Fall 2014
Saturday
December 13
11:00 A.M.
Pershing Arena

COMMENCEMENT INSTRUCTIONS
Guest Seating
There is NO reserved seating for guests. Seating is first-come, first-seated. Special handicapped seating is available by requesting it in advance per instructions in the paragraph above. The doors to Pershing Arena open at 9:30 a.m.

Newspaper Graduation Announcements
If you would like the Public Relation Office to send a graduation announcement to your hometown paper, please e-mail the following information to pr@truman.edu or stop by the Public Relations Office in McClain Hall 202 to fill out a graduation press release form by 5:00 p.m., Monday, December 15, 2014. Traditionally, major metropolitan newspapers will only consider running announcements for those students graduating with honors. For more information call (660) 785-4016.

**Information Needed:** Full name, hometown with zip code, major, minors, honors, activities involved in while at Truman, plans after graduation, parents’ names and high school alma mater should be provided.

Graduation Pictures
Grad Images will be taking photographs of each graduate at the moment the diploma is awarded. Arrangements have been made to take a posed picture in the Small Gym before the ceremony beginning at 10:30 a.m. Proofs and ordering information will be emailed to your Truman email within a week after graduation.

Local Broadcast of Commencement
KTVO will be broadcasting the Commencement Ceremony via closed circuit television. It can be viewed in the Student Union Building. Truman will also live stream the ceremony on the Truman website.

From The Executive
Vice President for
Academic Affairs and Provost

November 2014

Dear Graduate,

Congratulations! Your hard work and dedication to excellence has culminated in your graduation from Truman State University in a few weeks!

Commencement is a joyful and meaningful time to reflect on your many experiences at Truman. The faculty, staff and administration are privileged to have been part of your life and we are so pleased to celebrate your accomplishments with you on December 13th at the Fall Semester Commencement Ceremony in Pershing Arena.

We hope you achieve all of your personal and professional dreams and look forward to your active support of your University as a Truman alumnus.

With best wishes,

Susan L. Thomas
Executive Vice President for Academic Affairs and Provost
GENERAL INSTRUCTIONS

Please read these Commencement Instructions carefully as there will be no rehearsal for Commencement.

During Commencement, all degree candidates (undergraduate and graduate) will be recognized individually while walking across the stage to receive a diploma cover. Candidates will be seated by degree, not alphabetically. Diplomas will be mailed in late January 2015 to your permanent address. Please ensure your address is accurate with the Registrar’s Office.

Each degree candidate needs to bring to Commencement the green card you received during the Graduation Fair with your name written on it. You will hand this card to the Reader before crossing the stage to receive your diploma cover. If you have a difficult name to pronounce, please write the phonetic pronunciation of your name on the card.

The doors at Pershing Arena open at 9:30 a.m. for family seating on a first-come, first-seated basis.

QUESTIONS

Please contact the Executive Vice President for Academic Affairs and Provost Office, McClain Hall 203, (660) 785-4221, with any questions concerning Commencement.

HONOR MEDALLIONS

(Undergraduates Only)

Students with a grade point average (GPA) of 3.50 to 3.74 on a 4.00 scale have earned the honor of graduating Cum Laude and will receive a bronze medallion on a white ribbon. Students with a grade point average of 3.75 to 3.89 have earned the honor of graduating Magna Cum Laude and will receive a silver medallion on a purple ribbon. Students with a grade point average of 3.90 to 4.00 have earned the honor of graduating Summa Cum Laude and will receive a gold medallion on a purple and white ribbon. The

RECEPTION

Immediately following the Commencement ceremony, the University will host a reception in The Hub of the Student Union. This reception is for all students, family members, guests, faculty, staff and administration. Light refreshments will be provided.

MISCELLANEOUS INFORMATION

Students Receiving Two Degrees

Students receiving a degree in Group 1 and Group 2 (e.g., BA, BS) may elect to receive a diploma cover with both groups. To do this you will need two completed green cards. Sit with Group 1 initially and when returning from receiving your first diploma cover go sit at the rear of the BS degree recipients. Leave your first diploma cover on your chair when you go to get your second diploma cover.

For Degree Candidates and Family Members With Disabilities

Candidates unable to march in the procession because of physical reasons should notify Vicky Wehner in the Disabilities Services Office at (660) 785-4478 as soon as possible, but no later than Friday, December 5, 2014.

If disability accommodations (e.g., wheelchair access) are required for graduates or guests, please contact the Disabilities Services Office by phone or go to their website at http://disabilityservices.truman.edu and complete the Seating Accommodations for Winter Graduation request by Friday, December 5, 2014. Guests requiring wheelchairs should bring them. Handicapped parking is available in front of Pershing Arena. If you need signing please contact the Disabilities Services Office immediately.
Recession
Participants will depart in the following order during the playing of the recessional:
- Individuals seated on the platform
- Administration and Faculty
- Masters degree recipients
- Undergraduate degree recipients

Academic Dress
1. Bachelor and Masters degree robes and tassels and Masters degree hoods can be purchased at the Truman State University Bookstore.

2. MA, MAE, MAC and BA candidates wear white tassels; BS and MS candidates wear yellow tassels; BFA candidates wear brown tassels; BM candidates wear pink tassels; and, BSN candidates wear apricot tassels.

3. If you are receiving two degrees, choose the color tassel of the group with whom you want to sit initially.

4. Caps should be worn straight, not tilted or tipped back.

5. Tassels should be worn on the right side. Do not change your tassel from the right side to the left side until after receiving instructions from the President of the Truman State University Alumni Association during the ceremony.

6. Based on Truman tradition, we encourage you to wear dark shoes, dark skirts or pants, and long-sleeved white blouses or shirts. Please wear comfortable shoes. Do NOT wear flip-flops.

7. Flowers should not be worn with academic dress.

student(s) achieving the highest grade point average will be given a special white satin Valedictorian stole as well as a Summa Cum Laude medallion. Honors for Commencement will be determined based on the student's previous semester's GPA. Final honors will be based on your complete academic record. If you have any questions regarding your GPA, please contact the Registrar's Office at (660) 785-4143.

Procession
Degree Candidates
Degree candidates need to assemble in academic dress by 10:00 a.m., on Saturday, December 13, in the Small Gym in the Pershing Building. Candidates will be seated by degree, not alphabetically. Since you will be in the Small Gym only a few minutes before the procession begins please be on time. At the appropriate time, the Grand Marshal will declare that the "ranks are closed" and anyone not in place will be excluded from the graduation procession.

Faculty Members
Faculty members will assemble in academic dress in the Pershing Building third floor hallway by 10:30 a.m.

Academic Procession
Degree candidates will follow the Junior Marshals from the Small Gym and proceed in the Procession into the seating area in Pershing Arena.

Parking
Parking will be available in the Ryle Hall parking lot, Pershing Building parking lot and in the lots on Franklin Street directly across from Pershing Arena.
**Procession Order**

The academic procession will form at 10:50 a.m. in the following order:

- Truman State University ROTC Color Guard
- Patricia Burton, Grand Marshal
- Troy Paino, President, and Susan Thomas, Executive Vice President for Academic Affairs and Provost
- Alphonso Jackson, Speaker
- Maria Di Stefano, Dean of Graduate Studies
- Members of the Board of Governors
- Vocalist
- Darson Rhodes, Reader
- Two Junior Marshals

**Administration**

- Vaughan Pultz, University Marshal
- Two Junior Marshals
- Candidates for Master of Accountancy Degree
- Candidates for Master of Arts Degree
- Candidates for Master of Arts in Education Degree
- Candidate for Master of Science Degree
- Two Junior Marshals
- Candidates for Bachelor of Fine Arts Degree
- Candidates for Bachelor of Music Degree
- Candidates for Bachelor of Science in Nursing Degree
- Candidates for Bachelor of Arts Degree
- Two Junior Marshals
- Candidates for Bachelor of Science Degree

**Granting of Degrees**

*Degrees will be granted as follows:*

All undergraduate degree candidates will rise at the request of Provost Thomas and remain standing while the degree is conferred en masse by President Paino. After the degree is conferred en masse, all undergraduate degree candidates will proceed to the stage to be recognized individually and receive their diploma cover. Before approaching the stage, candidates will hand the green card with their name on it to the Reader. The Junior Marshals will guide the candidates to and from the stage to their original seat.

Undergraduate degree candidates will be recognized in the following groups:

- **Group 1:** Bachelor of Fine Arts, Bachelor of Music, Bachelor of Science in Nursing, and Bachelor of Arts
- **Group 2:** Bachelor of Science

After the degree is conferred en masse Group 1 students will be requested to proceed to the stage to receive their diploma covers. Group 2 students will sit and remain seated until Group 1 students receive their diploma covers and are seated. Group 2 will then be asked to proceed to the stage to receive their diploma covers.

Each group will proceed to the stage single file on the right side of student seating. Before approaching the stage, candidates will hand the green reader card with their name on it to the Reader. The Junior Marshals will guide the candidates to and from the stage to their original seat.

After all the undergraduates receive their diploma covers, all masters degree candidates will rise at the request of Dean Di Stefano and remain standing while the degree is conferred en masse by President Paino. After the degree is conferred en masse, all master degree candidates will proceed to the stage in one file to be recognized individually and to receive their diploma cover. Before approaching the stage, candidates will hand the green reader card with their name on it to the Reader. The Junior Marshals will guide the candidates to and from the stage to their original seat.