

New Background Check Procedure

We are now using the Family Care Safety Registry!

- This process will include a one-time registration fee of \$10.00 and an additional \$1.00 processing fee. After applicants are registered, they may request a new or updated background check at any time for no additional cost. The Field Experience Office requires that a new Background Check be filed every 6-months for EFE hours and at the beginning of every clinical course. Students will be responsible for requesting and submitting the results to the FEO.

Go to the website below to complete your Registration:

<http://health.mo.gov/safety/fcsr/>

See Process Below:

Process:

- ✓ Go online and complete the registration information
- ✓ Submit a copy of the results to the Field Experience Office when they are received in the mail
- ✓ Request new results as needed: every 6-months for EFE
- ✓ *Registrants **MUST** call on their own to make a new request at no charge
CALL: 1-(866) 422-6872
-Bring new results in to the FEO (VH 2313)

* The caller/registrant must provide name, address and social security number. The caller will receive results over the phone along with a confirmation number. The caller/registrant will receive written confirmation of the results by mail. Note that this may take weeks to process, so DO NOT wait until the last minute to make a request. Observation hour requests will NOT be processed until an updated TB test and Background Check are on file. Additionally, you may not begin clinical hours for a course until an updated Background Check is completed.

TB Test Procedure

- TB Tests can be obtained at the Student Health Clinic on campus, from your family doctor, or at the local health clinic. Please bring a copy of the results to the Field Experience Office in VH 2313 for your file as soon as your results have been processed.
 - Adair Co. Health Clinic
 - 1001 S. Jamison Street
 - Kirksville, MO 63501
 - 660-665-8491
 - Test-PPD Skin Test
 - Cost \$10.00
 - Mon & Wed test given 8-12pm & 12:30-4pm
 - Wed & Fri test read 8-12pm & 12:30-4pm

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