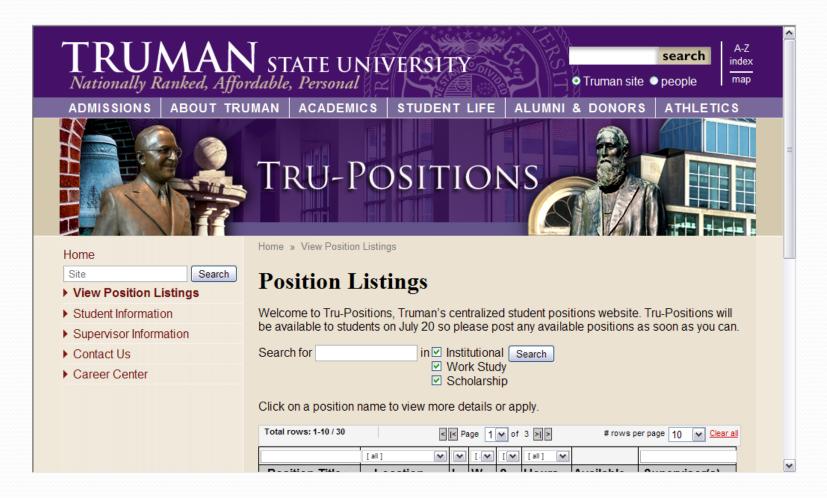
# Tru-Positions

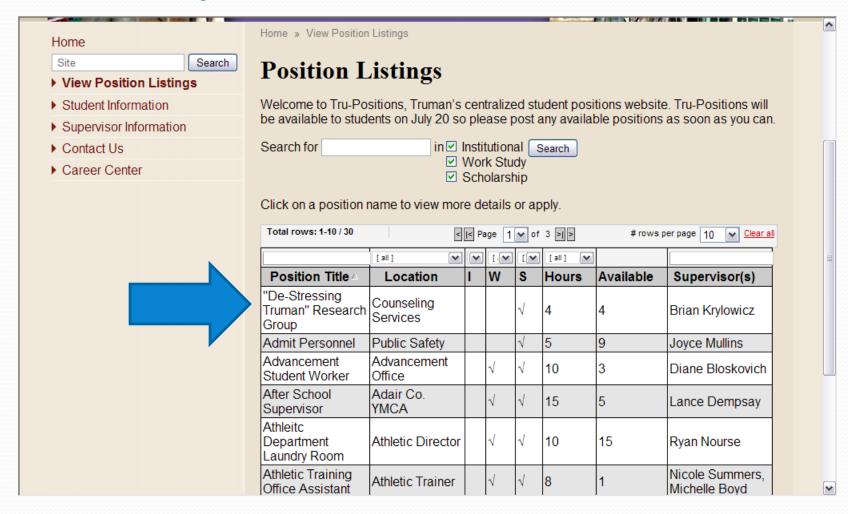
Truman's Centralized Student Positions Website

Student Instructions

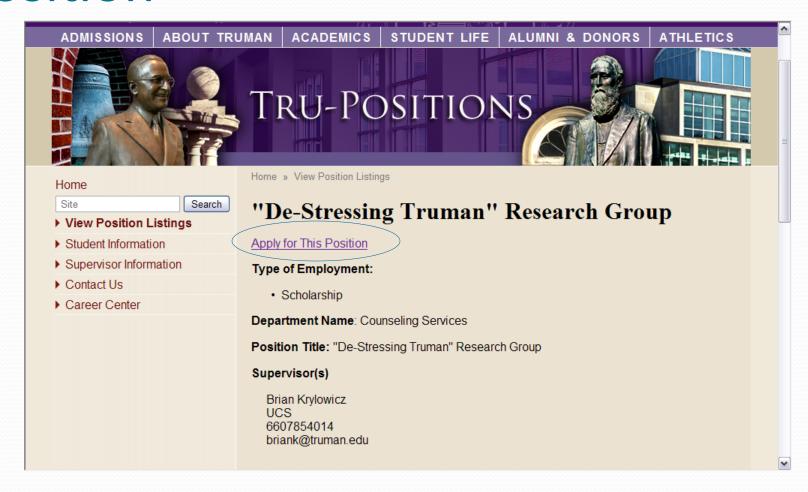
# Go to trupositions.truman.edu



# Click on position to view details



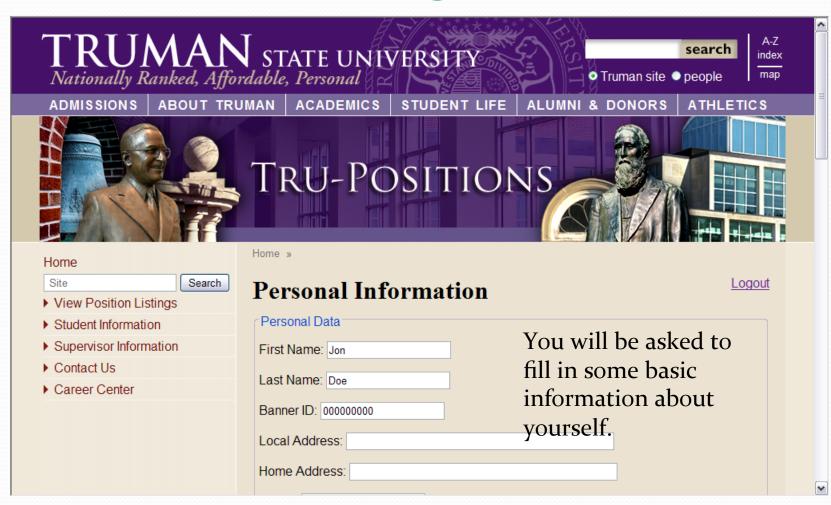
# To apply click "Apply for This Position"



# Log-in required



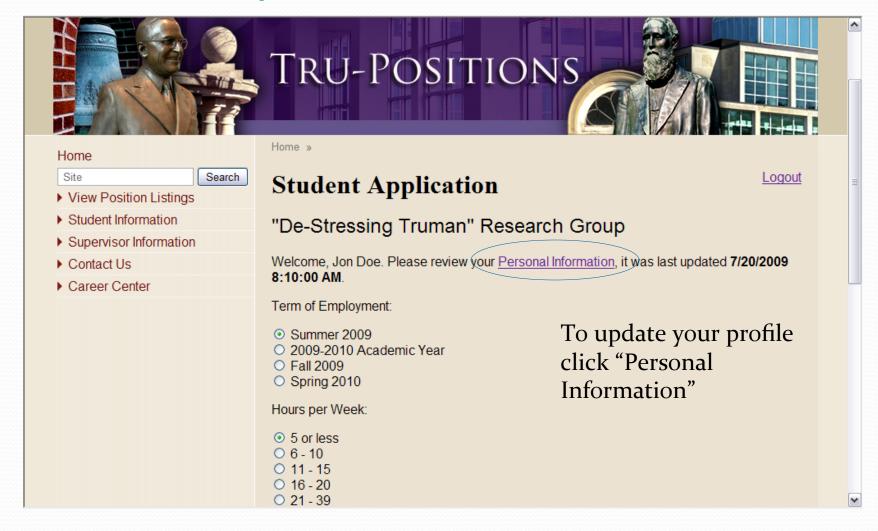
# First time visiting Tru-Positions



#### User Profile - Personal Information

Employment History (List most recent first) Employer: Dates of Employment: City and State: Supervisor: This information Job Title and Duties: will be used for all Reason for Leaving: of your 2. Employer: applications. Dates of Employment: City and State: To submit, click Supervisor: update Job Title and Duties: Reason for Leaving: Update right © 2009 by Truman State University, Kirksville, Missouri. 660-785-4000. All rights reserved. URL http://trupositions.truman.edu/personalinfo.asp?listingld=42 Webmaster Contact

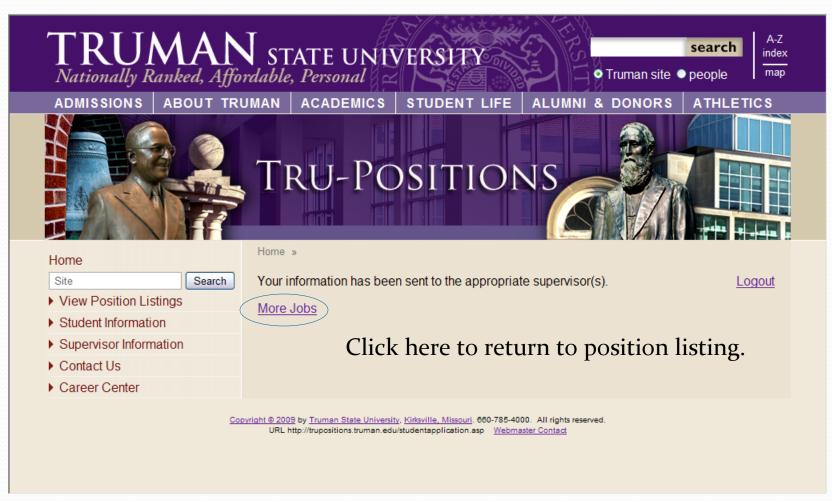
### Positions specific information



# Submitting your applicant

Please list the times you are available to work: This part of the Day of the Week Morning Afternoon **Evening** Sunday applicant is Monday 8-10 4-5 position specific Tuesday Wednesday 8-10 4-5 and you will Thursday 9-11 have to fill it out Friday 4-5 8-10 for each Saturday position. Please include any additional information you feel is pertinent to the "De-Stressing Truman" Research Group position: ☐ I authorize Truman State University to inquire about any of the information contained in this Required application for employment, except where my written statement specifically request that no reference be made. Truman State University is an equal opportunity employer. Click submit to Submit apply. Copyright @ 2009 by Truman State University, Kirksville, Missouri. 660-785-4000. All rights reserved. URL http://trupositions.truman.edu/studentapplication.asp?listingId=42 Webmaster Contact

# Applying for more positions



# Tips of using Tru-Positions

- Additional information is found under Student Information
- Check back often as positions are listed as they become available.
- Once you submit an applicant, it can not be stopped.
  If you wish to have yourself removed for
  consideration for a position, please contact the
  department.

# **Questions or Comments**

- If you have any questions or comments about Tru-Positions, please contact the Financial Aid Office at <a href="mailto:finaid@truman.edu">finaid@truman.edu</a> or by phone at 4130.
- Suggestions for improvement are welcomed!