services on a time and expense or negotiated fee basis. Potential additional services may include the following:
A. Geotechnical Investigations, if required.
B. Design and preparation of construction documents for physical improvements outside the area discussed above.
C. Additional site inspections during construction will be provided for a fee of $850.00 per visit (THHinc staff) and $1,090.00 per visit (McClure staff).

EXHIBITS:
A. Standard Terms and Conditions

AGREEMENT: This Proposal shall become the Agreement for Services when signed and dated by both parties. Please return a signed copy of this agreement to us as our authorization to proceed.

ACKNOWLEDGMENT OF OFFER AND ACCEPTANCE:
Proposal accepted and services are authorized to proceed.

TRUMAN STATE UNIVERSITY

BY: ________________________ TITLE: ________________________

DATE ACCEPTED: ______________

Offer By: TRABUE, HANSEN, AND HINSHAW, INC.

John V. Huss, P.E., CDT

THHInc #007468